

**HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)  
Coordinated Entry Committee Meeting Agenda**

March 25, 2026, 11am

**Committee members must participate in person** (except for just cause reasons, or for emergency reasons approved by the HSOC):

**Room 358, County of San Luis Obispo Department of Social Services  
3433 South Higuera Street, San Luis Obispo**

Members with approved just cause reasons and the public may participate by Zoom video call:

<https://us06web.zoom.us/j/89033821048?pwd=I9lclga0NBCEOoq3pWscYyxHr0ccV.1>

Or dial in:

+1 669 444 9171

Meeting ID: 890 3382 1048

Passcode: 337481

1. Call to Order and Introductions (2 minutes\*)
2. Public Comment (5 minutes\*)
3. Consent: Approval of Minutes (1 minute\*)
4. Action/Information/Discussion
  - 4.1. Information Item: CES Ongoing Activity and Report (15 minutes\*)
  - 4.2. Information Item: Coordinated Entry Website (20 minutes\*)
  - 4.3. Discussion Item: Committee Planning Process for 2026 (45 minutes\*)
5. Future Discussion/Report Items (2 minutes\*)
6. Next Regular Meeting: April 22, 2026
7. Adjournment

The full agenda packet for this meeting is available on the SLO County HSOC web page:

<https://www.slocounty.ca.gov/departments/social-services/homeless-services-division/homeless-services-oversight-council01>

**HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)  
COORDINATED ENTRY COMMITTEE MEETING MINUTES**

**Date**

February 25, 2026

**Time:**

11:00 am-12:25 pm

**Location**

Room 358, Department of Social Services, 3433 S. Higuera St., San Luis Obispo, CA 93401

**Members Present**

Lawren Ramos  
Linda Belch  
Liz Smith  
Michael Azevedo  
Michelle Pedigo  
Morgan Torell

**Members Absent**

Jack Lahey  
Susan Lamont  
Wendy Lewis  
Mark Lamore

**Staff and Guests**

Erica Jaramillo  
Jeffrey Al-Mashat  
Josephine Price  
Hayley Spyksma  
Kari Howell  
Laurel Weir  
Lisa Frazer  
Merlie Livermore  
Nathan Rubinoff  
Nathaniel Bearson  
Thomas Crottogini

**1. Call to Order and Introductions**

Lawren (serving as alternate for Jack) called the meeting to order at 11:00 am.

## **2. Public Comment**

No public comments were presented.

## **3. Consent: Approval of Minutes**

Michelle moved to approve the minutes, and Liz seconded the motion. The minutes were approved via voice vote.

## **4. Action/Information/Discussion**

### **4.1. Information Item: CES Ongoing Activity and Report**

Nathan provided the following updates on the ongoing activities of the CES:

- The referral process for the Maxine Lewis Grove has been completed and met the occupancy deadline.
- Work is ongoing in the Emergency Shelters referral processes and inventory update.
- For website development, a CES working site is scheduled to go live next month.
- Guidance updates are being developed to support the Welcome Home Village matching process.
- Guidance for Emergency Housing Vouchers (EHV) materials are currently in development.
- The Memorandum of Understanding is being updated to expand CES enrollment.
- Efforts are underway to increase and improve educational resources and materials.

Nathan also highlighted several Knowledge Base resources that have been completed, including:

- CE Requirement: Adding Personal Identification Files to Determine Housing Project Eligibility
- Clarity Accessing Referrals Workflow
- Clarity Coordinated Entry Monitoring
- Clarity File Upload Categories
- Reassessing with a New Type of VI-SPDAT
- Chronic Homelessness Guidance
- SSVF: Adding a Referral Event and Direct Referral
- Clarity: SSVF Rapid Rehousing (RRH) Referral through CE (Cheat Sheet)
- Status Assessments
- Coordinated Entry Program Notifications
- Coordinated Entry: Returning a Client to the Community Queue
- Clarity Coordinated Entry Checklist (Updated August 2024)
- Coordinated Entry Updates (May 2024)
- Coordinated Entry Assessment Updates (April 2024)
- Coordinated Entry: Referral to SLO CoC Permanent Housing Queue
- Clarity Coordinated Entry Status Update (March 2024)

In addition, Nathan presented a pie chart showing 975 current enrollments in the Coordinated Entry System. He also shared a snapshot of the Permanent Housing Queue (PHQ), indicating that 50.98% of CES clients are on the PHQ.

#### **4.2. Information Item: Coordinated Entry Guidance and Workgroup Updates**

Nathan shared updates to the Welcome Home Village Matching Guidance including:

- Revising the PSH document requirement from “Unsheltered Homelessness” to “Homelessness.”
- Updating document titles for clarity and consistency
- Defining length of stay to establish a “primary nighttime residence” as “the location where the individual slept the majority of nights throughout a continuous 30-day period.”

#### **4.3. Discussion Item: Committee Planning Process for 2026**

Laurel shared that, in support of HSOC’s goal to reduce homelessness by 50% over five years, committees are being asked to develop goals aligned with the Five-Year Plan. She initiated a SWOT (Strengths, Weaknesses, Opportunities, Threats) discussion and shared input gathered from a similar exercise with CE lead agency staff.

At the next meeting, the group will identify priority areas based on this input and determine the steps needed for implementation.

#### **5. Future Discussion/Report Items**

There are no reports presented.

#### **6. Next Regular Meeting: March 25, 2026**

#### **7. Adjournment**

Lawren adjourned the meeting at 12:25 pm.