

**HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)
EXECUTIVE COMMITTEE MEETING MINUTES**

Date

August 21, 2024

Time

3:03pm-5:10pm

Location

Rm 356, Department of Social Services
3433 S. Higuera St., San Luis Obispo, CA 93401

Members Present

Brenda Mack
Jack Lahey
Mark Lamore
Michelle Shoresman
Susan Funk

Members Absent

Michelle Pedigo

Staff and Guests

Dawn Ortiz-Legg
Devin Drake
George Solis
Janna Nichols
Kate Bourne
Laurel Weir
Merlie Livermore
Russ Francis
Scott Collins
Suzie Freeman

1. Call to Order and Introductions

Michelle Shoresman called the meeting to order at 3:03pm.

2. Public Comment

None.

3. Consent: Approval of Minutes

Mark Lamore moved the motion for approval of the minutes. Susan Funk seconded the motion. The minutes were approved by voice vote.

4. Action/Information/Discussion

4.1. HSOC Administration and Membership

4.1.1. Action Item: Approve the Appointment of Alternates

Susan Funk moved the motion to approve the appointment for Allison Brandum's alternate for the County Government Service Provider At-Large seat, namely Daphne Boatright; and Rochelle Sonza's alternate, Ariana Jimenez representing Grizzly Youth Academy, for the Local School Districts seat. Jack Lahey seconded the motion. Appointments were approved by all via roll call.

4.2. Implementing Five-Year Plan Line of Effort 1 – Create Affordable and Appropriately Designed Housing Opportunities and Shelter Options for Underserved Populations

4.2.1. Information Item: Presentation on the 2025-2029 Consolidated Plan Development Process and the 2025 Action Plan Process for the Community Development Block Grant, Emergency Shelter Grant, and HOME Grant programs from the U.S. Department of Housing and Urban Development (HUD)

George Solis went over some slides showing the 2025-2029 Consolidated Plan process, 2025 Community Development Needs Assessment process and the 2025 Action Plan Notice of Funding Availability (NOFA).

4.2.2. Information Item: Report on Affordable Housing Units

George Solis provided information regarding Affordable Housing Units available in the area.

4.3. Implementing Five-Year Plan Line of Effort 3 – Improve and Expand Data Management Efforts Through HMIS and Coordinated Entry System to Strengthen Data-Driven Operational Guidance and Strategic Oversight

4.3.1. Information Item: Report on HMIS Phase 2 Planning

Susan Funk shared that HMIS Phase 2 planning is ahead of schedule. She also mentioned that the engagement of all agencies involved are phenomenal. Jack Lahey also provided an example of the efficiency of the HMIS system. He shared that within the span of three hours, they were able to see accurate and live data to address the needs of a high need participant. The system was fast and quick, client's history was on HMIS screen. Phase 2 emphasis will be on operational reporting and about providing HSOC and Board of Supervisors, and other agencies the data needed about the HMIS project.

4.4. Implementing Five-Year Plan Line of Effort 4-Create, Identify, and Streamline Funding and Resources

4.4.1. Discussion Item: Update on the HSOC's Grant Process Review Committee

Michelle Shoresman shared that she appointed an Ad Hoc Committee to review the process in awarding grants to deserving applicants.

4.4.2. Information Item: 2024 Continuum of Care (CoC) Competition and 2024 CoC Builds Competition

Laurel Weir reported that there are currently two Request for Proposals available: the Annual CoC Grant and the CoC Builds Competition.

4.5. Future Full HSOC Agendas

4.5.1. Discussion Item: HSOC Agenda for September

- Recommendation for CoC Builds NOFO
- Announce what seats on the HSOC are expiring
- Action Items related to CoC annual grants
- Presentation on Information about Consolidated Plan Process
- Role of workgroups and frequency of meeting
- HSOC to be informed on the County's response to the Grand Jury report

4.6. Committee Reports

4.6.1. Discussion Item: Committee Reports

Mark Lamore reported Data & Performance Committee is looking forward to its first HMIS Dashboard workgroup meeting. He will share update on the progress at the next HSOC meeting.

Jack Lahey reported that Coordinated Entry Committee approved the Universal Principles at the last meeting, and a draft of access policy will be presented at its next meeting.

Laurel Weir mentioned that the Services Coordinating Committee aims to have fewer meetings but have more in-depth discussion on certain topics. In general, it will meet quarterly and will focus on one larger issue per meeting. Jack Lahey also shared that they brainstormed about WASH-sanitation items, mortality information, among other items.

4.7. Discussion Item: Updates from County Staff on County Initiatives

George Solis shared about a Request for Proposal (RFP) for overnight Safe Parking programs. He mentioned that HHAP (Homeless Housing, Assistance and Prevention) has one-time funding that can be used for pilot safe parking facilities.

4.8. Discussion Item: Learnings, Trends and Concerns, Future Issues and Next Steps

None discussed.

5. Future Discussion/Report Items

None presented.

6. Next Regular Meeting

October 16, 2024

7. Adjournment

Michelle Shoresman adjourned the meeting at 5:10pm.