

**HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)  
COORDINATED ENTRY COMMITTEE MEETING MINUTES**

**Date**

January 22, 2025

**Time**

11:04am-12:25pm

**Location**

Room 356, Department of Social Services, 3433 S. Higuera St., San Luis Obispo, CA 93401

**Members Present**

Jack Lahey  
Lawren Ramos  
Linda Belch  
Liz Smith  
Morgan Torell  
Michael Azevedo (alternate for Janna Nichols)

**Members Absent**

Janna Nichols  
Lisa Fraser  
Mark Lamore  
Scott Collins  
Wendy Blacker  
Wendy Lewis

**Staff and Guests**

Austin Solheim  
Carrie Collins  
Crystal Racicot  
Hayley Spyksma  
Kate Bourne  
Laurel Weir  
Merlie Livermore  
Nathan Rubinoff  
Ranel Porter  
Russ Francis  
Sheena Luten (ICA/HMIS)

**1. Call to Order and Introductions**

Jack called the meeting to order at 11:04am. Nathan introduced Hayley as CAPSLO's new Coordinated Entry Systems Specialist.

## **2. Public Comment**

Linda shared that Welcome Home Village was approved for the smaller footprint last week. There will be 54 additional units, 40 units set aside for Permanent Supportive Housing and 14 units for the Interim Supportive Housing, and will be located on the parking lot close to the Johnson Avenue site in San Luis Obispo. The team is currently working through all the layouts and design. Construction is set to start in April/May and will hopefully be ready for occupancy by November.

Liz of Peoples' Self-Help Housing reported that Motel 6 project in Calle Joaquin, San Luis Obispo is scheduled to be ready for occupancy in May.

Jack mentioned that there is a City of San Luis Obispo Planning Commission meeting this evening. In partnership with the City of San Luis Obispo, he shared that they are applying for conditional use permits for 5 safe parking sites in a rotating model.

## **3. Consent: Approval of Minutes**

No quorum. Saved for the next meeting.

## **4. Action/Information/Discussion**

### **4.1. Information Item: Coordinated Entry Ongoing report & Activity**

Nathan presented a dashboard overview of CE enrollment data currently on a Community Queue.

### **4.2. Discussion Item: Updated Coordinated Entry Guidance**

Nathan mentioned that the CAPSLO SSVF (Supportive Services for Veteran Families) team is accepting Rapid Rehousing program referrals through Coordinated Entry. He showed the steps on how an outreach/case worker would refer a client to a Veteran project.

### **4.3. Guidance on Facilitating Transfers Within Permanent Housing**

Jack shared that Nathan is going to look at what they are seeing in the referral and matching process and identify the gaps in referrals to permanent housing.

Nathan presented tables highlighting some identified inefficiencies of the CE referral process.

### **4.4. Discussion Item: Prioritization and referral Policies**

Reserved for the next meeting. Jack will provide attachment for next agenda packet.

## **5. Future Discussion/Report Items**

- Homeless prevention services data integration into CE system
- Longer discussion on guidance on facilitating transfers to permanent housing
- Prioritization and referral discussion

## **6. Next Regular Meeting: February 26, 2025**

## **7. Adjournment**

Jack adjourned the meeting at 12:25pm.