

HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)
Coordinated Entry Committee Meeting Agenda

June 24, 2026, 11am

Committee members must participate in person (except for just cause reasons, or for emergency reasons approved by the HSOC):

Room 358, County of San Luis Obispo Department of Social Services
3433 South Higuera Street, San Luis Obispo

Members with approved just cause reasons and the public may participate by Zoom video call:

<https://us06web.zoom.us/j/85242050298?pwd=4EaAJ5Qke123nxVqNs4gF4X3Lf1uzm.1>

Or dial in:

+1 669 444 9171

Meeting ID: 852 4205 0298

Passcode: 946007

1. Call to Order and Introductions (2 minutes*)
2. Public Comment (5 minutes*)
3. Consent: Approval of Minutes (1 minute*)
4. Action/Information/Discussion
 - 4.1. Information Item: CES Ongoing Activity and Report (10 minutes*)
 - 4.2. Information Item: CES Interim Housing Update (10 minutes*)
 - 4.3. Information Item: Coordinated Entry Guidance and Workgroup Updates (10 minutes*)
 - 4.4. Information Item: FY 25-26 Coordinated Entry Annual Review (15 minutes*)
 - 4.5. Information Item: CoC Staff Update (5 minutes*)
5. Future Discussion/Report Items (2 minutes*)
6. Next Regular Meeting: July 22, 2026

7. Adjournment

The full agenda packet for this meeting is available on the SLO County HSOC web page:

<https://www.slocounty.ca.gov/departments/social-services/homeless-services-division/homeless-services-oversight-council01>

**HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)
COORDINATED ENTRY COMMITTEE MEETING MINUTES**

Date

May 27, 2026

Time:

11:12 am- 12:10 pm

Location

Room 358, Department of Social Services, 3433 S. Higuera St., San Luis Obispo, CA 93401

Members Present

Lawren Ramos (Jack Lahey Alternate)
Lisa Fraser
Christie Alarcon (Michelle Pedigo Alternate)
Crystal Racicot (Mark Lamore Alternate)
Michael Azevedo (Devon McQuade Alternate)
Susan Lamont
Thomas Crottogini (Morgan Torell Alternate)

Members Absent

Jane Renahan/Liz Smith
Linda Belch
Wendy Lewis

Staff and Guests

Berenice Andrade
Erica Jaramillo
Hayley Spyksma
Josephine Price
Laurel Weir
Merlie Livermore
Nathan Lenski
Nathan Rubinoff
Nathaniel Bearson
Sheena Luten

1. Call to Order and Introductions

Lawren, serving in Jack's absence, called the meeting to order at 11:12 a.m.
Attendees introduced themselves both in person and via Zoom.

2. Public Comment

Laurel announced that the County of San Luis Obispo, as the Collaborative Applicant for the San Luis Obispo County Continuum of Care, is accepting Notices of Interest (NOI) from organizations seeking funding through the Fiscal Year 2026 Continuum of Care (CoC) NOFO. She noted that the announcement and additional information have been posted on the DSS website.

Lisa provided an update on federal work law requirements for recipients of public benefit programs and shared preliminary information on a Regional Member Navigation Hub. She requested feedback on whether this presentation should be given to the Committee.

Laurel reported that the Services Coordinating Committee will meet on June 8 to discuss sharing this presentation, and Lisa will follow up with her regarding the meeting.

Susan provided additional information on the federal requirements and noted that 4–6 transitional housing units for Lumina clients are expected to become available soon.

3. Consent: Approval of Minutes

Susan moved to approve the minutes. Lisa seconded. Motion passed by voice vote.

4. Action/Information/Discussion

4.1. Information Item: CES Ongoing Activity and Report

Nathan R. provided updates on current CES activities, including:

- Client Preference and Permanent Housing Referral Checklist
- Website updates
- WHV Matching Guidance for interim housing and shelter
- Expansion of active CES agencies
- Development of additional education materials (VSP workflow, Veterans workflow, Knowledge Base resources, and in-person trainings)
- Denials review and analysis
- Attendance at the Housing First Partners Conference

4.2. Information Item: Coordinated Entry Guidance and Workgroup Updates

Nathan R. reported that the workgroup held its first meeting yesterday, with all CES stakeholders invited. Feedback was overwhelmingly positive. The group drafted two tools: the Client Preference Checklist and the Permanent Housing Checklist. These checklists are intended to improve referral accuracy, enhance proactive communication with case managers, support client choice, reduce denials, and shorten vacancy times. Copies of the checklists will be provided along with the meeting minutes.

4.3. Discussion Item: Emergency Shelter: Appointment of a Working Group to Develop Goal Recommendations

Laurel reported that a workgroup is being formed based on feedback from the HSOC Listening Session. The Committee will meet in June to identify key priority areas. Members of this group would include Michael, Susan, Jack, and Nathan R.

5. Future Discussion/Report Items

- No topics were presented.

6. Next Regular Meeting: June 24, 2026

7. Adjournment

Lawren adjourned the meeting at 12:10 pm.

Permanent Housing Referral Checklist:

Each item must be checked off or filled out by the CM before a referral is made.

Is this client the head of their household?

Yes / No

Please list the full names of ALL members of the client's household below:

Are all the client's household members enrolled in the client's household at the coordinated entry program? (For clarification, visit [this](#) article)

Yes / No

The client's current annual income: _____

Has the client's income changed significantly in the past three months?

Yes / No

If yes, please explain: _____

Is the client a smoker with no interest in housing contingent on quitting smoking?

Yes/No

Does the client's HMIS profile include an uploaded Social Security Card?

Yes/No

Does the client's HMIS profile include an uploaded Government-issued ID?

Yes/No

Does the client's HMIS profile include an uploaded Birth Certificate?

Yes/No

Does the client's HMIS profile include uploaded proof of income?

Yes/No

Can the case manager provide supporting documentation of a serious mental illness (SMI)?

Yes/No

Client Preference Checklist:

Does the client have any geographic regions they do not want to live in?

Yes / No

If yes, please explain which areas will not work for them:

Does the client have any geographical locations that they prefer to live in (but are willing to accept other locations)?

Yes / No

If yes, please explain what area/areas they prefer to live in:

Is the client willing to live in congregate housing (a room in a larger house)?

Yes / No

If yes, would the client prefer not to live with the opposite gender?

Does the client prefer living in a house with a sober requirement?

Yes / No

Does the client have multiple household scenarios? For example, does the client have a partner they would prefer to live with, but would also consider living separately from?

Yes / No

If yes, please explain below:

Does the client have any other preferences or requirements that would impact their choice of where to live?

If yes, please explain below: