

Instructions

Counties shall report their planned expenditures for all behavioral health funding sources, not limited to only BHSA, along the Behavioral Health Care Continuum in Tab One. For Annual Updates, counties should review and make updates only to the next fiscal year. For Intermittent Updates, counties should review and make updates to the current fiscal year. **Column C:** counties shall indicate whether they provide each category of services using the check box.

Columns D through I: counties shall include their estimated total expenditures for the Integrated Plan period across all behavioral health funding sources and programs by each Behavioral Health Care Continuum category. Counties should consider children/youth as 21 and under for Columns G - I.

Columns J and K: counties shall input their estimated total count of all individuals served through the county behavioral health system across all funding sources/programs. These counts may be duplicated. Counties should consider eligible children/youth as 21 and under for Column K.

Row 38: the total projected expenditures in columns D through I and total projected individuals served annually in columns J and K will be auto-populated from rows 20 through 36.

Note: For a list of all funding streams that should be included in the projected expenditures calculation for each BH Care Continuum Category, please see the Behavioral Health Services Act (BHSA) County Policy Manual Chapter 3, Section A.

Reminder: 1) Counties must comply, and must ensure their providers comply, with all applicable conditions for each source of funding, as defined in applicable laws, regulations, and guidance, including the BHSA County Policy Manual. 2) Counties must promote access to care through efficient use of state and county resources as outlined in Chapter 6, Section C of the BHSA County Policy Manual, including requiring BHSA-funded providers to bill appropriately for services covered by the county's Medi-Cal Behavioral Health Delivery System and make a good faith effort to seek reimbursement from Medi-Cal managed care plans and commercial health insurance. These policies apply only to non-Housing services that are eligible for both BHSA funding and another funding source, such as Medi-Cal payment, commercial payment, etc.

Table One: Behavioral Health Care Continuum Projected Expenditures									
	Services Are Provided in County	Total Projected Expenditures On Adults and Older Adults (Year One)	Total Projected Expenditures On Adults and Older Adults (Year Two)	Total Projected Expenditures On Adults and Older Adults (Year Three)	Total Projected Expenditures on Children/Youth (under 21) (Year One)	Total Projected Expenditures on Children/Youth (under 21) (Year Two)	Total Projected Expenditures on Children/Youth (under 21) (Year Three)	Projected Individuals to be Served Annually (May be duplicated) Eligible Adults and Older Adults	Projected Individuals to be Served Annually (May be duplicated) Eligible Children/Youth (under 21)
Substance Use Disorder (SUD) Services									
Primary Prevention Services	<input checked="" type="checkbox"/>	\$ 585,282.85	\$ 594,642.96	\$ 604,377.48	\$ 529,230.52	\$ 530,844.92	\$ 529,610.89	490.00	660.00
Early Intervention Services	<input checked="" type="checkbox"/>	\$ 561,030.60	\$ 572,251.21	\$ 583,696.24	\$ 631,133.07	\$ 654,115.59	\$ 663,311.03	800	200.00
Outpatient Services	<input checked="" type="checkbox"/>	\$ 13,001,186.72	\$ 13,157,229.55	\$ 13,306,227.93	\$ 502,258.82	\$ 515,121.28	\$ 528,498.25	1400	50.00
Intensive Outpatient Services	<input checked="" type="checkbox"/>	\$ 1,030,392.50	\$ 1,055,937.65	\$ 1,156,211.30	\$ 127,351.88	\$ 130,509.15	\$ 142,902.52	250	5.00
Crisis and Field-Based Services	<input checked="" type="checkbox"/>	\$ 1,942,437.29	\$ 2,010,610.39	\$ 2,081,319.95	\$ 57,146.85	\$ 58,289.79	\$ 59,455.58	1200	300.00
Residential Treatment Services	<input checked="" type="checkbox"/>	\$ 4,213,078.35	\$ 4,182,541.93	\$ 4,310,437.79	\$ -	\$ -	\$ -	254	0.00
Inpatient Services	<input type="checkbox"/>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0	0.00
Mental Health (MH) Services									
Primary Prevention Services	<input checked="" type="checkbox"/>	\$ -	\$ -	\$ -	\$ 254,056.00	\$ 263,747.00	\$ 273,816.00	0	225
Early Intervention Services	<input checked="" type="checkbox"/>	\$ 1,551,055.52	\$ 1,582,076.63	\$ 1,613,718.16	\$ 4,845,969.60	\$ 4,942,888.99	\$ 5,041,746.77	150	450
Outpatient and Intensive Outpatient Services	<input checked="" type="checkbox"/>	\$ 19,996,781.20	\$ 20,465,647.42	\$ 21,037,508.88	\$ 20,448,284.06	\$ 20,998,117.71	\$ 21,577,530.28	2630	1340
Crisis Services	<input checked="" type="checkbox"/>	\$ 2,762,734.20	\$ 2,817,988.88	\$ 2,874,348.66	\$ 5,008,385.94	\$ 5,108,553.66	\$ 5,210,724.73	780	414
Residential Treatment Services	<input checked="" type="checkbox"/>	\$ 4,579,687.83	\$ 1,752,947.00	\$ 1,788,004.00	\$ 554,745.00	\$ 565,840.00	\$ 577,157.00	74	22
Hospital and Acute Services	<input checked="" type="checkbox"/>	\$ 10,376,795.88	\$ 10,584,330.84	\$ 10,796,018.17	\$ 579,695.00	\$ 591,289.00	\$ 603,115.00	615	168
Subacute and Long-Term Care Services	<input checked="" type="checkbox"/>	\$ 6,106,940.00	\$ 6,229,079.00	\$ 6,353,660.00	\$ -	\$ -	\$ -	80	0
Housing Services (MH + SUD)									
Housing Services	<input checked="" type="checkbox"/>	\$ 7,274,161.44	\$ 8,220,438.06	\$ 8,229,381.00	\$ -	\$ -	\$ -	249	0
Total Projected Expenditures and Individuals Served									
Total Projected Expenditures and Individuals Served (auto-populated)		\$ 73,981,564.38	\$ 73,225,721.53	\$ 74,734,909.57	\$ 33,538,256.74	\$ 34,359,317.08	\$ 35,207,868.06	8972	3834

Instructions

Counties shall report their planned expenditures for all behavioral health services and activities, not limited to only BHSA funded services and activities, other than those that are part of the Behavioral Health Care Continuum in Tab Two.

Rows 17 through 20: counties shall include their estimated total expenditures for the Integrated Plan period across all behavioral health funding sources and programs for each category listed. These costs are those that do not easily fit under the categories in Tab One, "BH CoC Expenditures."

Row 22: total projected expenditures will be auto-populated from rows 17 through 20.

For a list of all funding streams that should be included in the projected expenditures calculation for Table Two: Other County Expenditures please see the Behavioral Health Services Act County Policy Manual Chapter 3 Section A.

Reminder: 1) Counties must comply, and must ensure their providers comply, with all applicable conditions for each source of funding, as defined in applicable laws, regulations, and guidance, including the BHSA County Policy Manual. 2) Counties must promote access to care through efficient use of state and county resources as outlined in Chapter 6, Section C of the BHSA County Policy Manual, including requiring BHSA-funded providers to bill appropriately for services covered by the county’s Medi-Cal Behavioral Health Delivery System and make a good faith effort to seek reimbursement from Medi-Cal managed care plans and commercial health insurance. These policies apply only to non-Housing services that are eligible for both BHSA funding and another funding source, such as Medi-Cal payment, commercial payment, etc.

Table Two: Other County Expenditures			
Other Expenditures	Total Projected Expenditures (Year One)	Total Projected Expenditures (Year Two)	Total Projected Expenditures (Year Three)
Capital Infrastructure Activities	\$1,424,463.00	\$541,752.00	\$559,670.00
Workforce Investment Activities	\$ -	\$ -	\$ -
Quality & Accountability, Data Analytics, and Plan Management & Administrative Activities (including indirect administrative activities)	\$ 24,119,127.24	\$ 24,557,921.62	\$ 25,400,838.49
Other County Behavioral Health Agency Services/Activities (e.g., Public Guardian, CARE Act, LPS Conservatorships, DSH for Housing, Court Diversion Programs)	\$ 575,327.95	\$ 546,162.76	\$ 564,508.03
Total Projected Expenditures			
Total Projected Expenditures (auto-populated)	\$ 26,118,918.19	\$ 25,645,836.38	\$ 26,525,016.52

Instructions

Counties shall report their planned revenue across the county behavioral health delivery system to support all behavioral health services and programs by funding source in Tab Three.

Rows 18 through 33: counties shall report projected expenditures for each funding source/program.

Row 21: for State General Fund, include funds received for the non-federal share of Medi-Cal payments.

Row 26: for Commercial Insurance (including Medicare), reporting reflects planned reimbursement obtained by county-operated providers, not county-contracted providers.

Row 35: total expenditures will be auto-populated from rows 18 through 33.

Row 36: will be auto-validated by DHCS against rows 35, 37, and 38. Validation: total projected expenditure variance should total out to \$0.

Rows 37 and 38: will be auto-validated by DHCS against total projected expenditures in Tabs One and Two.

Reminder: 1) Counties must comply, and must ensure their providers comply, with all applicable conditions for each source of funding, as defined in applicable laws, regulations, and guidance, including the BHSA County Policy Manual.

2) Counties must promote access to care through efficient use of state and county resources as outlined in Chapter 6, Section C of the BHSA County Policy Manual, including requiring BHSA-funded providers to bill appropriately for services covered by the county's Medi-Cal Behavioral Health Delivery System and make a good faith effort to seek reimbursement from Medi-Cal managed care plans and commercial health insurance. These policies apply only to non-Housing services that are eligible for both BHSA funding and another funding source, such as Medi-Cal payment, commercial payment, etc.

Table Three: Projected Annual Expenditures by County BH Funding Source

	Total Annual Projected Expenditures (Year One)	Total Annual Projected Expenditures (Year Two)	Total Annual Projected Expenditures (Year Three)
BHSA	\$ 25,130,945.02	\$ 26,361,592.38	\$ 26,789,142.77
1991 Realignment (Bronzan-McCorquodale Act)	\$ 8,825,414.66	\$ 8,815,542.23	\$ 8,805,373.63
2011 Realignment (Public Safety Realignment)	\$ 19,721,734.46	\$ 19,820,519.73	\$ 20,329,378.63
State General Fund	\$ 5,599,566.87	\$ 5,844,846.52	\$ 5,935,401.93
FFP (SMHS, DMC/DMC-ODS, NSMHS)	\$ 42,908,934.45	\$ 44,240,450.54	\$ 45,146,794.29
Projects for Assistance in Transition from Homelessness (PATH)	\$ 150,000.00	\$ 50,772.00	\$ 50,772.00
Community Mental Health Block Grant (MHBG)	\$ 769,631.00	\$ 769,631.00	\$ 769,631.00
Substance Use Block Grant (SUBG)	\$ 2,410,662.64	\$ 1,699,923.15	\$ 1,702,166.90
Commercial Insurance	\$ 110,000.00	\$ 110,000.00	\$ 110,000.00
County General Fund	\$ 16,165,857.99	\$ 16,704,446.80	\$ 17,993,316.64
Opioid Settlement Funds	\$ 1,560,268.85	\$ 1,569,628.96	\$ 1,579,363.48
Other Funding Sources	Total Annual Projected Expenditures (Year One)	Total Annual Projected Expenditures (Year Two)	Total Annual Projected Expenditures (Year Three)
Other federal grants	\$ -	\$ -	\$ -
Other state funding (including DSH funding)	\$ 8,546,134.32	\$ 5,692,886.11	\$ 5,699,534.87
Other county mental health or SUD funding	\$ 27,000.00	\$ 27,000.00	\$ 27,000.00
Other foundation funding	\$ 1,712,589.05	\$ 1,523,635.57	\$ 1,529,918.01
Summary	Total Annual Projection (Year One)	Total Annual Projection (Year Two)	Total Annual Projection (Year Three)
Total projected expenditures (all BH funding streams/ programs) (auto-populated)	\$ 133,638,739.31	\$ 133,230,874.99	\$ 136,467,794.15
Total Projected Expenditure Variance	\$ 0.00	\$ 0.00	\$ 0.00
Auto-validation: Table 1: Behavioral Health Care Continuum Projected Expenditures	\$ 107,519,821.12	\$ 107,585,038.61	\$ 109,942,777.63
Auto-validation: Table 2: Other County Expenditures	\$ 26,118,918.19	\$ 25,645,836.38	\$ 26,525,016.52

Instructions

- Counties shall verify that estimated expenditures for their BHSAs Housing Intervention allocation received for each year. Row 39 will auto-populate from Tab Four in the BHSAs Transfers tab. Input unspent MHSA dollars carried over to this component into row 40. Row 41 will auto-populate the sum of row 40-42 to account for total funding.
- Row 40:** Input the total dollar amount projected to be added to Housing Intervention component funds from the prudent reserve. If applicable, if you reported on Tab 4, row 136 that you will be transferring excess PR funds to Housing Interventions please report them here.
- Row 41-44:** Input the projected expenditures for each Housing Intervention component service category or program for each year.
- Row 46:** The aim of Housing Interventions is to help individuals achieve permanent housing stability. To the maximum extent possible, counties should seek to place individuals in permanent housing settings. Housing Interventions may only be used for placement in interim settings for a limited time. Amount for BHSAs eligible individuals who have exhausted the Transitional Rent benefit and 12 months for BHSAs eligible individuals not eligible to receive Transitional Rent through their Medi-Cal MCO.
- Row 51:** Amount to WBI Code section 5830, subdivision (c)(2). BHSAs Housing Interventions may not be used for housing services covered by Medi-Cal Managed Care Plans (MCP). Please indicate the estimated expenditures for BHSAs Housing (MCI) in column C, D, and E. Please indicate the estimated expenditures for all other funding sources excluding BHSAs in columns F, G, and H.
- Row 61:** Input expenditures for BHSAs funded innovation pilots or projects.
- Row 64:** Input expenditures for any encumbered MHSA, RIN Projects with services that do NOT align with the sub-allotments above.
- Row 65:** The sub-total will be auto-populated, excluding the percentage of rental and operating subsidies administered through Fee Pools.
- Row 67:** Input the total dollar amount projected to be transferred out of Housing Intervention component funds into the prudent reserve.
- Row 69:** Enter the total amount of direct and indirect costs required to implement this component. See Policy Manual Chapter 6, BHF Fiscal Policies, Section B.8.2 Direct Costs and Indirect Costs.
- Row 70:** The overall total of Housing Intervention expenditures will be auto-populated in row 65, 67, and 69.
- Row 72:** Input the total dollar amount for Housing Intervention component programs and services that will be dedicated to the chronically homeless population. This amount should equal 30% of Housing Interventions component allocation.
- Row 73:** Input the total dollar amount for Housing Intervention component programs and services that will be dedicated to serving individuals with only a substance use disorder. If overlaid by the county, DHS recognizes there may be duplication with funds captured in row 72.
- Row 75:** The allocation of funds dedicated to capital development will be auto-populated.
- Row 76:** The allocation of funds dedicated to Outreach and Engagement will be auto-populated.
- Row 77:** The allocation of funds dedicated to Outreach and Engagement will be auto-populated.
- Row 78-80:** Input the estimated projected count of individuals that will be served across all Housing Intervention component services.
- Row 82:** auto-populates projected estimated amount of MHSA Encumbered RIN funds that will be available in the BHSAs HI component for each year.
- Reminder:** 1) Counties must comply and must ensure that services comply with all applicable conditions for each source of funds, as defined in applicable law, regulations, and executive orders (including the BHSAs County Policy Manual).
- 2) Counties must submit claims to care through efficient use of state and county resources as outlined in Chapter 6, Section C of the BHSAs County Policy Manual, including requiring BHSAs fund providers to bill appropriately for services covered by the county's Medi-Cal Behavioral Health Delivery System and make a good faith effort to seek reimbursement from Medi-Cal managed care plans and commercial health insurers. These entities are not to be included in the BHSAs HI component.

Table Five: BHSAs Components

	Total Housing Interventions Funding (Year One)		Total Housing Interventions Funding (Year Two)		Total Housing Interventions Funding (Year Three)	
Total Estimated Housing Intervention Funding Received (BHSAs Funds)	\$ 6,593,845.00	\$ 6,792,267.00	\$ 6,593,845.00			
Transfers into Housing Intervention component from Local Prudent Reserve	\$ -	\$ -	\$ -			
Total Estimated Housing Intervention Funding Allocated (MHSA - Unspent Carryover Funds)	\$ 650,000.00	\$ 650,000.00	\$ 650,000.00			
Total Estimated Housing Intervention Funding (BHSAs + MHSA Funds)	\$ 7,243,845.00	\$ 7,442,267.00	\$ 7,243,845.00			
Type of Service	Projected Expenditures - Unspent MHSA and BHSAs Funding Only (Year One)	Projected Expenditures - Unspent MHSA and BHSAs Funding Only (Year Two)	Projected Expenditures - Unspent MHSA and BHSAs Funding Only (Year Three)	Projected Expenditures - All Other Funding Sources (Year One)	Projected Expenditures - All Other Funding Sources (Year Two)	Projected Expenditures - All Other Funding Sources (Year Three)
Housing Interventions Component Programs/Services						
Non-Time Limited Permanent Settings (e.g., supportive housing, apartments, single and multi-family homes, shared housing, etc.)						
Rental Subsidies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Subsidies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bundled Rental and Operating Subsidies	\$ 5,093,968.83	\$ 6,067,884.00	\$ 6,189,241.68	\$ 111,333.00	\$ 111,333.00	\$ 111,333.00
% of Rental and Operating Subsidies Administered through Fee Pools	0%	0%	0%	0%	0%	0%
Time Limited Interim Settings (e.g., hotel and motel stays, non-congregate interim housing models, recuperative care) (2)						
Rental Subsidies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Subsidies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bundled Rental and Operating Subsidies	\$ -	\$ 450,000.00	\$ 450,000.00	\$ -	\$ -	\$ -
% of Rental and Operating Subsidies Administered through Fee Pools	0%	0%	0%	0%	0%	0%
Other Housing Interventions						
Other Housing Supports: Landlord Tenant and Incentives Funding (7)	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ -	\$ -	\$ -
Other Housing Supports: Participant Assisted Funds (2)	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ -	\$ -	\$ -
Other Housing Supports: Housing Transition Navigation Services and Housing Tenancy Sustaining Services (2)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Housing Supports: Outreach and Engagement (2)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Development Projects	\$ 900,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Housing Fee Pool Expenditures (start-up assessments)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BHSAs Innovative Housing Intervention Pilots and Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MHSA RIN Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal (auto-populated)	\$ 6,243,968.83	\$ 6,767,884.00	\$ 6,889,241.68	\$ 111,333.00	\$ 111,333.00	\$ 111,333.00
Housing Interventions Transfer Information	Year One	Year Two	Year Three			
Transfers out of Housing Intervention component into Local Prudent Reserve (5)	\$ -	\$ -	\$ -			
Housing Interventions Component Administrative Information	Year One	Year Two	Year Three			
Housing Interventions Component Admin Expenses	\$ 685,107.17	\$ 845,107.17	\$ 845,107.17			
Total Housing Interventions Expenditures (auto-populated)	\$ 6,929,075.97	\$ 7,612,991.17	\$ 7,734,348.85			
Housing Interventions Populations to be Served	Year One	Year Two	Year Three			
Total Housing Interventions Component Funds Dedicated to Chronically Homeless Populations (3)	\$ 3,800,000.00	\$ 3,725,000.00	\$ 3,675,000.00			
Total Housing Interventions Component Funds Dedicated to Serving Individuals with a SUD only (5)	\$ -	\$ -	\$ -			
Housing Interventions Component Funds Validation (auto-populated)	Year One	Year Two	Year Three			
Housing Intervention Component Funds Dedicated to Capital Development/Total Housing Interventions Funding (7) (auto-populated)	11.8%	0.0%	0.0%			
Housing Interventions Component Funds Dedicated to Chronically Homeless Populations/Total Housing Intervention Component Funds (3) (auto-populated)	50.1%	50.1%	50.1%			
Housing Interventions Component Funds Used for Outreach and Engagement (2) (auto-populated)	0.0%	0.0%	0.0%			
Projected Individuals to be Served (Individualized)	Year One	Year Two	Year Three			
Eligible Children/YA (25 years and younger)	249	279	279			
Eligible Adults/Older Adults	249	279	279			
Projected MHSA-Origin Encumbered RIN Funds Available (except from sub-allotment requirements)	Year One	Year Two	Year Three			
MHSA - Encumbered RIN	\$ -	\$ -	\$ -			

1. WBI Code 5893, subdivision (a)(1)(A)(i) states 30% of BHSAs funds distributed to counties shall be used for Housing Interventions.

2. See Policy Manual Section 7 C.9 Allowable Expenditures and Related Requirements for further information regarding allowable Housing Interventions expenditures.

3. Single room occupancy and recovery housing can be interim or permanent. If interim, Housing Interventions is limited to 6 months for those who have exhausted Transitional Rent or 12 months for those not eligible for Transitional Rent. Appendix B of the Policy Manual includes a crosswalk of coverage by select programs.

4. Congregate settings that have only a small number of individuals per room and sufficient common space (not larger dormitory sleeping halls) and does not include behavioral health residential treatment settings.

5. Counties must provide Housing Intervention services to eligible children, youth, and adults (defined in WBI Code section 5892) who are chronically homeless, experiencing homelessness, or at risk of homelessness. The provision of BHSAs-funded Housing Interventions specifically for individuals with a substance use disorder is optional for counties, per WBI Code section 5891, subdivision (a)(2).

6. WBI Code 5892, subdivision (b)(2).

7. WBI Code 5892, subdivision (a)(1)(A)(ii) states no more than 25% of Housing Interventions funds may be used for capital development.

8. WBI Code 5892, subdivision (a)(1)(A)(i) states 50% of Housing Interventions funds shall be used for housing interventions for persons who are chronically homeless, with a focus on those in encampments.

Instructions

Counties shall report their projected expenditures of their Full Service Partnership (FSP) funding for their BHSA allocation component, federal financial participation, and all other non-BHSA funding sources in Tab Six. **Rows 24-27:** input the total estimated FSP component allocation received for each year. Row 24 will auto-populate from Tab Four in the BHSA Transfers tab. Input unspent MHSA dollars carried over to this component into row 26. Row 27 will auto-populate the sum of rows 24-26 to account for total funding.

Row 28: input the total dollar amount projected to be added to FSP from the prudent reserve, if applicable. If you reported on Tab 4, row 137 that you will be transferring excess PR funds to FSP please report them here. **Rows 31-40:** input the projected expenditures for each FSP service category or program for each year.

Note: DHCS expects other required uses of FSP funding (e.g., mental health services, supportive services, substance use disorder (SUD) treatment services, ongoing engagement services) to be captured within rows 31-36. Any mental health and supportive service or SUD treatment service expenditures not included in these rows should be accounted for in rows 37-38, accordingly.

Row 39: input expenditures for BHSA-funded innovation pilots or projects.

Row 40: input expenditures for any encumbered MHSA INN Projects with services that do NOT align with the sub-allocations above.

Row 41: the subtotal of FSP programs/services will be auto-populated from rows 31-40.

Row 43: input the total dollar amount projected to be transferred out of FSP into the prudent reserve.

Row 45: enter the total amount of direct and indirect costs required to implement this component. (See Policy Manual Chapter 6, BHT Fiscal Policies, Section B.8.2 Direct Costs and Indirect Costs).

Row 46: total projected expenditures for FSP for each year will be auto-populated from rows 41, 43, and 45.

Rows 48 and 49: input the estimated unduplicated count of individuals that will be served across all FSP programs.

Row 51: auto-populates projected estimated amount of MHSA Encumbered INN funds that will be available in the BHSA FSP component for each year.

Reminder: 1) Counties must comply, and must ensure their providers comply, with all applicable conditions for each source of funding, as defined in applicable laws, regulations, and guidance, including the BHSA County Policy Manual.

2) Counties must promote access to care through efficient use of state and county resources as outlined in Chapter 6, Section C of the BHSA County Policy Manual, including requiring BHSA-funded providers to bill appropriately for services covered by the county's Medi-Cal Behavioral Health Delivery System and make a good faith effort to seek reimbursement from Medi-Cal managed care plans and commercial health insurance. These policies apply only to non-Housing services that are eligible for both BHSA funding and another funding source, such as Medi-Cal payment, commercial payment, etc.

Table Six: BHSA Components

	Total Full Service Partnership (FSP) Funding (Year One)	Total Full Service Partnership (FSP) Funding (Year Two)	Total Full Service Partnership (FSP) Funding (Year Three)						
Total Estimated Full Service Partnership Funding Received (BHSA Funds)	\$ 8,086,032.00	\$ 7,924,312.00	\$ 7,765,825.00						
Transfers into Full Service Partnership component from Local Prudent Reserve	\$ -	\$ -	\$ -						
Total Estimated Full Service Partnership Funding Allocated (MHSA - Unspent Carryover Funds)	\$ 650,000.00	\$ 650,000.00	\$ 650,000.00						
Total Estimated Full Service Partnership Funding (BHSA + MHSA Funds)	\$ 8,736,032.00	\$ 8,574,312.00	\$ 8,415,825.00						
Full Service Partnership Category (1)									
Type of Service	Projected Expenditures - Unspent MHSA and BHSA Funding Only (Year One)	Projected Expenditures - Unspent MHSA and BHSA Funding Only (Year Two)	Projected Expenditures - Unspent MHSA and BHSA Funding Only (Year Three)	Projected Expenditures - Federal Financial Participation (Year One)	Projected Expenditures - Federal Financial Participation (Year Two)	Projected Expenditures - Federal Financial Participation (Year Three)	Projected Expenditures - All Other Funding Sources (Year One)	Projected Expenditures - All Other Funding Sources (Year Two)	Projected Expenditures - All Other Funding Sources (Year Three)
FSP Programs/Services									
Assertive Community Treatment (ACT)(2)	\$ 1,373,139.37	\$ 1,400,602.16	\$ 1,428,614.20	\$ 1,400,000.00	\$ 1,400,000.00	\$ 1,400,000.00	\$ -	\$ -	\$ -
Forensic Assertive Community Treatment (FACT) Fidelity (2)	\$ 711,923.24	\$ 726,161.00	\$ 740,685.00	\$ 350,000.00	\$ 350,000.00	\$ 350,000.00	\$ -	\$ -	\$ -
FSP Intensive Case Management	\$ 1,462,750.01	\$ 1,492,005.01	\$ 1,521,845.11	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ -	\$ -	\$ -
High Fidelity Wraparound	\$ 1,336,659.90	\$ 1,363,393.10	\$ 1,390,660.96	\$ 775,000.00	\$ 775,000.00	\$ 775,000.00	\$ -	\$ -	\$ -
Individual Placement and Support (IPS)	\$ 427,407.00	\$ 435,955.14	\$ 444,674.24	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Model of Supported Employment (2)	\$ 320,418.00	\$ 326,817.00	\$ 333,354.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ -	\$ -	\$ -
Assertive Field-Based Initiation for SUD Treatment Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other mental health or supportive services not already captured above (e.g., outreach, other recovery-oriented services, peers, etc.): Please define	\$ 518,564.00	\$ 776,970.00	\$ 792,510.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ -	\$ -	\$ -
Other substance use disorder treatment services not already captured above (primary SUD FSP programs, innovation, etc.): Please define	\$ 364,010.00	\$ 374,928.54	\$ 382,427.11	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ -	\$ -	\$ -
BHSA Innovative FSP Pilots and Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MHSA INN Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal (auto-populated)	\$ 6,514,871.52	\$ 6,896,831.95	\$ 7,034,770.62	\$ 3,535,000.00	\$ 3,535,000.00	\$ 3,535,000.00	\$ -	\$ -	\$ -
FSP Transfer Information									
Transfers out of FSP component into Local Prudent Reserve	\$ -	\$ -	\$ -						
FSP Administrative Information									
FSP Component Admin Expenses	\$ 1,128,069.15	\$ 1,150,443.72	\$ 1,173,452.59						
Total Full Service Partnership Expenditures (auto-populated)	\$ 7,642,940.68	\$ 8,047,275.67	\$ 8,208,223.22						
Projected Individuals to be Served (Unduplicated)									
Eligible Children/TAY (25 years and younger)	50	50	50						
Eligible Adults/Older Adults	120	120	120						
Projected MHSA - Origin Encumbered INN Funds Available (exempt from subsidization requirements)									
MHSA "Encumbered" INN	\$ -	\$ -	\$ -						
References									
1. W&I Code § 5892, subdivision (a)(2)(A) states 33% of BHS funds distributed to counties shall be used for Full Service Partnership Programs.									
2. May be bundled or un-bundled depending on county BH-CONNECT opt-in.									

Instructions

Counties shall report their projected spending for Behavioral Health Services Act (BHSA) plan administration in Tab Eight.

Row 27: the total dollar-amount of BHSA component allocations dedicated to improvement and monitoring activities, including plan operations, quality and outcomes, data reporting pursuant to W&I Code § 5963.04, and monitoring of subcontractor compliance for all county behavioral health programs, including, but not limited to, programs administered by a Medi-Cal behavioral health delivery system, as defined in subdivision (i) of Section 14184.101, and programs funded by the Projects for Assistance in Transition from Homelessness grant, the Community Mental Health Services Block Grant, and other Substance Abuse and Mental Health Services Administration grants by year. Under W&I Code § 5892 (e)(2)(B), the total amount shall equal 2% or less of total projected annual revenues of the local behavioral health services fund for counties with a population over 200,000 or 4% of the total projected annual revenues of the local behavioral health services fund for counties with a population of less than 200,000. Any costs that exceed that amount will be included in the governor's budget. Administrative costs for improving and monitoring will only be reported on this tab, not the BHSA component tabs.

Row 28: input amounts of BHSA component allocations dedicated to county Integrated Plan annual planning costs, including stakeholder engagement in planning and local Behavioral Health Board activities by year. Under W&I Code § 5892 (e)(1)(B), this amount shall be 5% or less of total projected annual revenues of the local behavioral health services fund. Any costs that exceed that amount will be included in the governor's budget. Planning costs will only be reported on this tab, not the BHSA component tabs.

Row 29: input total dollar amount of new and ongoing county and behavioral health agency administrative costs to implement W&I Code § 5963-5963.06 and § 14197.71.

Row 30: select your county population size. This will ensure the formatting in the Admin Spending Overages section presents accurately.

Row 32: total projected annual revenues of the Local Behavioral Health Services Fund.

Row 33: the proportion of funding used for improvement and monitoring will be auto-populated from rows 32 and 27.

Row 34: the proportion of funding used for planning expenditures will be auto-populated from rows 28 and 32.

Row 36-38: based upon the county population size selected in row 31, this calculator will auto-populate any Improvement and Monitoring expenditures that exceed (2%/4%) of the total projected annual revenues of the Local Behavioral Health Services Fund and any County Integrated Plan Annual Planning expenditures that exceed 5% of the total projected annual revenues of the Local Behavioral Health Services Fund.

Table Eight: BHSA Plan Administration

INTEGRATED PLAN ADMINISTRATION AND MONITORING			
	Year One	Year Two	Year Three
Total Projected Improvement and Monitoring Expenditures	\$ 557,189.00	\$ 597,079.00	\$ 607,544.00
Total Projected County Integrated Plan Annual Planning Expenditures	\$ 1,392,973.00	\$ 1,492,699.00	\$ 1,518,862.00
New and Ongoing Administrative Costs	\$ -	\$ -	\$ -
Select County Population Size:	More than 200k		
Administrative Information Validation			
Total Projected Annual Revenues of Local Behavioral Health Services Fund	\$ 27,859,474.00	\$ 29,853,983.95	\$ 30,377,246.01
Improvement and Monitoring Expenditures/Total Annual Revenues of Local Behavioral Health Services Fund (auto-populated)	2.0%	2.0%	2.0%
Total Projected Planning Expenditures/Total Projected Annual Revenues for Local Behavioral Health Services Fund (auto-populated)	5.0%	5.0%	5.0%
Admin Spending Overages (in Dollars)			
Improvement & Monitoring	\$ -	\$ -	\$ -
Planning	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -

References

1. W&I Code § 5963, subdivision (c) states that any costs incurred for BHSA implementation exceeding the required maximums set forth in W&I Code § 5892, subdivision (e)(1)(B) and W&I Code § 5892, subdivision (e)(2)(B) will be included in the Governors 2024-2025 May Revision.

Instructions

Counties shall report their estimated local prudent reserve maximums for each allocation component in Tab Nine.

Rows 18-19: dollar amounts will be auto-populated from Tab 4 rows 133-134.

Row 20: total excess prudent reserve dollars will be auto-populated from rows 18-19.

Rows 21-23: total dollar amounts will be auto-populated from Tab 4, rows 136-138.

Row 24: total excess prudent reserve funds allocated to BHSA components will be auto-populated from rows 21-23.

Row 25: auto-validates from rows 20 and 24 to check if the county has "No Excess" or if county must "Reduce Excess" prudent reserve.

Row 26: the total amount of planned contributions into the prudent reserve from all BHSA components allocations across all plan years will be auto-populated from Tab 5 row 67, Tab 6 row 43, and Tab 7 row 49.

Row 27: the total amount of planned distributions from the prudent reserve into the BHSA component allocations across all plan years will be auto-populated from Tab 5 row 40, Tab 6 row 25, and Tab 7 row 27.

Table Nine: Estimated Local Prudent Reserve Balance	
Estimated Local Prudent Reserve Balance At End of Previous Fiscal Year	\$ 3,811,062.00
Local Prudent Reserve Maximum (1)	\$ 4,034,839.52
Excess Prudent Reserve Funds (auto-populated)	\$ (223,777.52)
Total prudent reserve funds above prudent reserve maximum allocated to Housing Interventions	\$ -
Total prudent reserve funds above maximum allocated to Full Service Partnerships	\$ -
Total prudent reserve funds above maximum allocated to Behavioral Health Services and Supports	\$ -
Total Excess Prudent Reserve Funds allocated to BHSA Component Allocations (auto-populated)	\$ -
Auto-validation: allocation of all excess Prudent Reserve Funds	NO EXCESS
Total Contributions Into the Local Prudent Reserve (auto-populated)	\$ -
Total Distributions From the Local Prudent Reserve (auto-populated)	\$ -
References	
1. W&I Code § 5892, subdivision (b)(3)-(4) states a county's prudent reserve must not exceed 20% of average of the total funds distributed to the county Behavioral Health Services Fund over past five years (25% for counties with a population of less than 200,000).	

Instructions

Counties will complete Tabs One through Nine prior to completing Tab Ten. Data on other tabs will auto-populate to Tab Ten.

Rows 25, 28, and 31: the new base percentage for each component will be auto-populated from Tab 4, rows 43, 49, and 53.

Rows 26, 29, and 32: the dollar amount allocated to each component for each year of the Integrated Plan will be auto-populated from Tab 5, row 39; Tab 6, row 24; and Tab 7, row 26, respectively.

Row 35: the total amount of BHSAs funding for each component auto-populated from Tab 5, row 39; Tab 6, row 24; and Tab 7, row 26.

Rows 36, 44, and 52: the total amount of funding transferred from the prudent reserve into each BHSAs component allocation for each plan year will be auto-populated from Tab 5, row 40; Tab 6, row 25; and Tab 7, row 27.

Row 37: the total amount of unspent MHSAs carryover funds from prior fiscal years, will be auto-populated from Tab 5, row 41; Tab 6, row 26; and Tab 7, row 28.

Rows 38, 46, and 54: estimated total available funding will be auto-populated from rows 35-37, 43-45 and 51-53.

Rows 39, 47, and 55: the total amount of funding transferred from each BHSAs component into the prudent reserve for each plan year will be auto-populated from Tab 5, row 67; Tab 6, row 43; and Tab 7, row 49.

Rows 40, 48, and 56: estimated expenditures for each component will be auto-populated from Tab 5, row 70; Tab 6, row 46; and Tab 7, row 52.

Rows 45 and 53: auto-populated by adding the existing year's carryover MHSAs funds to any remaining funds (from all sources) not spent from the previous year.

Rows 59-61: the total amount of annual BHSAs plan administration expenses from Tab 8, rows 27-29.

Reminder: 1) Counties must comply, and must ensure their providers comply, with all applicable conditions for each source of funding, as defined in applicable laws, regulations, and guidance, including the BHSAs County Policy Manual.

2) Counties must promote access to care through efficient use of state and county resources as outlined in Chapter 6, Section C of the BHSAs County Policy Manual, including requiring BHSAs-funded providers to bill appropriately for services covered by the county's Medi-Cal Behavioral Health Delivery System and make a good faith effort to seek reimbursement from Medi-Cal managed care plans and commercial health insurance. These policies apply only to non-Housing services that are eligible for both BHSAs funding and another funding source, such as Medi-Cal payment, commercial payment, etc.

Table Ten: BHSAs Funding Summary (auto-populated)

	Housing Interventions	Full-Service Partnerships	Behavioral Health Services and Supports	Total
Year One				
Allocation Percentage, with Transfers	30%	35%	35%	100%
Component Allocations	\$ 6,930,885.00	\$ 8,086,032.00	\$ 8,086,032.00	\$ 23,102,949.00
Year Two				
Allocation Percentage, with Transfers	30%	35%	35%	100%
Component Allocations	\$ 6,792,267.00	\$ 7,924,312.00	\$ 7,924,312.00	\$ 22,640,891.00
Year Three				
Allocation Percentage, with Transfers	30%	35%	35%	100%
Component Allocations	\$ 6,656,422.00	\$ 7,765,825.00	\$ 7,765,825.00	\$ 22,188,072.00
BHSAs Funding Summary (Year One)				
	Housing Interventions (Year One)	Full Service Partnerships (Year One)	Behavioral Health Services and Supports (Year One)	Year One Totals
Estimated Year One Component Allocations (BHSAs Funding Only)	\$ 6,930,885.00	\$ 8,086,032.00	\$ 8,086,032.00	\$ 23,102,949.00
Transfers From PR Into Component	\$ -	\$ -	\$ -	\$ -
Estimated Unspent Funds From Prior Fiscal Years (Including MHSAs Funds) (Unspent Carryover MHSAs Funds)	\$ 650,000.00	\$ 650,000.00	\$ 3,456,525.00	\$ 4,756,525.00
Estimated Total Available Funding for Year One	\$ 7,580,885.00	\$ 8,736,032.00	\$ 11,542,557.00	\$ 27,859,474.00
Transfers from Component Into PR	\$ -	\$ -	\$ -	\$ -
Estimated Total Year One Expenditures	\$ 6,929,076.00	\$ 7,642,940.68	\$ 10,558,928.34	\$ 25,130,945.02
BHSAs Funding Summary (Year Two)				
	Housing Interventions (Year Two)	Full Service Partnerships (Year Two)	Behavioral Health Services and Supports (Year Two)	Year Two Totals
Estimated New Year Two Component Allocations (BHSAs Funding Only)	\$ 6,792,267.00	\$ 7,924,312.00	\$ 7,924,312.00	\$ 22,640,891.00
Transfers From PR Into Component	\$ -	\$ -	\$ -	\$ -
Estimated Unspent Funds From Prior Fiscal Years (Including MHSAs Funds)	\$ 1,301,809.00	\$ 1,743,091.32	\$ 4,440,153.66	\$ 7,485,053.98
Estimated Total Available Funding for Year Two	\$ 8,094,076.00	\$ 9,667,403.32	\$ 12,364,465.66	\$ 30,125,944.98
Transfers from Component Into PR	\$ -	\$ -	\$ -	\$ -
Estimated Total Year Two Expenditures	\$ 7,612,991.17	\$ 8,047,275.67	\$ 10,701,325.55	\$ 26,361,592.38
BHSAs Funding Summary (Year Three)				
	Housing Interventions (Year Three)	Full Service Partnerships (Year Three)	Behavioral Health Services and Supports (Year Three)	Year Three Totals
Estimated New Year Three Component Allocations (BHSAs Funding Only)	\$ 6,656,422.00	\$ 7,765,825.00	\$ 7,765,825.00	\$ 22,188,072.00
Transfers From PR Into Component	\$ -	\$ -	\$ -	\$ -
Estimated Unspent Funds From Prior Fiscal Years (Including MHSAs Funds)	\$ 1,131,084.83	\$ 2,270,127.66	\$ 5,119,665.11	\$ 8,520,877.60
Estimated Total Available Funding for Year Three	\$ 7,787,506.83	\$ 10,035,952.66	\$ 12,885,490.11	\$ 30,708,949.60
Transfers from Component Into PR	\$ -	\$ -	\$ -	\$ -
Estimated Total Year Three Expenditures	\$ 7,734,348.85	\$ 8,208,223.22	\$ 10,846,570.70	\$ 26,789,142.77
BHSAs Plan Admin Expenses				
Plan Admin Category	Year One	Year Two	Year Three	Total
Total Projected Improvement and Monitoring Expenditures	\$ 557,189.00	\$ 597,079.00	\$ 607,544.00	\$ 1,761,812.00
Total Projected County Integrated Plan Annual Planning Expenditures	\$ 1,392,973.00	\$ 1,492,699.00	\$ 1,518,862.00	\$ 4,404,534.00
Total Projected New and Ongoing Administrative Expenditures	\$ -	\$ -	\$ -	\$ -

Budget Template Updates			
Version	Revision Date	Description of Changes	Effective Date of Change
2.0	10/25/2025	Tab 10 (BHSA Summary): Formula updated to avoid double counting of MHSAs unspent carryover funds.	10/25/2025
2.0	10/25/2025	Tab 7 (BHSS): EI Threshold calculation should exclude MHSAs transferred WET and CFTN funds as they are exempt from suballocation requirements, formula revised to remove WET and CFTN. Added a BHSS transfer to WET/CFTN for reversion tracking.	10/25/2025
2.0	10/25/2025	Tab 8 (BHSA Plan Admin): Updated instructions to clarify DHCS will not pre-populate data for "Total Projected Annual Revenues of BHSA". Counties must enter in the data.	10/25/2025
2.0	10/25/2025	Tab 5, 6, 7 (BHSA Components): Added unspent MHSAs funds row for year 1, 2 and 3.	10/25/2025
2.0	10/25/2025	Tab 7 (BHSS): Added separate rows for unspent MHSAs WET/CFTN expenditures.	10/25/2025
2.0	10/25/2025	Tabs 1-10: Fixed formula and instruction errors	10/25/2025
3.0	2/18/2026	Tab 4 (BHSA Transfers): Added Year 2 and Year 3 for exemption requests	2/18/2026
3.0	2/18/2026	Tab 4 (BHSA Transfers): Added validation check for funding transfers	2/18/2026
3.0	2/18/2026	Tab 4 (BHSA Transfers): Added two new rows for unspent MHSAs "Encumbered" INN Funds and unspent MHSAs "Unencumbered" INN Funds.	2/18/2026
3.0	2/18/2026	Tab 5, 6 and 7 (BHSA Components): Moved transfers from prudent reserve into the BHSA component funding section to be included with total revenue	2/18/2026
3.0	2/18/2026	Tab 5, 6, and 7 (BHSA Components): Included prudent reserve transfers as an expenditure	2/18/2026
3.0	2/18/2026	Tab 5, 6, and 7 (BHSA Components): Included prudent reserve transfers as an expenditure	2/18/2026
3.0	2/18/2026	Tab 5, 6 and 7 (BHSA Components): Added a row for projected MHSAs "Encumbered" INN Project expenditures.	2/18/2026
3.0	2/18/2026	Tab 5 (Housing Interventions): Removed projected encumbered MHSAs INN fund expenditures from the 50% HI funds dedicated to chronically homeless suballocation requirement calculation.	2/18/2026
3.0	2/18/2026	Tab 7 (BHSS): Removed projected encumbered MHSAs INN fund expenditures from the 51% BHSS funds dedicated to Early Intervention suballocation requirement calculation	2/18/2026
3.0	2/18/2026	Tab 8 (BHSA Plan Admin): Updated to include a validation check for "Improvement and Monitoring" (2% or 4%) and "Planning" (5%)	2/18/2026
3.0	2/18/2026	Tab 9 (Prudent Reserve Assessment): Updated PR validation checks to "No Excess" or "Reduce Excess"	2/18/2026
3.0	2/18/2026	Tab 10 (BHSA Summary): Included component percentage breakdowns for all three years	2/18/2026
3.0	2/18/2026	Tab 10 (BHSA Summary): Include total administrative and planning expenditures from tab 8	2/18/2026