

**WORKFORCE DEVELOPMENT BOARD
of San Luis Obispo County
EXECUTIVE COMMITTEE MEETING MINUTES**

Date: Wednesday, April 24, 2019
Time: 8:00 AM – 10:00 AM
Location: 3433 South Higuera Room 356, San Luis Obispo, CA

Present: Carl Dudley, Louise Matheny, Isiah Gomer, William Hills, Loreli Cappel
Absent: Patrick McGuire
Staff: Dawn Boulanger, Sarah Hayter, Diana Marin
Guest: Jenny Huss, Allison Schiavo

1. Call to Order:

Chair Carl Dudley: called the meeting to order at 8:01 A.M. **Quorum.**

2. Public Comment:

Chair Dudley: opened the floor to public comment without response.

3. Consent Items:

3.1 Approve the March 13, 2019 Minutes

Motion: Louise Matheny
Second: William Hills
Abstentions: None
Motion Passed Unanimously

3.2 Approve the appointments of Alan McKean and Kevin Reeder to the Services and Strategies Committee

Motion: William Hills
Second: Louise Matheny
Abstentions: None
Motion Passed Unanimously

4. Action Items:

4.1 Review and Approve the America's Job Center of California (AJCC) Hallmarks of Excellence

Sarah Hayter (Staff) presented the item which is part of the agenda. The Committee Approved the America's Job Center of California (AJCC) Hall marks of Excellence.

Motion: Louise Matheny
Second: Isiah Gomer
Abstentions: None
Motion Passed Unanimously

4.2 Review and Approve Draft Scope of Work/Budget for PY 2019-2020 WIOA Youth Services Contract with Eckerd Youth Alternatives, Inc.

Sarah Hayter (Staff) presented the item which is part of the agenda. The Committee Approved the Draft Scope of Work/Budget for PY 2019-2020 WIOA Youth Services Contract with Eckerd Youth Alternatives, Inc.

Motion: Loreli Cappel
Second: Louise Matheny
Abstentions: None
Motion Passed Unanimously

4.3 Review and Approve Local Policy on Transitional Jobs

Dawn Boulanger (Staff) presented the Local Policy on Transitional Jobs which is part of the agenda. The Committee Approved the Local Policy on Transitional Jobs.

Motion: Isiah Gomer

Second: William Hills

Abstentions: None

Motion Passed Unanimously

5. Reports:

5.1 Chairman's Report: Carl Dudley (Chair) reported that Justin McIntyre has been appointed chair of Services and Strategies committee.

5.2 Staff Report: Dawn Boulanger (Staff) reported on Prison to Employment Initiative as well as Slingshot.

5.3 Rapid Response Report: Diana Marin (Staff) trend continues as all responses have been closures and recent WARN affecting a health care provider in South County.

6. Administrative Entity Updates:

6.1 Receive and Review Fiscal Budget Update: Dawn Boulanger reported on Fiscal Budget which is part of the agenda.

7. Board Member Workforce Development Updates:

None reported

8. Next Meeting:

June 12, 2019 at 8:00 a.m.

Department of Social Services

3433 South Higuera Street, Room 101, San Luis Obispo

9. Adjournment:

Chair Dudley: adjourned the meeting at 9:31 A.M.

I, Diana Marin, Clerk of the Executive Committee of the Workforce Development Board of San Luis Obispo, do hereby certify that the forgoing is a fair statement of the proceedings of the meeting held Wednesday, April 24, 2019 by the Executive Committee of the Workforce Development Board of San Luis Obispo County.

Diana Marin, Executive Committee Clerk

Dated: May 7, 2019