



HPP & HCPWG Meeting Minutes

August 1, 2024

11:00 am – 12:00 pm

Attendance: Maya Craig-Lauer (PHEP), Sara Schwall (PHEP), Megan Dubnicka (CCHH), Chris Anderson (SLA), Brandi Colombo (CCHH), Javier De La Cerda (RDMHS Region I), Karen Jones (LTCO), Emma Wilcox (Twin/Sierra Vista), Matt Maxwell (Danish Care), Dean Gosselin (Vinyard Hills), Natasha Lukasiewicz (French Hospital), Stan Vinet (Dignity), Matthew Wilkins (Tri-Counties Regional), Joni Anderson (CCI)

1. Meeting Introduction and Program Updates – Maya Craig-Lauer

- Program Updates
 - New 5-Year Grant Cycle
 - HPP application is not yet available and is currently estimated to be released in October. We will not be able to start the new deliverables until the application is released and approved. The Notice of Funding is available to will try a pre-plan as much as possible.
 - The PHEP application and all workplans have been submitted
 - Division Manager & PHEP Program Manager Update
 - No update yet on the hiring of these positions. We are hoping there will be a decision made this month.
 - Risk Assessment
 - This is similar to the HVA, which is a type of risk assessment.
 - We will do this assessment in a survey format. The results will be averaged for a final score. We will then hold a meeting to review the results and discuss any needed adjustments.
 - The survey will be due on August 16th and the meeting will be two to three weeks after that.

2. HPP Updates – Sara Schwall

- GETS Cards
 - Continue to test GETS cards monthly. If you do not have a GETS card or would like more information, please reach out to Sara Schwall at sschwall@co.slo.ca.us.

- **Satellite Phone Testing**

- Thank you for doing a great job testing your phone! Continue to test satellite phones and send your testing logs to us via fax or email.

3. Partner Roundtable

- **CrowdStrike System Outage**

- Emma Wilcox – not as impactful as expected. We were able to communicate through Teams with our IT team.
- Matt Maxwell – resorted to using paper system but network was recovered by the next morning. We had done this during previous outages, so our staff were already trained and prepared.
- Matthew Wilkins – some service vendors were affected, but nothing directly affected the facility.
- Javier De La Cerda – Make sure to report any impacts from service outages even if they are minor.
- Natasha Lukasiewicz – the ER was very busy, and surgeries had to be cancelled. Our IT was on it and was able to send out mass communications.
- Chris Anderson – no direct effect from Crowdstrike. We were more affected by the Verizon wireless outage a few weeks prior. To mitigate these impacts in the future, all supervisor phones now have two carriers and two phone numbers.
- Natasha Lukasiewicz – we were also affected by the Verizon outage. We were not able to get in touch with some of the on-call surgeons, but we did put together another team if a cardiac emergency occurred. We learned about a resource through Verizon to help with these outages:
 - Verizon Disaster Hotline Request for Extra Comms: 1-800-981-9558
 - Verizon Downtime Tower Issues Hotline: 1-800-852-2671
- Karen Jones – smaller facilities are having difficulties meeting drill requirements and creating an emergency plan. It would be helpful to have a workshop to go over plans and conduct basic drills. An overview of what emergency services can do for them and what resources are available. Additionally, given the upcoming election, it may be a good idea to have some plans in place for any civil unrest.

4. The next HPP & HCPWG meeting will be held on September 5, 2024 from 11:00am-12:00pm at 2995 McMillan Ave, Suite 178, San Luis Obispo, CA 93401.