

HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)
Coordinated Entry Committee Meeting Agenda

October 22, 2025, 11am

Committee members must participate in person (except for just cause reasons, or for emergency reasons approved by the HSOC):

Room 356, County of San Luis Obispo Department of Social Services
3433 South Higuera Street, San Luis Obispo

Members with approved just cause reasons and the public may participate by Zoom video call:

<https://us06web.zoom.us/j/83770612229?pwd=u3BaElynFWbGbHo8OdNV26aVlxmbR7.1>

Or dial in:

+166944491

Meeting ID: 837 7061 2229

Passcode: 032892

1. Call to Order and Introductions
2. Public Comment
3. Consent: Approval of Minutes
4. Action/Information/Discussion
 - 4.1. Information Item: CES Ongoing Activity and Report
 - 4.2. Information Item: Coordinated Entry Guidance and Workgroup Updates
 - 4.3. Information Item: Update on CES Communication
5. Future Discussion/Report Items
6. Next Regular Meeting: December 3, 2025
7. Adjournment

The full agenda packet for this meeting is available on the SLO County HSOC web page:

<https://www.slocounty.ca.gov/departments/social-services/homeless-services-division/homeless-services-oversight-council01>

**HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)
COORDINATED ENTRY COMMITTEE MEETING MINUTES**

Date

September 24, 2025

Time:

11:03 am-12:31 pm

Location

Room 356, Department of Social Services, 3433 S. Higuera St., San Luis Obispo, CA 93401

Members Present

Jack Lahey
Linda Belch
Liz Smith
Mark Lamore
Michael Azevedo (alternate for Janna Nichols)
Morgan Torell
Susan Lamont

Members Absent

Lisa Fraser
Michelle Pedigo
Wendy Blacker
Wendy Lewis

Staff and Guests

Erica Jaramillo
Hayley Spyksma
Josephine Price
Kari Howell
Laurel Weir
Lawren Ramos
Merlie Livermore
Nathan Rubinoff
Nathanel Bearson
Sheena Luten

1. Call to Order and Introductions

Jack called the meeting to order at 11:03 am. Introductions were made by those present at the meeting.

2. Public Comment

Jack announced that CAPSLO has officially launched their rotating community safe parking program. They started two days ago at a city run site and so far they already have three enrollments. He also mentioned that referrals to this program can be done online.

3. Consent: Approval of Minutes

Mark moved the motion to approve the minutes, seconded by Linda. Michael and Susan abstained. The minutes were approved via voice vote.

4. Action/Information/Discussion

4.1. Information Item: Update on Coordinated Entry Committee Membership Participation Expectations

Jack shared that generally there is good participation in the meetings. He mentioned that an alternate can be assigned if the member is not able to attend the meeting. Jack also encouraged the group to invite other service providers and persons with lived experience/formerly homeless to be part of this committee.

4.2. Information Item: Update on Memorandum of Understanding for Coordinated Entry Agency Participation

Jack shared that a draft of the MOU is in its initial review process with the Continuum of Care (CoC) and HMIS teams of the Homeless Services Division. The draft will then be presented to this committee's October meeting for discussion and review.

4.3. Discussion Item: Change the Dates and Combine November and December Meetings

With the holidays being the busiest time for fundraising for non-profit organizations, the Committee members agreed not to have a meeting in November. The next meeting date is set to be December 3.

4.4. Information Item: CES Ongoing Activity and Report

Nathan R shared that their team has been working on the following:

- Maxine Lewis Grove Matching Guidance
- Ongoing Emergency Shelter Referrals
- Community Feedback Sessions
- Helpscout integration with HMIS Team
- SSVF By Name List in Coordinated Entry
- MOU Revision
- Website Development
- Permanent Housing Queue Review Report

In addition to the slides showing graphs of Current CE Enrollments, Permanent Housing Queue (PHQ), Snapshot, Monthly Referrals to PHQ, and Exit Data Review, Nathan also presented the Prioritization & Housing Project Denial Guidance and the Maxine Lewis Grove Matching Guidance documents.

4.5. Information Item: Updates on CES Communication

Nathaniel presented an update on the CES website. He shared a template of the how the website would look consisting of the Home page, Table of Contents and different tabs for the Policies, Guidances, Tools, calendar, Community Resources, among others.

5. Future Discussion/Report Items

- Further discussion on quantifying CES metrics

6. Next Regular Meeting: October 22, 2025

7. Adjournment

Jack adjourned the meeting at 12:31 pm.