

**WORKFORCE DEVELOPMENT BOARD
of San Luis Obispo County**

WORKFORCE DEVELOPMENT BOARD MEETING MINUTES

Date: Thursday, August 1, 2019
Time: 8:00 a.m.
Location: 3433 S. Higuera Street, San Luis Obispo, Room 101

Present: Carl Dudley, James Brescia, Loreli Cappel, Josh Cross, Isiah Gomer, Tony Hoffman, Louise Matheny, Verena Latona-Tahlman, Patrick McGuire, Justin McIntire, Mary Navarro-Aldana, William Ray, Dr Jill Stearns, Jennifer Stubs, Courtney Taylor,
Absent: Colleen Bunch, William Hills, Suzanne Hosn, Mark Simonin, Charlissa Skinner
Guests: Allison Schiavo, Jenny Huss, Kirk Coviello, Lisa Howe
Staff: Dawn Boulanger, Sarah Hayter, Leann Ross, Diana Marin

1. Call to Order and Introductions:

Chairperson Carl Dudley called the meeting to order at 8:00 a.m. **Quorum.**
Chairperson Carl Dudley

2. Public Comment:

Chair Dudley: opened the floor to public comment.

3. Consent Items:

- 3.1** Approve the May 2, 2019 Minutes
- 3.2** Approve Appointment of Kirk Coviello to the Business Council

The Board approves consent items 3.1 and 3.2.

Motion: Dr. James Brescia

Second: Loreli Cappel

Abstentions: None

Motion Passed Unanimously

4. Action Items:

4.1 Nomination and Election of Officers

An election to serve the unexpired terms of the Chair and Vice Chair occurred.

Chair Dudley: opened the floor for nominations of the Chair.

Isiah Gomer: nominated Carl Dudley. No further nominations, floor closed.

Acclamation vote for Mr. Dudley: All in favor.

Motion Passed Unanimously

Chair Dudley: opened the floor for nominations of the Vice Chair.

Loreli Capel: nominated Louise Matheny. No further nominations, floor closed.

Acclamation vote for Ms. Matheny: All in favor.

Motion Passed Unanimously

4.2 Review and Approve PY 19-20 Local Area Budget for Workforce Services in the amount of \$2,199,687

Dawn Boulanger (Staff) presented the item, which is available as part of the agenda.

Chair Dudley: opened the floor to public comment without response.

The Board approves the PY 19-20 Local Area Budget for Workforce Services in the amount of \$2,199,687.

Motion: Tony Ray Hoffman

Second: William Ray

Abstentions: None

Motion Passed Unanimously

5. Information/Discussion Items:

5.1 Receive and discuss Eckerd WIOA AJCC Services contract fourth quarter performance report

Sarah Hayter (Staff) presented the item, which is available as part of the agenda.

Chair Dudley: opened the floor to public comment without response.

5.2 Receive and discuss Eckerd WIOA Youth Services contract fourth quarter performance report

Sarah Hayter (Staff) presented the item, which is available as part of the agenda.

Chair Dudley: opened the floor to public comment without response.

5.3 Receive report on PY 18-19 Local and State Program Monitoring

Sarah Hayter (Staff) presented the item, which is available as part of the agenda.

Chair Dudley: opened the floor to public comment without response.

6. Reports:

6.1 a) Executive Committee (EC) Report: Chairperson Dudley notified the Board that he has appointed Justin McIntire as chairperson of the Services & Strategies Committee. Additionally, Chair Dudley stated that the Executive Committee met on June 12, 2019 and approved the reappointments of William Ray and Tony Hoffman to the Workforce Development Board as well as reviewed and approved the WIOA MOU. He also reported the appointment of Ad-Hoc for the AJCC PY 20-21 Procurement.

b) Business Council (BC) Report: Chairperson Isiah Gomer reported to the Board that on June 25, 2019 the Business Council met and continued the discussion of the Transportation Industry. In May a meeting was held at Cuesta College to develop a prep course for Class B licensure and Cuesta is currently working on the insurance details regarding the use of their campus vans for testing. He also reported that the Business council also discussed the Healthcare Industry and they plan to connect with the Healthcare Deputy Sector Navigator to discuss training options to upskill employees in health care careers.

c) Services & Strategies Committee (SSC) Report: Chairperson Justin McIntire reported to the Board that the May 14, 2019 SSC meeting was cancelled, He reported that the SSC had met on July 9, 2019 and had received and discussed the results of staff/participant surveys. The surveys resulted in a need for awareness of available resources for job seekers. The committee members agreed to continue to use 211 as a local resource for workforce related needs. They also discussed the implementation of the updated WIOA MOU as well as the development of a Workforce Integrated Services Delivery Guide which would be used as a resource for job seekers.

d) Staff Report: Dawn Boulanger (Staff) provided updates for several initiatives including the Removing Barriers to Employment Act (AB1111), the Prison to Employment initiative, Slingshot 2.0 (Regional Business Engagement), and SB 1, which invests \$5.4 billion annually over the next decade to fix California's transportation system and is aimed to create 13,000 jobs statewide a year.

7. Board Member Updates:

Chair Dudley: opened the floor to updates from the Board membership.

Jennifer Stubbs, Loreli Cappel, Justin McIntire, Isiah Gomer, Mary Navarro-Aldana, Patrick McGuire, Dr. James Brescia, Tony Ray Hoffman, William Ray, Dr. Jill Stearns, Verena Latona-Tahlman, Josh Cross, Courtney Taylor, Carl Dudley: speak.

8. Next Meeting:

November 7, 2019

8:00 – 10:00 AM

Department of Social Services 3433 South Higuera, Room 101, 1st Floor, San Luis Obispo, CA

9. Adjournment:

Chair Dudley: adjourned the meeting at 9:45 A.M.

I, Diana Marin, Clerk of the Workforce Development Board of San Luis Obispo, do hereby certify that the forgoing is a fair statement of the proceedings of the meeting Thursday, August 1, 2019 by the Workforce Development Board of San Luis Obispo County.

Diana Marin, WDB Program Specialist

Dated: August 1, 2019