

**WORKFORCE DEVELOPMENT BOARD  
of San Luis Obispo County**

**EXECUTIVE COMMITTEE MEETING MINUTES**

**Date:** Wednesday, January 12, 2022

**Time:** 8:00 AM – 10:00 AM

**Location:** Virtually via Zoom

<https://slohealth.zoom.us/j/97886579213?pwd=ZU9rM2hUK3Z4OFQ1d3VRU2FrSDBUdz09>

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**Present:** Isiah Gomer, William Hills, Justin McIntire, Verena Latona-Tahlman

**Absent:** None

**Staff:** Sarah Hayter, Diana Marin

**Guest:** Daniel Tatick, Tammy Aguilera, Amy Goff, Mara Fleishman

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**1. Call to Order:**

**Chair Isiah Gomer:** called the meeting to order at 8:01 A.M. **Quorum.**

**2. Action Items:**

**2.1 Approve a resolution authorizing the Workforce Development Board to hold teleconferenced public meetings for an additional thirty-day period pursuant to AB-361**

Isiah Gomer (chair) presented the item which is available as part of the agenda.

Motion: Justin McIntire

Second: William Hills

Abstentions: None

**Motion Passed Unanimously**

**3. Public Comment:**

**Chair Gomer:** opened the floor for public comment period without response.

**4. Presentation:**

**4.1 Presentation on the Healthy School Food Pathway Program**

Mara Fleishman presented on the Healthy School Food Pathway Program. She stated that the Healthy School Food Pathway program is a paid pre-apprenticeship program that supports California Community College students with education and hands-on experience in operating healthy K-12 school meal programs. The program is being offered locally by Cuesta College and San Luis Coastal Unified School District and has been fully registered through the federal apprenticeship program. They are almost complete with their dual registration through the Department of Apprenticeship Standards. Ms. Fleishman stated that there is a compensation stipend equivalent to \$15/hour for onsite work hours and that the pre-apprenticeship lasts 12 weeks and includes:

- 9 School Food Institute courses: 44 hours (9 hours pre-read, 9 hours homework, 26 hours online learning)
- 3 virtual learning sessions: 4.5 hours (3 sessions, 1.5 hours each)
- On-the-job learning: 96 hours (~8 hours a week)

The application period for the program is currently open through February 4<sup>th</sup> with a program start date of February 28<sup>th</sup>. Ms. Fleishman asked committee members for their support in sharing information about the program she also shared the [chefannfoundation.org/healthy-school-food-pathway](https://chefannfoundation.org/healthy-school-food-pathway) link for interested individuals to learn more.

**Chair, Isiah Gomer - Speaks**

**Staff, Sarah Hayter - Speaks**

**Guest, Tammy Aguilera – Speaks**

## **5. Consent Items:**

### **5.1 Approve the October 13, 2021 Minutes**

Motion: Justin McIntire

Second: William Hills

Abstentions: None

**Motion Passed Unanimously**

## **6. Action Items:**

### **6.1 Approve 2022 Calendar Year Meeting Schedule**

Isiah Gomer (chair) presented the update which is available as part of the agenda. Chair Gomer stated that all dates appeared to work with his schedule, however, he would be unable to attend the April meeting date as scheduled. Verena Latona-Tahlman also stated that she had a scheduling conflict with the April date. Chair Gomer suggested canceling the April 2022 WDB Executive Committee meeting date and calling for a special meeting if needed. The members agreed to the cancellation of the April meeting and the scheduling of a Special Meeting if needed, and the item was called to vote.

Motion: Justin McIntire

Second: William Hills

Abstentions: None

**Motion Passed Unanimously**

## **7. Information/Discussion Items:**

### **7.1 Discuss WDB Role in Advocating the SLO Chamber Family-Friendly Workplace Toolkit**

Sarah Hayter (staff) presented the item asking committee members for ideas about how to support the SLO Chambers' work in advocating the Family-Friendly Workplace Toolkit. Ms. Hayter shared the Chambers website <https://slochamber.org/child-care/>. Isiah Gomer, chair, suggested an email blast with information that can be shared with the others within the committee members' network. Verena Latona-Tahlman (member) suggested that the toolkit be shared with HRCC to expand the reach. Justin McIntire(member) suggested presentations at local chamber events. Diana Marin (staff) shared that there was a YouTube video of a presentation held by Morris & Garritano that can also be shared.

**Chair, Isiah Gomer - Speaks**  
**Member, Justin McIntire - Speaks**  
**Member, Verena Latona-Tahlman- Speaks**  
**Vice-chair, William Hills- Speaks**  
**Staff, Diana Marin- Speaks**

## **7.2 Discuss WDB Member Retreat Scheduled for March 2022**

Sarah Hayter (staff) shared that the WDB Member Retreat has been scheduled for Friday, March 25<sup>th</sup> from 9 am- 3 pm at the Ventana Grill in Pismo Beach. Ms. Hayter wanted to extend appreciation to broad member Patrick Wolpert of Compass Health donating the location site for the retreat. Isiah Gomer (chair) gave an update of the initial meeting with TAD Grants who will be providing the training at the WDB member retreat. Per Mr. Gomer, there will be education and training about how to be an effective board and leadership skills.

**Chair, Isiah Gomer - Speaks**  
**Vice-chair, William Hills - Speaks**  
**Member, Verena Latona-Tahlman - Speaks**

## **8. Reports:**

- A. Chairman's Report:** Isiah Gomer (chair) announced that the Paso Robles and Templeton Chambers of Commerce have merged and will now cover the northern SLO County area.
  
- B. WIOA Services Addressing Barriers to Employment:** Tammy Aguilera (guest) shares, that Eckerd has hired a new career coach for the AJCC, Tracy Bradbury, and a bilingual career coach for the WIOA Youth program, Jennifer Campos. The center continues to assist individuals with significant barriers to employment such as the Prison to Employment population, some of which must register as 290 sex offenders which creates difficulty finding employers willing to hire them. Ms. Aguilera stated that she is hopeful that they can assist in removing some of the offenders with lesser charges with the new tiered system. The AJCC has been working with the Probation Department to assist individuals in this population. She also mentioned that they have been working with young adults with cognitive issues who have been having trouble retaining employment and they are bringing them back in for additional work readiness training and more intensive case management. Ms. Aguilera mentioned co-enrollments with DOR. She also mentioned that the AJCC has been doing more paid social media marketing ads to get more individuals in for training. A couple of upcoming events include a hiring spotlight for the CCC and a financial literacy workshop. Dates have not been finalized. Lastly, all services are available virtually. Justin McIntire (member) added that co-enrollments are welcome and DOR staff is willing to meet individuals throughout the county.

**Member, Justin McIntire: Speaks.**

- C. Staff Report:** Sarah Hayter (staff) reported an update on an amendment to the Youth program which would allow the program to extend services to in-school youth with a February 1<sup>st</sup> start date. Still waiting to hear back from the state to see if it can be extended through the next program year. Ms. Hayter also reported that a new Youth procurement will be released either at the end of January or the beginning of February. The Workforce

Development Board will also be recruiting for an MIS Administrator. WDB staff will share that recruitment with the board as soon as it is available.

**9. Administrative Entity Updates:**

**9.1 Receive and Review Fiscal Budget Update: Sarah Hayter (Staff) reported on the Fiscal Budget which is available as an addendum to the agenda.**

**9.2 Receive and Rapid Response Report: Diana Marin (staff) reported on Rapid Response which is available as part of the agenda.**

**Chair, Isiah Gomer- Speaks**

**10. Board Member Workforce Development Updates:**

**Chair Gomer:** opened the floor to updates from the Executive Committee membership.

Justin McIntire shared that the CA Department of Rehabilitation offers work experience programs for the youth demographic- 16-21years of age, and now offers them for adults as well. Per Mr. McIntire, the work experience programs no longer have age restrictions.

Verena Latona-Tahlman stated that the Cannon Corporation has seen an increase in applicants for their open positions. She also stated that COVID has impacted existing staff.

William Hills shared that United Staffing continues to see many unfilled orders for their clients. They have seen an uptick in applicants, however, there has also been a surge in COVID cases in terms of frequency which has resulted in staffing shortages. Mr. Hills stated that United Staffing is also adapting to new isolation guidelines.

**11. Next Meeting:**

March 9, 2022 at 8:00 A.M.

Location: Virtually by Zoom

**9. Adjournment:**

**Chair Gomer:** adjourned the meeting at 9:07 A.M.

I, Diana Marin, Clerk of the Executive Committee of the Workforce Development Board of San Luis Obispo County, do hereby certify that the foregoing is a fair statement of the proceedings of the meeting held Wednesday, January 12, 2022, by the Executive Committee of the Workforce Development Board of San Luis Obispo County.

Diana Marin, Executive Committee Clerk

Dated: January 14, 2022