

# COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING TREVOR KEITH, DIRECTOR

# THIS IS A NEW PROJECT REFERRAL

DATE:	6/4/2019				
то:	4 <sup>th</sup> District Legislative Assistant; APCD, Assessor, Building Division; Five Cities Fire; Environmental Health; Public Works, Sheriff; CA Fish & Wildlife; Cal Trans; RWQCB; U.S. Fish & Wildlife; Oceano / Halcyon Advisory Council; Coastal Commission; Airport Oceano; Oceano CSD				
FROM:	lan Landreth (805-781-1298 or ILandre	eth@co.slo.ca.us)			
PROJECT DES	MBER & NAME: DRC2019-00103 MRE_CRIPTION: Proposed Minor Use Permity to be located at 1545 Railroad St Oce	t for a cannabis non-storefront retail			
	er with your comments attached no later spond within 60 days. Thank you.	than 14 days from receipt of this referral.			
	ATTACHED INFORMATION ADEQUATE TO YES (Please go on to PART II.) NO (Call me ASAP to discuss what else we must obtain comments from outside	you need. We have only 10 days in which			
OF REV					
		th recommended mitigation measures to gnificant levels, and attach to this letter.)			
Please	CATE YOUR RECOMMENDATION FOR FINAL attach any conditions of approval you reco s approval, or state reasons for recommen	mmend to be incorporated into the			
IF YOU HAVE "N	IO COMMENT," PLEASE SO INDICATE, OR C	CALL.			
Date	Name	Phone			

San Luis Obispo County Department of Planning and Building

<ul><li>☐ Emergency Permit</li><li>☐ Conditional Use Pe</li><li>☐ Curb, Gutter &amp; Side</li><li>☐ Surface Mining/Red</li><li>☐ Amendment to app</li></ul>	- CHECK ALL THAT APPLY  ☐ Tree Permit ☑ Minor Use Permit rmit/Development Plan ☐ Plot Plan ewalk Waiver ☐ Other ☐ Site Plan clamation Plan ☐ Zoning Clearance roved land use permit ☐ Variance  ATION Check box for contact	Department U Do Not M (Staff Apply Lat	ark
person assigned to t	this project		
Landowner Name	Earl Darway	Daytime Phone _8	05-459-2232
Mailing Address	Earl Darway P.O. Box 2337 Pismo Beach, CA	Zip Code	93448
Email Address:	edarway@totaltelco.net		
Applicant Name	MRE Group, LLC	Daytime Phone	831-809-1707
	1545 Railroad Street, Oceano, 0	CA Zip Code_	93445
Email Address:	terpsrunners@gmail.com		
	Rudy Alvarez	Daytime Phone	
Mailing Address		ZA Zip Code	93906
Email Address:	terpsrunners@gmail.com		
Legal Description: On Address of the project of Directions to the site (in the site, then nearest Describe current uses,	1,961 sq ft  CEAN VW TER NO 1 PTN LTS 84 & 85  (if known): 1545 Railroad St. Oceano, including gate codes) - describe first with st roads, landmarks, etc.: Walk up accessisting structures, and other improved commercial portion under application and the commercial portion under application a	CA 93906 h name of road providing priness from Railroad Street. No gate nents and vegetation on the p	nary access to es.
PROPOSED PROJEC  Describe the proposed	<b>T</b> sq f project (inc. sq. ft. of all buildings): To l	t. of the building's total 3,170sq ft. be used for a commercial cannabis rivery-only) retail dispensary.	
	N  If this property, have completed this formule. I do hereby grant official representa		
Property owner signatu	ıre	Date	
FOR STAFF USE ON	NLY		

San Luis Obispo County Department of Planning and Building File No ✓ Commercial ☐ Industrial Residential ☐ Recreational ☐ Other Type of project: Describe any modifications/adjustments from ordinance needed and the reason for the request (if applicable): N/A Describe existing and future access to the proposed project site: Access is direct from Railroad St. No changes to be made. Surrounding parcel ownership: Do you own adjacent property? ☐ Yes ✓ No If yes, what is the acreage of all property you own that surrounds the project site? Surrounding land use: What are the uses of the land surrounding your property (when applicable, please specify all agricultural uses): North: Commercial Service - Residential and Commercial Use

South: Commercial Service - Residential and Commercial Use East:Commercial Service - 1555 Railroad + Seniors Meal Delivery KitchenWest: CR, CS, IND - Mixed Commercial, Oceano County Airport For all projects, answer the following: Square footage and percentage of the total site (approximately) that will be used for the following: <u>1,200</u> sq. feet <u>100</u> % Landscaping: 0 \_\_\_\_ Building 0% 761 sq. feet 38.80 % (of Parcel) Other (specify) Paving: Total area of all paving and structures: 0.05 √ acres sq. feet Total area of grading or removal of ground cover: sq. feet acres Number of parking spaces proposed: 1 Height of tallest structure: Number of trees to be removed: None Type: Setbacks: Front 0 Right Left Back **Proposed water source:** On-site well Shared well Other \_\_\_\_ ☑ Community System - List the agency or company responsible for provision: Oceano Community Services District Do you have a valid will-serve letter? ☐ Yes ☐ No (If yes, please submit copy) **Proposed sewage disposal**: Individual on-site system Other Community System - List the agency or company responsible for sewage disposal: Oceano Community Services District Do you have a valid will-serve letter? Yes X No (If yes, please submit copy) List the agency responsible for fire protection: Five Cities Fire Authority Fire Agency: For commercial/industrial projects answer the following: Total outdoor use area:  $0 \boxtimes sq$ . feet  $\square$  acres Total floor area of all structures including upper stories: 1,200 sq. feet For residential projects, answer the following: Number of residential units: Number of bedrooms per unit:

Total floor area of all structures including upper stories, but not garages and carports: sf

Total of area of the lot(s) minus building footprint and parking spaces: sf

San Luis Obispo County Department of Planning and Building

File No	

The California Environmental Quality Act (CEQA) requires all state and local agencies to consider and mitigate environmental impacts for their own actions and when permitting private projects. The Act also requires that an environmental impact report (EIR) be prepared for all actions that may significantly affect the quality of the environment. The information you provide on this form will help the Department of Planning and Building determine whether or not your project will significantly affect the quality of the environment.

# To ensure that your environmental review is completed as quickly as possible, please remember to:

- a. Answer **ALL** of the questions as accurately and completely as possible.
- b. Include any additional information or explanations where you believe it would be helpful or where required. Include additional pages if needed.
- c. If you are requesting a land division or a re-zoning, be sure to include complete information about future development that may result from the proposed land division or rezoning.
- d. Include references to any reports or studies you are aware of that might be relevant to the questions asked or the answers you provide.

Should a determination be made that the information is inaccurate or insufficient, you will be required to submit additional information upon request.

## **Physical Site Characteristic Information**

#### Your site plan will also need to show the information requested here:

1.	Describe the topography of the site:	
	Level to gently rolling, 0-10% slopes: 0.05 acres	
	Moderate slopes - 10-20%: 0 acres	
	20-30%: 0 acres	
	Steep slopes over 30%: 0 acres	
2.	Are there any springs, streams, lakes or marshes on or near the significant streams of the significant streams. If yes, please describe:	
3.	Are there any flooding problems on the site or in the surrounding a lf yes, please describe:	rea?
4.	Has a drainage plan been prepared?  If yes, please include with application.	☐ Yes ☒ No
5.	Has there been any grading or earthwork on the project site?  If yes, please explain:	☐ Yes ☒ No
6.	Has a grading plan been prepared?  If yes, please include with application.	☐ Yes ⊠ No
7.	Are there any sewer ponds/waste disposal sites on/adjacent to the	project? ☐ Yes X No
8.	Is a railroad or highway within 300 feet of your project site?	∑ Yes ☐ No
9.	Can the proposed project be seen from surrounding public roads? If yes, please list:	⊠ Yes ☐ No

# **Water Supply Information**

1.	What type of water supply is proposed?		
	☐ Individual well ☐ Shared well ☐ Community water system		
2.	What is the proposed use of the water?		
	Residential Agricultural - Explain		
	Commercial/Office - Explain Full bathroom (shower, toilet, sink). Utility sink		
_	☐ Industrial – Explain What is the expected daily water demand associated with the project? Less than 10 gallons per day		
3.			
4.	How many service connections will be required? None		
5.	Do operable water facilities exist on the site?  X Yes No If yes, please describe: Full bathroom (shower, toilet, sink). Utility sink		
6.	Has there been a sustained yield test on proposed or existing wells?		
0.	Yes No If yes, please attach.		
7.	Does water meet the Health Agency's quality requirements?		
• •	Bacteriological? Yes \sum No		
	Chemical? Yes No		
	Physical Yes No		
	Water analysis report submitted? Yes No		
8.	Please check if any of the following have been completed on the subject property and/or submitted		
0.	to County Environmental Health.		
	☐ Well Driller's Letter ☐ Water Quality Analysis(☐ OK or ☐ Problems)		
	☐ Will Serve Letter ☐ Pump TestHours / GPM		
	Surrounding Well Logs Hydrologic Study Other		
Plea	se attach any letters or documents to verify that water is available for the proposed project.		
Thouse actually located of decounions to volly that water to available for the proposed project.			
<u>Sew</u>	rage Disposal Information		
	rage Disposal Information		
If ar	age Disposal Information on-site (individual) subsurface sewage disposal system will be used:		
If ar	rage Disposal Information  on-site (individual) subsurface sewage disposal system will be used:  Has an engineered percolation test been accomplished?		
<b>If a</b> r	rage Disposal Information  on-site (individual) subsurface sewage disposal system will be used:  Has an engineered percolation test been accomplished?  Yes No If yes, please attach a copy.		
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1. 2. 3.	rage Disposal Information  on-site (individual) subsurface sewage disposal system will be used:  Has an engineered percolation test been accomplished?  Yes No If yes, please attach a copy.  What is the distance from proposed leach field to any neighboring water wells? feet  Will subsurface drainage result in the possibility of effluent reappearing in surface water or on adjacent lands, due to steep slopes, impervious soil layers or other existing conditions?  Yes No		
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1. 2. 3. 4. 5. If a (1. 2.	Has an engineered percolation test been accomplished?    Yes		
1. 2. 3. 4. 5. If a (1.	Has an engineered percolation test been accomplished?    Yes		
1. 2. 3. 4. 5. If a (1. 2.	Has an engineered percolation test been accomplished?    Yes		

## **Solid Waste Information** Business waste. Cannabis 1. What type of solid waste will be generated by the project? waste system; GAIACA Agricultural X Other, please explain? Domestic ☐ Industrial 2. Name of Solid Waste Disposal Company: South County Sanitary 3. Where is the waste disposal storage in relation to buildings? The dumpsters and recycling bins are located directly in between the two buildings, units 1545 and 1555 Railroad St. 4. Does your project sign include an area for collecting recyclable materials and/or composting Yes materials? **Community Service Information** 1. Name of School District: <u>Lucia Mar Unified School District</u> 2. Location of nearest police station: SLO County Sheriff - 1681 Front St., Oceano, CA 93445 3. Location of nearest fire station: Five Cities Fire Authority Station 3 - 1655 Front St., Oceano, CA 93445 4. Location of nearest public transit stop: Bus Stop .8 miles S. 13th St. & Highway 1, Oceano, CA 93445 Are services (grocery/other shopping) within walking distance (1/2 mile or closer) of the project? ☐ Yes **Historic and Archeological Information** 1. Please describe the historic use of the property: Personal work shop 2. Are you aware of the presence of any historic, cultural or archaeological materials on the project site or in the vicinity? Yes X No If yes, please describe: 3. Has an archaeological surface survey been done for the project site? X No Yes If yes, please include two copies of the report with the application. Commercial/Industrial Project Information Only complete this section if you are proposing a commercial or industrial project or zoning change. 1. Days of Operation: 7 days a week Hours of Operation: 10am - 8pm 2. How many people will this project employ? 3 3. Will employees work in shifts? ✓ Yes l No If yes, please identify the shift times and number of employees for each shift Employees will work in 8 hour shifts. Shifts may overlap 4. Will this project produce any emissions (i.e., gasses, smoke, dust, odors, fumes, vapors)? If yes, please: Some Emissions from delivery vehicles. Nothing from on-site X Yes ⊠ No 5. Will this project increase the noise level in the immediate vicinity? X No If yes, please explain: (If loud equipment is proposed, please submit manufacturers estimate on noise output.)

6. What type of industrial waste materials will result from the project? Explain in detail: No industrial waste

☐ Yes 9. Please estimate the number of employees, customers and other project-related traffic trips to or

Yes

X No

If yes, please describe in detail:

8. Has a traffic study been prepared?

7. Will hazardous products be used or stored on-site?

from the project: Between 7:00 - 9:00 a.m. <sup>1</sup>

products produced

⊠ No

Between 4:00 to 6:00 p.m. 2-3

If yes, please attach a copy. (please see explanation)

10	. Are you proposing any special measures (carpooling, public transit, telecommuting) to reduce automobile trips by employees
11	If yes, please specify what you are proposing:  Are you aware of any potentially problematic roadway conditions that may exist or result from the proposed project, such as poor sight distance at access points, connecting with the public road?  Yes No If yes, please describe:
<u>Agri</u>	cultural Information
	complete this section if your site is: 1) Within the Agricultural land use category, or 2) ently in agricultural production.
2.	Is the site currently in Agricultural Preserve (Williamson Act)?  If yes, is the site currently under land conservation contract?  If your land is currently vacant or in agricultural production, are there any restrictions on the crop productivity of the land? That is, are there any reasons (i.e., poor soil, steep slopes) the land cannot support a profitable agricultural crop? Please explain in detail:
C	sial Dusiant Information
Spe	ecial Project Information
1.	Describe any amenities included in the project, such as park areas, open spaces, common recreation facilities, etc.(these also need to be shown on your site plan): None
	Will the development occur in phases? ☐ Yes ☒ No If yes describe:
3.	If yes describe:
4.	Are there any proposed or existing deed restrictions?
Ene	rgy Conservation Information
1.	Describe any special energy conservation measures or building materials that will be incorporated into your project *: None. Existing structures in place. Future expansion will include all energy star.
	*The county's Building Energy Efficient Structures (BEES) program can reduce your construction permit fees. Your building must exceed the California State Energy Standards (Title 24) in order to qualify for this program. If you are interested in more information, please contact the Building Services Division of the Department of Planning and Building at (805) 781-5600.
<u>Env</u> i	ironmental Information
1.	List any mitigation measures that you propose to lessen the impacts associated with your project:  Energy star equipment and long term goal of low emission or electric fleet
2.	Are you aware of any unique, rare or endangered species (vegetation or wildlife) associated with the project site?

3.	Are you aware of any previous environmental determinations for all or portions of this property?  ☐ Yes ☒ No
	If yes, please describe and provide "ED" number(s):
Othe	er Related Permits
1.	List all permits, licenses or government approvals that will be required for your project (federal, state and local): San Luis Obispo County Business License + California State Type 9 non-storefront retail commercial cannabis permit
	(If you are unsure if additional permits are required from other agencies, please ask a member of the Planning Department staff currently assigned to the project



# COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING CANNABIS APPLICATION SUPPLEMENT

PLN-2018 12/8/2017

The following information is required in addition to the Land Use Permit Application. **Cannabis Activities Proposed** Cultivation Nurserv Manufacturing Facility Testing Facility □ Dispensary ☐ Distribution Facility For Cultivation and Nurseries ONLY Approved Cooperative/Collective Registration number. Note: If you do not hold an approved cooperative/collective registration, you cannot apply for cultivation until 2019. Approved registration number: CCM2016- N/A What is the applicant on the approved registration? Note: The applicant name on the registration must match the applicant name on the land use permit. Name of applicant: Are you planning on cultivating on the same site that a registration was approved for? ☐ Yes □No What type of State cultivation license are you seeking? Type 1 Type 2 Type 3 Type 4 Microbusiness Indoor Outdoor Type 5 Mixed-light Designate the total square footage of your cultivation canopy area(s). This is not necessarily the maximum canopy size allowed by the tier of license for which you are applying, but the amount of canopy area you intend to produce. If you intend to have multiple canopy area locations, include only the total square footage of the total canopy. Check one or more of the following that apply and attach a detailed diagram of your designated canopy area. Include specific dimensions, in feet and inches, in the diagram. If you have only a single canopy area, clearly indicate that. If you are designating multiple canopy areas, clearly identify the square footage and dimensions of each area and how it is separated from other canopy areas. Note that if you are designating multiple canopy areas you must separate each area by a physical boundary such as an interior wall. Vertically stacked canopy areas must be identified as such in the detailed diagram submitted by applicants. I have designated the specific area and dimensions of my newly designated canopy area(s):

# CANNABIS APPLICATION SUPPLEMENT

On my floor plan submitted with the application
On an additional document submitted with my application

Record your estimates of electrical usage in kilowatt-hours (kWh). To determine how many kWh a piece of equipment uses, take the following steps:

- Determine the wattage of the device by checking manufacturer specifications
- Multiply this number by the number of hours each month the device will be in use to determine watt-hours.
- Divide each month's watt-hours by 1,000 to determine kWh. Round to three decimal places.
- Repeat this for each piece of equipment and the total amounts for each month.
- Estimates should assume the business is in full production for each month.

Describe all sources of electrical power and the total annual kWh expected to be drawn from each. For example, if the operation uses on-site power generation from a source such as solar panels, document the amount of power you expect to use from that source in addition to any other sources.

Source or utility name	Expected kWh drawn annually	
Total Annual kWh:		

Clearly identify the measurement unit you are using to estimate or report your water usage. If you are using multiple units, you may use additional columns to record that information. If you are using reclaimed water, identify that as a source. If you are utilizing more sources of water than may be included on this form, you may include that information on a separate page submitted with this application.

Estimate the total water used in the production of marijuana by month. If recording estimates for multiple sources, estimate these amounts separately.

0			
Source			
Month and Y	'ear		
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
Totals			

PLN-2018 12/8/2017

# **CANNABIS APPLICATION SUPPLEMENT**

Do you plan on using	g pesticides?					
☐ Yes	□No					
List of pestici	List of pesticides anticipated to be used:					
For Manufacturing	ONLY					
What type of State m	nanufacturing license are you	seeking? <i>Note: Volatile</i>	e manufacturing is prohibited.			
☐ Type 6 ☐ Microbusi	☐ Type 7 ness	☐ Type N	☐ Type P			
What type of product	ts do you plan on manufacturi	ng?				
Oils	☐ Edibles ☐ Topicals	Other				
Will the facility be uti	lizing a closed-loop extraction	system?				
☐ Yes	□No					
(If extracting) What t	ypes of extraction will you be	performing?				
☐ Butane ☐ Ethanol ☐ Other	☐ Propane ☐ Mechanical	☐ Hexane ☐ None	☐ Carbon Dioxide			
For Distribution ONLY						
What type of State distribution license are you seeking?						
☐ Type 11	☐ Type 11 – Transp	oort Only				
Will you be operating	g a storage-only business?					
☐Yes	□No					
How many vehicles	do you anticipate transporting.	distributing product?				
☐ 1-5	☐ 6-10 ☐ 11+	☐ N/A Storage Only	/Other			

# **CANNABIS APPLICATION SUPPLEMENT**

For Di	For Dispensaries ONLY					
What type of State dispensary license are you seeking? Note: Dispensaries are not allowed to have storefronts open to the public.						
	☑ Type 9 – n	on-storefront d	lispensary	☐ Type 10	Microbusiness	
Will yo	u be delivering	to other jurisd	ictions?			
	X Yes	□No				
How m	nany vehicles d	o you anticipat	e delivering pro	oduct?		
	☑ 1-5	<u> </u>	<u> </u>	☐ N/A Storage	e Only/Other	
How many deliveries per day do you anticipate delivering product?						
	<u></u> <10	☑ 11-50	<u> </u>	☐ >100	☐ N/A Storage Only/Other	

# MRE Group, LLC dba Terps Runners

# **Standard Operating Procedures**

Version 1.0 05/01/2019

## Introduction

# **Background and Scope**

Our Operating procedures are designed to outline the employee's scope of work as well as clarify our company's operations. The SOPs define two specific jobs; a delivery driver and an office/dispatch employee, and further explains their role within the company. These procedures will be modified overtime as needed, as our company grows.

## **Point of Contact**

Role: Operations Manager/Coordinator

Name: Rudy Alvarez Phone #: 831-809-1707

#### Address

1545 Railroad St. Suite #1 Oceano, CA 93445

#### **Deliveries**

#### **Vender Deliveries**

Products will be delivered from a licensed distributor to the facility 3-5 times a week. Vender deliveries will be conducted Monday – Friday from 8am -5pm. Vender delivery vehicle will pull inside of the warehouse to make the exchange and complete the associated Track & Trace procedure in the office. Employee will immediately move product to the designated secure storage area of the facility upon receiving it.

#### **Customer Deliveries**

All deliveries to customers will be done by an employee of the company (contractors will not be used). This position is referred to as a "Driver". The driver will pull their vehicle into the building at the beginning of each shift. They will then check out the lockboxes containing product for deliveries that have been previously filled with orders and locked. Drivers will place these lockboxes in their trunks where they are secured within the steel cage within the vehicle. The steel cage will also be locked, providing an extra layer of security. When the first order is received, the driver will then leave the facility with their boxes secured. The driver will not return to the facility between orders. They will continue driving to other locations, completing various orders with product they have in their lockbox. This will greatly cut down our carbon footprint, impact on the surrounding roads, and on traffic in and out of the facility.

# **Operations**

# **Coverage Area**

MRE Group intends to serve customers throughout the central coast including San Luis Obispo County, Monterey County,

# **Delivery Vehicle**

Delivery Vehicles will be equipped with a GPS monitoring device that will let managerial staff know the location of the vehicle at all times. The vehicle will be equipped with an alarm system to provide protection while the driver is performing a delivery. The vehicles will also be equipped with a means of securing the product filled lockboxes to the vehicle. This will be done using a cable and padlock system. Delivery vehicles will be a hybrid type: using both internal combustion and well as electric power. These vehicles do not require a charging station.

# **Hours of Operation:**

At the time of start-up, MRE Group will be a fully family-run business. Mr. Alvarez will be the Driver and Mrs. Alvarez will be the office coordinator and dispatcher. Startup hours will be 7 days a week from 10am to 8pm. As the business changes and grows, the hours may expand.

# **Employees**

Rudy Alvarez of MRE Group, LLC: CEO and Owner Brenda Alvarez: CCO - Chief Compliance Officer Driver: TBD - Will be Rudy until an employee is hired.

# Office/Dispatch

One employee will be onsite from 10am-8pm. This employee will be in charge of taking in orders from customers and dispatching drivers to the deliveries. Other duties will include accepting product from distributors and performing other inventory related tasks. Employee will also be responsible for other day to day tasks delegated and overseen by the managers.

# **Delivery Driver**

Drivers will work an average shift of 8 hours. The drivers shift will change in duration and length as the business grows and order patterns are identified.

# MRE Group, LLC

# Security Plans

Version 1.0 05/01/2019

## Introduction

# **Background and Scope**

The following Security Plan will be implemented at 1545 Railroad St., Oceano, CA 93445. The implementing agency will be MRE Group, LLC dba Terps Runners. MRE Group LLC will operate a non-storefront retail cannabis dispensary (Delivery-only) at the above location.

## **Points of Contact**

Role: Security Manager/Coordinator Name: Rudy Alvarez of MRE Group, LLC

Contact #: 805-801-0083

# **Facility**

#### Floor Plan

The building is located at 1545 Railroad Street, Oceano, CA 93445 and can only be accessed via Railroad Street. The building is fronted by a parking lot with the two main entrances, one on the front of the building and one on the right side. The building is divided into two distinct areas; one of these areas is an office space with a secure storage space, the other is an open warehouse with a finished concrete floor with an adjoining bathroom. 50 sq.ft. of the office space portion is secured and separated from the rest by a 1½ inch steel mesh partition a locking door. Inside this secured storage area is where all product will be stored.

#### Ingress/Egress

The building consists of two entrances and two windows. There are two main entrances that will be used; one is located on the front of the building (rollup door), and one is on the right side of the building (pedestrian access). The main entrance on the right side, for all non-vehicular traffic, will be a 36in solid core door with a digital locking deadbolt. The front door will be locked to the outside at all hours. The other main entrance is a 12ft roll up door that will be used for vehicular traffic which is located on the front of the building. This door will be operated on a secure remote system to allow delivery drivers to pull inside the building to load and unload product. The two windows are 5ft by 4ft and one is located in the office and the other in the warehouse. Both windows will be covered with a BDF Brand S8MC 8ml shatter resistant film as well as being protected by vertically oriented steel bars, covering 2/3 of the windows.

The front door will be unlocked from the inside to allow for quick escape in case of emergency.

# **Perimeter Security**

The perimeter of the building will be monitored by constant video surveillance. This includes front, back and sides of the buildings to better identify security risks approaching the building. The cameras will be able to identify any person within 15 feet of an entrance. All doors and windows will be locked to the outside at all times unless actively passing through them by authorized persons.

#### **Access Control**

Access control to the facility for all staff will be controlled by using a tiered key system. This tiered system will be designed to limit employee access to only parts of the facility required to perform their duties. Employees such as delivery drivers and office staff will have the ability to enter the building either through the walk-through door or the rollup door during normal business hours. Access to the secure storage portion of the facility will be restricted to managerial employees only. The limiting of employee access to the secure product storage area as well as the locked cabinets containing product inside this storage area will be the number one priority of this tiered key control system.

# **Electronic Security System**

#### Video Surveillance

The video surveillance system will be installed by HZ Electric Inc. (766 Vertin Ave. Suite A, Salinas, CA 93901 and consist of eight cameras that completely cover the inside and the outside of the property. These cameras exceed the 1280x720 resolution minimum set forth by the Bureau of Cannabis Control. The cameras are permanently mounted and will be part of a Failure Notification system that sends alerts if there is any issue with camera operations or the camera has been tampered with. The exterior cameras have been strategically placed to provide coverage from property line to property line with emphasis on the points of entrance. The cameras can accurately depict and allow identification of any person within 15ft of any entrance. All exterior cameras are full color night vision up to 150ft. These cameras were chosen to help limit exterior security lighting that may bother area residents. The interior cam-eras placement was designed to best capture all business operations where money and or product are involved. Another camera will be strategically placed to monitor the digital recording device that the all cameras feed to. The Digital Recording device will be stored in a tamper proof metal box located inside the secure storage area.

#### **Alarm System**

The Alarm System will be monitored by ADT (1430 E Main Ste 107, Santa Maria, CA 93454). The alarm system will consist of a central control unit with sensors monitoring all doors and windows. When the system is engaged, the opening of a door or breaking of a window will trigger an alarm. This alert, if not silenced by a code at the central monitoring unit, will immediately notify the monitoring company, law enforcement, and the owner. As a secondary fail safe three motion detectors will be installed that if triggered will also send alarm signals to ADT, law enforcement, and the owner. These motion detectors will be placed one at each entrance as well as one in the secure storage area.

## **Third Party Monitoring**

The entire electronic security system will be monitored around the clock by Alarm.com. They will contact the Security Manager identified at the beginning of this plan to identify if the alarm is real or false. If said call is not answered, Alarm.com will be instructed to notify the proper authorities.

### **Maintenance and Testing**

ADT will perform routine bi-annual testing of the system. This testing will involve both on and off-site testing to ensure that the monitoring hardware at the facility is working properly as well as the

notification software. Each camera will be equipped with a failure notification system that will notify personnel if it is not functioning correctly or is tampered with.

# **Security Operations**

# **Preventing Internal Theft**

MRE Group will follow all local and state regulations on inventory procedures. Every 2 weeks all inventory will be checked against shipping manifests and sales records to account for every product. If there is a discrepancy that reaches the state regulatory trigger, local law enforcement will be notified of the theft. Additionally, there will be daily inventory for all delivery drivers against sales receipts to limit internal theft. Managers will be the only people with access to the secure storage area.

## **Preventing On-Site Consumption**

MRE Group has a strict no drugs policy. There will be no on-site consumption of recreational cannabis or other recreational drugs by employees. These rules will be covered in employee training as well as included in the employee handbook. The business is not publicly accessible and there are no walk-up sales or customers allowed on site.

# **Partnership with Law Enforcement**

This security plan will need approval from the San Luis Obispo County Sheriff Department. An open and communicative relationship will be built with the local Sheriff Department. The ability to remotely view all onsite cameras will also be given to the Sheriff Department. This will give them access to both a live stream of the cameras as well as the previous 90 days of recording.

# **Hours of Operation** 10am-8pm Monday-Sunday

## **Staffing Procedures**

All hiring decisions will be based on merit with attention paid to local and regionally based employees. All employees will be subjected to a criminal, driving, and credit background search and will be evaluated as risks to operational security.

## **Security Personnel**

At start-up, MRE Group will be relying on the security vendors hired. As the business grows, dedicated security personnel may be hired as needed. All employees will be trained on security protocols and coached to always be aware of potential security risks. This training will include proper closing procedures to ensure all access points are secure and security alarms engaged.

# MRE Group, LLC dba Terps Runners

Addendum to Document Number: PDH 17/2019

From Application: DRC2018-00147 Minor Use Permit, Attachment 5, page 11

The adjoining parcel, 1555 Railroad St., Oceano, CA 93445, has submitted a traffic report to the county as part of the cannabis land use permitting process. Because the MRE Group delivery permit will be using the same driveway and same roads, we believe that the Traffic Survey is sufficient for this parcel as well (<u>Traffic Generation Letter</u>, Rick Engineering Company, March 8, 2018, Attached).

MRE Group's Standard Operating Procedures anticipate a weekly increase in traffic from the existing use (empty building) of 17 trips. This accounts for 2 delivery trips per working day and approximately 3 trips from distributors during the week. The MRE Group will have one delivery driver and one on-site business coordinator.

17 weekly drips (approximately 2.5 trips per day) is a *de minimus* increase in the area's traffic. It represents an increase of approximately 10% for the shared driveway and a 2% increase on the regional peak traffic at Pershing Drive and Railroad Street.

The MRE Group delivery permit will not have a significant effect on the regional traffic and the traffic survey prepared by Rick Engineering Company is sufficient to determine any neighborhood issues.



October 8, 2018

Mr. Shawn Bean The Source 1555 Railroad Street Ocean, CA 93445

SUBJECT: "THE SOURCE" 1555 RAILROAD STREET – OCEANO, CALIFORNIA

TRAFFIC GENERATION LETTER

(RICK ENGINEERING COMPANY JOB NUMBER 18397)

Dear Mr. Bean:

The following letter has been prepared to quantify the expected traffic generation and anticipated trip distribution for the above-referenced project, located at 1555 Railroad Street within the unincorporated community of Oceano in San Luis Obispo County. **Attachment A** shows the conceptual site plan.

The project consists of a cannabis non-storefront delivery service that will occupy 2,000 square feet of an existing structure zoned Commercial Service. Access to and from the project site is from Railroad Street which runs parallel to and west of State Route 1. The property is currently zoned Commercial Service, located within an Urban Reserve Line, and within the Ocean Airport Review boundary. Public transit near the facility includes a bus stop at 13th Street and State Route 1 (approximately 1,000 feet away) as well as an Amtrak station approximately 1 mile away.

Railroad Street is a two-lane street with unmetered on-street parking on both sides. The project parcel includes off-street parking with 8 parking spaces (including one accessible space) which are shared with the adjacent building at 1545 Railroad Street. The project building also has three parking spots inside that are accessible through a roll-up door. Railroad Street intersects State Route 1 approximately ½ mile to the south of the project site; this route would likely be used for deliveries to South County locations (Arroyo Grande and south). Railroad Street intersects Pershing Drive at a tee intersection approximately 1,300 feet north of the project site, and Pershing Drive connects to State Route 1 approximately 50 feet from that intersection. This route would likely be used for deliveries to the north (Grover Beach and north).

Based on traffic data counted on Thursday, August 30, 2018, the intersection of Pershing Road and State Route 1 carries a weekday total approach entering volume of 562 vehicles during the AM peak hour (7:45-8:45 AM) and 688 vehicles during the PM peak hour (4:30-5:30 PM). Daily directional volume data on Railroad Street was collected on August 30<sup>th</sup>, 2018 in order to provide a basis for an estimation of the trip distribution percentages for northbound and southbound traffic. The trips are approximately equal at almost 50% each direction.

**Attachment B** contains the traffic count data collected by Metro Traffic Data Inc.

#### PROJECT TRAFFIC GENERATION

The ITE (Institute of Transportation Engineer)'s *Trip Generation Manual 10<sup>th</sup> Edition* publication trip generation rates for the relevant land uses, as well as information provided by the client were used to

5620 Friars Road • San Diego, California 92110-2596 • (619) 291-0707 • FAX: (619) 291-4165 • rickengineering.com
SAN DIEGO RIVERSIDE ORANGE SACRAMENTO SAN LUIS OBISPO BAKERSFIELD PHOENIX TUCSON

Mr. Shawn Bean October 8, 2018 Page 2 of 2

estimate the trips anticipated with the operations of this proposed facility. The project proposes to have 2 office employees per day and up to 5 delivery drivers.

Based on the above information, the typical project operations are estimated to generate 28 ADT with 4 trips during the AM peak hour and 7 trips during the PM peak hour. **Table 1** summarizes the estimated trip generation for the project.

Table 1
THE SOURCE TRIP GENERATION

		Daily T	rips		AM Peal	k Hou	r Trips	3	]	PM Peal	k Hou	r Trips	S
		Driveway Rate	ADT	Peak Hour Rate	In/Out Split	In	Out	Total	Peak Hour Rate	In/Out Split	In	Out	Total
			Tyl	pical Op	erations	3							
Office Employees	2 Daily	3.05	6	0.52	87/13	1	0	1	0.49	29/71	0	1	1
Drivers	5 Daily	-	20	-	67/33	2	1	3	-	50/50	2	2	4
Delivery Vehicles	3-5 Weekly	-	2	-	50/50	0	0	0	-	50/50	1	1	2
Total Typical Project Trips	-	-	28	-	-			4	-	-			7
Note:													
ADT, AM peak and PM peak	volumes estin	nated based	on info	rmation p	rovided l	y clien	t about						
typical peak operations and IT	E Trip Genera	ation Manua	l Land U	Jse 110 (	General	Light In	dustria	l)					

#### PROJECT TRIP DISTRIBUTION

Access to the project site is via Railroad Street from State Route 1 in both the north and south directions. Based on the daily volumes on Railroad Street, an equal trip distribution of northbound and southbound traffic is assumed, with the project trips are anticipated to have 50% heading north on Railroad Street to access State Route 1 via Pershing Drive and 50% heading south to access State Route 1 directly, south of the project.

#### CONCLUSIONS

The proposed project is estimated to generate 4 AM peak hour trips and 7 PM peak hour trips with a trip distribution percentage of 50% northbound and 50% southbound along Railroad Street to and from State Route 1. This is believed to be a conservative estimation based on information provided by the client. Given the low number of estimated project trips, there is no anticipated project impact to the operations of the roadways or intersections.

Should you have any questions, please contact either Nate Stong or myself at (619) 291-0707.

Sincerely,

RICK ENGINEERING COMPANY

Mark Jugar, P.E., T.E., PTOE

L:\18397 The Source Traffic Engineering\Traffic\18397 TripGen Letter.docx Attachments



#### Metro Traffic Data Inc.

310 N. Irwin Street - Suite 20 Hanford, CA 93230

800-975-6938 Phone/Fax www.metrotrafficdata.com

# 24-Hour Volume

Prepared For:

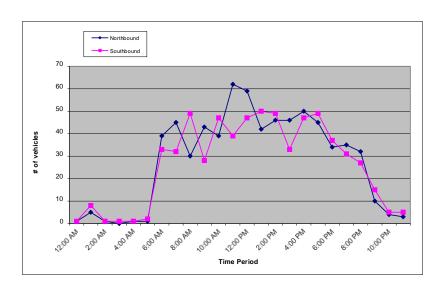
Rick Engineering Company 5620 Friars Road San Diego, CA 92110

LOCATION	Railroad St s/o Pershing Dr	LATITUDE	35.1056721
COUNTY	San Luis Obispo	LONGITUDE	-120.6226771
COLLECTION DATE	Thursday, August 30,2018	WEATHER	Clear

NUMBER OF LANES 2

		No	orthbou	nd			Sc	outhbou	nd		Hourly
Hour	1st	2nd	3rd	4th	Total	1st	2nd	3rd	4th	Total	Totals
12:00 AM	0	0	1	0	1	0	1	0	0	1	2
1:00 AM	1	0	0	4	5	3	4	1	0	8	13
2:00 AM	0	1	0	0	1	0	0	1	0	1	2
3:00 AM	0	0	0	0	0	1	0	0	0	1	1
4:00 AM	0	1	0	0	1	0	0	1	0	1	2
5:00 AM	1	0	0	0	1	0	1	0	1	2	3
6:00 AM	10	7	7	15	39	6	10	9	8	33	72
7:00 AM	14	5	15	11	45	4	9	11	8	32	77
8:00 AM	4	10	6	10	30	11	6	14	18	49	79
9:00 AM	10	9	14	10	43	4	13	4	7	28	71
10:00 AM	7	7	11	14	39	15	14	9	9	47	86
11:00 AM	13	12	13	24	62	8	6	19	6	39	101
12:00 PM	10	15	21	13	59	10	16	8	13	47	106
1:00 PM	8	10	11	13	42	12	16	17	5	50	92
2:00 PM	8	15	9	14	46	16	10	9	14	49	95
3:00 PM	13	10	15	8	46	6	9	14	4	33	79
4:00 PM	17	12	11	10	50	18	11	10	8	47	97
5:00 PM	15	8	12	10	45	14	17	10	8	49	94
6:00 PM	15	9	3	7	34	7	11	13	6	37	71
7:00 PM	9	11	8	7	35	12	11	2	6	31	66
8:00 PM	11	9	6	6	32	11	3	7	6	27	59
9:00 PM	3	5	2	0	10	7	3	2	3	15	25
10:00 PM	2	2	0	0	4	0	3	1	1	5	9
11:00 PM	0	1	1	1	3	1	3	1 . <b>6%</b>	0	5	8
Total		51.	4%		673		637				
iotai					13	10					

AM% 38.9% AM Peak 101 11:00 am to 12:00 pm AM P.H.F. 0.79
PM% 61.1% PM Peak 106 12:15 pm to 1:15 pm PM P.H.F. 0.85





#### Metro Traffic Data Inc.

310 N. Irwin Street - Suite 20 Hanford, CA 93230

800-975-6938 Phone/Fax www.metrotrafficdata.com

# **Turning Movement Report**

Prepared For:

Rick Engineering Company 5620 Friars Road San Diego, CA 92110

COUNTY San Luis Obispo

San Luis Obispo

COLLECTION DATE Thursday, August 30, 2018

 LATITUDE
 35.1061

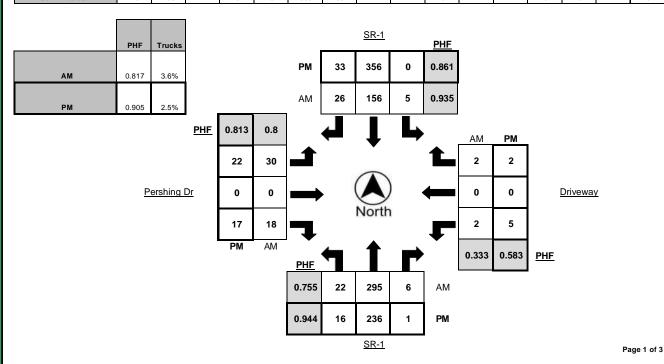
 LONGITUDE
 -120.6227

WEATHER Clear

		North	bound			South	bound			Eastl	ound			West	bound	
Time	Left	Thru	Right	Trucks	Left	Thru	Right	Trucks	Left	Thru	Right	Trucks	Left	Thru	Right	Trucks
7:00 AM - 7:15 AM	4	62	0	3	0	31	2	2	6	0	6	1	0	0	0	0
7:15 AM - 7:30 AM	3	72	0	1	0	27	3	1	6	0	6	0	0	0	0	0
7:30 AM - 7:45 AM	3	89	0	4	0	29	3	0	5	0	2	0	0	0	0	0
7:45 AM - 8:00 AM	4	102	1	2	0	42	8	1	8	0	6	2	0	0	1	0
8:00 AM - 8:15 AM	7	68	3	5	3	32	5	0	12	0	3	0	0	0	0	0
8:15 AM - 8:30 AM	3	65	2	3	2	39	6	3	4	0	2	0	0	0	0	0
8:30 AM - 8:45 AM	8	60	0	3	0	43	7	1	6	0	7	0	2	0	1	0
8:45 AM - 9:00 AM	5	91	0	1	1	44	9	1	9	0	1	1	1	0	3	0
TOTAL	37	609	6	22	6	287	43	9	56	0	33	4	3	0	5	0

		North	bound			South	bound			Eastl	oound			Westl	bound	
Time	Left	Thru	Right	Trucks												
4:00 PM - 4:15 PM	10	50	1	3	0	88	9	5	10	0	6	2	0	0	3	0
4:15 PM - 4:30 PM	5	72	0	2	1	64	3	3	8	0	5	1	1	0	0	0
4:30 PM - 4:45 PM	6	54	1	0	0	92	7	4	6	0	4	1	3	0	0	0
4:45 PM - 5:00 PM	1	66	0	1	0	82	4	2	6	0	4	0	1	0	0	0
5:00 PM - 5:15 PM	5	58	0	0	0	100	13	3	6	0	6	1	0	0	2	0
5:15 PM - 5:30 PM	4	58	0	2	0	82	9	3	4	0	3	0	1	0	0	0
5:30 PM - 5:45 PM	7	53	1	2	0	80	5	4	3	0	7	1	0	0	0	0
5:45 PM - 6:00 PM	5	54	0	0	0	72	7	1	7	0	3	0	0	0	0	0
TOTAL	43	465	3	10	1	660	57	25	50	0	38	6	6	0	5	0

		North	bound			South	bound			Eastl	ound			Westl	bound	
PEAK HOUR	Left	Thru	Right	Trucks												
7:45 AM - 8:45 AM	22	295	6	13	5	156	26	5	30	0	18	2	2	0	2	0
4:30 PM - 5:30 PM	16	236	1	3	0	356	33	12	22	0	17	2	5	0	2	0





#### Metro Traffic Data Inc.

310 N. Irwin Street - Suite 20 Hanford, CA 93230

800-975-6938 Phone/Fax www.metrotrafficdata.com

# **Turning Movement Report**

Prepared For:

Rick Engineering Company 5620 Friars Road San Diego, CA 92110

 LOCATION
 Pershing Dr @ SR-1
 LATITUDE
 35.1061

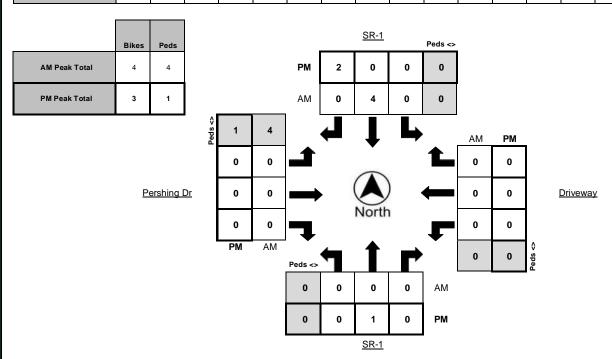
 COUNTY
 San Luis Obispo
 LONGITUDE
 -120.6227

COLLECTION DATE Thursday, August 30, 2018 WEATHER Clear

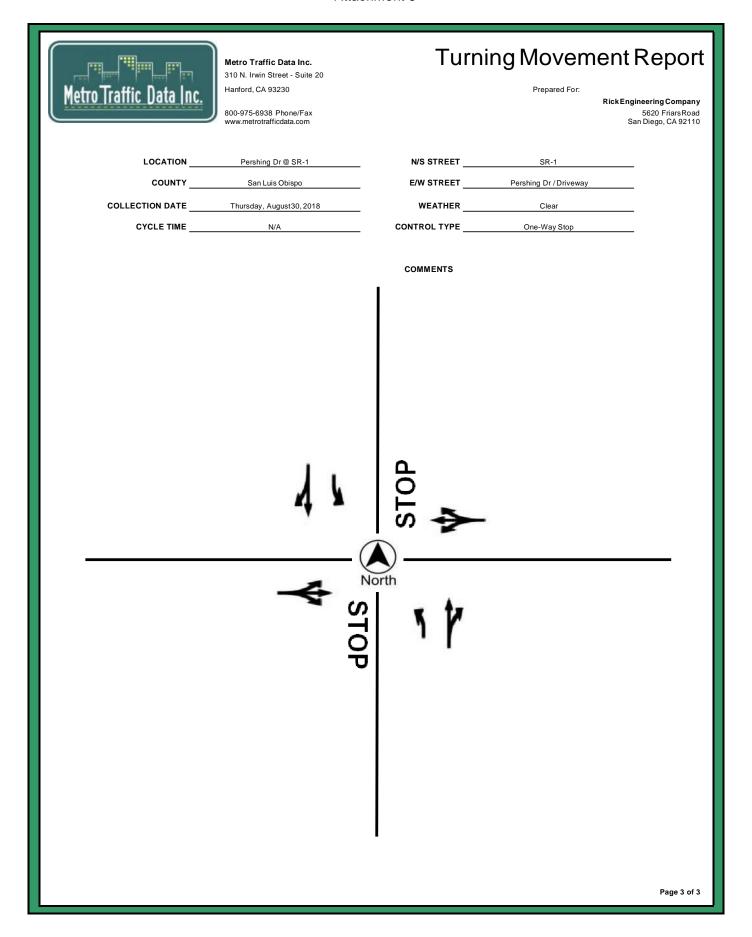
	Nort	thbound E	Bikes	N.Leg	Sou	thbound l	Bikes	S.Leg	Eas	tbound B	ikes	E.Leg	Wes	stbound E	Bikes	W.Leg
Time	Left	Thru	Right	Peds	Left	Thru	Right	Peds	Left	Thru	Right	Peds	Left	Thru	Right	Peds
7:00 AM - 7:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
7:15 AM - 7:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:30 AM - 7:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:45 AM - 8:00 AM	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1
8:00 AM - 8:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:15 AM - 8:30 AM	0	0	0	0	0	3	0	0	0	0	0	0	0	0	0	2
8:30 AM - 8:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
8:45 AM - 9:00 AM	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	1	0	0	0	0	4	0	0	0	0	0	0	0	0	0	5

	Nort	thbound I	Bikes	N.Leg	Sou	thbound I	Bikes	S.Leg	Eas	tbound B	ikes	E.Leg	Wes	stbound E	Bikes	W.Leg
Time	Left	Thru	Right	Peds	Left	Thru	Right	Peds	Left	Thru	Right	Peds	Left	Thru	Right	Peds
4:00 PM - 4:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4:15 PM - 4:30 PM	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4:30 PM - 4:45 PM	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4:45 PM - 5:00 PM	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0
5:00 PM - 5:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5:15 PM - 5:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
5:30 PM - 5:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5:45 PM - 6:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	1	1	0	0	0	0	2	0	0	0	0	0	0	0	0	1

	Nort	hbound E	Bikes	N.Leg	Sou	thbound I	Bikes	S.Leg	Eas	tbound B	ikes	E.Leg	Wes	stbound E	Bikes	W.Leg
PEAK HOUR	Left	Thru	Right	Peds	Left	Thru	Right	Peds	Left	Thru	Right	Peds	Left	Thru	Right	Peds
7:45 AM - 8:45 AM	0	0	0	0	0	4	0	0	0	0	0	0	0	0	0	4
4:30 PM - 5:30 PM	0	1	0	0	0	0	2	0	0	0	0	0	0	0	0	1



Page 2 of 3



# Parcel Summary Report

APN: 061-046-067

# **Parcel Information**

**APN:** 061-046-067

**Owner Address:** 

PO BOX 2337 PISMO BEACH

CA 93448

**Site Address:** 

01545 RAILROAD ST

**Description:** OCEAN VW TER NO 1 PTN LTS 85 & 86

Tax Rate Area Code: 052054

**Estimated Acres:** 0.03

Community Code: OCNO

**Supervisor District:** Supdist 4

**Average Percent Slope:** 15

# Land Use Information



Selected Parcel

# Land Uses Combining Designations

	Archaeologically Sensitive Area
CS	
	Airport Review Area
	Coastal Zone



Parcel location within San Luis Obispo County

# **Permit Information**

Permit COD2013-00315	Description Code Enforcement	<b>Application Date</b> 2/6/2014 11:46:41 AM
PMT2005-03153	PMTR - Residential Permit	4/26/2006 2:29:19 PM
S020389L	Subdivision	5/15/2003 12:00:00 AM
S020291C	Subdivision	2/26/2003 12:00:00 AM



# Parcel Summary Report

APN: 061-046-067

# **Energov Addresses**

1545 RAILROAD ST 1

1545 RAILROAD ST 2



# **Interactive Data Viewer**



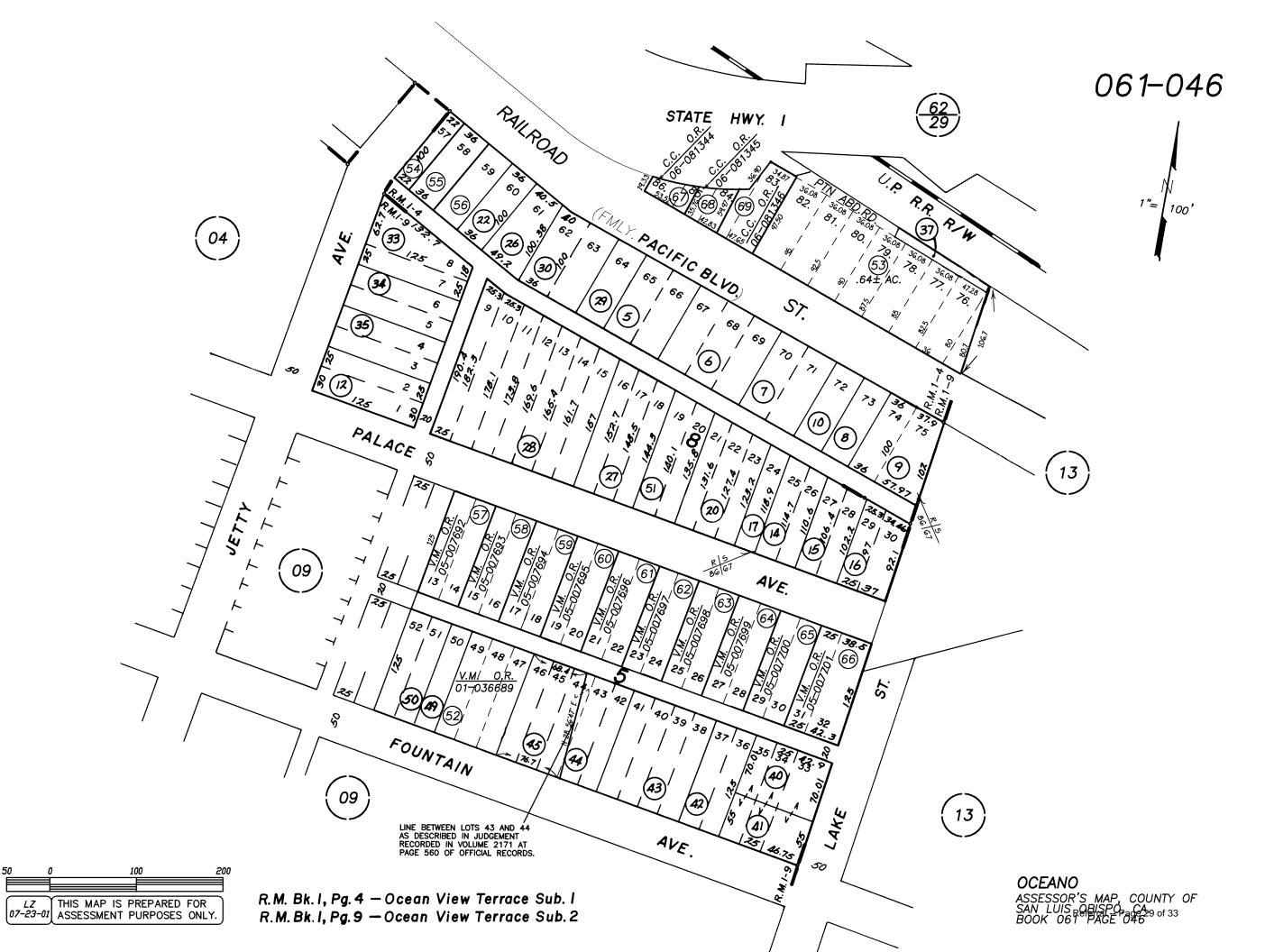
WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere © County of San Luis Obispo Planning and Building Department Map for Reference Purposes Only

Referral -- Page 27 of 33



# **Interactive Data Viewer**

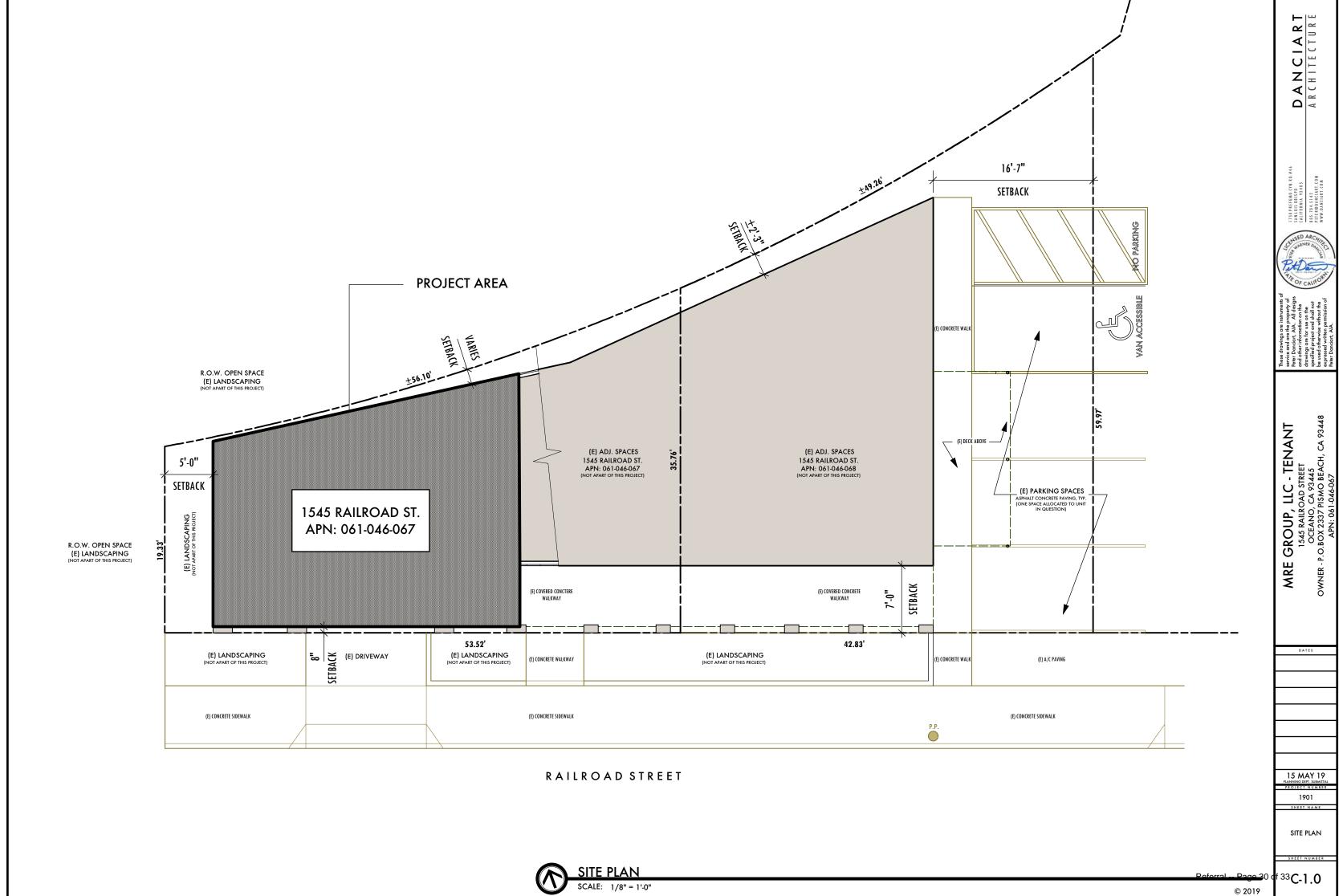


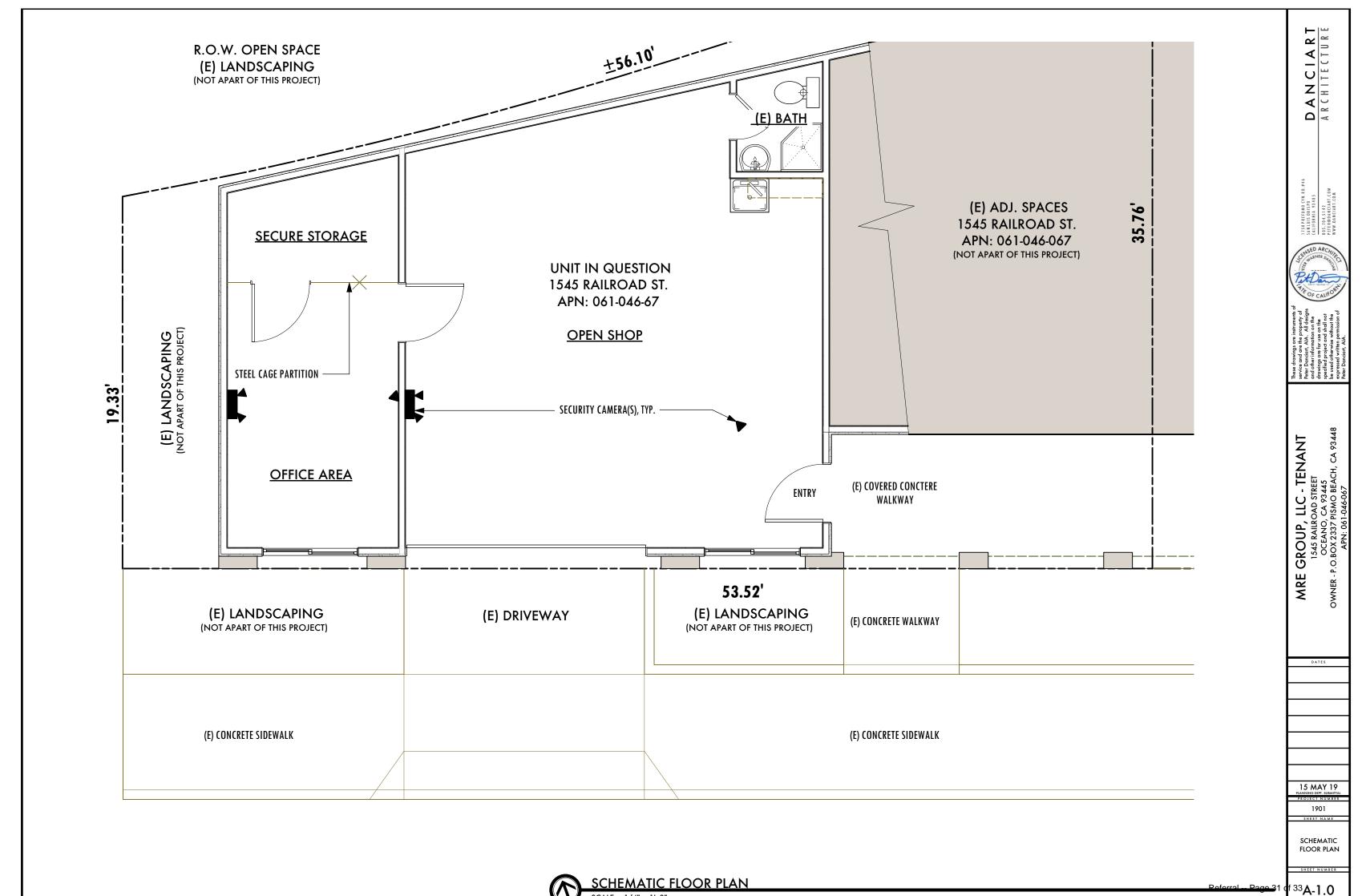


REVISIONS

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