



CalWORKs Housing Support Program Referral Request

If someone in your immediate family is approved for the CalWORKs program and meets one of the definitions of homelessness below, you may be eligible to the CalWORKs Housing Support Program (CW HSP).

Some of the services provided under the CW HSP may include, but are not limited to:

- Case Management
- Assistance with applications, credit check fees, criminal background checks
- Assistance with correcting credit reports
- Assistance with transportation for housing search and landlord interviews
- Childcare when parent(s) is/are searching for housing or meeting with potential landlords
- Budgeting classes
- Tenancy education
- Housing placement assistance
- Assistance with move-in costs (deposit, rent, and/or utility connection fees)
- Temporary ongoing rental subsidies – determined on a case-by-case basis

The CW HSP is a supportive service of the CalWORKs program. The Rights and Responsibilities you read and agreed to by signing the SAWS 2A SAR Rights & Responsibilities form are inclusive to all CalWORKs supportive services. Approval or denial of your application will not affect your eligibility to CalWORKs.

As part of your application process, there will be a housing barrier assessment and not all families will be granted services through the Housing Support Program. It is very important that your contact information (*mailing address and/or phone number*) be current and reliable at all times. Loss of contact such as returned mail or inability to reach you by phone may cause your eligibility to CW HSP to be denied or supportive services to be reduced or suspended.

Where did you sleep last night? _____

Phone number(s) where you can be contacted: _____

Mailing address: _____

(Do not leave blank. Provide family's/friend's address or General Delivery and City)

Print Name

Signature

Date

County Use Only

Case Name: _____ Case Number: _____

- ☐ Homelessness eligibility checked on pages 2 and/or 3
- ☐ HA (Homeless Assistance) used? If yes, last date of issuance _____.
- ☐ HSP referral submitted through the HSP database
 - ☐ DSS HSP 1 uploaded to the HSP database
 - ☐ Form 815 uploaded to the HSP database (Reminder to initial FCNI)

Family meets the following definition of homelessness, at imminent risk of homelessness, or at risk of homelessness (MUST check the corresponding letter(s) that match the families current housing situation)

1. An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning (**CHOOSE A, B, or C**):
 - a. ☐ An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground; **or**
 - b. ☐ An individual or family living in a supervised publicly or privately-operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low-income individuals); **or**
 - c. ☐ An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution.
2. An individual or family who will imminently lose their primary nighttime residence: **all boxes must be checked to meet this criteria:**
 - a. ☐ The primary nighttime residence will be lost within 14 days of the date of application for homeless assistance;
 - b. ☐ No subsequent residence has been identified;
 - c. ☐ The individual or family lacks the resources or support networks, e.g., family, friends, faith-based or other social networks needed to obtain other permanent housing.
3. An individual/family is at risk of homelessness when they meet **ALL** the following criteria: **all boxes must be checked to meet this criteria:**
 - a. ☐ Are experiencing housing instability that places them at risk of homelessness in the absence of HSP assistance; including recipients who have not yet received an eviction notice, and for whom housing instability would be a barrier to self-sufficiency or child well-being;
 - b. ☐ Have no subsequent permanent residence secured;
 - c. ☐ Lacks resources or support networks needed to stabilize their unique housing situation and secure subsequent permanent housing.

(Participant shall be allowed to self attest that they meet this definition).
4. Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition, **but meet ALL the following criteria: all boxes must be checked to meet this criteria:**
 - a. ☐ Are defined as homeless under section 387 of the Runaway and Homeless Youth Act (42 U.S.C. 5732a), section 637 of the Head Start Act (42 U.S.C. 9832), section 41403 of the Violence Against Women Act of 1994 (42 U.S.C. 14043e-2), section 330(h) of the Public Health Service Act (42 U.S.C. 254b(h)), section 3 of the Food and Nutrition Act of 2008 (7 U.S.C. 2012), section 17(b) of the Child Nutrition Act of 1966 (42 U.S.C. 1786(b)), or section 725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a);
 - b. ☐ Have not had a lease, ownership interest, or occupancy agreement in permanent housing at any time during the 60 days immediately preceding the date of application for homeless assistance;
 - c. ☐ Have experienced persistent instability as measured by two moves or more during the 60-day period immediately preceding the date of applying for homeless assistance; **and**
 - d. ☐ Can be expected to continue in such status for an extended period of time because of chronic disabilities, chronic physical health or mental health conditions, substance addiction, histories of domestic violence or childhood abuse (including neglect), the presence of a child or youth with a disability, or two or more barriers to employment, which include the lack of a high school degree or General Education Development (GED), illiteracy, low English proficiency, a history of incarceration or detention for criminal activity, and a history of unstable employment;

5. Any individual or family who **meets ALL the ALL the following criteria: all boxes must be checked to meet this criteria:**
- a. ☐ Is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence;
 - b. ☐ Has no other residence;
 - c. ☐ Lacks the resources or support networks, e.g., family, friends, faith-based or other social networks, to obtain other permanent housing.
6. An individual or family who **meets all sections A, B, and C; all boxes must be checked to meet this criteria:**
- a. ☐ Has an annual income below 30% of median family income for the area, as determined by HUD; **AND;**
 - b. ☐ Does not have sufficient resources or support networks, e.g., family friends, faith-based or other social networks, immediately available to prevent them from moving to an emergency shelter or another place as listed in number 1 above; **AND;**
 - c. ☐ Meets one of the following conditions (**Mark one of the boxes i-vi below**):
 - i. ☐ Has moved because of economic reasons two or more times during the 60 days immediately preceding the application for homelessness prevention assistance;
 - ii. ☐ Is living in the home of another because of economic hardship;
 - iii. ☐ Has been notified in writing that their right to occupy their current housing or living situation will be terminated within 21 days after the date of application for assistance;
 - iv. ☐ Lives in a single-room occupancy or efficiency apartment unit in which there reside more than two persons or lives in a larger housing unit in which there reside more than 1.5 people per room, as defined by the U.S. Census Bureau;
 - v. ☐ Is exiting a publicly funded institution, or system of care (such as health-care facility, a mental health facility, foster care or other youth facility, or correction program or institution); or
 - vi. ☐ Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness, as identified in the recipient's approved consolidated plan.
7. ☐ A child or youth who does not qualify as "homeless" under this section, but qualifies as "homeless" under section 387(3) of the Runaway and Homeless Youth Act (42 U.S.C. 5732a(3), section 637(11) of the Head Start Act (42 U.S.C. 9832 (11), section 41403(6) of the Violence Against Women Act of 1994 (42 U.S.C. 14043e-2(6), section 330 (h)(5)(A) of the Public Health Service Act (42 U.S.C. 245b(h)(5)(A), section 3(m) of the Food and Nutrition Act of 2008 (7 U.S.C. 2012(m), or section 17(b)(15) of the Child Nutrition Act of 1966 (42 U.S.C. 1786(b)(15); **or**
8. ☐ A child or youth who does not qualify as "homeless" under this section but qualifies as "homeless" under section 725(2) of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a(2), and the parent(s) or guardian(s) of that child or youth if living with her or him.

ERS Name: _____

ERS Worker Number: _____

Date: _____