

**ORDINANCE NO. 3546**

**ORDINANCE AMENDING COUNTY FEE SCHEDULE TO UPDATE SHERIFF-CORONER  
CANNABIS FEES**

**WHEREAS.** In response to the Financial Rebalancing and Resilience Initiative, the Sheriffs Office resized the Cannabis Compliance team and integrated it into the Sheriffs Office Compliance Division requiring a reevaluation of fees; and,

**WHEREAS.** County Staff has reviewed the fee recommendations and concurs with the recommended changes.

**NOW THEREFORE. BE IT RESOLVED AND ORDERED** by the Board of Supervisors of the County of San Luis Obispo, State of California, as follows:

**SECTION 1:** The Board finds and determines:

- a. That it has the authority to revise fee charges for providing any product, service, or enforcement of various regulations under the general laws of the State of California, including Government Code Sections 54985 et seq. and 66010 et seq.
- b. The Board has adopted a policy (Resolution No. 75-396) requiring the County Administrator and the Auditor-Controller to annually review changes in fees and charges for specific County products, services, and costs of enforcement with the departments making those charges and make recommendations to this Board as to whether said charges should remain the same, be increased or be decreased.
- c. On November 12, 2024, Ordinance No. 3520 was adopted establishing or reaffirming all county fees. Said ordinances, and any other ordinances subsequently adopted amending the fee schedule, shall continue in effect unless modified by this ordinance. All fees to be charged in Fiscal Year 2025-26 as set forth in Schedule "B" of this ordinance have been subject to review by the County Administrator and the County Auditor-Controller. All fees presented on Schedule "B" are attached and incorporated by reference herein.
- d. The Auditor-Controller has certified to this Board that the overhead rates are calculated in accordance with accounting standards set by the Federal Government's Office of Management and Budget, in accordance with Circular A-87.
- e. The fees and charges shown on Schedule "B" hereto reflect the Board approved charges for providing any product or service, or the cost of enforcing any regulations, which are limited to those items included in the Federal Office of Management and

Budget Circular A-87; provided, however, that fees for zoning and planning matters, including municipal and district organizational and re-organizational matters, as specified in Government Code Section 66016, do not exceed estimated reasonable costs of those services for which the fees are charged.

f. Capital facilities fees do not exceed actual construction costs as defined in Government Code Section 54999.1.

g. By definition, these charges are not a "tax" and are exempt from voter approval pursuant to California Constitution Code Article XIII C, section 1, paragraph (e)(1)[charge for specific benefit conferred]/(2)[charge for specific service provided]/(3)[charge for issuing license or performing inspection]/(4)[charge for use of government property]/(5)[fine or penalty imposed for violation of law] (Prop.26).

h. Public Notice has been given in accordance with Government Code Sections 66016 and 66018.

**SECTION 2:** The Fee Schedules are amended as follows:

a. That the fee changes attached and incorporated by reference herein shown on Schedule "B" as "proposed fees" are hereby approved and shall be effective September 9, 2025.

**SECTION 3:** All departmental managers and divisional managers whose services are listed in said Schedule "B" are hereby directed to amend their fees for services to the rate shown in Schedule "B" as "proposed fees", including all additions or deletions.

**SECTION 4:** This ordinance shall take effect and be in full force and effect as set forth in Section 2 above; and before the expiration of fifteen (15) days after passage of this ordinance, it shall be published once with the names of the members of the Board of Supervisors voting for and against the ordinance in a newspaper of general circulation published in the County of San Luis Obispo, State of California.

**INTRODUCED** at a regular meeting of the Board of Supervisors held on the 19th day of August 2025, and **PASSED and ADOPTED** by the Board of Supervisors of the County of San Luis Obispo, State of California, on the 9th day of September 2025, by the following roll call vote, to wit:

AYES: Supervisors Bruce S. Gibson, Jimmy Paulding, John Peschong, Heather Moreno and Chairperson Dawn Ortiz-Legg

NOES: None

ABSENT: None

ABSTAINING: None



Dawn Ortiz-Legg  
Chairperson of the Board of Supervisors

ATTEST:

MATT PONTES  
County Administrative Officer and  
Ex-Officio Clerk of the Board of Supervisors

By:  \_\_\_\_\_  
Deputy Clerk

[SEAL]

APPROVED AS TO LEGAL FORM AND EFFECT:

By: /s/ JON ANSOLABEHERE  
County Counsel

Date: August 11, 2025

STATE OF CALIFORNIA ) ss.  
COUNTY OF SAN LUIS OBISPO)

I, **MATTHEW P. PONTES**, Ex-Officio Clerk of the Board of Supervisors thereof, do hereby certify the foregoing to be a full, true and correct copy of an order entered in the minutes of said Board of Supervisors, and now remaining of record in my office.

Witness, my hand and seal of said Board of Supervisors on September 9, 2025.

**MATTHEW P. PONTES**

County Administrative Office and  
Ex-Officio Clerk of the Board of Supervisors

By: \_\_\_\_\_

  
Deputy Clerk

Attachment 1

Department Name: Sheriff-Coroner  
136

Fund Center:

Fee Detail					FY 2025-26 FEE SCHEDULE		FY 2025-26 FEE SCHEDULE REVISION		DIFFERENCE	Comments
Fee Indicator #	Fee Category	Fee Description	Board Discretion Type	Authority	Fee Amount	Unit Desc.	Fee Amount	Unit Desc.	\$ Difference from Prior Year	Comments
4000		Cannabis Fees								
4001	Decreased	Cannabis Business Application (Cultivation) Phase 1	Full		\$15,537.00	Per Application	\$6,130.00	Per Application	(\$9,407.00)	
4002	Decreased	Cannabis Business Application (Cultivation) Phase 2	Full		\$13,104.00	Per Application	\$6,283.00	Per Application	(\$6,821.00)	
4003	Decreased	Cannabis Business Application (Non-Cultivation) Phase 1	Full		\$15,537.00	Per Application	\$6,130.00	Per Application	(\$9,407.00)	
4004	Decreased	Cannabis Business Application (Non-Cultivation) Phase 2	Full		\$12,148.00	Per Application	\$4,660.00	Per Application	(\$7,488.00)	
4005	Decreased	First Year Site Visits (Cultivation)	Full		\$11,963.00	Per Business	\$8,081.00	Per Business	(\$3,882.00)	
4006	Decreased	First Year Site Visits (Non-Cultivation)	Full		\$8,852.00	Per Business	\$6,275.00	Per Business	(\$2,577.00)	
4007	Decreased	First Year Site Visits (Testing Facility)	Full		\$2,603.00	Per Business	\$2,498.00	Per Business	(\$105.00)	
4008	Decreased	Cannabis Business License Background for Added Partner	Full		\$4,429.00	Per Application	\$2,006.00	Per Application	(\$2,423.00)	
4009	Decreased	Annual Cannabis Business Fee (Cultivation)	Full		\$20,842.00	Per Application	\$12,641.00	Per Application	(\$8,201.00)	
4010	Decreased	Annual Cannabis Business Fee (Non-Cultivation)	Full		\$16,760.00	Per Application	\$9,050.00	Per Application	(\$7,710.00)	
4011	Decreased	Annual Cannabis Business Fee (Testing Facility)	Full		\$4,997.00	Per Application	\$3,933.00	Per Application	(\$1,064.00)	
4012	Decreased	Cannabis Business New Location Background (Cultivation)	Full		\$17,790.00	Per Application	\$10,224.00	Per Application	(\$7,566.00)	
4013	Decreased	Cannabis Business New Location Background (Non-Cultivation)	Full		\$16,316.00	Per Application	\$8,323.00	Per Application	(\$7,993.00)	
4014	Decreased	Cannabis Business New Employee Background	Full		\$863.00	Per Application	\$710.00	Per Application	(\$153.00)	
4015	Delete	Cannabis Labor Contractor Background	Full		\$3,872.00	Per Application	\$0.00	Per Application	(\$3,872.00)	
4016	Decreased	Major Violation	Full		\$20,651.00	Per Application	\$9,259.00	Per Application	(\$11,392.00)	
4017	Decreased	Minor Violation	Full		\$5,464.00	Per Application	\$4,259.00	Per Application	(\$1,205.00)	
4018	Decreased	Release of Notice of Nuisance	Full		\$2,056.00	Per Application	\$1,534.00	Per Application	(\$522.00)	
4019	New	Initial Background Check (Owner, Principal, or Manager)	Full			Per Application	\$300.00	Per Application	\$0.00	See Footnote 1
4020	New	Initial Background Check (Employee or Line Staff)	Full			Per Application	\$125.00	Per Application	\$0.00	See Footnote 1
4021	New	Annual Renewal Background (Owner, Principal, or Manager)	Full			Per Application	\$125.00	Per Application	\$0.00	See Footnote 1
4022	New	Annual Renewal Background (Employee or Line Staff)	Full			Per Application	\$100.00	Per Application	\$0.00	See Footnote 1

**Department Name:** Sheriff-Coroner  
**Fund Center:** 136

Footnote #	Footnote Narrative
1	This fee is collected directly by a third-party consultant and is not retained by the County. It is included on the County Fee Schedule for transparency purposes only, as payment of this fee is a required component for participation in the Cannabis Program