

**WORKFORCE DEVELOPMENT BOARD
of San Luis Obispo County**

WORKFORCE DEVELOPMENT BOARD MEETING MINUTES

Date: Thursday, May 6, 2021
Time: 8:00 a.m.
Location: Meeting held virtually via Zoom

Present: Carl Dudley, Sally Ames, David Baldwin, Dr. James J. Brescia, William Hills, Verena Latona-Tahlman, Justin McIntire, Patrick McGuire, Mark Simonin, Dr. Jill Stearns, Courtney Taylor
Absent: Louise Matheny, Isiah Gomer
Guests: Allison Schiavo, Tammy Aguilera, Angella Toomey, Ryan Stanley, Cesar Valladeras, Lisa Howe, Veronica Orozoco, Kirk Coveillo, Jenna Morton, Brian Coleman, Susan Mathers, Eddie Chesterfield
Staff: Dawn Boulanger, Sarah Hayter, Leann Ross, Diana Marin

1. Call to Order and Introductions:

Chairperson Carl Dudley called the meeting to order at 8:00 a.m. **Quorum reached.**

2. Public Comment:

Chair Dudley: Members of the public wishing to make a comment on specific item on the agenda as well as items not appearing on the agenda have been given time to do so prior to the virtual meeting. There was no public comment.

3. Consent Items:

- 3.1** Approve February 4, 2021 Minutes
- 3.2** Approve Workforce Development Board (WDB) member reappointments for submittal to the San Luis Obispo County Board of Supervisors
- 3.3** Approve Workforce Development Board (WDB) member appointments to be submitted to the San Luis Obispo County Board of Supervisors
The Board approves consent items 3.1, 3.2 and 3.3

Motion: William Hills
Second: Verena Latona-Tahlman
Abstentions: None

Motion Passed Unanimously

4. Action Items:

- 4.1** Nomination and Election of Officers
An election to serve the unexpired terms of the Chair and Vice Chair occurred

Dawn Boulanger: opened the floor for nominations of the Chair.

Justin McIntire: nominated Carl Dudley.

Dr. James Brescia: seconded nomination. No further nominations, floor closed.

Acclamation vote for Mr. Dudley: All in favor.

Motion Passed Unanimously

Dawn Boulanger: opened the floor for nominations of the Vice Chair.

Justin McIntire: nominated Isiah Gomer.

Dr. James Brescia: seconded nomination. No further nominations, floor closed.

Acclamation vote for Mr. Gomer: All in favor.

Motion Passed Unanimously

- 4.2** Review and approve update to Local Area Supportive Services Policy
Sarah Hayter (Staff) presented the item, which is available as part of the agenda.

The Board approves update to Local Area Supportive Services Policy as presented.

Motion: Dr. James Brescia

Second: David Baldwin

Abstentions: None

Motion Passed Unanimously

5. Presentations:

5.1 PY 21-22 AJCC WIOA Youth Program Service Strategies

Allison Schiavo local area manager for WIOA service provider Eckerd Connects facilitated the presentation which outlined information on year-to-date services for Adult, Dislocated Worker, and Youth programs as well as Employer, and special grants. Allison shared outreach strategies for PY 21-22, including targeted enrollment and partner development such as strengthened service coordination with CAPSLO, Cuesta College, sober living homes, faith-based organizations, and staffing agencies. Allison additionally shared training focus for next year such as reverse referral system with employers, strengthened partnerships with local training providers and orientation for targeted sectors in partnership with local training providers. Presentation slides are available as an addendum to the agenda.

Chairperson Dudley: Speaks.

Cesar Valladeres- guest: Speaks.

Tammy Aguilera- guest: Speaks.

David Baldwin- Chair Member: Speaks.

Sally Ames- Chair Member: Speaks.

Patrick McGuire- Chair Member: Speaks.

Dawn Boulanger- staff: Speaks.

6. Information/Discussion Items:

6.1 Receive Quarter 3 Eckerd AJCC Contract Performance Report

Sarah Hayter (Staff) presented the item, which is available as part of the agenda.

6.2 Receive Quarter 3 Eckerd Youth Contract Performance Report

Sarah Hayter (Staff) presented the item, which is available as part of the agenda.

Chairperson Dudley: Speaks.

6.3 Receive PY 21-22 Workforce Development Board Meeting Calendar

Dawn Boulanger (Staff) presented the item, which is available as part of the agenda.

7. Reports:

7.1

a) Executive Committee Report: Chairperson Dudley reported that at the April Executive Committee meeting, the committee approved Workforce Development Board (WDB) member appointment for Ryan Stanley to be submitted to the San Luis Obispo County Board of Supervisors, appointment of Allison Schiavo to the Business Council and both the Local and Regional Workforces Plans for 2021-2024.

b) Business Council Report: Diana Marin (Staff) reported the Business Council met in February, discussing Commercial License Prep Course Training, Covid-19 Small Business Grant Survey, and new member recruitment. Diana asks members if they know anyone interested in joining the Business Council to reach out to her or Business Council Chair Isiah Gomer.

c) Staff Report: Dawn Boulanger (Staff) shared there is more vacancies than ever before for WDB members due to retirements. Dawn shared current seat vacancies and recruitment efforts, with request of members to reach out to her with any ideas for member nominations so she may reach out to them. Dawn additionally shared updates on SB1 High Road Construction Careers Grant, in partnership with Building Construction Trade Council, SLO Partners, Santa Barbara and Ventura Counties to implement Pre-Apprenticeship program serving as a pipeline into the trade apprenticeship programs. Dawn shared updates on Prison to Employment Grant, National Dislocated Worker Grant and COVID-19 Small Business Grant. Dawn additionally shared information about upcoming REACH presentation being held on May 19th from 11:00 -12:30 PM.

8. Administrative Entity Update:

8.1 Receive and Review Fiscal Budget Update

Dawn Boulanger (Staff) presented the item, which is available as addendum to the agenda.

8.2 Receive and Review Rapid Response Update

Diana Marin (Staff) presented the item, which is available as part of the agenda.

9. Board Member Workforce Development Updates:

William Hills shared United Staffing Associates continue to see high demand for labor from clients.

David Baldwin, Pipes Trades Local 403, shared apprenticeship is open for open enrollment, accepting applications through tomorrow Friday May 7th. This will be followed by orientation on May 15th that explains the requirements of the apprenticeship program. David also shared that the Mid State Fair will be happening this year from July 21 – August 1, 2021.

Patrick McGuire shares this will be his last meeting, he thanks Board Chair Carl, WDB Staff and Tammy from Eckerd Connects for all their hard work stating that the Board is as good as it's ever been.

Sally Ames shares this will also be her last meeting as she is retiring in July. Sally also shares that she has been liaison with San Luis Coastal, City of San Luis Obispo, San Luis Obispo County and Cal Poly on childcare study of San Luis Obispo County. This study is in the feasibility stage.

Carl Dudley shares that Covid is still very real and we still need to be very careful.

10. Next Meeting:

August 5, 2021

8:00 – 10:00 AM

Location: Zoom

11. Adjournment:

Chair Dudley: adjourned the meeting at 10:00 A.M.

I, Leann Ross, Clerk of the Workforce Development Board of San Luis Obispo, do hereby certify that the forgoing is a fair statement of the proceedings of the meeting Thursday, May 6, 2021 by the Workforce Development Board of San Luis Obispo County.

Leann Ross, WDB Program Specialist

Dated: May 6, 2021