

**WORKFORCE DEVELOPMENT BOARD  
of San Luis Obispo County**

**EXECUTIVE COMMITTEE MEETING MINUTES**

**Date:** Wednesday, June 12, 2019  
**Time:** 8:00 AM – 10:00 AM  
**Location:** 3433 South Higuera Room 356, San Luis Obispo, CA

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**Present:** Carl Dudley, Louise Matheny, Isiah Gomer, William Hills, Loreli Cappel, Patrick McGuire

**Absent:**

**Staff:** Dawn Boulanger, Sarah Hayter, Diana Marin

**Guest:** Jenny Huss, Allison Schiavo

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**1. Call to Order:**

**Chair Carl Dudley:** called the meeting to order at 8:00 A.M. **Quorum.**

**2. Public Comment:**

**Chair Dudley:** opened the floor to public comment without response.

**3. Consent Items:**

**3.1 Approve the April 24, 2019 Minutes**

Motion: William Hills

Second: Louise Matheny

Abstentions: None

Motion Passed Unanimously

**4. Action Items:**

**4.1 Approve Reappointments of William Ray and Tony Hoffman to the Workforce Development Board**

Chair Dudley presented the item which is part of the agenda. The Committee Approved the reappointments of William Ray and Tony Hoffman to the Workforce Development Board.

Motion: Isiah Gomer

Second: Loreli Cappel

Abstentions: None

Motion Passed Unanimously

**4.2 Review and Approve WIOA MOU**

Sarah Hayter (Staff) presented the item which is part of the agenda. The Committee approved the updated Memorandum of Understanding and Infrastructure Funding Agreements and Other System Costs Budget between all AJCC required One-Stop partners, the WDB, and the San Luis Obispo County Board of Supervisors.

Motion: William Hills

Second: Loreli Cappel

Abstentions: None

Motion Passed Unanimously

## **5. Discussion Items:**

### **5.1 Appointment of Ad-Hoc for AJCC PY 20-21 Procurement**

Carl Dudley (Chair) presented the item and explained that the purpose for the Ad-Hoc would be to assist in the PY 20-21 AJCC Procurement. Committee agreed to creation of Ad-Hoc.

## **6. Reports:**

**6.1 Chairman's Report:** Carl Dudley (Chair) reported that the Workforce Development Board approved local area subsequent designation and local board recertification and approved PY 2019-2020 AJCC Services Contract with Eckerd on May 2, 2019.

**6.2 Staff Report:** Dawn Boulanger (Staff) reported that there are some upcoming grants and grant opportunities which include SB1, the Prison to Employment Initiative, AB 1111 as well as Slingshot 2.0.

**6.3 Rapid Response Report:** Diana Marin (Staff) trend continues as all responses have been closures except for one layoff. There is a possibility that there was a layoff aversion situation as The Mentor Group may have hired all Anka Behavioral Health, Inc's recently affected employees.

## **7. Administrative Entity Updates:**

**7.1 Receive and Review Fiscal Budget Update:** Dawn Boulanger reported on Fiscal Budget which is part of the agenda.

## **8. Board Member Workforce Development Updates:**

None reported

## **9. Next Meeting:**

July 10, 2019 at 8:00 a.m.  
Department of Social Services  
3433 South Higuera Street, Room 101, San Luis Obispo

## **9. Adjournment:**

**Chair Dudley:** adjourned the meeting at 9:15 A.M.

I, Diana Marin, Clerk of the Executive Committee of the Workforce Development Board of San Luis Obispo, do hereby certify that the forgoing is a fair statement of the proceedings of the meeting held Wednesday, June 12, 2019 by the Executive Committee of the Workforce Development Board of San Luis Obispo County.

Diana Marin, Executive Committee Clerk

Dated: June 17, 2019