



HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC) Data & Performance Committee Meeting Agenda

November 17, 2025, 9:00 am

Committee members must participate in person (except for just cause reasons, or personal emergency reasons approved by the HSOC)

Room 356, County of San Luis Obispo Department of Social Services,
3433 South Higuera St, San Luis Obispo, CA 93401

Members with approved just cause reasons and the public may participate by Zoom video call:

<https://us06web.zoom.us/j/81574686417?pwd=hJlP5OOyVMrtQqf1fqX62MXe0byQeC.1>

Or dial in:

+1 669 444 9171

Meeting ID: 815 7468 6417

Passcode: 878757

1. Call to Order and Introductions (2 minutes*)
2. Public Comment (3 minutes*)
3. Consent: Approval of Minutes (2 minutes*)
4. Action/Information/Discussion
 - 4.1. Implementing Five-Year Plan Line of Effort 3 – Improve and Expand Data Management Efforts Through HMIS and Coordinated Entry System to Strengthen Data-Driven Operational Guidance and Strategic Oversight
 - 4.1.1. Discussion Item: Proposals for Alternative Meeting Dates for January 2026 and February 2026 (10 minutes*)
 - 4.1.2. Homeless Management Information System (HMIS)
 - 4.1.2.1. Information Item: Dashboard (20 minutes*)
 - 4.1.2.2. Information Item: PIT Count Update (15 minutes*)



- 4.1.2.3. Information Item: HMIS Staff Report (10 minutes*)
- 4.1.2.4. Discussion Item: System Performance Measures (SPM) 7, Successful Housing Placement (25 minutes*)

- 5. Future Discussion/Report Items (3 minutes*)
- 6. Next Regular Meeting: December 15, 2025
- 7. Adjournment

The full agenda packet for this meeting is available on the SLO County HSOC web page:
[https://www.slocounty.ca.gov/Departments/Social-Services/Homeless-Services/Homeless-Services-Oversight-Council-\(HSOC\).aspx](https://www.slocounty.ca.gov/Departments/Social-Services/Homeless-Services/Homeless-Services-Oversight-Council-(HSOC).aspx)

**HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)
DATA & PERFORMANCE COMMITTEE MEETING MINUTES**

Date

October 20, 2025

Time

9:03 am-10:30 am

Location

Room 356, Department of Social Services, 3433 S. Higuera St., San Luis Obispo, CA 93401

Members Present

Carrie Collins (alternate for Diana Howard)
Daniela Garcia (alternate for Jessica Thomas)
Janna Nichols
Mark Frauenheim
Mark Lamore
Ranel Porter

Members Absent

Helene Finger
Nathan Rubinoff

Staff and Guests

Abby Lassen
Ashlee Hernandez
Brian Schacherer
Derek Ferree
Erica Jaramillo
Jeff Al-Mashat
Jorge Huerta
Kari Howell
Kate Bourne
Laurel Weir
Lupe Terrones
Merlie Livermore
Nicole Benett
Staci Dewitt

1. Call to Order and Introductions

Janna Nichols called the meeting to order at 9:03 am. Introductions were made by everyone present at the meeting.

2. Public Comment

None provided.

3. Consent: Approval of Minutes

Mark L moved the motion to approve the minutes. Mark F seconded the motion. Minutes were approved by voice vote.

4. Action/Information/Discussion

4.1. Implementing Five-Year Plan Line of Effort 3 – Improve and Expand Data Management Efforts Through HMIS and Coordinated Entry System to Strengthen Data-Driven Operational Guidance and Strategic Oversight

4.1.1. Action Item: Review and Approve the 2026 Point in Time (PIT) Count Unsheltered Survey Tool

Kari presented the survey tool draft. Mark L moved the motion to approve the draft. Mark F seconded. Roll was called and the motion passed.

4.1.2. Homeless Management Information System (HMIS)

4.1.2.1. Discussion Item: System Performance Measures (SPM) 5, First Time Homeless
Kate shared data regarding HUD SPM # 5, Number of Persons who Become Homeless for the first time.

In addition, she also shared information about CA SPM report from April 1, 2024-March 31, 2025.

4.1.2.2. Information Item: Data Quality Improvement Plans

Kate reported that there has been a lot of good work being done with users on data quality cleanup. She mentioned that for the last year, they have been working with service providers to review the data monthly. The Institute for Community Alliances (ICA) support team sends out monthly data quality emails to each of the providers, asking them to correct the errors they see in the system. Kate mentioned that in September, there was a more concerted effort on cleaning things up in advance for the Federal reporting season which starts in November. Information cleanup looks at high priority errors such as the number of enrolments in the program, duplicate entries, no head of household, too many heads of household. Other general errors reviewed include incomplete information data such as missing non-cash benefits, missing income at entry, missing health insurance, incomplete living situation data, destination, disabling condition, length of stay, etc.

4.1.2.3. Information Item: HMIS Staff Report

Kari reported that there are currently 17 participating HMIS agencies, 213 active HMIS users and 117 Projects. Since the last Data & Performance committee meeting, 259 messages were received of which sixty-two (62) percent were resolved on the first reply. In addition, the HMIS Helpdesk provided two trainings: FY 26 Data Standards & Street Outreach and created five (5) knowledge base articles: Clarity Feature Updates, SSVF referrals, Data Standards Updates, Veteran program dashboards, Custom Report Requests.

4.1.2.4. Information Item: FY26 Data Standards

Kari shared that they have implemented live training for all the HMIS users in addition to the online training.

5. Future Discussion/Report Items

- HUD SPM# 7
- PIT Count update
- Homelessness data dashboard in terms of 5Y Plan

6. Next Regular Meeting: November 17, 2025

7. Adjournment

Janna adjourned the meeting at 10:30 am.