

**WORKFORCE DEVELOPMENT BOARD
of San Luis Obispo County
SERVICES & STRATEGIES COMMITTEE MINUTES**

Date: Tuesday, July 9, 2019
Time: 2:00 P.M.
Location: Department of Social Services, 3563 Empleo Street, San Luis Obispo

Present: Justin McIntire, Grace McIntosh, Alan McKean, Allison Schiavo
Absent: Maria Flores-Jimenez, Jenny Hart, Angella Holmes, Mia Ruiz
Guests: Jennifer Hopkins
Staff: Sarah Hayter, Diana Marin, Leann Ross

1. Call to Order:

Chair McIntire: called the meeting to order at 2:04 P.M.
Quorum Not Reached - Informational Meeting Only

2. Public Comment:

Chair McIntire: opened the floor to public comment without response.

3. Consent Items:

3.1 Approve the January 9, 2018 Minutes
Quorum Not Reached – This item was shelved and will be voted on at a future meeting.

4. Information/Discussion/Action Items:

4.1 Discuss Staff/Participant Survey Results

Sarah Hayter (staff) presented the results of the Staff/Participant surveys conducted. Results were received and discussed. Surveys resulted in a need for awareness of available resources.

Chair McIntire: opened the floor to public comment without response

4.2 Follow up on Status of 211 Program Updates

Sarah Hayter spoke asking members to please inform 211 of any program updates or changes to their contacts or numbers as 211 only has one staff member making all updates and are unable to keep up with changes. Committee members agreed to continue to use 211 as a local resource for workforce related resources.

Chair McIntire: opened the floor to public comment without response

4.2 Discuss Development of a Workforce Integrated Service Delivery Guide

Sarah Hayter presented the group with an example of a Workforce Resource Guide created by the Monterey County WDB and asked the group for feedback about creating a Resource Guide for the local workforce. Committee agreed to take on project. Staff to provide a draft Resource Guide at next meeting.

Chair McIntire: opened the floor to public comment without response

6. Committee Member Updates:

Chair McIntire: opened the floor to updates from the Committee membership.

Alan McKean: speaks and provides updates about his organization.

Grace McIntosh: speaks and provides updates about her organization.

Allison Schiavo: speaks and provides updates about her organization.

Chair McIntire: speaks and provides updates about his organization.

7. Next Meeting: Tuesday, September 10, 2019 at 2:00pm - 3563 Empleo Street, San Luis Obispo, CA

8. Adjournment:

Chair McIntire: adjourned the meeting at 2:48 P.M.

I, Diana Marin, Clerk of the Workforce Development Board of San Luis Obispo, and its committees, do hereby certify that the forgoing is a fair statement of the proceedings of the meeting held Tuesday, July 9, 2019 by the Services & Strategies Committee of the Workforce Development Board of San Luis Obispo County.

Diana Marin, Workforce Development Program Specialist

Dated: July 12, 2019