

**WORKFORCE DEVELOPMENT BOARD
of San Luis Obispo County**

WORKFORCE DEVELOPMENT BOARD MEETING MINUTES

Date: Thursday, November 4, 2021

Time: 8:00 a.m.

Location: Virtually via Zoom

Present: Carl Dudley, Isiah Gomer, David Baldwin, Dr. James J. Brescia, Josh Cross, Rachael Hendricks, Melissa James, Verena Latona-Tahlman, Justin McIntire, Veronica Orozco, Ronald Reilly, Ryan Stanley, Dr. Jill Stearns, Angela Toomey, Patrick Woolpert

Absent: William Hills, Mark Simonin, Courtney Taylor

Guests: Allison Schiavo, Tammy Aguilera, Lorna Hewitt, Caron Alexander, Gerard Arcement, Barb Wigney, Stephanie Navarro, Cesar Valladares, Vivian Estrada, Jenna Morton, Karen Swanson, Wendy Wendt, Joseph Tyra, Greg Kwolek

Staff: Dawn Boulanger, Sarah Hayter, Diana Marin

1. Call to Order and Introductions:

Chairperson Carl Dudley called the meeting to order at 8:05 a.m. **Quorum reached.**

2. Action Items:

- 2.1** Approve a resolution authorizing the Workforce Development Board to hold teleconferenced public meetings for an initial thirty-day period pursuant to AB-361.

Motion: Dr. Jill Stearns

Second: Verena Latona-Tahlman

Abstentions: None

Motion Passed Unanimously

3. Public Comment:

Chair Dudley: Public comment was provided by Joseph Tyra (guest), America's Job Center of CA (AJCC) participant, and Greg Kwolek (guest), City of Morro Bay Program Manager, about the WIOA services received from the AJCC.

4. Presentations:

- 4.1** Wendy Wendt (guest) presented on the FIRST 5 SLO County – We Are The Care Initiative. The presentation is available online as an addendum to the agenda.

- 4.2** Dawn Boulanger (staff) presented a member recognition to Carl Dudley (chair) for his years of service and dedication to the Workforce Development Board of SLO County.

5. Consent Items:

- 5.1** Approve the August 5, 2021 Minutes

Correction of the minutes was requested by Veronica Orozco (member) to change Micro Seasonal Farm Workers to *Migrant Seasonal Farm Workers*.

Motion: Ronald Reilly as amended

Second: Justin McIntire

Abstentions: None

Motion Passed Unanimously as amended

5.2 Approve the Appointment of Lorna Hewitt to the Business Council

Motion: Dr. James Brescia

Second: Isiah Gomer

Abstentions: None

Motion Passed Unanimously

6. Action Items:

6.1 Nomination and Election of Officers

An election to serve the unexpired terms of the Chair and Vice-Chair occurred

Dawn Boulanger: opened the floor for nominations of the Chair.

Justin McIntire: nominated Isiah Gomer.

No further nominations, floor closed.

Acclamation vote for Mr. Gomer: All in favor.

Motion Passed Unanimously

Dawn Boulanger: opened the floor for nominations of the Vice-Chair.

Justin McIntire: nominated William Hills.

No further nominations, floor closed.

Acclamation vote for Mr. Hills: All in favor.

Motion Passed Unanimously

7. Discussion Items:

7.1 **Receive Quarter 1 Eckerd AJCC Contract Performance Report**

Sarah Hayter (staff) presented the item, which is available as part of the agenda.

Chairperson Dudley: Speaks.

Allison Schiavo-guest: Speaks.

7.2 **Receive Quarter 1 Eckerd Youth Contract Performance Report**

Sarah Hayter (staff) presented the item, which is available as part of the agenda.

Chairperson Dudley: Speaks.

Dr. Jill Stearns- Board Member: Speaks.

Allison Schiavo- guest: Speaks.

Tammy Aguilera-guest: Speaks.

Dr. James Brescia-Board Member: Speaks.

Dawn Boulanger-staff: Speaks.

7.3 **Receive Update on WDB Business Services with Local Chambers**

Dawn Boulanger (staff) presented the item, which is a collaboration with the local chambers to enhance Layoff Aversion efforts to local businesses by hiring two staff through the chambers to

engage businesses throughout SLO County. One staff person would cover the northern areas of the county into SLO and the other would cover the southern areas also intersecting in SLO.

Chairperson Dudley: Speaks.

7.4 Discuss WDB Member Retreat

Dawn Boulanger (staff) presented the item, which is a proposition to hold a WDB member retreat. Ms. Boulanger inquired about the membership's interest in participating in a full-day retreat which would include a training and education component given the high number of newer members on the board.

Chairperson Dudley: Speaks.

Vice Chairperson Gomer: Speaks.

Dr. James Brescia-Board Member: Speaks.

8. Reports:

8.1

a) Executive Committee Report: Chairperson Dudley reported that since the last Board meeting the Executive Committee met once, in October. At the October 13th meeting, the Executive Committee received and discussed updates of the WIOA 2020-2021 Performance, the Procurement for WIOA Business Retention and Layoff Aversion Services, the WIOA Youth Services Procurement for Program Year 2022. Chair Dudley stated that no action items were brought forth to the Executive Committee since the last Workforce Development Board meeting held in August.

b) Business Council Report: Verena Latona-Tahlman (member) shared the Business Council met in August and October. Ms. Latona-Tahlman stated that at those meetings, council members discussed several topics including AJCC business services, the County of SLO and SLO Chamber's Family-Friendly Workplace Accelerator Program, and CalJOBS registrant data. Ms. Latona-Tahlman stated that this 2021-22 program year, the council plans to work on creating awareness and education of resources as well as identify solutions to gaps related to childcare in SLO County by partnering with organizations that are already working on finding solutions to this issue. The council also set forth the goal of addressing wage compression issues being experienced by employers countywide by educating employers about wage compression as well as developing a toolkit to help address the issues. Lastly, Ms. Latona-Tahlman reminded members that the Business Council continues to look for business community representation and membership. Members of the WDB are welcome to attend Business Council meetings or invite anyone who would like to join to reach out to her or Diana Marin (staff) for more information and details.

c) Staff Report: Sarah Hayter (Staff) shared that the AJCC Certification baseline has been met and there were no findings to report. The Comprehensive AJCC Certification Matrix is available as an addendum to the agenda.

9. Administrative Entity Update:

9.1 Receive and Review Fiscal Budget Update

Dawn Boulanger (staff) presented the item, which is available as an addendum to the agenda.

9.2 Receive and Review Rapid Response Update

Diana Marin (staff) presented the item, which is available as part of the agenda.

10. Board Member Workforce Development Updates:

No member updates were provided.

11. Next Meeting:

February 3, 2022

8:00 – 10:00 AM

Location: Virtually by Zoom

12. Adjournment:

Chair Dudley: adjourned the meeting at 10:05 A.M.

I, Diana Marin, Clerk of the Workforce Development Board of San Luis Obispo, do hereby certify that the foregoing is a fair statement of the proceedings of the meeting held on Thursday, November 4, 2021, by the Workforce Development Board of San Luis Obispo County.

Diana Marin, WDB Program Review Specialist

Dated: November 4, 2021