



2025 Summer Childcare Reimbursement Guidelines

The Summer Childcare Reimbursement Program provides financial assistance to help cover summer childcare expenses for eligible employees of the County of San Luis Obispo.

Reimbursement amounts vary based on family needs and available funding. Employees may choose any daycare provider, facility, summer program, or summer camp; however, expenses for care provided by family members are not eligible for reimbursement.

IMPORTANT DATES

- **April 1, 2025** – Application period OPENS.
- **June 30, 2025** –Application DEADLINE. Submit via email, in-person delivery, or U.S. Mail (details below) for review and approval into the 2025 program.
- **June 1 to August 31, 2025** – Reimbursement period for approved applicants. Claims for childcare expenses outside this time period will not be accepted.

If funds remain, the reimbursement period may be extended month-by-month beyond August 2025, but no later than December 31, 2025.

APPLICANT QUALIFICATIONS

- **Employment Requirements:** Applicants must be a permanent employee of the County of San Luis Obispo within one of the following Bargaining Units: (01) Public Services, (05) Supervisory, (13) Clerical, (02) Trades, or (07) Confidential. Additionally, applicants must work a minimum of 20 hours per week.
- **Child Eligibility:** Applicants must be the parent or legal guardian of a child under age 14 who has not yet started high school. Special requests for children over 14 years old will be considered on an individual basis, subject to available funding. If a child requires specialized care due to health conditions or special needs, additional financial assistance may be available to help offset costs, determined on a case-by-case basis.
- **Income Requirement:** The household's **gross earnings for 2024 must be below \$130,000**. Applicants must submit their most recent Federal Tax Return for income verifications. If you have experienced recent financial changes and believe you may qualify, you are encouraged to apply. All submitted information will be kept strictly confidential.

If you meet the above qualifications and would like to apply for this valuable benefit, please complete and submit a **Summer Childcare Reimbursement Application along with your 2024 Federal Tax** return to the SLOCEA office via email, in-person delivery, or US Mail.

Email: bdickey@slocea.org

SLOCEA Address: 1035 Walnut St., San Luis Obispo, CA 93401



2025 Summer Childcare Reimbursement Application

- The program does not reimburse expenses for childcare provided by family members.
- Submit your 2024 tax return with the application for household income verification.
- Applications require a wet or digital signature.
- Provide accurate contact information to receive application updates.
- Children must be 14 years of age or younger.

PLEASE PREPARE A SEPARATE APPLICATION FOR EACH ELIGIBLE CHILD.

County Employee Name:	
Mailing Address:	
Social Security #:	County Employee #:
Department:	Bargaining Unit:
Job Title:	
Cell Phone:	Home Phone:
Personal Email Address:	
County Email Address:	

2024 Total Household Income:	
# Of Household Income Contributors:	# Of Dependent Children Living in Household:

Child's Full Name:	
Child's Birth Date: ____/____/____	Child's Age:
Childcare Provider's Name or Facility Name:	
Address of Facility:	
Provider Phone #:	# Weeks Of Care Needed:
Cost Per Week: \$	Total Estimated Cost for Care: \$
List any public financial assistance you receive (E.G., CalWorks, CAPSLO, etc.) for childcare expenses below:	
If your family's gross income has significant changes from last year's tax return, briefly describe the circumstances:	

Note: Reimbursements and employer-provided dependent care assistance are reportable by the County to the IRS.

"I understand and agree to the program terms. Providing false information may lead to rejection and repayment of funds.
My signature confirms my agreement."

Signature:	Date:
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Attach your most recent tax return and submit complete application to the SLOCEA office

Email: bdickey@slocea.org

U.S. Mail/Delivery: 1035 Walnut Street, San Luis Obispo

DEADLINE FOR APPLICATIONS IS: JUNE 30, 2025