

**San Luis Obispo County Bicycle Advisory Committee  
Minutes - Thursday, June 2<sup>nd</sup>, 2016 at 5:00 p.m.**

San Luis Obispo County Government Center  
1055 Monterey Street Room 161/162  
San Luis Obispo CA 93408

**1. Call to Order**

Dale Sutliff called meeting at 5:00 PM

**2. Roll Call**

BAC Members Present: Dale Sutliff, Matthew Bowden, William Van Orden, Robert Davis, Bill Kennedy, Kenneth Price, Myron 'Skip' Amerine, Ed Goshorn, Josh Olejczak, Claudia Callwood

Staff Present: Michelle Matson (Public Works), Yama Mohabbat (PW Secretary), Shaun Cooper (County Parks and Recreation), Jeff Brubaker (SLOCOG), Andy Mutziger (SLOCAPCD)

Guests: Lea Brooks, Anne Wyatt

**3. Public Comment**

No Comments

**4. BAC Business & Discussion**

A. Minutes of 05/10/16

Skip motioned to approve the minutes. Robert seconded. Motion approved unanimously.

B. Bike Way Class Modifications

Michelle discussed history of Centre Street previously being Caltrans roadway which is now under SLO County. Robert motioned to approve staff recommendation. Ken seconded. Motion approved.

C. Bike Plan

Dale comment: opening paragraph on page 6 states BAC goals are included in appendix H (open for comments). Dales recommendation is that there not be an appendix H as well as BAC goals included from the past. Matthew discussed conflict in regards to the goals and wanted a revision. Skip agrees with most of the findings that Dale has made. The question whether or not the original goals of the BAC should be appended to the document.

**Motion: Dale- Do not include Appendix H in Bikeways Plan. Seconded by Robert. Motion Approved.**

Dales comment- city standards varies (commented on Skips idea). Skip- issue here is a discontinuous set of standards within city and county. Want uniform standards.

**Motion: Dale- Follow staff's recommendation regarding "Skip's 1.7 wording". All in favor of motion. Motion Approved.**

Dale comment: Next item is section 1.2 which is related to a terminology issue, Michelle stated she changed the terminology to "implement"

**Motion: Dale- All those in favor of terminology change to "implement". All in favor of motion. Motion Approved.**

Dale Comment: Section 1.6, proposal is that staff identify deficiencies and any improvements that are needed. 1.6 Proposal is to revise wording. Matthews recommendation makes sense to combine 1.4, 1.5, 1.6 into one item.

**Motion: Dale- Restructuring wording to simplify and combine 1.4, 1.5 and 1.6 into one item. Red made motion. Matthew seconded. All in favor. Motion Approved.**

Dale Comment: Goal 2 page 8 within the plan

Skip Comment: Wording should say "Provide channelization through intersection" within Goal 2 page 8. Skip also likes the idea of including "reduce to zero deaths or fatalities."

Dale Comment: Section 2.4 "Work with communities to insure class 2 lanes are posted no parking and enforcement." Also stated was to include the data collection of bicycle counts in 2.4.

**Motion: Ed read statement of including bicycle data collection in Section 2.4. All in favor. Motion Approved.**

Dale Comment: Discussion on the completion of top projects in the county.

**Motion: Matthew stated the motion "complete the top 20 projects by 2035". All in favor. Motion Approved.**

Skip comment: BAC should meet every other month.

Michelle comment: Prepares items to be looked at, but BAC does not read information, so meeting more frequently would not be viable.

Dale comment: Should stick to a bimonthly meeting.

Matthew comment: goal 6 policy 6.1 "added to the bullet the bac meeting policy...".

Michelle comment: 5.2 amend the bac bylaws.

Dale comment: stated it should be up to staff where it places. Claudia agrees with Michelle.

**Motion: Dale stated motion, "Go to Bimonthly with staff deciding which policy it will fall under." (Goal to change the bylaws) Seconded by Skip. 5 in favor, and 3 opposed. Motion was in favor.**

Dale comment: On goal 4, stated "at the end of the day there needs to be a structure where all parts of county deal with class 1. Doesn't think they should be solely in one part of the county i.e. county parks or public works.... etc...."

Dale comment:” the goal for class one pathways that there be a combined jurisdiction of planning and managing through public works and parks & recreation.”  
**Motion: Ed motioned, “Continue to develop a list” Skip Seconded. All in favor. None opposing. Motion Approved.**

Dale Comment: Goal 4.1 Proposal was to add required bike and pedestrian connections to cull de sacs and related subdivisions. Public works correctly said it’s a stake holder issue and has to be worked out with planning.

Michelle Comment: Staff can recommend the commission or the board of supervisors when they adopt it or requires it. Not a title 21 or 22 change, won’t ever get that specific.

**Motion: Ed stated, “Go with staff recommendation” All in favor. Motion Approved.**

Dale Comment: “Change develop to implement”

Michelle Comment: “Continue to develop”

**Motion: Dale- unilateral agreement to change to “Continue to develop”.**

Dale Comment: Bottom of page 4 in the chart, “add bullets”. “Identify trigger factors”

Michelle comment: “work with County Planning Department”.

Claudia comment: also would like to add “work with planning department” within 6.3

**No motions were made. But everyone was in agreement.**

Skip Comment: Next item. Motion on class one bike facilities that minimum pavement width is 12 feet along with 25-foot easement.

**Motion: Skip- The motion is to have minimum easement of 25 feet and minimum paved surface of 12 feet. All in favor of motion. Motion Approved.**

Matthew comment: section 4.5 policy to adopt bikeway signage and signing standards.

**Motion: Dale- Motion is to add sentence “adopt bikeway design and signage standard for SLO County” All in favor. Motion Approved.**

Dale Comment: The BAC recommends staff forward plan to Board of Supervisors.

**Motion: BAC recommends staff forward plan to Board of Supervisors, motioned by Claudia. Seconded by Kenneth. All in favor. Member would like to see a copy of the plan (final).**

5. **Future Agenda Items**
6. **Adjourn – Next meeting – August 9<sup>th</sup>, 2016**