

**WORKFORCE DEVELOPMENT BOARD
of San Luis Obispo County
EXECUTIVE COMMITTEE MEETING MINUTES**

Date: Wednesday, Oct 12, 2022

Time: 8:00 AM – 10:00 AM

Location: 3433 S. Higuera Street- Room 101, San Luis Obispo, CA 93401

Present: Isiah Gomer, William Hills, Justin McIntire, Verena Latona-Tahlman, Josh Cross

Absent:

Staff: Dawn Boulanger, Eddie Hernandez, Diana Marin

Guest: Christina Kuhn

Amended from Josh Cross Absent to Josh Cross Present

1. Call to Order:

Chair Gomer: called the meeting to order at 8:04 A.M. **Quorum.**

2. Public Comment:

Chair Gomer: opened the floor for public comment period without response.

3. Consent Items:

3.1 Approve the July 13, 2022 Minutes

3.2 Approve appointment of Michael Sloan to a WDB Business Seat

The Committee approves consent items 3.1 and 3.2 in a single motion

Motion: Justin McIntire

Second: Josh Cross

Abstentions: None

Motions Passed Unanimously

4. Action Items:

4.1 Review and approve PY 2022-23 Annual Budget Plan

Dawn Boulanger (staff) presented the item which is available as part of the agenda.

Motion: Justin McIntire

Second: Verena Latona-Tahlman

Abstentions: None

Motion Passed Unanimously

5. Information/Discussion Items:

5.1 Receive update from Digital Outreach Ad Hoc Committee

Vice-Chairperson Hills presented the item which included an update about the Digital Outreach Ad-Hoc Committee. Mr. Hills reported that the Ad-Hoc Committee met with Full Capacity Marketing on September 30, 2022. At that meeting, Full Capacity Marketing informed members that they are working on creating a wireframe which will be the design for the layout of the SLO CAL Careers landing page. Full Capacity Marketing reported that they anticipate the wireframe to be completed roughly by October 7, 2022.

5.2 Receive update on Workforce Development Board Strategic Plan

Dawn Boulanger (staff) presented the item informing committee members that Tressa Dorsey of TAD Grants is continuing to work with WDB and will be presenting a draft of the Strategic Plan to the next WDB meeting scheduled for November 3, 2022.

6. Reports:

- a) Chairman's Report:** Isiah Gomer (chair) reported that his organization is still experiencing issues with hiring staff.

- b) Board Member Workforce Development Updates:** Verena Latona-Tahlman (member) reported that Canon Corp. is currently hiring and continues to have several vacancies. William Hills (member) reported that United Staffing has been experiencing problems with hiring qualified candidates for their employers. Mr. Hills also reported that his organization will soon experience a busy time with the citrus season closely approaching.

- c) WIOA Services Addressing Barriers to Employment:** Dawn Boulanger (staff) reported that the AJCC and WIOA Youth programs continue their delivery of services to individuals facing barriers to employment. Ms. Boulanger reported that the WIOA Youth program is off to a slow start with their enrollments as they have focused on their outreach efforts in the first few months of this program year. It is anticipated that the enrollments and services will increase as the year progresses. Christina Kuhn (guest) shared an update regarding the service delivery at the AJCC. Ms. Kuhn stated that the AJCC has seen an increase in foot traffic. Staff continues to assist job seekers facing barriers to

employment and they anticipate more enrollments. Ms. Kuhn also reported that they continue to hold multiple workshops and have been hosting HR Employer Spotlights, where 2 local employers are spotlighted to share their hiring best practices with local jobseekers.

7. Administrative Entity Updates:

7.1 Receive and Review Fiscal Budget Update: Dawn Boulanger (Staff) reported on the Fiscal Budget which is available as an addendum to the agenda.

7.2 Receive and Rapid Response Report: Diana Marin (staff) reported on Rapid Response which is available as part of the agenda.

8. Next Meeting:

December 14, 2022 at 8:00 A.M.

Location: 3433 S. Higuera Street- Room 101, San Luis Obispo, CA 93401

9. Adjournment:

Chair Gomer: adjourned the meeting at 10:00 A.M.

I, Eddie Hernandez, Clerk of the Executive Committee of the Workforce Development Board of San Luis Obispo County, do hereby certify that the foregoing is a fair statement of the proceedings of the meeting held Wednesday, October 12, 2022, by the Executive Committee of the Workforce Development Board of San Luis Obispo County.

Eddie Hernandez, Executive Committee Clerk

Dated: 1/6/2023