

**WORKFORCE DEVELOPMENT BOARD
of San Luis Obispo County**

EXECUTIVE COMMITTEE MEETING MINUTES

Date: Wednesday, October 13, 2021

Time: 8:00 AM – 10:00 AM

Location: Virtually via Zoom

<https://slohealth.zoom.us/j/97886579213?pwd=ZU9rM2hUK3Z4OFQ1d3VRU2FrSDBUdz09>

Present: Carl Dudley, Isiah Gomer, Justin McIntire, Verena Latona-Tahlman, William Hills

Absent: None

Staff: Dawn, Boulanger, Leann Ross, Diana Marin

Guest: Tammy Aguilera, Allison Schiavo

1. Call to Order:

Chair Carl Dudley: called the meeting to order at 8:01 A.M. **Quorum.**

2. Action Items:

2.1 Approve a resolution authorizing the Workforce Development Board to hold teleconferenced public meetings for an initial thirty-days period pursuant to AB-361

Carl Dudley (chair) presented item which is available as part of the agenda.

Motion: William Hills

Second: Isiah Gomer

3. Public Comment:

Chair Dudley: opened the floor for public comment period without response.

4. Consent Items:

4.1 Approve the July 14, 2021 Minutes

Motion: William Hills

Second: Isiah Gomer

Abstentions: None

Motion Passed Unanimously

5.1 Discussion Items:

5.1 Receive Update on WIOA 2020-2021 Performance

Dawn Boulanger (staff) shared presented the update which is available as part of the agenda.

Ms. Boulanger went on to explain that WIOA performance goals in the first quarter of PY

2020 for the WIOA Adult program were met except for the credential attainment goal. Three of the five measurable performance goals in the WIOA Dislocated Worker program were met, the employed 4th quarter and credential attainment goals were not met. Lastly, Ms. Boulanger explained that none of the five performance goals were met in the WIOA Youth Program.

Chair Carl Dudley - Speaks

Member Justin McIntire - Speaks

Guest, Tammy Aguilera - Speaks

5.2 Receive Update on Procurement for WIOA Business Retention and Layoff Aversion Services

Dawn Boulanger (staff) shared an update about the WIOA Business Retention and Layoff Aversion Services that has been awarded to the Paso Robles Chamber of Commerce on behalf of the Consortium of Chambers. The grant will fund two positions to cover the entire County of San Luis Obispo, with a goal of engaging with the business community and assisting struggling and growing businesses by connecting them to the available resources based on their needs. Ms. Boulanger also stated that she has been working with Allison Schiavo (guest) of Eckerd Connects and the AJCC to offer employer resource trainings. The first one they will be holding will be one hosted by The GALA Pride and Diversity Center to help employers promote themselves as an equitable workplace. In an effort to go beyond the HR compliance trainings that are already being held by EAC and internal HRs.

Chair Carl Dudley - Speaks

5.3 Receive Update on WIOA Youth Services Procurement PY 2022

Dawn Boulanger (staff) shared an update about the WIOA Youth Services procurement for PY 2022. The three-year cycle is coming to term and the new procurement is expected to be released in December 2021 or January 2022 timeframe. It is expected to be put out as a one-year contract with the option to renew for a second and a third year as it has been in the past.

No comments.

6. Reports:

- A. Chairman's Report:** Carl Dudley (chair) announced that he will be retiring in March and will be stepping down from this and several other boards he is involved with. He also mentioned that there are transitions in other non-profits as well. Chair Dudley shared that Frank Lanzone, general manager for KCBX will be retiring next year, Monica Grant of the YMCA is also leaving her position at the organization as soon as they find a replacement for her. Chair Dudley also stated that CalPoly has more vacancies than they've ever had.
- B. WIOA Services Addressing Barriers to Employment:** Tammy Aguilera (guest) shares, that Allison Schiavo, Area Manager for Eckerd Connects the WIOA service provider of the AJCC, will be moving out of state. A job recruitment will be opening for this position in the coming weeks Ms. Aguilera additionally shared that Eckerd is recruiting for an Office Manager position and has hired two staff members to join their team, Barb Wigney, one who is former

Eckerd staff, and Stacy Church, who is familiar with working with this demographic. Ms. Aguilera stated that Eckerd is currently working with a difficult population, particularly the youth population, but they are working hard to accommodate them and their needs. Tammy shared a youth participant success story.

Chairperson Dudley: Speaks.

- C. Staff Report:** Dawn Boulanger (staff) reported an update on grants and procurements- specifically a rebranding and digital marketing procurement. The Workforce Development Board now has the funding to move forward with this project. Ms. Boulanger also reported that Leann Ross will be on leave of absence for a little while so the administrative team of four will be down to three for a couple of months.

7. Administrative Entity Updates:

- 7.1 Receive and Review Fiscal Budget Update: Dawn Boulanger (Staff) reported on the Fiscal Budget which is available as part of the agenda.**

Chairperson Dudley: Speaks.

- 7.2 Receive and Rapid Response Report: Diana Marin (staff) reported on Rapid Response which is available as part of the agenda.**

8. Board Member Workforce Development Updates:

Chair Dudley: opened the floor to updates from the Executive Committee membership.

Justin McIntire shares DOR recently secured grant funding and looking to get feedback on inclusive hiring practices. Feedback first locally and then working with businesses. They also intend on reaching out to other workforce boards across the state. Justin additionally offers to work with William Hills and look at possible work experience situation to help each other in filling positions as well as providing jobs for DOR participants.

Verena Latona-Tahlman stated that her organization is recruiting for open positions. Employers are waiting for vaccination update from CalOSHA to see what this will look like and how it will be implemented.

William Hills shares that Paso Robles and San Luis Obispo offices are still very busy with client orders for positions and are struggling to find qualified employees to fill these positions, this is being experienced business wide, even with hiring bonuses and increase in pay. This is negatively impacting production quotas in many industries. William additionally shares they are in same holding pattern in waiting on guidance from CalOSHA regarding the vaccination mandates.

Isiah Gomer shared that business is normal in Paso Robles. No other updates.

Chair Carl Dudley shares the Pacific Western Bank just closed acquisition of the Homeowners Association portfolio with Union Bank. Union Bank as sold to US Bank and is anticipated to closed either late first quarter or second quarter of next year.

Next Meeting:

December 8, 2021 at 8:00 A.M.

Location: Virtually by Zoom

9. Adjournment:

Chair Dudley: adjourned the meeting at 9:24 A.M.

I, Diana Marin, Clerk of the Executive Committee of the Workforce Development Board of San Luis Obispo, do hereby certify that the forgoing is a fair statement of the proceedings of the meeting held Wednesday October 13, 2021 by the Executive Committee of the Workforce Development Board of San Luis Obispo County.

Diana Marin, Executive Committee Clerk

Dated: November 11, 2021