

Answers to RFA Related Questions and Updates

Thank you to everyone who was able to attend the Informational Session held on Wednesday, December 15, 2025. The session was recorded and is available for review at:

[Recap: Preventative Health Grant \(PHG\) FY 2025–27 Information Session Monday, December 15 | Meeting | Microsoft Teams](#)

Based on the discussion and interest expressed during the session, we have decided to extend the deadline for submitting RFA questions to Thursday, January 8, 2026, at 11:59 p.m.

RFA Timeline	Date/Time
RFA Issued	Tuesday, December 9, 2025
Info Session	Monday, December 15, 2025
Deadline for Applicants to Submit RFA Questions (Original)	Wednesday, December 17, 2025, at 11:59 p.m.
Deadline for Applicants to Submit RFA Questions (Updated)	Thursday, January 8, 2026, at 11:59 p.m.
Application Submission Deadline	Thursday, January 22, 2026, at 11:59 p.m.
Review Committee Evaluation of Applications	February 2026
County Executive Office Submits Award Recommendations to the Board of Supervisors	Tuesday, March 10, 2026
Awardees Revised Scope of Work due to County	Wednesday, March 24, 2026
Execute Award Contracts	March 10 – March 25, 2026

RFA Questions and Answers:

Following the Informational Session, the County received the following question:

Question:

What are the Budget and Scope of Work timeframes? Will there be any overlap?

Answer:

The timeline for both the Budget and Scope of Work will begin on the contract execution date, which coincides with the Board of Supervisors' approval date and is tentatively scheduled for March 2026. The contract end date will be June 30, 2027.

Applicants should submit one Budget and one Scope of Work covering the entire award period. Organizations should not submit separate budgets for the final months of FY 2025–26 and FY 2026–27.

To clarify, if awarded, you will receive both year one (FY 2025–26) and year two (FY 2026–27) funding. You may spend these funds throughout the grant period (estimated March 2026–June 30, 2027), regardless of whether they are from the year one or year two allocation. The only caveat is that year two funds cannot be expended until July 1, 2026, when FY 2026–27 begins.

New:

Answers to RFA Related Questions and Updates

To make it clearer to the applicant, we are making the following changes to our application →

- Changes to page 4. (Budget)

- a) Project Expense: Enter the total cost of each line item, indicating the full cost to implement the project.
- b) Grant Budget Requested ~~Year 1~~: Enter the amount requested from PHG ~~for Year 1 (2025-26)~~
- c) ~~Grant Budget Requested Year 2: Enter the amount requested from PHG for Year 2 (2026-2027)~~
- d) Other Funding Available—Amount and Source: If any portion of the line item is funded by another source (e.g. federal, state, County, private, in-kind), list the amount and source here.

2) Budget Table Category Instructions:

- a) Personnel Expenses: Include salaries, wages, and benefits for staff directly involved in the project.
- b) Operating Expenses: Include all non-personnel costs necessary to implement the project. Examples include supplies, travel, equipment, contracted services, printing, outreach materials.
- c) Indirect Costs: If applicable, include indirect costs calculated as a percentage of Personnel Expenses or no more than 10% of your total direct project costs (personnel + operating).
- d) Total Grant Project Expenses: Sum of Personnel, Operating, and Indirect Costs.

	Project Expense	Grant Budget Requested YEAR 1	Grant Budget Requested YEAR 2	Other Funding Available Amount & source

- Changes to page 6. (Scope of Work)

Goal/Objective What are the project goals?	Major Tasks How will those goals be achieved?	Timeline Indicate whether <u>when</u> activities will occur <u>in Year 1, Year 2, or both.</u>	Evaluation methodology What is your evaluation methodology for measuring results?

Please note:

- FY 2025–26 funds will be distributed upon contract execution.
- FY 2026–27 funds will be distributed after July 1, 2026, when the new fiscal year begins.

Question:

Why does the info packet separates and excludes substance use from mental health?

Answer:

During review of an RFA question, we identified an inconsistency in the RFA wording. While sober living and recovery home programs are ineligible for funding, the RFA erroneously stated that programs aligned with CHIP's Mental Health priority that focus on substance use would be excluded. This language is being removed to eliminate confusion. The only programs that are ineligible for funding are those that focus on sober living and recovery homes.

3. REVIEW AND SELECTION CRITERIA

A Review Committee will be comprised of members from the SLO Health Counts collaborative. Their recommendations will be considered by the Board of Supervisors during a regularly scheduled meeting, as noted in the Timeline above.

Selection of awardees will be based on the organization's alignment with the [Community Health Improvement Plan](#) (CHIP) and its priority areas:

- [Healthy Neighborhoods](#)
- [Access to Care](#)
- [Mental Health](#) (~~excluding substance use~~)

The County will evaluate applications based on, but not limited to, the following criteria: