

**WORKFORCE DEVELOPMENT BOARD
of San Luis Obispo County**

EXECUTIVE COMMITTEE MEETING MINUTES

Date: Wednesday, March 11, 2020
Time: 8:00 AM – 10:00 AM
Location: 3433 South Higuera Room 356, San Luis Obispo, CA

Present: Carl Dudley, Isiah Gomer, Loreli Cappel, Louise Matheny, William Hills, Justin McIntire

Absent: Patrick McGuire

Staff: Sarah Hayter, Diana Marin Leann Ross

Guest: Allison Schiavo

1. Call to Order:

Chair Carl Dudley: called the meeting to order at 8:01 A.M. **Quorum.**

2. Public Comment:

Chair Dudley: opened the floor to public comment without response.

3. Consent Items:

3.1 Approve the October 10, 2019 Minutes

Motion: William Hills

Second: Loise Matheny

Abstentions: None

Motion Passed Unanimously

4. Discussion Items:

Review and Discuss Service Provider staffing for consideration of contract performance goals

Sarah Hayter (Staff) presented the item which is part of the agenda. Sarah shared that there are current staffing changes in the Youth program as 2 of the three staff members have left Eckerd. One of the business services staff members and the clerical staff member are currently assisting with case coverage as new staff is brought on board and trained. Program enrollments and referrals are continuing despite staffing changes.

5. Action Items:

Review and Approve local area position on Workforce Services Draft Directive-209 WIOA Regional Planning Unit Update

Dawn Boulanger (Staff) presented the item which is part of the agenda. Dawn informed the committee members of the Workforce Services Draft Directive-209 WIOA Regional Planning Unit Update which proposes restructuring of the current regional area. The proposal removes San Luis Obispo and Santa Barbara and adds San Benito in with Santa Cruz and Monterey; and proposes San Luis Obispo and Santa Barbara form a new region on their own. The committee discussed the proposal and inquired about taking on the fiscal lead should the new regions take place they also inquired about Ventura joining the new San Luis Obispo and Santa Barbara region. Dawn stated that the suggestions could be posted to the State during the open comment period. She

also stated that she would reach out the Director of the Ventura County WDB. The Committee agreed to take the positions discussed and suggested for the new Workforce Services Draft Directive-209 WIOA Regional Planning Unit.

Motion: William Hills

Second: Isiah Gomer

Abstentions: None

Motion Passed Unanimously

5. Reports:

5.1 Chairman's Report: Carl Dudley (Chair) reported has been meeting with Dawn Boulanger (Staff) and has requested monthly financial updates be shared with this committee.

5.2 Staff Report: Dawn Boulanger (Staff) reported that SLO, Santa Barbara and Ventura WDBs along with SLO K-12 Education partners have submitted for an SB1 Grant which involves an apprenticeship model and working with the trades. SLO is expecting to serve approximately 20 people via the grant. SLO County WDB had also received funds through the Slingshot 2.0 initiative which looks to develop/train business engagement professionals. Dawn proposed committee members become involved in the trainings. WDB team is aligning with TANF and SNAP employment programs. Dawn also stated that they are currently seeking to relocate the AJCC facility. EDD is in on board but have not received final word regarding move.

5.3 Rapid Response Report: Diana Marin (Staff) reported on the Rapid Responses conducted in the current quarter and provided a report of the responses for Program Year 2019-2020. Diana noted that there have been a total of 48 responses, most of which were closures with the exception of two. She also stated that in the current quarter 47% of the responses were in the Food Service Industry. For Program Year 2019-2020 46% of the responses were in the Retail Industry.

6. Administrative Entity Updates:

6.1 Receive and Review Fiscal Budget Update: Dawn Boulanger (Staff) reported on the Fiscal Budget which is part of the agenda.

7. Board Member Workforce Development Updates:

Chair Dudley: opened the floor to updates from the Executive Committee membership.

No updates.

8. Next Meeting:

April 8, 2020 at 8:00 a.m.

Department of Social Services

3433 South Higuera Street, Room 101, San Luis Obispo

9. Adjournment:

Chair Dudley: adjourned the meeting at 9:15 A.M.

I, Diana Marin, Clerk of the Executive Committee of the Workforce Development Board of San Luis Obispo, do hereby certify that the forgoing is a fair statement of the proceedings of the meeting held Wednesday, March 11, 2020 by the Executive Committee of the Workforce Development Board of San Luis Obispo County.

Diana Marin, Executive Committee Clerk

Dated: March 11, 2020