



ANNUAL ALLOCATION FLOW CHART INSIDE COMMUNITY SEWER SERVICE AREA

Timeframe	
County Responsibility	
Applicant Responsibility	

Prior to January 1st

Maximum Annual Allocation and Noticing
 BOS determines maximum annual allocation for the upcoming calendar year.
 County Staff Notifies all Waitlist Property Owners:
 1) position on the Waitlist, 2) Batch Number in the upcoming calendar year, and
 3) all applicable deadlines.

January 1st through June 1st

30-Day Response Window*

Applicant responds to Notice in writing that they are either Ready to Submit or Not Ready to Submit a construction permit app.
 Batch Number 1: Respond in writing by February 1st
 Batch Number 2: Respond in writing by April 1st
 Batch Number 3: Respond in writing by June 1st

Key Construction Permit Submittal Requirements

- Verification of water service (water will-serve letter)
- Verification of wastewater treatment (sewer will-serve letter)
- Verification of compliance with the Los Osos Habitat Conservation Plan (Certificate of Inclusion or equivalent).

45-Day Construction Permit App. Submittal Window*

Applicants who declared by their Batch Number deadline Ready to Submit must submit construction permit app. by the 45-day deadline indicated on the Notice.

July 1st through August 1st

Unused Allocations - Available to Entire Waitlist

Any remaining unused allocations may be available to all Waitlist Property Owners, Waitlist position will be prioritized.

30-Day Response Window

Waitlist Property Owners declare in writing that they intend to request or use allocations for new dwelling units.

45-Day Construction Permit App. Submittal Window*

Waitlist Property Owners who confirmed intent to request or use allocations for new dwelling units have 45 days to submit construction permit app.

October 1st through December 31st

Unused Allocations - Available on a First-Come, First-Served Basis

Any remaining unused allocations may be available to all property owners in the sewer service area, Waitlist position not prioritized.

Construction Permit App. Submittal by December 31st

* Lack of response to the Notice or failure to submit a construction permit app. would not remove those properties from their position on the Waitlist for future available allocations.