

**WORKFORCE DEVELOPMENT BOARD
of San Luis Obispo County**

WORKFORCE DEVELOPMENT BOARD MEETING MINUTES

Date: Thursday, August 6, 2020
Time: 8:00 a.m.
Location: Meeting held virtually via Zoom

Present: Carl Dudley, Louise Matheny, Dr. James J. Brescia, Loreli Cappel, Isiah Gomer, Verena Latona-Tahlman, Justin McIntire, Mary Navarro-Aldana, Mark Simonin, Dr. Jill Stearns, Courtney Taylor
Absent: William Hills, Suzanne Hosn, Patrick McGuire, Jennifer Stubbs
Guests: Allison Schiavo, Brian Coleman, Sally Ames, Ray McDonald, Tony Skinner, Rebecca Evans, Kirk Coveillo, Jim Dunning, Simon Lowrie, Teri Brimacomb, Diane Previs, Andriy Moskalyk
Staff: Dawn Boulanger, Sarah Hayter, Leann Ross, Diana Marin

1. Call to Order and Introductions:

Chairperson Carl Dudley called the meeting to order at 8:05 a.m. **Quorum reached.**

2. Public Comment:

Chair Dudley: Members of the public wishing to make a comment on specific item on the agenda as well as items not appearing on the agenda have been given time to do so prior to the virtual meeting. There was no public comment.

3. Consent Items:

- 3.1** Approve November 7, 2019 Minutes
- 3.2** Approve Appointment of Sally Ames to the Workforce Development Board

The Board approves consent items 3.1 and 3.2.

Motion: Loreli Cappel

Second: Louise Matheny

Abstentions: None

Motion Passed Unanimously

4. Presentations:

4.1 SB1

Tony Skinner, Rebecca Evans and Ray McDonald present on SB1 Grant, partnership with Tri-Counties Buildings and Construction Trades Council and San Luis Obispo, Santa Barbara and Ventura Counties. Tony Skinner shares this is a 120-hour program, once completed participants will receive certificate from national buildings trades, that is nationally recognized. With MC3 Certificate applicant can bring to interview and have direct interview with labor management partners. Mark Simonin mentions San Luis Obispo County Board of Education has been a great help. This program has 18 months of math-based and hands on work, being equally divided between electricians, pipefitter/plumbers and sheet metal workers.

Rebecca Evans shares Ventura is serving as fiscal lead. SB1 was structured in such a way that Tri-County area to work in partnership with trade councils. The region (SLO, SB & Ventura) received \$462,506 in SB1 grant award. Grant runs from September 2020 through August 2022. This funding prioritizes barriers to employment with woman, formally incarcerated or justice involved, disadvantaged youth and veterans. Plan to service 175 individuals across the Tri-County region.

Dawn Boulanger shared SLO Partners has had one cohort complete and are recruiting for second cohort. With Cory Black facilitating. Hoping to offer training in the IBEW Hall for real exposure to the trades.

Ray McDonald thanks Dawn for her continued partnership and collaboration, Santa Barbara will be doing the MIS reporting of the overall project.

5. Action Items:

5.1 Review and Approve Program Year 2020-21 Local Area Budget for Workforce Services in the Amount of \$2,376,636

Dawn Boulanger (Staff) presented the item, which is available as part of the agenda.

Louise Matheny - Committee Member: Speaks.

Chair Dudley: opened the floor to public comment without response.

The Board approves the Program Year 2020-21 Local Area Budget as presented.

Motion: Louise Matheny

Second: Isiah Gomer

Abstentions: None

Motion Passed Unanimously

6. Information/Discussion Items:

6.1 Receive Quarter 4 AJCC Contract Performance Report

Sarah Hayter (Staff) presented the item, which is available as part of the agenda.

Mary Navarro-Aldana – Chair Member: Speaks.

6.2 Receive Quarter 4 Eckerd Youth Contract Performance Report

Sarah Hayter (Staff) presented the item, which is available as part of the agenda.

Tammy Aguilera- guest: Speaks.

6.3 Receive Program Year 2019-20 Rapid Response Update

Diana Marin (Staff) presented the item, which is available as part of the agenda.

Chairperson Dudley: Speaks.

Andriy Moskalyk- guest: Speaks.

7. Reports:

7.1

a) Executive Committee Report: Chairperson Dudley reported that at the March Executive Committee meeting, the committee approved local area position on the Workforce Services Draft Directive-209 WIOA Regional Planning Unit Update. In April the committee approved the proposed decrease in PY2019-20 AJCC and WIOA contract participant goals and approved Eckerd as vendor for the America's Job Center of California (AJCC) Services RFP and directed the administrative entity staff to commence contract negotiations. In May the committee approved draft Scopes of Work and Budgets for both the America's Job Center of California (AJCC) and WIOA Youth Service Contracts with Eckerd Youth Alternatives, Inc for Program Year 2020-21. The committee also approved a Transfer of \$150,000 in 2019-20 WIOA Dislocated Worker Funds to WIOA Adult Funding Stream. In July the

committee approved a draft Scope of Work and Budget for the National Dislocated Worker Grant with Eckerd.

b) Business Council Report: Chairperson Isiah Gomer reported the Business Council met twice since last Workforce Development Board. At those meetings they discussed the local need for the drivers license prep course and engaged in conversations with Cuesta College. The committees' administrative team also met with representatives from the Chamber of Commerce, Downtown SLO, Cal Poly, The Hot House, Mission Community Services Women in Business Center, AJCC and Eckerd to conduct a walk in downtown SLO to gage the business health and inform employers of local resources available to them. This downtown business walk has had to be put on hold due to Covid-19. The next Business Council meeting will be held on August 20, at which the committee will continue to discuss business engagement opportunities to better assist local employers.

c) Services & Strategies Committee Report: Chairperson Justin McIntire reported that the Services and Strategies Committee met in November and May. In November there was a presentation from Sandra Murray of the Housing Authority of San Luis Obispo, sharing information on Section 8 vouchers. The committee has been working on the Workforce Services Resource Guide, this guide will have contacts of all major services necessary for job seekers.

Sarah Hayter - staff: Speaks.

d) Staff Report: Dawn Boulanger (Staff) provided updates on the new AJCC and Eckerd Youth facilities. The AJCC is now located at 3450 Broad St. Suite 103. The AJCC is working on health and safety plan to reopen to the public. Staff is on site, they are not open to the public yet but available by appointment. The new Eckerd Youth facility is located within the County Office of Education building at 8005 Morro Rd, in Atascadero. This provides access to both Atascadero and Paso Robles and better access to coastal communities. The WIOA Youth program and CalWORKs Expanded Subsidized Employment program will be working from this location.

Dawn shared that CalWORKs Expanded Subsidized Employment program is a contract that Eckerd runs through the Department of Social Services. This program provides essential employability skills training and job coaching, and then 15 week of subsidized employment placement. Our plan for alignment for CalWORKs Expanded Subsidized Employment (ESE) and WIOA is to help continue working with participants towards permanent unsubsidized employment after completing the CalWORKs ESE program. Moving from CalWORKs into WIOA if they need additional assistance to gain permanent unsubsidized employment.

8. Board Member Updates:

Chair Dudley: opened the floor to updates from the Board membership.

Louise Matheny shares online course flyers for Professional Development Studies through Cuesta.

Chair Dudley: Speaks.

Sally Ames – guest: Speaks.

9. Next Meeting:

November 5, 2020

8:00 – 10:00 AM

Location: To be Determined

10. Adjournment:

Chair Dudley: adjourned the meeting at 9:43 A.M.

I, Leann Ross, Clerk of the Workforce Development Board of San Luis Obispo, do hereby certify that the forgoing is a fair statement of the proceedings of the meeting Thursday, August 6, 2020 by the Workforce Development Board of San Luis Obispo County.

Leann Ross, WDB Program Specialist

Dated: August 6, 2020