

**WORKFORCE DEVELOPMENT BOARD
of San Luis Obispo County**

SERVICES & STRATEGIES COMMITTEE MINUTES

Date: Tuesday, September 10, 2019
Time: 2:00 P.M.
Location: Department of Social Services, 3563 Empleo Street, San Luis Obispo

Present: Justin McIntire, Grace McIntosh, Alan McKean, Mia Ruiz, Allison Schiavo
Absent: Maria Flores-Jimenez
Guests: None
Staff: Dawn Boulanger, Sarah Hayter, Leann Ross

1. Call to Order:

Chair Justin McIntire: called the meeting to order at 2:05 P.M. – **Quorum**

2. Public Comment:

Chair McIntire: opened the floor to public comment without response.

3. Consent Items:

3.1 Approve the January 8, 2019 and July 9, 2019 Minutes

The Committee approves consent item 3.1.

Motion: Grace McIntosh

Second: Alan McKean

Abstentions: None

Result: Motion Passed Unanimously

4. Information/Discussion/Action Items:

4.1 Review and Approve Proposed Services & Strategies Committee Meeting Schedule Change

The Committee approves action item 4.1.

Motion: Alan McKean

Second: Grace McIntosh

Abstentions: None

Result: Motion Passed Unanimously.

- All future meetings will be held the third Thursday of odd months 8:30 -10:00 A.M - 3563 Empleo Street, San Luis Obispo.

Chair McIntire: opened the floor to public comment without response

4.2 Review and Approve Draft Workforce Services Guide

Members contribute various community partner ideas and corrections. No action taken.

Chair McIntire: opened the floor to public comment without response.

5. Committee Member Updates:

Chair McIntire: opened the floor to updates from the Committee membership.

Alan McKean: speaks and provides updates about his organization.

Allison Schiavo: speaks and provides updates about her organization.

Grace McIntosh: speaks and provides updates about her organization.

Mia Ruiz: speaks and provides updates about her organization.

Dawn Boulanger: speaks and provides updates about her organization.

Chair McIntire: speaks and provides updates about his organization.

6. Next Meeting: Thursday, November 21, 2019 at 8:30 A.M. - 3563 Empleo Street, San Luis Obispo, CA

7. Adjournment:

Chair McIntire: adjourned the meeting at 2:38 P.M.

I, Leann Ross, Clerk of the Workforce Development Board of San Luis Obispo, and its committees, do hereby certify that the forgoing is a fair statement of the proceedings of the meeting held Tuesday, September 10, 2019 by the Services & Strategies Committee of the Workforce Development Board of San Luis Obispo County.

Leann Ross, Workforce Development Program Specialist

Dated: September 16, 2019