



HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC) Data & Performance Committee Meeting Agenda

August 17, 2026, 10:00 am

Committee members must participate in person (except for just cause reasons, or personal emergency reasons approved by the HSOC)

**Room 356, County of San Luis Obispo Department of Social Services
3433 South Higuera St., San Luis Obispo, CA 93401**

Members with approved just cause reasons and the public may participate by Zoom video call:

<https://us06web.zoom.us/j/83558233405?pwd=Ij4w75cHQlQsnkxnFv5ksWcGbAujKG.1>

Or dial in:

+1 669 444 9171

Meeting ID: 835 5823 3405

Passcode: 689662

1. Call to Order and Introductions (2 minutes*)
2. Public Comment (3 minutes*)
3. Consent: Approval of Minutes (2 minutes*)
4. Action/Information/Discussion
 - 4.1. Implementing Five-Year Plan Line of Effort 3 – Improve and Expand Data Management Efforts Through HMIS and Coordinated Entry System to Strengthen Data-Driven Operational Guidance and Strategic Oversight
 - 4.1.1. Homeless Management Information System (HMIS)
 - 4.1.1.1. Action Item: Data Quality Management Plan (15 minutes*)
 - 4.1.1.2. Discussion Item: Full HMIS Policies and Procedures (15 minutes*)
 - 4.1.1.3. Information Item: System Performance Measure 1 (SPM 1): Length of Time Persons Experience Homelessness (10 minutes*)
 - 4.1.2. Data and Performance Ad Hoc Workgroup
 - 4.1.2.1. Staff Update (30 minutes*)



5. Future Discussion/Report Items (3 minutes*)
6. Next Regular Meeting: September 21, 2026
7. Adjournment

The full agenda packet for this meeting is available on the SLO County HSOC web page:
[https://www.slocounty.ca.gov/Departments/Social-Services/Homeless-Services/Homeless-Services-Oversight-Council-\(HSOC\).aspx](https://www.slocounty.ca.gov/Departments/Social-Services/Homeless-Services/Homeless-Services-Oversight-Council-(HSOC).aspx)

**HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)
DATA & PERFORMANCE COMMITTEE MEETING MINUTES**

Date

July 20, 2026

Time

10:02 am-11:31 am

Location

Room 356, Department of Social Services, 3433 S. Higuera St., San Luis Obispo, CA 93401

Members Present

Devon McQuade
Carrie Collins (alternate for Diana Howard)
Mark Frauenheim
Mark Lamore
Nathan Rubinoff
Ranel Porter

Members Absent

Helene Finger
Jessica Thomas

Staff and Guests

Abby Burgess
Abby Lassen
Alexis Ramirez
Berenice Andrade
Derek Ferree
Erica Jaramillo
Helene Finger
Jeff Al-Mashat
Kate Bourne
Kayleigh Hollum
Laurel Weir
Luke Dunn
Merlie Livermore
Susan Funk

1. Call to Order and Introductions

Mark L. called the meeting to order at 10:02 am. Introductions were made by those present at the meeting.

2. Public Comment

Kate introduced Kayleigh as the new Program Analyst for the Homeless Services Division's Data & Performance Unit. She also announced that HUD Exchange has released a new training titled "HMIS Fundamentals," which covers key definitions and processes related to HMIS.

Jeff noted that, based on his discussion with Division Manager Linda Belch and the ongoing System Performance Measures (SPM) quarterly reviews, this committee is the appropriate body to address agency performance matters. He suggested adding this topic to a future agenda.

Luke expressed interest in how to increase participation and engagement from individuals with lived experience in these committees. He also requested clarification on the warming center and emergency shelter criteria.

3. Consent: Approval of Minutes

Ranel moved to approve the minutes and Devon seconded the motion. The minutes were approved by voice vote.

4. Action/Information/Discussion

4.1. Implementing Five-Year Plan Line of Effort 3 – Improve and Expand Data Management Efforts Through HMIS and Coordinated Entry System to Strengthen Data-Driven Operational Guidance and Strategic Oversight

4.1.1. Homeless Management Information System (HMIS)

4.1.1.1. Action Item: Data Quality Management Plan

The committee discussed proposing clarification on the distinction between timeliness for entry/exit in night-by-night projects within the 90-day window, changing the current 72-hour requirement to 90 days, with an exception for emergency exits. Ranel recommended preparing a draft with the suggested wording to present at the next meeting. The group emphasized making the document user-friendly. The idea of forming a working group to revise the document was mentioned and will be revisited at the next meeting. Mark F. volunteered to assist with corrections.

4.1.1.2. Discussion Item: Full HMIS Policies and Procedures

Kate shared that the full HMIS Policies and Procedures will include appendices that better define participation, including additional descriptions of CalAIM programming.

4.1.1.3. Information Item: System Performance Measures (SPMs): Midyear Progress on All SPMs

Kate provided an information update on the System Performance Measures (SPMs), sharing midyear progress based on data files from October 1, 2025, through June 30, 2026.

4.1.1.4. Information Item: Upcoming Institute for Community Alliance (ICA) Site Visit

Kate shared that the upcoming Institute for Community Alliance (ICA) site visit is planned for late August through the first week of September. The visit will include training on navigation and new tools, broader discussions on HMIS direction, and onsite meetings with agencies. Site visits are scheduled for August 31 through September 3.

4.1.2. Data and Performance Ad Hoc Workgroup

The Data and Performance Ad Hoc Workgroup discussion was tabled for the next meeting.

Laurel noted that several categories of main action items have been identified for future review.

4.1.2.1. Staff Updates

No staff updates were reported.

5. Future Discussion/Report Items

Discuss ways to support involved agencies in improving their reported data quality.

6. Next Regular Meeting: August 17, 2026**7. Adjournment**

Mark adjourned the meeting at 11:31 am.