

**HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)
EXECUTIVE COMMITTEE MEETING MINUTES**

Date

February 19, 2025

Time

3:03 pm-5:01 pm

Location

Rm 356, Department of Social Services
3433 S. Higuera St., San Luis Obispo, CA 93401

Members Present

Brenda Mack
Jack Lahey
Janna Nichols
Michelle Pedigo
Michelle Shoresman
Susan Funk
Wendy Lewis

Staff and Guests

George Solis
Jeff Al-Mashat
Laurel Weir
Linda Belch
Merlie Livermore
Russ Francis
Mark Frauenheim

1. Call to Order and Introductions

Michelle Shoresman called the meeting to order at 3:03 pm.

2. Public Comment

None presented.

3. Consent: Approval of Minutes

Susan moved the motion for approval of the minutes. Jack seconded the motion. Janna abstained.
The minutes were approved by voice vote.

4. Action/Information/Discussion

4.1. HSOC Administration and Membership

4.1.1 Action Item: Vote to Approve Austin Solheim as Alternate for Wendy Lewis

Jack moved the motion to approve Austin Solheim as alternate for Wendy Lewis. Janna seconded the motion. The roll was called. All were in favor. The motion passed.

4.2. Implementing Five-Year Plan Line of Effort 4 – Create, Identify, and Streamline Funding and Resources

4.2.1. Action Item: HSOC Grant Process Recommendations

Susan made the motion to approve the final Grant Review Process document. Jack seconded the motion. The roll was called and the recommendations passed.

4.2.2. Discussion Item: March HSOC Planning Session

Laurel presented slides to show the goals of the HSOC Planning session in March.

4.2.3. Discussion Item: Federal Budget and Federal Program Updates

Laurel shared the Federal Budget timelines for the Federal Fiscal Year October 2024- September 2025.

4.3. Future Full HSOC Agendas

4.3.1. Discussion Item: HSOC Agenda for March

- Update on Federal Budget
- Jack to report on Coordinated Entry dashboard/activities
- Youth Advisory Board update regarding HHAP youth funds

4.4. Committee Reports

4.4.1. Discussion Item: Committee Reports

Janna reported that the Data & Performance Committee has been busy updating HMIS Policies and Procedures, and continues to work on the data dashboard.

Wendy shared that she and Laurel met earlier today to discuss the Services Coordinating Committee's first quarterly meeting scheduled for March. She mentioned that this meeting will discuss encampment policy.

Jack mentioned that at the last Coordinated Entry Committee meeting, they discussed the definitions of an access center and a participating agency. In addition, they are working on integrating the HMIS (Homeless Management Information System) data dashboard into the CE system. Jack also said that he will be attending the National Alliance to End Homelessness (NAEH) conference in Los Angeles next week so the Coordinated Entry Committee's meeting for this month will be canceled and will convene in March.

4.5. Discussion Item: Updates from County Staff on County Initiatives

George shared that they received the 2022 PLHA (Permanent Location Housing Allocation) program agreement and that they will start sending contracts out.

Jeff mentioned that the Welcome Home Village project is moving along. California Senator John Laird is visiting the project site tomorrow. Jeff also mentioned that the groundbreaking for this project is scheduled for this summer.

4.6. Discussion Item: Learnings, Trends and Concerns, Future Issues and Next Steps

Saved for discussion at the next meeting.

5. Future Discussion/Report Items

Refer to Item 4.3.1.

6. Next Regular Meeting: April 16, 2025

7. Adjournment

Michelle adjourned the meeting at 5:01 pm.