



Office of Tom J. Bordonaro, Jr., County Assessor

1055 Monterey Street, Suite D360, San Luis Obispo, CA 93408
(805) 781-5643 Fax: (805) 781-5641 Email: Assessor@co.slo.ca.us
www.slocounty.ca.gov/assessor

Assessor's use only:

Business Property Assessment Review Request

ASSESSMENT NO. _____ FEE PARCEL NO. _____

ASSESSEE NAME: _____

ASSESSEE ADDRESS: _____

PHONE NUMBER: (Home) _____ (Work) _____

GENERATED FROM:

COUNTER []

TELEPHONE []

LETTERS []

ACCEPTED BY: _____

The Assessor may only consider facts regarding the value of the property. You must support the facts with official business records such as copies of Internal Revenue Service Income Tax Return Depreciation Schedules, purchase invoices, comparable sales, lease agreements and/or sales agreements. Based on Revenue and Taxation Code 402.5, if you are submitting comparable sales of business property, those sales cannot occur more than 90 days after the lien date which for the regular assessment is January 1. **In this case, sales data cannot occur after March 31 of the given year. In order to proceed with a review of this assessment, supporting documentation must be attached to this form.**

I hereby request the County Assessor review the valuation/ownership of the above noted property.

Reasons for my request are as follows:

ASSESSEE'S OPINION OF VALUE: \$ _____

Have you filed an appeal with the Clerk of the Board?

YES ☐

NO ☐

ASSESSEE'S STATEMENT OF FACTS: (Please print or type):

NOTE TO ASSESSEE: It is the intent of the Assessor to fully review the valuation of the property and notify you of the results within 45 to 60 days (increase, decrease, or no change). You have the right to file a formal "Application for Changed Assessment" with the County Clerk of the Board. For the annual assessment roll, the filing period is between July 2 and September 15 of each year. For "Supplemental Assessments" and revisions to the annual roll, you have 60 days to file after the mailing date of the supplemental or revision notice.

YOUR PROPERTY TAXES ARE STILL DUE BY THE DELINQUENT DATE PRINTED ON THE BILL. THE FILING OF AN ASSESSMENT REVIEW OR AN ASSESSMENT APPEAL DOES NOT ALTER OR DELAY THE DATE TAXES ARE DUE. INTEREST AND PENALTIES WILL BE ADDED TO THE AMOUNT YOU OWE IF YOUR PAYMENT IS LATE.

I have read and understand the statement above. I further understand the Assessor's staff may need to inspect the property, including the interior of said property. (The Assessor will call to setup an appointment.)

PRINT NAME: _____ DATE: _____

SIGNATURE: _____ TITLE (Owner, Agent, etc.) _____

ASSESSOR'S USE ONLY

ASSIGNED CODE: _____ [] ADDITIONAL INFO REQUIRED BY: ____ / ____ / ____ [] ADVISED OF RESULTS: _____

EFF. DATE: _____

ASSIGNED CODE: _____ [] NO ACTION REQUIRED/NO NEW INFO [] REFERRED ASSESSEE TO: _____

EFF. DATE: _____ (DEPT.)

ASSIGNED TO: _____ [] ACTION REQUIRED/ADDITIONAL INFO PROVIDED [] OTHER, SEE REPORT

[illegible]

VALUATION EFFECTIVE DATE: _____

VALUE RECOMMENDATION: \$ _____

LAND VALUE: \$ _____

IMPROVEMENT VALUE: \$ _____

REVISIONS INITIATED FOR THE FOLLOWING ROLL YEARS: _____

SUPPLEMENTAL CORRECTIONS INITIATED FOR THE FOLLOWING EVENTS: _____

APPROVED BY:_____ DATE:_____