

**WORKFORCE DEVELOPMENT BOARD  
of San Luis Obispo County  
EXECUTIVE COMMITTEE MEETING MINUTES**

**Date:** Wednesday, March 13, 2019  
**Time:** 8:00 AM – 10:00 AM  
**Location:** 3433 South Higuera Room 101, San Luis Obispo, CA

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**Present:** Carl Dudley, Isiah Gomer, Louise Matheny, William Hills, Loreli Cappel  
**Absent:** Patrick McGuire  
**Staff:** Dawn Boulanger, Sarah Hayter, Michael Coughlin, Diana Marin  
**Guest:** Jenny Huss, Tammy Aguilera, Johnathan Zeigler, Allison Schiavo

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**1. Call to Order:**

**Chair Carl Dudley:** called the meeting to order at 8:00 A.M. **Quorum.**

**2. Public Comment:**

**Chair Dudley:** opened the floor to public comment without response.

**3. Consent Items:**

**3.1 Approve the January 9, 2019 Minutes**

Motion: Loreli Cappel  
Second: Louise Matheny  
Abstentions: None  
Motion Passed Unanimously

**3.2 Approve appointment of Allison Schiavo to Services and Strategies Committee**

Motion: William Hills  
Second: Isiah Gomer  
Abstentions: None  
Motion Passed Unanimously

**4. Presentation:**

**4.1 Eckerd AJCC Contract Performance Update**

Presentation conducted by Johnathan Zeigler and Tammy Aguilera of Eckerd Connects.

**5. Action Items:**

**5.1 Authorize the Administrative Entity to commence AJCC contract negotiations with Eckerd for program year 2019-2020**

Sarah Hayter (staff) presented the item, which is available as part of the agenda.

Motion: Louise Matheny  
Second: Loreli Cappel  
Abstentions: None  
Motion Passed Unanimously

**5.2 Review and Approve the WIOA Local Plan modification for 2017-2020**

Dawn Boulanger (staff) presented the item, which is available as part of the agenda.

Motion: William Hills  
Second: Isiah Gomer  
Abstentions: None

Motion Passed Unanimously

**5.3 Review and Approve the WIOA Regional Plan modification for 2017-2020**

Dawn Boulanger (staff) presented the item, which is available as part of the agenda.

Motion: Isiah Gomer

Second: Loreli Cappel

Abstentions: None

Motion Passed Unanimously

**6. Reports:**

**6.1 Chairman's Report:** No report.

**6.2 Staff Report:** Dawn Boulanger (staff) reported on WIOA budget and expenditures for PY 2018-2019.

**6.3 Rapid Response Report:** Diana Marin (staff) trend continues as all responses have been closures and most have been in San Luis Obispo.

**7. Administrative Entity Updates:**

None reported

**8. Board Member Workforce Development Updates:**

None reported

**9. Next Meeting:**

April 18, 2019 at 8:00 a.m.

Department of Social Services

3433 South Higuera Street, Room 101, San Luis Obispo

**10. Adjournment:**

**Chair Dudley:** adjourned the meeting at 10:06 A.M.

I, Diana Marin, Clerk of the Executive Committee of the Workforce Development Board of San Luis Obispo, do hereby certify that the forgoing is a fair statement of the proceedings of the meeting held Wednesday, March 13, 2019 by the Executive Committee of the Workforce Development Board of San Luis Obispo County.

Diana Marin, Executive Committee Clerk

Dated: March 25, 2019