

**WORKFORCE DEVELOPMENT BOARD
of San Luis Obispo County**

WORKFORCE DEVELOPMENT BOARD MEETING MINUTES

Date: Thursday, February 3, 2022
Time: 8:00 a.m.
Location: Virtually via Zoom

Present: Isiah Gomer, William Hills, David Baldwin, Dr. James J. Brescia, Rachael Hendricks, Justin McIntire, Veronica Orozco, Ronald Reilly, Ryan Stanley, Dr. Jill Stearns, Angela Toomey
Absent: Josh Cross, Melissa James, Verena Latona-Tahlman, Mark Simonin, Courtney Taylor, Patrick Woolpert
Guests: Amy Goff, Tammy Aguilera, Christina Kuhn, Cesar Valladares, Vivian Estrada, Daniel Tatick, Laura Fiedler
Staff: Dawn Boulanger, Sarah Hayter, Diana Marin

1. Call to Order and Introductions:

Chairperson Isiah Gomer called the meeting to order at 8:05 a.m. **Quorum reached.**

2. Action Items:

- 2.1** Approve a resolution authorizing the Workforce Development Board to hold teleconferenced public meetings for an initial thirty-day period pursuant to AB-361.

Motion: Dr. Jill Stearns

Second: Justin McIntire

Abstentions: None

Motion Passed Unanimously

3. Public Comment:

Chair Gomer: No public comment.

4. Presentations:

- 4.1** Laura Fiedler (guest) presented on the County of San Luis Obispo Economic Development and ARPA Funds. The presentation is available online as an addendum to the agenda.

Chairperson Gomer: Speaks.

Dawn Boulanger-staff: Speaks.

Justin McIntire-Board Member: Speaks.

Rachael Hendricks-Board Member: Speaks.

Dr. James Brescia-Board Member: Speaks.

5. Consent Items:

- 5.1** Approve the November 4, 2021 Minutes

- 5.2** Approve the Appointment of Tricia Lubin to the Workforce Development Board Adult Ed Partner Seat

Motion: Justin McIntire

Second: Veronica Orozco

Abstentions: None

Motion Passed Unanimously

6. Action Items:

6.1 Approve 2022 Workforce Development Board Meeting Calendar

Motion: Justin McIntire

Second: Dr. Jill Stearns

Abstentions: None

Motion Passed Unanimously

7. Discussion Items:

7.1 Receive Quarter 2 Eckerd AJCC Contract Performance Report

Sarah Hayter (staff) presented the item, which is available as part of the agenda.

Chairperson Gomer: Speaks.

Tammy Aguilera-guest: Speaks.

Christina Kuhn-guest: Speaks.

Ron Reilly-Board Member: Speaks.

Dr. Jill Stearns-Board Member: Speaks.

Justin McIntire-Board Member: Speaks.

7.2 Receive Quarter 2 Eckerd Youth Contract Performance Report

Sarah Hayter (staff) presented the item, which is available as part of the agenda.

Chairperson Gomer: Speaks.

Tammy Aguilera-guest: Speaks.

Dr. James Brescia-Board Member: Speaks.

Ron Reilly-Board Member: Speaks.

Dawn Boulanger-staff: Speaks.

Christina Kuhn-guest: Speaks.

7.3 Discuss WDB Member Retreat Scheduled 3/25/2022

Dawn Boulanger (staff) presented the item, which is confirming the WDB member retreat scheduled for 3/25/2022 from 9 am to 3 pm at the Ventana Grill in Pismo Beach. Ms. Boulanger stated that the retreat would consist of training and education by Tressa Dorsey of TAD Grants.

Chairperson Gomer: Speaks.

8. Reports:

8.1

a) Executive Committee Report: Chairperson Gomer reported that the Executive Committee met on January 12th. At that meeting, the committee received a presentation by Mara Fleishman about the Healthy School Food Pathways Program being hosted by the Chef Ann Foundation in partnership with Cuesta College and the San Luis Coastal Unified School District in the development of a pre-apprenticeship, apprenticeship, and fellowship program that will support education and workforce development in operating a healthy K-12 school meal program in our local community. They are looking for our support in sharing the message about these opportunities. Chairperson Gomer stated

that the committee also discussed the board's role in advocating for the SLO Chamber Family-Friendly Workplace Toolkit and the upcoming WDB member retreat scheduled for March 2022. Lastly, Chairperson Gomer mentioned that aside from the 2022 Executive Committee meeting schedule, no action items were brought forth to the Executive Committee.

b) Business Council Report: Diana Marin (staff) shared the Business Council report on behalf of Chairperson Verena Latona-Tahlman. Ms. Marin stated that the Business Council has not held a meeting since the last full board meeting, however, the council is scheduled to meet for the first time in 2022 on February 17th. Ms. Marin said that the Business Council continues to look for business community representation and membership. The Business Council focuses on services to and for SLO County employers. The council also assists this board in the development and recommendation of business services policies. Ms. Marin invited members of the board to attend future meetings and asked members to reach out if they are interested or know anyone who may be interested in obtaining more information and details.

c) Staff Report: Dawn Boulanger (Staff) shared information about special grants including the National Dislocated Worker Covid Relief Grant (NDWG), Prison to Employment Grant (P2E), Building & Construction Trades Pre-Apprenticeship Training, Digital Literacy Training via Adult Education (Cuesta, San Luis Coastal, Lucia Mar, Templeton). Ms. Boulanger also updated the board about special projects including the Business Retention/Layoff Aversion Services- contracted with the Paso Robles Chamber of Commerce on behalf of the Countywide Consortium of Chambers, the Small Business Grant \$500K ARPA funds- to be administered via the Paso Robles Chamber contract, the System Re-brand and Digital Outreach and Recruitment Campaign working with Full Capacity Marketing. Lastly, Ms. Boulanger reminded board members to be sure to complete Form 700 via the Netfile system which is an annual requirement for all board members.

9. Administrative Entity Update:

9.1 Receive and Review Fiscal Budget Update

Dawn Boulanger (staff) presented the item, which is available as an addendum to the agenda.

9.2 Receive and Review Rapid Response Update

Diana Marin (staff) presented the item, which is available as part of the agenda.

10. Board Member Workforce Development Updates:

No member updates were provided.

11. Next Meeting:

May 5, 2022

8:00 – 10:00 AM

Location: Virtually by Zoom

12. Adjournment:

Chair Gomer: adjourned the meeting at 9:41 A.M.

I, Diana Marin, Clerk of the Workforce Development Board of San Luis Obispo, do hereby certify that the foregoing is a fair statement of the proceedings of the meeting held on Thursday, February 3, 2022, by the Workforce Development Board of San Luis Obispo County.

Diana Marin, WDB Program Review Specialist

Dated: February 4, 2022