

**HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)
EXECUTIVE COMMITTEE MEETING MINUTES**

Date

December 18, 2024

Time

3:04 pm-5:21 pm

Location

Rm 356, Department of Social Services
3433 S. Higuera St., San Luis Obispo, CA 93401

Members Present

Brenda Mack (Zoom)
Jack Lahey
Mark Lamore
Michelle Pedigo
Michelle Shoresman
Susan Funk

Staff and Guests

Devin Drake
George Solis
Janel Fletcher (ICA)
Jeff Al-Mashat
Kari Howell
Kate Bourne
Laurel Weir
Merlie Livermore
Niko Frambuena
Russ Francis

1. Call to Order and Introductions

Michelle Shoresman called the meeting to order at 3:04 pm.

2. Public Comment

George Solis reported that California Department of Housing and Community Development (HCD) has announced that any returning applicants for the Permanent Local Housing Allocation (PLHA) plan can turn in their applications as is, until the new HCD requirements are released.

Janna Nichols shared that at the last HSOC meeting, she had not anticipated to be recused for a funding decision. She asked if it is possible to note on future agendas that recusals will be required as necessary and conflicted members will need to step out of the room.

Janna further suggested providing the results of the decisions on certain action items to those individuals who were recused once they come back into the room.

Jack Lahey shared that CAPSLO (Community Action Partnership of San Luis Obispo County) is relaunching their SLO HUB program, which provides sobriety and mental health support for individuals with co-occurring mental health and substance abuse issues. Jack also mentioned that they will focus on underserved Latino population. He also shared that they are hiring a therapist to work in this program.

3. Consent: Approval of Minutes

Jack Lahey moved the motion for approval of the minutes. Mark Lamore seconded the motion. The minutes were approved by voice vote.

4. Action/Information/Discussion

4.1. HSOC Administration and Membership

4.1.1 Action Item: Vote to Recommend a Slate of Candidates for the HSOC Executive Committee

Susan Funk moved the motion to approve the recommended slate of candidates for the HSOC Executive Committee. Mark Lamore seconded the motion. Roll was called. The motion passed unanimously with the Candidates and their positions as follows:

Chair	Michelle Shoresman
Vice Chair	Susan Funk
Data & Performance Chair	Janna Nichols
Coordinated Entry Chair	Jack Lahey
Services Coordinating Chair	Wendy Lewis
Housing Representative	Michelle Pedigo
Lived Experience rep	Brenda Mack

4.2. Implementing Five-Year Plan Line of Effort 3 - Improve and Expand Data Management Efforts Through HMIS and Coordinated Entry System to Strengthen Data-Driven Operational Guidance and Strategic Oversight

4.2.1. Discussion Item: HMIS Data Dashboards

Kate Bourne, Business Systems Analyst with the Homeless Services Division, presented a snapshot of the HMIS dashboard tiles that will be posted on the Social Services website. The goal is to present a dashboard that will be interactive in the future.

4.3. Implementing Five-Year Plan Line of Effort 4 – Create, Identify, and Streamline Funding and Resources

4.3.1. Discussion Item: HSOC Grant Process Review working group draft recommendations

Laurel Weir provided the composition of the Ad Hoc working group and presented the recommended output and outcome-focused scoring criteria for future grant application processes. Laurel also mentioned that the recommendations will be presented at the HSOC meeting in February.

4.4. Future Full HSOC Agendas

4.4.1. Discussion Item: HSOC Agenda for January

- 2025 Action Plan Homeless Services Funding Recommendation
- More discussion on Grant Process Review recommendations
- HHAP 5 funding priorities

4.5. Committee Reports

4.5.1. Discussion Item: Committee Reports

Mark Lamore reported that the Data & Performance Committee has been busy working on reviewing Client ROI (Release of Information), updating HMIS Policies and Procedures, and the HMIS User Agreement. Mark also mentioned that January 28th has been chosen and approved as the date for the Sheltered PIT (Point in Time) Count and HIC (Housing Inventory Count). He mentioned that the sheltered PIT data will come from HMIS information.

Laurel Weir shared that the Services Coordinating Committee's first quarterly meeting is scheduled for February and will discuss encampment policy. A doodle poll will be sent out to the members to determine the definite time and date of the meeting.

Jack Lahey reported that the Coordinated Entry Committee will continue to have more discussions on guidance, policies and procedures until they get to a consensus on a more effective Coordinated Entry systems approach.

4.6. Discussion Item: Updates from County Staff on County Initiatives

None presented.

5. Next Regular Meeting: February 19, 2025

6. Adjournment

Michelle adjourned the meeting at 5:21 pm.