



When do I need to name a road?

A name is required for any unnamed road providing access to more than one lot, or to one lot with more than two buildings or four or more houses.

Road naming must occur before a land division map is recorded or before a final building inspection is granted. You can also apply to name a road or to change a name through petition of the property owners located on the road.

How do I choose a name?

Road names must comply with the following standards. If you have a question about whether the road name you are proposing meets these standards, please call the Department of Planning & Building to verify.

- The road name cannot duplicate another road name elsewhere in the county. Similar sounding names, even when spelled differently, are considered duplicates.
- Roads cannot be named after the surnames of living persons, except those named after family surnames that are prominent in county history, even if family members are still living. Documentation of historical significance is required when submitting this type of road name.
- Road names, whether in English or a foreign language, must be grammatically correct, and easy to spell and pronounce.
- Staff will assign the appropriate road classification and this must be included on the road sign (street, way, etc.)
- Road names, including punctuation, spacing and road classification shall be of a length to fit on a 36-inch sign blade (approximately 18 letters).

Do I have to provide road signs?

Any road with an official road name must be marked with a sign that is clearly visible and legible from the road. Road signs can be obtained from any sign vendor. The vendor must meet the county road sign specification M-4, which can be obtained from the County Public Works Department at (805) 781-5252 or from their website at www.slocounty.ca.gov/pw. If the road is maintained by the county, the road signs must have white lettering on a green background. For roads not maintained by the county, the signs must have green lettering on a white background.

The purchase and placement of road signs are the responsibility of the subdivider when a road is created for, extended through, a land division, or when it provides access to the land division.

The purchase and placement of road name signs for all other roads are the responsibility of the party (ies) requesting the road name or the construction permit applicant.

If the road is maintained by the county, the road name signs will be maintained by the county. If the road is maintained by another agency (road maintenance agreement, homeowner's association, community service district, etc.) the signs will be maintained by that entity. If the road is not maintained by either the county or

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another agency, the road name signs must be maintained by the party (ies) who requested the road name or the construction permit.

The signs must be placed outside of the public right-of-way. Please call County Engineering (Encroachment) to verify the public right-of-way at (805) 781-5252.

How does my road name get approved?

If your road is named during the approval of a land division, the road name is approved by staff and included on the final map when it is recorded.

If you are requesting a road name where there is no land division map, the Department of Planning and Building staff makes a decision and forwards it to the Hearing Officer (the Planning Director their designee). A decision is made as part of a noticed public hearing. If controversial, the application can also be continued to a future hearing.

How long does it take?

In most cases, the process takes two to four months. You can help expedite the review process by making sure that your application is correctly filled out and that your proposal is clearly stated. The Department of Planning and Building will be glad to answer your questions regarding any application requirement. For more information, call (805) 781-5600 and ask for road naming and addressing.

What do I need to file?

The Department of Planning & Building recommends that you speak with the road naming and addressing staff planner before submitting your application. You can do this by calling (805) 781-5600.

Your application should include:

- Road Name Application Form
- General Permit Application Form (form PLN-1001)
- Completed Road Naming Petition (form PLN-1007), if requesting to rename an existing road
- A map clearly indicating the location of the road and the location of adjacent parcels.
- A copy of the tentative map (if applicable) reduced to letter sized paper.
- A petition signed by a majority of the owners of addressable structures with frontage abutting the road (If the road is presently unnamed or if you are requesting a name change).

PLEASE NOTE: this guide is designed to provide general information only. It is not a county ordinance or policy and has no legal effect. The General Plan and other chapters of the San Luis Obispo County Code are the official regulations of the County. Those documents, rather than this guide are the only legal basis for assessing how county regulations affect property development.

Road Naming User Guide

Title 20 – Section 20.03.018 – Road Name Selection

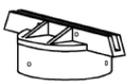
Road names shall be based on the following criteria:

- a. **Duplicate Road Names.** Road names shall not duplicate another road name used elsewhere in the unincorporated areas of the county or in an incorporated city. Similar sounding names are considered duplicate regardless of spelling.
- b. **Family Names.** Roads shall not be named after a family surname unless it can be proven in writing to the satisfaction of the Department of Planning and Building that the surname is one of historical prominence in the area of the road to be named.
- c. **Language.** Road names in either English or a foreign language shall be grammatically correct and easy to pronounce and spell and shall not include the use of slang or profanity.
- d. **Road Name Length.** Road names shall be of a length to fit on a 36 inch sign blade (approximately 18 letters).
- e. **Road Type Classification.** Road names shall include the appropriate road classification as set forth below:

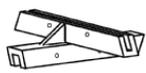
ROAD NAME	CLASSIFICATION	
Arterial within Urban/Village Reserve Line	Boulevard	Blvd
Arterial outside Urban/Village Reserve Line	Road	Rd
Collector or Local within Urban/Village Reserve Line east/west direction north/south direction	Street Avenue	St Ave
Collector or Local outside Urban/Village Reserve Line east/west direction north/south direction	Place Way	Pl Wy
Cul-de-sac 200 feet or more in length Less than 200 feet in length	Lane Court	Ln Ct
Circle or "U" alignment	Circle	Cir

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Revisions					
Description	Approved	Date	Description	Approved	Date



POST-TO-SIGN

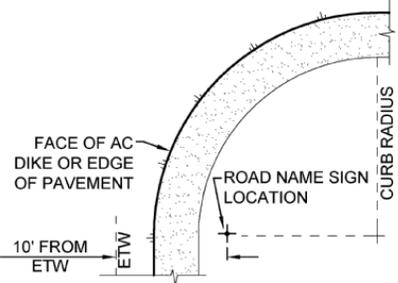


SIGN-TO-SIGN

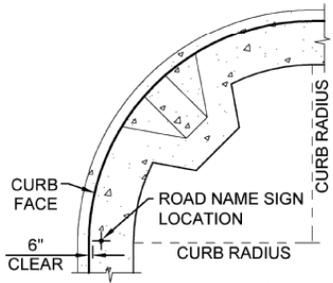
STREET NAME SIGN BRACKET DETAILS



SIGN SADDLE BRACKET DETAIL

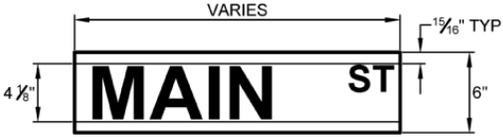


RURAL CONDITIONS



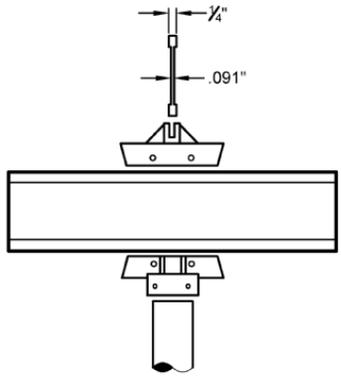
URBAN CONDITIONS

STREET SIGN PLACEMENT DETAIL

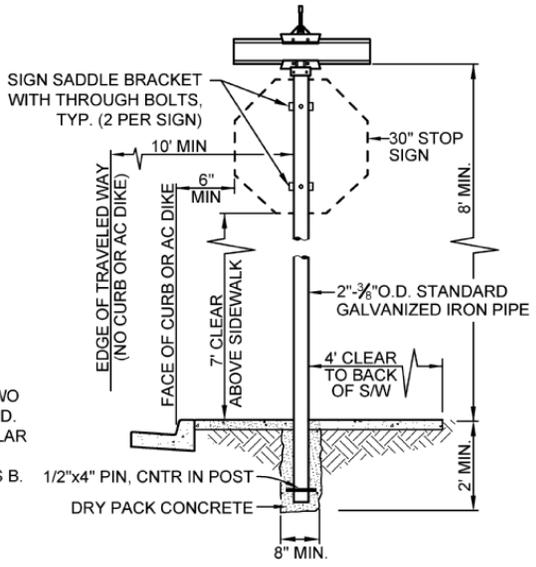


STREET NAME SIGN DETAIL

FOR COUNTY MAINTAINED ROADS, SIGN SHALL BE WHITE LETTERS ON A GREEN BACKGROUND. FOR ALL OTHER ROADS THE SIGN SHALL BE GREEN LETTERS ON A WHITE BACKGROUND.



STREET NAME SIGN ASSEMBLY DETAIL



SIGN INSTALLATION

NOTES:

- STREET NAME SIGN BLADES TO BE EXTRUDED ALUMINUM, 6063-T6 ALLOY, DEGREASED AND ETCHED WITH GREEN SCOTCHLITE APPLIED TO BOTH SURFACES.
- POST-TO-SIGN BRACKET TO BE DIE-CAST, #360 ALLOY WITH TWO ANGLED GUSSETS EACH SIDE FOR STRENGTH. TO FIT 2-3/8" O.D. GALVANIZED PIPE (2" I.D.). SIGN-TO-SIGN BRACKET TO BE SIMILAR CONSTRUCTION WITH 90° AND 45° SEPARATION.
- CAPITAL LETTERS TO BE DIE-CUT SILVER SCOTCHLITE, SERIES B.
- SCREWS FOR SECURING BRACKETS TO BE ZINC PLATED HEX SOCKET HEAD SCREWS 1/4"x1/2".
- SIGN SADDLE BRACKET TO BE EXTRUDED ALUMINUM, TO FIT 2-3/8" O.D. PIPE, FASTEN WITH A VANDAL PROOF NUT SET (HAWKINS TRAFFIC M2G-S2S, OR APPROVED EQUAL).



SAN LUIS OBISPO COUNTY DEPARTMENT OF PUBLIC WORKS

STANDARD STREET SIGN

Scale: NTS Issued: Aug. 2006

Drawing No: **M-4**

Sheet No: 1 OF 1