



**HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)  
Meeting Agenda**

March 20, 2024, 1pm

Committee members must participate in person (except for just cause reasons or personal emergency reasons approved by the HSOC):

Room 101, County of San Luis Obispo Department of Social Services,  
3433 South Higuera St, San Luis Obispo, CA 93401

The public may participate in person or by Zoom video call:

<https://us06web.zoom.us/j/87032772829?pwd=ULZfKIFEBa1UzaNAKWD00V4lhjqJv6.1>

Or dial in:

+1 669 444 9171

Meeting ID: 870 3277 2829

Passcode: 635466

1. Call to Order and Introductions (5 minutes\*)
2. Public Comment (18 minutes\*)
3. Consent: Approval of Minutes (3 minutes\*)
4. Action/Information/Discussion
  - 4.1. HSOC Administration
    - 4.1.1. Discussion Item: Consider proposed amendments the HSOC Bylaws as set forth in Attachment 1 to 1) add a seat for a representative from the San Luis Obispo County Youth Advisory Board and specify the term of that seat; 2) establish a process for appointment of



subcommittee alternates; 3) amend the Standing Committees section of the bylaws to remove named committees and create a process for creation of standing committees; 4) amend the Executive Committee section to change the composition of the Executive Committee, clarify and expand on the duties of officers section, and exempt the representative from a local Housing Authority from the time limits on how many consecutive years an officer may hold the same position; and 5) remove references to an HSOC Executive Director position (10 minutes\*)

4.1.1.1. Committee Questions

4.1.1.2. Public Comment

4.1.1.3. Committee Discussion and Vote

4.2. Implementing Five-Year Plan Line of Effort 1 - Create Affordable and Appropriately Designed Housing Opportunities and Shelter Options for Underserved Populations

4.2.1. Action Item: Vote to recommend approval of the Homeless Housing, Assistance and Prevention Program Round 5 Regionally Coordinated Homelessness Action Plan and Memorandum of Understanding with the County of San Luis Obispo to participate and comply with the Regionally Coordinated Action Plan (20 minutes\*)

4.2.1.1. Committee Questions

4.2.1.2. Public Comment

4.2.1.3. Committee Discussion

4.3. Implementing Five-Year Plan Line of Effort 3 – Improve and Expand Data Management Efforts Through the Homeless Management Information System (HMIS) and Coordinated Entry System to Strengthen Data-Driven Operational Guidance and Strategic Oversight



- 4.3.1. Information Item: Report on the Housing Inventory Count (15 minutes\*)
  - 4.3.1.1. Committee Questions
  - 4.3.1.2. Public Comment
  - 4.3.1.3. Committee Discussion and Vote
- 4.4. Implementing Five-Year Plan Line of Effort 4 – Create, Identify, and Streamline Funding and Resources
  - 4.4.1. Action Item: Recommend funding allocations of State Emergency Solutions Grant Program (\$105,059), Permanent Local Housing Allocation – City of Pismo Beach (\$414,208.60), Homeless Housing, Assistance and Prevention Program – Round 3 (\$2,918,025.63), Homeless Housing, Assistance and Prevention Program – Round 4 (\$1,734,767.51), and HOME Investment Partnerships Program – American Rescue Plan (\$328,924) (25 minutes\*)
    - 4.4.1.1. Committee Questions
    - 4.4.1.2. Public Comment
    - 4.4.1.3. Committee Discussion and Vote
- 4.5. Discussion Item: Committee Updates (5 minutes\*)
- 4.6. Discussion Item: Updates from the Homeless Services Division (10 minutes\*)
- 5. Future Discussion/Report Items (4 minutes\*)
- 6. Updates and Requests for Information (5 minutes\*)
- 7. Next Regular Meeting: May 15, 2024
- 8. Adjournment



The full agenda packet for this meeting is available on the SLO County HSOC web page:

[https://www.slocounty.ca.gov/Departments/Social-Services/Homeless-Services/Homeless-Services-Oversight-Council-\(HSOC\).aspx](https://www.slocounty.ca.gov/Departments/Social-Services/Homeless-Services/Homeless-Services-Oversight-Council-(HSOC).aspx)

**HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)  
MEETING MINUTES**

**Date**

January 17, 2024

**Time**

1:00pm-3:00pm

**Location**

Room 101, Department of Social Services, 3433 S Higuera, San Luis Obispo, CA 93401

Members (those approved with just cause/ emergency reasons) and the public were able to participate via Zoom.

**Members Present:**

Allison Brandum  
Amelia Grover  
Brenda Mack  
Clint Weirick  
Devin Drake  
Jack Lahey  
Janna Nichols  
Jeff Smith  
Kathy McClenathen  
Kristen Barneich  
Luke Dunn  
Marcia Guthrie  
Marie Bolin  
Mark Lamore  
Michelle Pedigo  
Michelle Shoresman  
Rick Gulino  
Rochelle Sonza  
Shay Stewart  
Star Graber  
Steve Gregory  
Susan Funk  
Susan Lamont  
Wendy Blacker  
Wendy Lewis  
William Crewe

**Members Absent:**

Christy Nichols  
Dawn Ortiz-Legg  
Jessica Thomas  
Jim Dantona  
Rick Scott  
Zara Landrum

**Staff & Guests:**

Abby Burgess  
Brandy Graham  
Brian Amoroso  
Daisy Wiberg  
Devon McQuade  
Erica Jaramillo  
George Solis  
Jeff Al-Mashat  
Kari Howell  
Kate Bourne  
Kelley Abbas  
Laurel Barton  
Laurel Weir  
Lauryn Searles  
Linda Belch  
Marge Castle  
Merlie Livermore  
Morgan Torell  
Russ Francis  
Stephanie Hernandez  
Susan Warren  
Suzie Freeman

**1. Call to Order and Introductions**

Chairperson Susan Funk called the meeting to order at 1:00 pm. Devin Drake introduced Linda Belch as the newly appointed Homeless Services Division Manager.

**2. Public Comment**

Janna Nichols reported that they are operating a warming center temporarily at St John's Lutheran Church in Arroyo Grande until they open a permanent location in February. Janna also mentioned that Balay Ko on Barca, a new 30-bed non-congregate shelter in Grover Beach is currently in construction and will hopefully be operational in mid-March.

Allison Brandum shared and asked the different Police departments to inform the affected campers in encampments in advance information of upcoming sweeps. She also asked that they inform the service providers as well so they can assist the client during such operations.

Bill Crewe expressed his appreciation for how the Point-in-Time meetings were conducted. He mentioned that there was a significant improvement in the management of the process as compared to in the past.

Wendy Lewis reported that the Board of Supervisors provided some funding to expand the ECHO (El Camino Homeless Organization) in Paso Robles. They are now able to hire staff to help manage the 70 beds the facility provides.

Brenda Mack mentioned that there is a need for transporting individuals to warming centers.

Devon Mcquade from 5CHC (Five Cities Homeless Coalition) described the projects they have applied for funding.

**3. Consent: Approval of Minutes**

Kristen Barneich moved the minutes to be approved, seconded by Devin Drake. Minutes passed by voice vote.

#### **4. Action/Information/Discussion**

##### **4.1. HSOC Administration**

###### **4.1.1. Action Item: Elect HSOC Leadership Positions for 2024**

The slate for leadership positions was presented: Michelle Shoresman takes over from Susan Funk as the new HSOC Chair; Susan Funk as Vice-Chair; Mark Lamore representing the Finance and Data Committee; Jack Lahey representing the Services Coordinating Committee; and Michelle Pedigo representing the Housing Committee. Shay Stewart made the motion to accept the slate of positions and Janna Nichols seconded. Roll was called and the motion passed. Susan Funk then transferred the meeting leadership to Michelle Shoresman for the remainder of the session.

##### **4.2. Implementing Five-Year Plan Line of Effort 3 – Improve and Expand Data Management Efforts Through HMIS and Coordinated Entry System to Strengthen Data-Driven Operational Guidance and Strategic Oversight**

###### **4.2.1. Information Item: Report on HMIS conversion and upgrade process, including updating the housing prioritization tool**

Lauryn Searles provided an update on HMIS implementation regarding the housing needs assessment tool which is a requirement from HUD (U.S. Department of Housing and Urban Development). The county of San Luis Obispo CoC is currently using version 2.0 of the VI-SPDAT (Vulnerability Index-Service Prioritization Decision Assistance Tool) survey. Per Lauryn, in addition to the HMIS project Steering Committee, the DSS Homeless Services staff, HMIS implementation team, the Coordinated Entry System management entity of CAPSLO (Community Action Partnership of San Luis Obispo County), recommends an update of this tool from version 2.0 to version 3.0 For some sub-populations such as youth, where version 3.0 has not been published, staff recommend using version 2.0. Version 3.0 is not only more trauma informed, more adequately captures domestic violence experience and criminal justice involvement, simplifies, and clarifies physical and behavioral health questions, rephrases questions to be less stigmatizing. Because of the limited timetable for HMIS implementation, Lauryn shared that the option right now is to either stick with version 2.0 or upgrade to version 3.0 for the go live date of March 4, 2024. Susan Funk suggested and made a motion to concur in the plan to move to version 3 where available. Brenda Mack seconded the motion. Voice votes were taken, all were in favor, none opposed. Informal vote was accepted.

###### **4.2.2. Action Item: Approve the Updated HMIS Policies and Procedures Document to Go into Effect with the Implementation of BitFocus Clarity Human Services in 2024**

Kate Bourne presented an overview of the changes in the HMIS Policies and Procedures. Janna Nichols moved the motion to approve. Susan Funk seconded. Roll was called and the motion passed.

###### **4.2.3. Information Item: 2024 Homeless Point in Time Count Update**

Kari Howell presented that the PIT Count is happening on January 23 at 7:30am. She reported that there are more than 200 volunteers and 60 volunteer groups deploying from seven logistic centers countywide. All volunteers have completed training prior to participation in the PIT Count. Kari also thanked the HSOC members for their help in promoting the PIT Count to the community.

##### **4.3. Implementing Five-Year Plan Line of Effort 4 – Create, Identify, and Streamline Funding and Resources**

###### **4.3.1. Action Item: Recommend Allocation of County Community Development Block Grant - Public Services funding (\$111,247), Home Investment Partnerships Program (\$81,531) Emergency Solutions Grant (\$138,431), County General Fund Support (\$379,000), and**

**Permanent Local Housing Allocation funds (\$261,796) for county-wide homeless services programs as part of the 2024 Action Plan.**

George Solis reported on draft funding recommendations for the 2024 Action Plan. He talked about the Action Plan process, funding sources for consideration, proposed recommendations, and the next steps.

Kristen Barneich moved the motion to approve recommendation for fund allocation, Susan Funk seconded. Roll was called, motion passed.

**4.3.2. Action Item: Vote to Recommend Funding Priorities for the Homeless Housing, Assistance and Prevention Program (HHAP) Rounds 3 and 4 Request for Proposals**

George Solis presented the slides showing HHAP available funds, funding priorities and eligible activities.

Mark Lamore moved the motion to approve recommendation of funding priorities, Shay Stewart seconded. Roll was called and the motion passed.

**4.3.3. Action Item: Approve Letters of Support for CAPSLO's and Good Samaritan's Applications for SSVF (Supportive Services - Veteran Families) Grants**

Erica Jaramillo and Brandy Graham presented CoC's Letter of Support and Cooperation for the SSVF Grant application. Shay Stewart moved to approve the motion. Kristen Barneich seconded. Roll was called. Janna Nichols, Jack Lahey and Luke Dunn abstained. The motion passed.

**4.4. HSOC Administration**

**4.4.1. Action Item: Vote to Change Times of Future Meetings from 1-3 p.m. to 9-11 a.m.**

Susan moved to retain the current meeting time. Mark seconded. Consensus was in favor of keeping the current meeting time, starting at 1pm.

**4.5. Discussion Item: Committee Updates**

Mark Lamore reported that the Finance and Data Committee is focusing on HMIS Release of Information (ROI) and Policies and Procedures.

Jack Lahey shared that the next Services Coordinating Committee on February 5. He also mentioned that invites for the Coordinated Entry Ad Hoc Committee have been sent out and will also have its meeting in February.

**4.6. Discussion Item: Updates from the Homeless Services Division**

No further updates presented.

**5. Future Discussion/Report Items**

- Review of Lines of Effort and synopsis of what has been done so far
- Follow up on the slo.co website
- Safe Parking update

**6. Next Regular Meeting: March 20, 2024**

**7. Adjournment**

Michelle Shoresman adjourned the meeting at 2:57 pm.

**HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)  
DISCUSSION ITEM  
March 20, 2024**

**AGENDA ITEM NUMBER: 4.1**

**ITEM:** CONSIDER PROPOSED AMENDMENTS THE HSOC BYLAWS AS SET FORTH IN ATTACHMENT 1 TO 1) ADD A SEAT FOR A REPRESENTATIVE FROM THE SLO COUNTY YOUTH ADVISORY BOARD AND SPECIFY THE TERM OF THAT SEAT; 2) ESTABLISH A PROCESS FOR APPOINTMENT OF SUBCOMMITTEE ALTERNATES; 3) AMEND THE STANDING COMMITTEES SECTION OF THE BYLAWS TO REMOVE NAMED COMMITTEES AND CREATE A PROCESS FOR CREATION OF STANDING COMMITTEES; 4) AMEND THE EXECUTIVE COMMITTEE SECTION TO CHANGE THE COMPOSITION OF THE EXECUTIVE COMMITTEE, CLARIFY AND EXPAND ON THE DUTIES OF OFFICERS, AND EXEMPT THE REPRESENTATIVE FROM A LOCAL HOUSING AUTHORITY FROM THE TIME LIMITS ON HOW MANY CONSECUTIVE YEARS AN OFFICER MAY HOLD THE SAME POSITION; AND 5) REMOVE REFERENCES TO AN HSOC EXECUTIVE DIRECTOR POSITION

**ACTION REQUIRED:** Consider proposed amendments the HSOC Bylaws as set forth in Attachment 1 to 1) add a seat for a representative from the San Luis Obispo County Youth Advisory Board and specify the term of that seat; 2) establish a process for appointment of subcommittee alternates; 3) amend the Standing Committees section of the bylaws to remove named committees and create a process for creation of standing committees; 4) amend the Executive Committee section to change the composition of the Executive Committee, clarify and expand on the duties of officers section, and exempt the representative from a local Housing Authority from the time limits on how many consecutive years an officer may hold the same position; and 5) remove references to an HSOC Executive Director position.

**SUMMARY NARRATIVE:** Last summer, as part of the effort to further Five-Year Plan implementation, Homeless Services Division staff began consulting with the HSOC Executive Committee, the Homeless Services Coordinating Committee, and the Data and Finance Committee regarding the current HSOC structures and how they could be changed to better help implement the County Five-Year Plan to Address Homelessness. Following initial input from these bodies, staff developed proposed changes to HSOC's structure and sought input on these proposed changes from the HSOC Executive Committee. Staff then developed the attached proposed Bylaw amendments (see Attachment 1) and obtained approval from County Counsel regarding legal form and structure.

Per HSOC Bylaws, any proposed changes to the Bylaws must be introduced at a meeting of the full HSOC and then acted upon at the next regular meeting. Therefore, staff are seeking input from the HSOC on the proposed Bylaw amendments.

## Summary of Proposed Changes

1. Add a seat to the HSOC for a member of the San Luis Obispo County Youth Advisory Board

The Five-Year Plan proposes to actively engage persons with lived experience in the development, refinement and execution of plans. As part of the implementation of that plan, staff last year worked with the HSOC and community partners to create the San Luis Obispo County Youth Advisory Board (YAB) for the purposes of providing input to the HSOC and the Division on issues affecting youth experiencing homelessness.

The proposed change would add a seat to the HSOC for a representative from the YAB. While the HSOC currently has two seats reserved for persons with lived experience, there are no seats specifically for representatives of youth. The proposed change would also set the term of appointment for the YAB representative from three years to one year. Like other members of the HSOC, YAB representatives appointed to the HSOC would be eligible to apply to serve additional terms.

2. Establish a process for appointment of subcommittee alternatives

The proposed change would establish a process for appointment of subcommittee alternates and provide clarity to committees regarding whether an alternate counts towards quorum and is eligible to vote.

3. Amend the Standing Committees section of the bylaws to remove named committees and create a process for creation of standing committees

Because Standing Committees are currently named in the Bylaws, any proposal to add, rename, or eliminate standing committees requires a minimum of three months to make the necessary changes to the Bylaws. To provide more agility to the HSOC, it is proposed that the names of the Standing Committees be removed from the Bylaws and authority to create, modify or eliminate standing committees be vested with the Executive Committee. To ensure transparency, the Executive Committee must also vote on the name and mission of the committee and, if the change is approved, the HSOC webpage must be updated to reflect those changes.

4. Amend the Executive Committee section to change the composition of the Executive Committee, clarify and expand on the Duties of Officers section, and exempt the representative from a local Housing Authority from the time limits on how many consecutive years an officer may hold the same position

Under the current Bylaws, the composition of the Executive Committee consists of the Chair, Vice Chair, and Chairs of the HSOC Standing Committee. The Executive Committee would still include this composition, but to ensure that there was adequate representation from housing experts, the

Bylaws would specifically set aside seats for a representative from the local Housing Authority and from the low-income housing sector.

Also, because the Housing Authority is the only entity in the county that administers the Housing Choice Voucher program locally, the Bylaws would exempt the representative of the Housing Authority from the three-year limit on consecutive service in the same position on the Executive Committee. The proposed language would also expand the Duties of Officers section to provide an explanation of the duties of the new positions. Current language references the Chair and Vice-Chair positions but does not reference the newly created positions, which are not tied to committee chair positions.

5. Remove references to an HSOC Executive Director position

This position was originally created by the United Way when the United Way first provided administrative support for the HSOC but has not existed since the County took over providing administrative support for the HSOC in 2012.

**BUDGET/FINANCIAL IMPACT:** The proposed changes would have no immediate financial impact. Adding a dedicated seat on the HSOC for a representative from the YAB would improve the Continuum of Care's competitiveness for the Youth Homelessness Demonstration Grant from the U.S. Department of Housing and Urban Development (HUD). HUD is expected to release a Notice of Funding Availability for another round of YHDP this year.

**STAFF COMMENTS:** Following today's discussion, staff will bring back any recommended changes to the Bylaw amendment to the April HSOC Executive Committee meeting for discussion before bringing the item back to the full HSOC in May for final consideration.

## **By-Laws, Homeless Services Oversight Council**

(Approved by the Board of Supervisors on December 6, 2022)

### **Purpose**

The purpose of the county-wide Homeless Services Oversight Council (HSOC) is to lead, facilitate, and provide oversight for the implementation of the “Path to A Home, San Luis Obispo Countywide 10-Year Plan to End Homelessness.” Centralized and collaborative leadership and oversight of the 10-Year Plan to End Homelessness will increase partner participation and service coordination, increase programmatic efficiencies, and enhance accountability of program delivery. “Homeless Services” includes both housing services and supportive services.

### **Role**

The role of the HSOC is to:

- a. Provide a planning and policy development forum, with local jurisdiction and public and private service providers actively participating.
- b. Compile and monitor data and information regarding the number of homeless persons and service utilization, working with service providers and local jurisdictions
- c. Advise service providers of opportunities and best practices to improve access to and strengthen homeless services
- d. Advocate for and provide local jurisdictions with recommendations on public funding allocations, based upon local needs and prioritized objectives within the “10-Year Plan to End Homelessness”
- e. Work with public and private partners, donors and grant makers to establish financial resources for service implementation, coordination and sustainability.

### **Duties**

Using the 10-Year Plan as a guide, the HSOC will:

1. Uphold and advocate for the implementation of the 10-Year Plan to End Homelessness objectives, revising the 10-Year Plan as needed
2. Prepare/approve annual goals and work plans for HSOC and the HSOC staff considering implementation activities, prioritized by urgency and resource availability, and monitor progress toward the goals
3. Coordinate the county’s collaborative systems of care to strengthen planning and cooperation among homeless-serving agencies and oversee development and consistent implementation of Continuum of Care policies and procedures

4. Identify gaps and duplication of services and identify new programmatic configurations and models of housing and service provision
5. Establish county-wide priorities, in line with the 10-Year Plan, for interagency coordination, services, and projects and prepare estimated funding requirements for use in fund raising efforts
6. Recommend public funding allocations to local jurisdictions and organizations in line with 10- Year Plan to End Homelessness objectives and priorities / Endorse grant applications to local jurisdictions to ensure compliance with 10-Year Plan objectives
7. Provide a forum for clarifying perceptions and expectations among agencies and between agencies and the community
8. Monitor homeless data to support improvements to service utilization and oversee administration and implementation of the Homeless Management Information System (HMIS) in conjunction with the HMIS Lead and the Collaborative Applicant
9. Identify critical homeless issues within the County, appoint ad hoc task forces or sub-committees to study issues and recommend solutions
10. Receive and share information about public and private agencies and programs relating to homeless services; serve as clearinghouse for best practices
11. Develop annual goals and objectives for review and support by the County Board of Supervisors and the seven City Councils, including results from prior years activities
12. Review critical legislation and issues in homeless services to determine and direct public education efforts as necessary
13. Participate as requested by the local jurisdictions in decisions, both fiscal and programmatic, relating to homeless services in San Luis Obispo County and its incorporated cities

### **Membership**

HSOC must be representative of the relevant organizations and of projects serving homeless subpopulations; and include at least one homeless or formerly homeless individual. All members of HSOC must reside in or be employed in San Luis Obispo County. All HSOC members shall demonstrate a professional interest in, or personal commitment to addressing and alleviating the impact of homelessness on the people of San Luis Obispo County.

Membership on HSOC is limited to [35-37](#) seats. Membership must represent all subpopulations within the CoC to the extent that someone is available and willing to represent that subpopulation on the board. At a minimum, it is open to representatives of those sectors identified below and is open to organizations and individuals who support the CoC's mission. One board member may represent the interest of more than one homeless subpopulation, and HSOC will make an Invitation for new members to join publicly available annually.

The members shall consist of representatives from the following types of organizations:

- Elected Officials (1 County Supervisor and 1 elected City Councilperson from each of the seven incorporated cities)
- Minimum of 2 County Government Service Providers (e.g. Health, Planning, Social Services, Veterans Services, Probation)
- Minimum of 2 Currently or Formerly Homeless Persons
- Minimum of 1 representative from the SLO County Youth Advisory Board
- Minimum of 2 Advocates
- Affordable Housing Developers
- Businesses
- Faith-Based Organizations
- Hospitals
- Minimum of 2 Public Safety Organizations
- Behavioral Health Agencies (including mental health and substance abuse focused agencies)
- Minimum of 2 Nonprofit Homeless Assistance Providers
- Organizations Serving Homeless Veterans
- Housing Authority
- County Office of Education
- Local School Districts
- Social Service Providers
- Victim Service Providers
- Other Community Organizations

In an effort to broaden the base of support and increase collaborative participation, the HSOC will have no more than two voting representatives, staff or Board members, from an agency or organization.

With a 2/3 vote, after receiving a motion from the Executive Committee, the Council will have the authority to modify the composition and size of its membership.

#### **Term**

The term of appointment is three (3) years for all members, except for the representative(s) from the SLO County Youth Advisory Board, whose term of appointment is one (1) year. ~~Terms~~ shall begin on January 1st. There is no restriction on the number of terms a member may serve.

#### **Election and/or Re-Appointment of Members and Alternates**

In September of each year:

- a. It will be determined which of those sitting members whose tenure is expiring will seek reappointment for a subsequent term.

- b. The County of San Luis Obispo will be given notice of all vacancies for any member whose term is expiring and do not or cannot seek reappointment. Applications for membership to the Council shall be taken in accordance with the established County procedure for advisory commissions.
- c. The HSOC Executive Committee shall ensure the convening of an ad hoc Nomination Committee of at least three (3) HSOC members.

In October of each year:

- a. The Nomination Committee shall review the applications submitted for the vacancies and prepare a proposed Membership Roster. The Roster will be submitted to the HSOC Executive Committee in sufficient time prior to the HSOC November meeting, for its review and comment, as appropriate.

By the last meeting of each year:

- a. The Executive Committee shall submit the proposed Membership Roster, along with any comment the Committee wishes to provide, to the full HSOC for approval. The approved Membership Roster shall be submitted to the Board of Supervisors for its approval prior to the end of the calendar year, or as soon thereafter as possible.

Vacancies occurring mid-term shall be filled in accordance with the established County procedure for advisory commissions.

### **Nomination and Election of Officers**

In November of each year:

The Nomination Committee shall prepare a slate of officers for election in the following calendar year. The slate will be submitted to the HSOC Executive Committee in sufficient time prior to November 30th for its review and amendment, as appropriate.

The slate will be ~~to be~~ submitted to the newly constituted membership of HSOC for election at its first regular meeting of the following calendar year. At that time nominations for officers may also be taken from the floor.

### **Alternates**

Members may be represented by their formally designated alternate, who shall have the full rights of the sitting member, including the right to vote on issues before the HSOC. Members must notify the Chair and the CoC Program Manager, in writing, of their proposed alternate. Alternates are approved by the Executive Committee and may be appointed at any time.

### Subcommittee Alternates

A person appointed to be an alternate for meetings of the full HSOC shall be considered to be the appointed alternate for meetings of HSOC Committees, including the Executive Committee if the member sits on that Committee, unless the member requests and the Standing Committee Chair approves another person to represent the member on a specific committee. If a member does not have an appointed alternate for the full HSOC, that member may request to appoint an alternate for one or more of the committees on which they sit.

### **Member Attendance**

Members shall be considered in good standing if they, or their designated alternate, miss no more than three (3) regular meetings without cause throughout the operating year. The Executive Committee shall evaluate the participation of members missing more than three (3) regular meetings and make recommendations for appropriate action, including removal from the HSOC. Recommendations shall be submitted to the full HSOC for approval.

### **Officers**

The officers of the HSOC shall be ~~a~~ the Chair, Vice Chair, and the Chairs of the four standing committees, and two representatives from the low-income housing sector, as described in the Executive Committee section of these Bylaws . ~~These are the Finance and Data, Outreach and Public Education, Housing, and the Homeless Services Coordinating Committee.~~

Officers shall be elected by the membership of the HSOC at the first regular HSOC meeting of the calendar year and will immediately take office. The term of office is one (1) year. A person may hold the same office for no more than three (3) consecutive years, except for the representative from a local Housing Authority.

### **Duties of Officers**

The duties of the Chair:

- a. Oversee the operation of the HSOC and Executive Committee and preside at all meetings.
- b. Represent the HSOC at other functions or before area jurisdictions, or delegate representation as appropriate.
- c. Call special meetings as necessary.
- d. Establish special ad hoc committees as needed, specify their responsibilities, and appoint ad hoc committee chairpersons.
- e. Prepare the agenda of HSOC meetings in coordination with Executive Committee

members and ~~the HSOC Executive Director~~ the lead County staff assigned to work with the HSOC.

The duties of the Vice-Chair:

- a. Act as Chair in the Chair's absence.
- b. Assume the duties of the Chair whenever the Chair is not available.

The duties of the Standing Committee Chairs:

- a. Convene meetings and coordinate activities of their respective Committees.
- b. Conduct other duties as assigned.
- c. If asked by the Chair, assume the duties of the Chair when the Chair and Vice-Chair are not available.

The duties of the representatives from the low-income housing sector:

- a. Attend meetings of the Executive Committee
- b. If asked by the Chair, assume the duties of the Chair when the Chair and Vice-Chair are not available.
- b.

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### Vacancies of Offices

Should the office of Chair be vacated, the Vice Chair shall assume the Chair position to complete the term of office. The Executive Committee shall nominate a Vice-Chair to be approved by the HSOC. In the event of a vacancy in a Chair of a Standing Committee, members of that committee shall nominate a replacement for approval by the Executive Committee. In the event of a vacancy of one or more of the seats reserved for representatives from the low-income housing sector, a replacement will be nominated by the Chair to be approved by the HSOC.

### Committees

Executive Committee:

The Executive Committee shall be comprised of the HSOC officers, plus one seat for a representative from a local Housing Authority and one seat for an HSOC member from a local affordable housing developer or financier, defined as any one or more of the following: 1) a local, nonprofit low-income housing developer; 2) a Housing Trust Fund that funds housing in San Luis Obispo County; or 3) a representative from a private foundation that provides funding to entities in San Luis Obispo County for the acquisition or development of low-income housing. If there is no authorized representative of a local Housing Authority to serve on the Executive Committee, the HSOC may appoint an HSOC member from a local affordable housing developer or financier, or if no such member is available, another member of the HSOC. The Executive Committee shall meet in alternate months from the meetings of the full HSOC, or otherwise as determined by the Chair. The Executive

Committee shall coordinate the preparation of annual work plans for HSOC ~~and will coordinate performance review of the Executive Director.~~ The Executive Committee shall assist the Chair and ~~Executive Director~~County staff in the preparation of meeting agendas.

Standing Committees:

**The Executive Committee has the authority to create, modify or eliminate standing Committees of the HSOC to carry out the work of the HSOC. as shall have at least four standing Committees: Finance and Data, Outreach and Public Education, Housing, and the Homeless Services Coordinating Committee.** When considering the establishment or modification of a Standing Committee, the Executive Committee must also vote on the name and mission of the Committee. If a new Standing Committee is created or renamed or the Executive Committee approves a new mission for an existing Standing Committee, the HSOC webpage listing the Committees shall be updated to reflect these changes.

The Chair of each Standing Committee will convene meetings and coordinate committee activities. Members of the Standing Committees can be drawn from the HSOC membership, as well as from partner organizations, entities, and the community (including consumers).

In order for a non-HSOC member to be appointed as a Member of an HSOC Standing Committee, that person must be appointed by the Chair of the relevant Standing committee and the Chair must notify the Chair of HSOC in writing prior to the first Standing Committee in which the appointed person will participate as an appointed member. Additionally, the Chair must report on the appointment of the new member or members at the next meeting of the Executive Committee or full HSOC, whichever shall come first. Membership appointments will be for a period of three years and may be automatically continued for an additional three-year term at the discretion of the Chair. Standing Committee members who are not members of the parent HSOC will have voting privileges on the Committee to which they have been appointed. Standing Committee members may be removed at the discretion of the Chair of the Standing committee, for missing more than two-thirds of the regularly scheduled Standing Committee meetings within a calendar year.

Nomination Committee:

An ad hoc Nomination Committee shall be appointed annually to perform the duties described in these by laws, (See Election and/or Re-Appointment of Members and Alternates, page 3). It shall be comprised of at least three members of the HSOC and shall not include members of the Executive Committee.

**Ad-Hoc Committees:**

Ad-hoc Committees will be proposed as needed for specific purposes by a standing committee or the HSOC Executive Committee, and either report directly to that Standing Committee or the parent HSOC.

**Meetings**

The HSOC shall meet bi-monthly (six times per year), beginning in January of each year, at a time and date determined by its members. Meeting date changes may be made by a majority vote of the HSOC at any regular meeting. Additional meetings may be scheduled in accordance with and pursuant to the Brown Act, (Government Code, section 54950, et seq.)

**Quorum**

A quorum of the full HSOC and standing committees shall be a majority of the duly appointed members of the respective body. A majority vote shall be a majority of those present and voting.

**HSOC Conflict of Interest Policy**

**HSOC Board Members**

No HSOC board member may participate in or influence discussions or resulting decisions concerning the award of a grant funds or other financial benefits to the organization that the member represents.

**Organizational Conflict**

An organizational conflict of interest arises when, because of activities or relationships with other persons or organizations, the HSOC board member is unable or potentially unable to render impartial assistance in the provision of any type or amount of assistance under this part, or when a covered person's objectivity in performing work with respect to any activity assisted under this part is or might be otherwise impaired. Such an organizational conflict would arise when a board member of an applicant participates in a decision of the applicant concerning the award of a grant, or provision of other financial benefits, to the organization that such member represents.

**Other Conflicts**

No HSOC board member, or non-HSOC member participating in recommendations of funding of grant funds or other financial benefits, may obtain a financial interest or benefit from an assisted activity, have a financial interest in any contract, subcontract, or agreement with respect to an assisted activity, or have a financial interest in the proceeds derived from an assisted activity, either for him or herself or for those with whom he or she

has immediate family or business ties, during his or her tenure or during the one-year period following his or her tenure.

#### Recusal Process

Those with a conflict of interest are expected to recuse themselves from decisions where such a conflict exists.

#### Agenda

The agenda for the regular meetings shall be prepared by ~~the Executive Director~~County Department of Social Services staff in consultation with the Executive Committee and distributed to the Council at least seventy-two (72) hours prior to the upcoming meeting. The agenda may be accompanied by agenda support materials.

#### Posting of Meeting Notices, Agendas

Copies of notices and agendas of meetings shall be posted as required by law.

#### Minutes

Minutes of HSOC and committee meetings shall be taken and distributed. The Chair of the HSOC and committees shall review and preliminarily approve the minutes prior to distribution. Minutes shall normally go out with the agenda for the next meeting.

#### Amendment of By-laws

These bylaws may be amended or revised by a two-thirds (2/3) vote of the HSOC members. Any amendment or revision of these Bylaws shall be introduced at a meeting of the HSOC and acted upon at the next regular meeting.

#### Governing Statute

The Homeless Services Oversight Council is a legislative body as defined by the Brown Act, (Government Code, Section 54950 et seq.) and in accordance with the Maddy Act (Government Code, Sections 54970-54974), and its operations shall be in conformance as required by law. To the extent these bylaws are in conflict with the Brown Act or Maddy Act, the Brown Act and Maddy Act shall control.

#### Terms of Council Positions

In order to achieve staggered member terms, concurrent with the approval of these amended bylaws the Executive Committee shall designate the terms of the HSOC positions

so that 1/3 shall expire in one (1) year; 1/3 in two (2) years and 1/3 in (3) years, taking in consideration the service time of the member currently holding the position.

**HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)  
ACTION ITEM  
March 20, 2024**

**AGENDA ITEM NUMBER: 4.2**

**ITEM:** Vote to recommend approval of the Homeless Housing, Assistance and Prevention Program Round 5 Regionally Coordinated Homelessness Action Plan and Memorandum of Understanding with the County of San Luis Obispo to participate and comply with the Regionally Coordinated Action Plan

**ACTION REQUIRED:**

1. Vote to recommend approval of the Homeless Housing, Assistance and Prevention Program Round 5 Regionally Coordinated Homelessness Action Plan
2. Vote to recommend approval of a Memorandum of Understanding with the County of San Luis Obispo committing to participate in and comply with the Regionally Coordinated Homelessness Action Plan.

**SUMMARY NARRATIVE:**

Homeless Housing, Assistance and Prevention (HHAP) Program Round 5 (HHAP-5) is a \$1 billion grant program authorized by Section 17 of AB 129 (Chapter 40, Statutes of 2023; Health & Safety Code (HSC) § 50230, et seq.), which was signed into law by Governor Gavin Newsom on July 10, 2023.

The legislature appropriated \$1 billion to fund HHAP-5. The California Interagency Council on Homelessness (Cal ICH) released a Notice of Funding Availability (NOFA) on September 29, 2023, which makes available \$760 million of the \$1 billion appropriated to eligible Cities, Counties, and Continuums of Care (CoCs) as the HHAP-5 base allocations and \$9.5 million for planning allocations. Of the \$1 billion appropriation, \$20 million is set aside for tribal applicants and \$161.5 million is set aside for eligible City and County applicants for Supplemental Homekey funding in Fiscal Year (FY) 24-25. Both of these set asides will be made available through separate State NOFAs in 2024.

In addition to the \$1 billion appropriation, Assembly Bill (AB) 129 reallocates \$360 million from prior HHAP funding appropriations (HHAP-3 and HHAP-4 bonus funding) towards supplemental funding under HHAP-5. Under the NOFA released by Cal ICH on September 29, 2023, \$100 million of this supplemental funding will be distributed along with the \$760 HHAP-5 base allocations for eligible Cities, Counties, and CoCs, using the same allocation methodology as the base funding.

## Agenda Item 4.2

The NOFA makes a total of \$869.5 million available to eligible cities, counties, and CoCs: the \$760 million HHAP-5 base allocation, \$9.5 million planning allocation, and \$100 million in supplemental funding. The remaining \$260 million of supplemental funding will be made available through a separate application to the State in FY 24-25.

Under HHAP-5, the County of San Luis Obispo is eligible to receive \$2,113,584.42 and the San Luis Obispo County CoC is eligible to receive \$2,203,001.12.

On November 17, 2021, the San Luis Obispo County Homeless Services Oversight Council (HSOC), voted to designate the County as the Administrative Entity for the HHAP Program CoC allocations in all rounds.

Per HSC sections 50233(a) and 50235(c)(1), eligible applicants must apply as part of a region and be a signatory to a Regionally Coordinated Homelessness Action Plan to be approved by Cal ICH. For purposes of HHAP-5, the term “region” refers to the geographic area served by a county, including all cities and the CoC or CoCs within it.

### **HHAP-5 Program Objective**

HHAP-5 is established for the purpose of organizing and deploying the full array of homelessness programs and resources comprehensively and effectively, and to sustain existing federal, state, and local investments towards long-term sustainability of housing and supportive services (HSC §§ 50232(a) and 50236(a)). To accomplish these goals, HHAP-5 requires applicants to create and implement a Regionally Coordinated Homelessness Action Plan.

### **State Priorities**

Pursuant to HSC section 50236, HHAP-5 is intended to sustain existing federal, state, and local investments towards long-term sustainability of housing and supportive services. To achieve this, applicants shall develop data-driven plans which fund the state's priorities to:

- Sustain existing investments towards long-term sustainability of housing and supportive services; and
- Prioritize permanent housing solutions.

Additionally, pursuant to HSC section 50236(c) grantees may not use any HHAP-5 dollars on any new interim housing solutions unless they are given written permission from Cal ICH. Before proposing to use HHAP-5 resources to fund new interim housing solutions, the applicant must demonstrate that the region has dedicated sufficient resources from other sources to long-term permanent housing solutions, including capital and operating costs.

### **HHAP-5 Eligible Uses**

While the eligible uses for HHAP-5 remain largely unchanged from previous rounds, the HHAP-5 statute reorganizes eligible uses into three main buckets:

1. Costs that support permanent housing;
2. Costs that support interim housing; and
3. Costs that support service provision and systems support.

This change represents a strategic alignment aimed at amplifying the focus on regional coordination, permanent housing, sustainability, and person-centered services. The overarching objective of HHAP funds remains unwavering – to effectively address and end people’s experiences of homelessness.

### **Regionally Coordinated Homelessness Action Plan**

HHAP-5 applicants must present a Regionally Coordinated Homelessness Action Plan that fully complies with HSC section 50233(c). This plan shall lay out a strategic approach to address homelessness within the region, emphasizing collaborative efforts among participating applicants (the County and the CoC). The plan must include the following key elements and follow the specified process:

#### **1. Identifying Roles and Responsibilities**

The plan must identify and describe the specific roles and responsibilities of each participating applicant within the region as they pertain to:

- Outreach and site coordination.
- Siting and use of available land.
- The development of interim and permanent housing options.
- Coordinating, connecting, and delivering services to individuals experiencing homelessness or at risk of experiencing homelessness, within the region.

#### **2. Systems Performance Measures**

The plan must use the following system performance measure (SPM) data for the region, which shall include:

- Number of people accessing services who are experiencing homelessness.
- Number of people experiencing unsheltered homelessness on a single night (unsheltered PIT count).
- Number of people accessing services who are experiencing homelessness for the first time.
- Number of people exiting homelessness into permanent housing.
- Average length of time that people experienced homelessness while accessing services.
- Percent of people who return to homelessness within six months of exiting homelessness response system to permanent housing.
- Number of people with successful placements from street outreach projects.

### **3. Key Actions to Improve Performance**

The plan must describe key actions the region intends to take to improve each of the above performance measures. For each key action, applicants must identify:

- The sources of federal, state, and local funding the region intends to use to achieve the action steps and objectives.
- The lead entity and collaborating entities responsible for achieving each key action.
- Timeframes for implementing the key actions.
- Methods to measure the success of the key actions and related performance measures.

### **4. Key Actions to Ensure Racial and Gender Equity**

The plan must describe key actions the region will take to ensure racial and gender equity in:

- Service delivery.
- Housing placements.
- Housing retention.
- Any changes to procurement or other means to affirm equitable access to housing and services for racial and ethnic groups overrepresented among residents experiencing homelessness.
- Given the PIT data on race equity for people experiencing unsheltered homelessness, the plan also must describe how the CoC collaborates with cities and counties to address how people served through place-based encampment resolution projects have or will be included in prioritization for permanent housing within coordinated entry systems.

### **5. Key Actions to Reduce Exits to Homelessness from Institutional Settings**

The plan must describe actions each participating applicant will take to reduce homelessness among individuals exiting institutional settings, including but not limited to:

- Jails
- Prisons
- Hospitals
- Any other institutions such as foster care, behavioral health facilities, etc. as applicable in the region.

### **6. Utilization of Funding Programs to End Homelessness**

The plan must include the total amount of available funding, the amount prioritized for permanent housing solutions, and an explanation of how each participating applicant is utilizing local, state, and federal funding programs to end homelessness.

### **7. Connecting Individuals to Support Services**

The plan must explain how the region is connecting, or will connect, individuals to wrap-around services from all eligible federal, state, and local benefit programs.

### **Key Stakeholder Engagement**

Per HSC sections 50233 (d) and (e), participating applicants are required to collaborate and engage in a public stakeholder process while developing the Regionally Coordinated Homelessness Action Plan. This inclusive process ensures that key stakeholders have the opportunity to contribute their valuable insights and experiences to the plan, before it is completed. The public stakeholder process must include at least three public meetings, allowing for extensive input from various groups and individuals.

The Homeless Services Division conducted three public stakeholder meetings on February 15<sup>th</sup>, 20<sup>th</sup> and 29<sup>th</sup>. The Division solicited participation through targeted email and a social media campaign which resulted in 70 attendees participating in at least one of the three meetings. These meetings were well-attended by professionals frequently working with those facing housing insecurity including social workers, probation officers, educators, and healthcare providers, along with many people with current or previous lived experience of homelessness. The diverse input and guidance provided by these knowledgeable stakeholders were used to develop the Regionally Coordinated Homeless Action Plan.

### **Regionally Coordinated Homelessness Action Plan development**

The Regionally Coordinated Homelessness Action Plan was developed in alignment with the San Luis Obispo Countywide Plan to Address Homelessness 2022-2027 approved by the Board on August 9, 2022. The Division identified Key Actions to Improve Performance with strategies and goals identified in the six Lines of Efforts that were approved in the San Luis Obispo Countywide Plan to Address Homelessness. The HSOC Services and Coordinating Committee reviewed and provided feedback on the Key Actions to Improve Performance on 3/4/24.

As noted above, input from the three stakeholder meetings were utilized to develop key actions for the Equity Improvement Plan, Plan to Reduce the Number of People Experiencing Homelessness Upon Exiting an Institutional Setting, and Plan to Connect People Experiencing Homelessness to All Eligible Benefit Programs.

The Division conducted an analysis of recent project applications to identify funding needs and gaps of proposed new affordable housing projects and sustaining existing housing and homelessness servicing projects. To ensure alignment with the San Luis Obispo Countywide Plan to Address Homelessness and the state's prioritization of permanent housing solutions, the Division recommends an investment in the development of new affordable housing. This aligns with Line of Effort 1: Create affordable and appropriately designed housing opportunities and shelter options for underserved populations and the goal of creating 1,667 low-income housing units which includes 500 beds for Permanent Supportive Housing.

## Agenda Item 4.2

The Division also recommends prioritizing funding for Rapid Rehousing, which includes rental assistance, security deposits and landlord incentives to support persons experiencing homelessness move into and retain permanent housing. This also aligns with Line of Effort 1: Create affordable and appropriately designed housing opportunities and shelter options for underserved populations and the goal to add sufficient resources for an additional 160 persons to find housing.

In alignment with the state's priority to sustain existing investments towards long-term sustainability of housing and supportive services, the Division recommends funding to support operating subsidies for sustaining new and existing permanent housing and existing interim housing projects. This is in alignment with Line of Effort 2: Focus efforts to reduce or eliminate the barriers to housing stability for those experiencing homelessness or at risk of homelessness, including prevention, diversion, supportive services, and housing navigation efforts with the goals to reduce the average length of time people experience homelessness by 10% each year and increase the number of people being served in shelters or by outreach staff that access permanent housing by 10% each year.

The Regionally Coordinated Homeless Action Plan (Section 2 of Attachment 4.2.1) and the HHAP-5 Funding Plan (Section 3 of Attachment 4.2.1) are required as part of the application for HHAP-5. Both the RCHAP and the Funding Plan may be amended as needed with approval by Cal ICH.

### **Memorandum of Understanding**

A Memorandum of Understanding (MOU) must be submitted along with the application. This MOU must be signed by each participating applicant (the County and the CoC) committing to participate in and comply with the Regionally Coordinated Homelessness Action Plan. The finalized Regionally Coordinated Homelessness Action Plan must be reflected in this MOU. Regions are encouraged to update these MOUs to reflect any subsequent updates or revisions in their Action Plans.

Staff developed the MOU in accordance with the statutory requirements. County Counsel has reviewed the MOU for Form and Legal Effect.

### **BUDGET/FINANCIAL IMPACT:**

Approval of the recommendation will allow the Homeless Services Division to submit an application for \$4,316,585.54 in HHAP-5 funding in alignment of the San Luis Obispo Countywide Plan to Address Homelessness including:

- Line of Effort 1: Create affordable and appropriately designed housing opportunities and shelter options for underserved populations.

## Agenda Item 4.2

- Line of Effort 2: Focus efforts to reduce or eliminate the barriers to housing stability for those experiencing homelessness or at risk of homelessness, including prevention, diversion, supportive services, and housing navigation efforts.
- Line of Effort 4: Create, identify, and streamline funding and resources.

### **STAFF COMMENTS:**

Staff will bring the Regionally Coordinated Homelessness Action Plan and MOU to the County Board of Supervisors for approval on March 26, 2024. The HHAP-5 application must be submitted no later than March 27, 2024.

### **Attachments:**

HHAP-5 Application and Regionally Coordinated Homelessness Action Plan  
HHAP-5 Memorandum of Understanding



# California Interagency Council on Homelessness

In partnership with the Department of Housing and Community Development



## REGIONALLY COORDINATED HOMELESSNESS ACTION PLAN AND APPLICATION TEMPLATE

HOMELESS HOUSING, ASSISTANCE AND PREVENTION PROGRAM  
ROUND 5 (HHAP-5)

## **Purpose of this Template**

The California Interagency Council on Homelessness (Cal ICH) in partnership with the Department of Housing and Community Development (HCD) is providing this optional application template, inclusive of the Regionally Coordinated Homelessness Action Plan, for use by jurisdictions seeking funding under Round 5 of the Homeless Housing, Assistance and Prevention Program (HHAP-5).

This template closely mirrors the online application portal and is intended to support the regional development and submission of information required for approval by Cal ICH as required in AB 129 (Health & Safety Code § 50230, et seq.).

This template will not be collected by Cal ICH nor reviewed in lieu of an official application submission. Applicants are responsible for inputting the required information into the [online application portal](#) and submitting the official application through the portal no later than 5:00 p.m. on March 27, 2024.

- **PART I: REGIONAL IDENTIFICATION AND CONTRACTING INFORMATION**

- **PART II: REGIONALLY COORDINATED HOMELESSNESS ACTION PLAN**

- 2.1: Participating Jurisdictions' Roles and Responsibilities

- 2.2 Performance Measures and Improvement Plan

- 2.3 Equity Improvement Plan

- 2.4 Plan to Reduce the Number of People Experiencing Homelessness Upon Exiting an Institutional Setting

- 2.5 Plan to Utilize Local, State, and Federal Funds to End Homelessness

- 2.6 Plan to Connect People Experiencing Homelessness to All Eligible Benefit Programs

- 2.7 Memorandum of Understanding

- 2.8 Application Development Process Certification

- **PART III: FUNDING PLAN(S)**

## Part I: Regional Identification and Contracting Information

1. Select the CoC Region.
2. Indicate which of the eligible applicants are participating in this HHAP-5 application.

### Guidance

*All overlapping jurisdictions within a region must complete a Regionally Coordinated Homelessness Action Plan and submit a single regional HHAP-5 application. For purposes of HHAP-5, the term “region” refers to the geographic area served by a **county**, including all large cities and the CoC or CoCs within it. When multiple counties are served by the same CoC, those counties may choose to apply together or as separate county regions; however, multi-county regions that are served by the same CoC are encouraged to apply as one region and submit a single Regionally Coordinated Homelessness Action Plan.*

*Applicants may apply together and still receive and administer funds separately.*

- **Large Cities must** apply as part of the regional application with the County and CoC.
- **Counties must** apply as part of a regional application with the CoC and any overlapping Large Cities.
  - *In a multi-county CoC: Counties are strongly encouraged to apply in collaboration with other counties that are served by the same CoC.*
- **A CoC that serves a single county must** apply as part of the regional application with the County and any overlapping Large Cities.
- **A CoC that serves multiple counties must either:**
  - *Apply as part of the regional application with multiple Counties and any overlapping Large Cities; and/or*
  - *Participate in the regional application of **each** overlapping County and the Large Cities therein.*

3. Indicate the Administrative Entity and provide contact information for each Eligible Applicant.

### Guidance

*Each eligible applicant (Large City, County, and CoC) has the discretion to receive their base allocation directly or may designate an eligible applicant in their region to serve as their Administrative Entity. This selection will indicate to Cal ICH which eligible applicant will enter into contract with the state to receive and administer each eligible applicant’s HHAP-5 allocation.*

*The Administrative Entity is responsible for HHAP funds and meeting the terms and conditions of the contract. Broadly speaking, this means administering funds, contracting (when necessary) with sub-recipients, and reporting on HHAP-5 dollars and activities to Cal ICH.*

- *If you plan to contract with the state to receive and administer **only** your (single) HHAP-5 allocation, select: “Will enter into contract with the state to receive and administer their HHAP-5 allocation individually” under the contracting selection in the application.*
- *If you **do not plan to contract with the state** and instead plan to identify another participating eligible applicant in the region to enter into contract with the state to receive and administer your HHAP-5 allocation, select: “Identify another participating eligible applicant in their region to enter into contract with the state to receive and administer their HHAP-5 allocation” under the contracting selection in the application. You will then be prompted to designate the Administrative Entity from a list of eligible applicants in the region.*
- *If you plan to contract with the state to **receive and administer multiple HHAP-5 allocations** within your region, select “Will enter into contract with the state to receive and administer their HHAP-5 allocation and allocation(s) from other eligible applicants in the region” under the contracting selection in the application.*

### Administrative Entity Information

Participating Eligible Applicant	<ol style="list-style-type: none"> <li>Administering only your own HHAP-5 allocation</li> <li>Administering multiple allocations or</li> <li>Designating a different eligible applicant as your Administrative Entity</li> </ol>	If designating, identify the Administrative Entity that will be administering your HHAP-5 Allocation
<b>San Luis Obispo County CoC</b>	Designating a different eligible applicant as your Administrative Entity	County of San Luis Obispo
<b>San Luis Obispo County</b>	Administering multiple allocations	

### Contact Information for each Eligible Applicant

Participating Eligible Applicant	Name	Title	Email	Phone Number
<b>San Luis Obispo County CoC</b>	Laurel Weir	Administrative Services Manager	<a href="mailto:lweir@co.slo.ca.us">lweir@co.slo.ca.us</a>	805-788-9477
<b>County of San Luis Obispo</b>	George Solis	Administrative Services Manager	<a href="mailto:gdsolis@co.slo.ca.us">gdsolis@co.slo.ca.us</a>	805-788-9488

## Part II: Regionally Coordinated Homelessness Action Plan

### 2.1 Participating Jurisdictions' Roles and Responsibilities

1. **First** identify and describe the specific roles and responsibilities of **each participating Eligible Applicant** in the region regarding:
  - a. Outreach and site coordination;
  - b. Siting and use of available land;
  - c. Development of interim and permanent housing options; and
  - d. Coordination and connection to the delivery of services for individuals experiencing or at risk of experiencing homelessness within the region.
2. **Then** describe and explain how all collaborating Eligible Applicants in the region are coordinating in each area.

Optional: You may also include roles and responsibilities of small jurisdictions in the region that elect to engage and collaborate on the plan.

#### Guidance

***Each jurisdiction must identify and describe their role in the region for each table.***

*To add additional Jurisdictions, add rows to the bottom of each table.*

#### Outreach and Site Coordination

Participating Jurisdictions	Role(s) and Responsibilities in Outreach and Site Coordination
<b>County</b>	Fund outreach, manage outreach grants, and manage HMIS. Work with the CoC to develop Policies and Procedures for Coordinated Entry. Submit the HHAP-5 application for funding and serve as the Administrative Entity for the HHAP-5 grant. Administer the HHAP-5 local competition for subrecipients.
<b>Continuum of Care</b>	Work with the County to develop Policies and Procedures for Coordinated Entry and monitor Coordinated Entry implementation. Evaluate annual HHAP System Performance Measures data on outreach placements, including equity.

Given the individual roles and responsibilities identified above, describe and explain how all participating jurisdictions are or will begin to coordinate these efforts to ensure comprehensive outreach and site coordination to individuals experiencing and at-risk of experiencing homelessness in the region.

The CoC and County will work together to develop HHAP-5 priorities and recommendations. County staff will provide annual HHAP System Performance Measures to the CoC's Finance and Data Committee for evaluation and discussion. The Committee will provide recommendations for any measure where improvement is needed.

## Land Use and Development

Participating Jurisdictions	Role(s) and Responsibilities in land use and development
<b>County</b>	<p>Coordinate with incorporated cities and other public entities to help identify possible sites for housing, or other new projects. Operate permitting and development approval processes for projects on County land or in the unincorporated areas of the County subject to County ordinances. To the extent practicable, promote rapid development of housing and shelter and remove unnecessary barriers. Manage grants and conduct RFPs for grants for site development, as funding becomes available. Work with CoC to approve HHAP-5 funding priorities and specific grant awards. Collaborate with local jurisdictions and other partners for development of projects.</p> <p>Submit the HHAP-5 application for funding and serve as the Administrative Entity for the HHAP-5 grant. Administer the HHAP-5 local competition for subrecipients.</p>
<b>CoC</b>	<p>Assist, when possible, with site identification and liaison with other local public and private entities that may have available land. Work with County to approve HHAP-5 funding priorities and specific grant awards.</p>

Given the individual roles and responsibilities identified above, describe and explain how all participating jurisdictions are or will begin to coordinate these efforts to use and develop available land to address and end homelessness in the region.

Where appropriate, the County will enact a shelter crisis ordinance to assist with establishment or operations of emergency shelters at public facilities with the jurisdiction of County ordinances. The County will also work with local jurisdictions and other partners to develop Homekey applications and support development and ongoing operations of Homekey projects.

The CoC will work with the County to approve HHAP-5 funding priorities and HHAP-5 grant awards.

## Development of Interim and Permanent Housing Options

Participating Jurisdictions	Role(s) and Responsibilities in development of interim and permanent housing options
<b>County</b>	<p>Assist in identifying funding opportunities for development and sustaining interim and permanent housing options. Work with CoC to approve HHAP-5 funding priorities and specific grant awards. Coordinate with incorporated cities and other public entities to help identify possible sites for interim or permanent housing. Submit the HHAP-5 application for funding and serve as the Administrative Entity for the HHAP-5 grant. Administer the HHAP-5 local competition for subrecipients.</p>

<b>CoC</b>	Work with County to approve HHAP-5 funding priorities and specific grant awards. Encourage landholding entities participating in the CoC to look at their properties to see if any might be suitable and available for the development and operation of interim or permanent housing.

Given the individual roles and responsibilities identified above, describe and explain how all participating jurisdictions are or will begin to coordinate these efforts to develop adequate interim and permanent housing options to address and end homelessness in the region.

Where possible, the County will work in coordination with local partners to identify funding for leveraging interim and permanent housing.

### Coordination of and Connection to Service Delivery

Participating Jurisdictions	Role(s) and Responsibilities in connection to service Delivery
<b>County</b>	Manage CoC Coordinated Entry grant. Manage HMIS. Review HMIS policies and procedures for consistency with privacy laws governing sharing of HMIS data. Work with CoC to develop HMIS Policies and Procedures. Implement HMIS Policies and Procedures. Submit the HHAP-5 application for funding and serve as the Administrative Entity for the HHAP-5 grant. Administer the HHAP-5 local competition for subrecipients.
<b>CoC</b>	Oversee Coordinated Entry System, including Policies and Procedures. Work with County to evaluate and update Policies and Procedures for HMIS.

Given the individual roles and responsibilities identified above, describe how all participating jurisdictions are or will begin to coordinate to provide the full array of services, including interim and permanent housing solutions to people experiencing and at-risk of experiencing homelessness in the region.

The County is in the process of upgrading its HMIS, with a goal of increased data sharing, data quality assurance, and reporting. This will enhance coordination, identification of service gaps, and connection to service delivery.

With assistance from County staff, the CoC will review and, where appropriate, update CES policies and procedures to enhance coordination. With input from County staff, the COC will also review data sharing notices and practices, with a goal of increasing coordination.

## 2.2 System Performance Measures and Improvement Plan

1. **First** identify the most recent system performance measures for the region.
2. **Then** describe the key action(s) the region intends to take to improve each system performance measure.

### Guidance

Cal ICH shall provide each region with system performance measures by CoC, with the exception of the LA region, which will receive data from all four CoCs within LA County. Applicants must enter that data in the corresponding metrics fields in the application. Applicants should not adjust the data provided even if the geographic region of the data does not perfectly align with the participating applicant geography of this application.

Regions must have **at least one** key action for **each** system performance measure. All columns must be filled out for each action.

For “Funding Type” enter Federal, State, Local, or the unique funding source type.

To add additional actions or racial equity measures, add rows to the bottom of each table.

Note: While Cal ICH expects most of the disparities listed to be based on race or ethnicity, applicants may identify other populations that are also overrepresented among people experiencing homelessness in the region.

Definitions:

- **Key Action(s)** may include a brief description of a strategic initiative or step identified to address or improve the specific system performance measure. This can be a policy, program, partnership, target metric, or any other approach which reflects an improvement and delivers positive impact. Provide a clear description of the action and its intended outcome.
- **Lead Entity** should include the name of the regional Eligible Applicant responsible for managing the key action.
- **Collaborating Entity/ies** may include a group, organization, or jurisdiction within your region working to address or improve the system performance measure. This can be another participating jurisdiction, a system partner, or any organization actively participating in the key action.
- **Timeframe** should include a target date for completion of the key action.
- **Success Measurement Method** may include a systematic approach or tool used to assess the effectiveness and impact of the key action on the performance measure. This can be quantitative measures, qualitative feedback, or any combination that provides insight into the progress and outcomes pertaining to the key action. Provide a clear description of how you plan to track and report on the success of your key action.

SPM 1a: Number of people accessing services who are experiencing homelessness.

Measure

2,812

Key Action(s) for Improving SPM 1a

Key Action(s)	Funding Source(s) the region intends to use to achieve the action	Funding Type (Federal/ State/ Local gov/Other)	Lead Entity	Collaborating Entity/ies	Timeframe for Action	Method(s) of Measuring success of the Action
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<p><b>The San Luis Obispo Countywide Plan to Address Homelessness (2022-2027) has a goal to accelerate completion of affordable housing projects, including traditional housing and small accessory dwelling units or permanent tiny homes, to meet RHNA targets in all jurisdictions (one-half of 6th cycle RHNA targets for low-income and very low-income units within 5 years), to achieve 1667 units of low/very low-income housing (which includes 500 additional Permanent Supportive Housing beds).</b></p>	<p>CDBG, HOME, CoC, PLHA, Homekey, ARPA, HHAP, LIHTC, County of SLO General Fund, County of San Luis Obispo Title 29 Funds, private funding</p>	<p>Federal, state, local, other</p>	<p>County</p>	<p>CoC, homeless services providers, affordable housing developers</p>	<p>2022-2027</p>	<p>The San Luis Obispo Countywide Plan to Address Homelessness (2022-2027) has a goal reduce the number of people experiencing homelessness to 50% of the current level within five years. The total number of people accessing services who are experiencing homelessness will be measured by HMIS data.</p>
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<p><b>The San Luis Obispo Countywide Plan to Address Homelessness (2022-2027) has a goal to sustain current levels of vouchers and rapid rehousing and adding resources sufficient for an additional 160 persons to find housing.</b></p>	<p>HHAP, CalAIM, ESG, CDBG, PLHA</p>	<p>Federal, State</p>	<p>County</p>	<p>CoC, homeless services providers</p>	<p>2022-2027</p>	<p>The San Luis Obispo Countywide Plan to Address Homelessness (2022-2027) has a goal reduce the number of people experiencing homelessness to 50% of the current level within five years. The total number of people accessing services who are experiencing homelessness will be measured by HMIS data.</p>
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SPM 7.1a: *Racial and ethnic disparities among those accessing services who are experiencing homelessness.*

Racial or Ethnic Group	Measure
People who are Hispanic/ Latino	33%
People who are Black or African American	5%

Key Action(s) for Improving SPM 7.1a

Key Action(s)	Funding Source(s) the region intends to use to achieve the action	Funding Type (Federal/ State/ Local gov/Other)	Lead Entity	Collaborating Entity/ies	Timeframe for Action	Method(s) of Measuring success of the Action
<p><b>Engage with stakeholders who serve underrepresented populations to solicit input on barriers to obtaining permanent housing and strategies for addressing barriers</b></p>	<p>CoC, HHAP</p>	<p>Federal, State</p>	<p>County of San Luis Obispo</p>	<p>Homeless Services Oversight Council</p>	<p>2024-2027</p>	<p>Review HMIS data to determine whether disparities are decreasing, staying the same, or increasing</p>


SPM 1b: Number of people experiencing unsheltered homelessness on a single night (unsheltered PIT count)

<b>Measure</b>
<b>1,156</b>

Key Action(s) for Improving SPM 1b

Key Action(s)	Funding Source(s) the region intends to use to achieve the action	Funding Type (Federal/ State/ Local gov/Other)	Lead Entity	Collaborating Entity/ies	Timeframe for Action	Method(s) of Measuring success of the Action
<b>The San Luis Obispo Countywide Plan to Address Homelessness (2022-2027) has a goal to accelerate completion of affordable housing projects, including traditional housing and small accessory dwelling units or permanent tiny homes, to meet RHNA targets in all jurisdictions (one-half of 6th cycle RHNA targets for low-income and very low-income units within 5 years), to achieve 1667 units of low/very low-income housing (which includes 500 additional Permanent Supportive Housing beds).</b>	CDBG, HOME, CoC, PLHA, Homekey, ERF, ARPA, HHAP, LIHTC, County of SLO General Fund, County of San Luis Obispo Title 29 Funds, private funding	Federal, state, local, other	County	CoC, homeless services providers, affordable housing developers	2022-2027	The San Luis Obispo Countywide Plan to Address Homelessness (2022-2027) has a goal to reduce unsheltered homelessness to 50% of the current level within five years. This will be measured by Point in Time Count data.

<p><b>The San Luis Obispo Countywide Plan to Address Homelessness (2022-2027) has a goal to use rapid-cycle implementation to increase non-congregate sheltering/interim housing capacity through projects such as pallet shelters, cabins, tiny homes, sober living homes, room and board settings for a total of 300 new units countywide within 3 years.</b></p>	<p>CDBG, PLHA, ERF, Homekey, private funding</p>	<p>Federal, State, local, other</p>	<p>County</p>	<p>CoC, homeless services providers</p>	<p>2022-2027</p>	<p>The San Luis Obispo Countywide Plan to Address Homelessness (2022-2027) has a goal to reduce unsheltered homelessness to 50% of the current level within five years. This will be measured by Point in Time Count data.</p>
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*SPM 7.1b: Racial and ethnic disparities among those experiencing unsheltered homelessness on a single night.*

Racial or Ethnic Group	Measure
<p><b>People who are American Indian or Alaska Native</b></p>	<p>6%</p>
<p><b>People who are Hispanic/ Latino</b></p>	<p>31%</p>

*Key Action(s) for Improving SPM 7.1b*

Key Action(s)	Funding Source(s) the region intends to use to achieve the action	Funding Type (Federal/ State/ Local gov/Other)	Lead Entity	Collaborating Entity/ies	Timeframe for Action	Method(s) of Measuring success of the Action
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<b>Engage with stakeholders who serve underrepresented populations to solicit input on barriers to obtaining permanent housing and strategies for addressing barriers</b>	CoC, HHAP	Federal, State	County of San Luis Obispo	Homeless Services Oversight Council	2024-2027	Review HMIS data to determine whether disparities are decreasing, staying the same, or increasing
<b>Increase community knowledge by creating resources, and implementing trainings to ensure equitable access of undocumented neighbors to community resources for which they are eligible</b>	HHAP	State	County of San Luis Obispo	Homeless Services Oversight Council	2024-2027	Review HMIS data to determine whether disparities are decreasing, staying the same, or increasing

*SPM 2: Number of people accessing services who are experiencing homelessness for the first time.*

<b>Measure</b>
<b>1,656</b>

*Key Action(s) for Improving SPM 2*

<b>Key Action(s)</b>	<b>Funding Source(s) the region intends to use to achieve the action</b>	<b>Funding Type (Federal/ State/ Local gov/Other)</b>	<b>Lead Entity</b>	<b>Collaborating Entity/ies</b>	<b>Timeframe for Action</b>	<b>Method(s) of Measuring success of the Action</b>
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<b>The San Luis Obispo Countywide Plan to Address Homelessness (2022-2027) has a goal to find housing for an additional 50 people each year through expanded diversion and homeless prevention efforts.</b>	HHAP, ESG, CDBG, PLHA, General Fund	Federal, state, and local	County	CoC, homeless services agencies	2022-2027	The reduction of the number of people entering the system who are experiencing homelessness for the first time will be measured by HMIS data.
<b>The San Luis Obispo Countywide Plan to Address Homelessness (2022-2027) has a goal to expand diversion efforts through coordinated entry system (including by adding staff; improving program outcomes and training; increasing flexible funding for relocation, etc.).</b>	HUD CoC	Federal	County	CoC, homeless services agencies	2022-2027	The reduction of the number of people entering the system who are experiencing homelessness for the first time will be measured by HMIS data.

*SPM 7.2: Racial and ethnic disparities in the number of people accessing services who are experiencing homelessness for the first time.*

<b>Racial or Ethnic Group</b>	<b>Measure</b>
<b>People who are Black or African American</b>	5%
<b>People who are Hispanic/ Latino</b>	32%

Key Action(s) for Improving SPM 7.2

Key Action(s)	Funding Source(s) the region intends to use to achieve the action	Funding Type (Federal/ State/ Local gov/Other)	Lead Entity	Collaborating Entity/ies	Timeframe for Action	Method(s) of Measuring success of the Action
Engage with stakeholders who serve underrepresented populations to solicit input on barriers to obtaining permanent housing and strategies for addressing barriers	CoC, HHAP	Federal, State	County of San Luis Obispo	Homeless Services Oversight Council	2024-2027	Review HMIS data to determine whether disparities are decreasing, staying the same, or increasing

SPM 3: Number of people exiting homelessness into permanent housing.

<b>Measure</b>
<b>706</b>

Key Action(s) for Improving SPM 3

Key Action(s)	Funding Source(s) the region intends to use to achieve the action	Funding Type (Federal/ State/ Local gov/Other)	Lead Entity	Collaborating Entity/ies	Timeframe for Action	Method(s) of Measuring success of the Action
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<p><b>The San Luis Obispo Countywide Plan to Address Homelessness (2022-2027) has a goal to accelerate completion of affordable housing projects, including traditional housing and small accessory dwelling units or permanent tiny homes, to meet RHNA targets in all jurisdictions (one-half of 6th cycle RHNA targets for low-income and very low-income units within 5 years), to achieve 1667 units of low/very low-income housing (which includes 500 additional Permanent Supportive Housing beds).</b></p>	<p>CDBG, HOME, CoC, HHAP, LIHTC, Homekey, ERF, County Title 29</p>	<p>Federal, state, local</p>	<p>County</p>	<p>CoC, affordable housing developers</p>	<p>2022-2027</p>	<p>This will be measured by all jurisdictions within the county meeting RHNA targets and exits to permanent housing destinations HMIS data.</p>
<p><b>The San Luis Obispo Countywide Plan to Address Homelessness (2022-2027) has a goal to sustain current levels of vouchers and rapid rehousing and adding resources sufficient for an additional 160 persons to find housing.</b></p>	<p>HHAP, CalAIM, ESG, PLHA</p>	<p>Federal, State</p>	<p>County</p>	<p>CoC, homeless service providers</p>	<p>2022-2027</p>	<p>This will be measured by HMIS exits to permanent housing destinations and Housing Inventory Count data.</p>

<p><b>The San Luis Obispo Countywide Plan to Address Homelessness (2022-2027) has a goal to bring the Housing Authority of City of San Luis Obispo's (HASLO) Emergency Housing Voucher landlord incentive program to scale in all communities to increase the number of participating landlords by 15% over the next 5 years.</b></p>	HHAP	State	County	CoC, homeless services providers	2022-2027	This will be measured by HMIS exits to permanent housing destinations and Housing Inventory Count data.
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*SPM 7.3: Racial and ethnic disparities in the number of people exiting homelessness into permanent housing.*

Racial or Ethnic Group	Measure
<b>Multiple Races</b>	5%
<b>HDIS data is suppressed for ethnic outcomes due to small values. Ethnic disparities are inconclusive.</b>	

*Key Action(s) for Improving SPM 7.3*

Key Action(s)	Funding Source(s) the region intends to use to achieve the action	Funding Type (Federal/ State/ Local gov/Other)	Lead Entity	Collaborating Entity/ies	Timeframe for Action	Method(s) of Measuring success of the Action
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<b>Engage with stakeholders who serve underrepresented populations to solicit input on barriers to obtaining permanent housing and strategies for addressing barriers</b>	CoC, HHAP	Federal, State	County of San Luis Obispo	Homeless Services Oversight Council	2024-2027	Review HMIS data if sufficient numbers to draw conclusions regarding whether there are disparities in subpopulations. If the HMIS data is inconclusive, seek stakeholder feedback on whether improvements are impacting their populations.

SPM 4: Average length of time that people experienced homelessness while accessing services.

<b>Measure</b>
<b>124 days</b>

Key Action(s) for Improving SPM 4

Key Action(s)	Funding Source(s) the region intends to use to achieve the action	Funding Type (Federal/ State/ Local gov/Other)	Lead Entity	Collaborating Entity/ies	Timeframe for Action	Method(s) of Measuring success of the Action
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<p><b>The San Luis Obispo Countywide Plan to Address Homelessness (2022-2027) has a goal to accelerate completion of affordable housing projects, including traditional housing and small accessory dwelling units or permanent tiny homes, to meet RHNA targets in all jurisdictions (one-half of 6th cycle RHNA targets for low-income and very low-income units within 5 years), to achieve 1667 units of low/very low-income housing (which includes 500 additional Permanent Supportive Housing beds).</b></p>	<p>CDBG, CoC, Homekey, ERF, HOME, PLHA, County Title 29</p>	<p>Federal, State</p>	<p>County</p>	<p>CoC, affordable housing developers</p>	<p>2022-2027</p>	<p>The reduction in the length of time people were known to be homeless will be measured through HMIS data.</p>
<p><b>The San Luis Obispo Countywide Plan to Address Homelessness (2022-2027) has a goal to sustain current levels of vouchers and rapid rehousing and adding resources sufficient for an additional 160 persons to find housing.</b></p>	<p>HHAP, CalAIM, ESG, PLHA</p>	<p>Federal, State</p>	<p>County</p>	<p>CoC, community partners</p>	<p>2022-2027</p>	<p>The reduction in the length of time people were known to be homeless will be measured through HMIS data.</p>

<b>The San Luis Obispo Countywide Plan to Address Homelessness (2022-2027) has a goal to revamp the Coordinated Entry System to prioritize services based on need (including diversion, permanent supportive housing for higher threshold chronically homeless, rapid re-housing for lower threshold) throughout the geographic region.</b>	CoC	Federal	County	CoC, Coordinated Entry System agencies	2022-2027	The reduction in the length of time people were known to be homeless will be measured through HMIS data.
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SPM 7.4: Racial and ethnic disparities in the average length of time that people experienced homelessness while accessing services.

Racial or Ethnic Group	Measure
People who are Hispanic/ Latino	139 days
People who are Asian	162 days

Key Action(s) for Improving SPM 7.4

Key Action(s)	Funding Source(s) the region intends to use to achieve the action	Funding Type (Federal/ State/ Local gov/Other)	Lead Entity	Collaborating Entity/ies	Timeframe for Action	Method(s) of Measuring success of the Action

<b>Engage with stakeholders who serve underrepresented populations to solicit input on barriers to obtaining permanent housing and strategies for addressing barriers</b>	CoC, HHAP	Federal, State	County of San Luis Obispo	Homeless Services Oversight Council	2024-2027	Review HMIS data to determine whether any disparities are decreasing
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SPM 5: Percent of people who return to homelessness within 6 months of exiting the homelessness response system to permanent housing.

<b>Measure</b>
<b>7%</b>

Key Action(s) for Improving SPM 5

<b>Key Action(s)</b>	<b>Funding Source(s) the region intends to use to achieve the action</b>	<b>Funding Type (Federal/ State/ Local gov/Other)</b>	<b>Lead Entity</b>	<b>Collaborating Entity/ies</b>	<b>Timeframe for Action</b>	<b>Method(s) of Measuring success of the Action</b>
<b>The San Luis Obispo Countywide Plan to Address Homelessness (2022-2027) has a goal to develop and increase appropriate housing and home healthcare services to support housing retention among medically vulnerable and high need behavioral health populations.</b>	CalAIM, Homekey, Bridge Housing, Housing Now	State, local	County, CenCal Health	CoC, homeless services agencies, housing providers	2022-2027	The reduction of the percentage of people who return to homelessness within six months of exiting the homelessness response system to permanent housing will be measured through HMIS data.

<b>The San Luis Obispo Countywide Plan to Address Homelessness (2022-2027) has a goal to expand a continuum of age-appropriate, stable housing options to meet the diverse needs of youth (for example, host homes, master lease, and permanent supportive housing).</b>	HHAP	State	County,	CoC, homeless services agencies, housing providers	2022-2027	The reduction of the percentage of people who return to homelessness within six months of exiting the homelessness response system to permanent housing will be measured through HMIS data.

*SPM 7.5: Racial and ethnic disparities in the percent of people who return to homelessness within 6 months of exiting the homelessness response system to permanent housing.*

Racial or Ethnic Group	Measure
<b>People who are American Indian or Alaska Native</b>	13%
<b>Multiple Races</b>	15%

*Key Action(s) for Improving SPM 7.5*

Key Action(s)	Funding Source(s) the region intends to use to achieve the action	Funding Type (Federal/ State/ Local gov/Other)	Lead Entity	Collaborating Entity/ies	Timeframe for Action	Method(s) of Measuring success of the Action
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<b>Engage with stakeholders who serve underrepresented populations to solicit input on barriers to obtaining permanent housing and strategies for addressing barriers</b>	CoC, HHAP	Federal, State	County of San Luis Obispo	Homeless Services Oversight Council	2024-2027	Review HMIS data to determine whether any disparities are decreasing

SPM 6: Number of people with successful placements from street outreach projects.

<b>Measure</b>
<b>13</b>

Key Action(s) for Improving SPM 6

<b>Key Action(s)</b>	<b>Funding Source(s) the region intends to use to achieve the action</b>	<b>Funding Type (Federal/ State/ Local gov/Other)</b>	<b>Lead Entity</b>	<b>Collaborating Entity/ies</b>	<b>Timeframe for Action</b>	<b>Method(s) of Measuring success of the Action</b>
<b>The San Luis Obispo Countywide Plan to Address Homelessness (2022-2027) has a goal to coordinate outreach strategies across multiple agencies to allocate and prioritize resources geographically and across populations and to improve information-sharing.</b>	HMIS, HUD CES	Federal	County	CoC and Coordinated Entry System agencies and CES participating housing providers	2022-2027	Increase the number of people being served in shelters or by outreach staff that access permanent housing by 10% each year. This will be measured by HMIS data.

<p><b>The San Luis Obispo Countywide Plan to Address Homelessness (2022-2027) has a goal to create multidisciplinary outreach teams, including either medical staff certified and trained to provide care for physical, mental health, and substance use disorders, including mobile medications, or, at minimum, telemedicine access.</b></p>	<p>ESG, PLHA, HHAP</p>	<p>Federal, local</p>	<p>County</p>	<p>CoC, homeless services agencies</p>	<p>2022-2027</p>	<p>Increase the number of people being served in shelters or by outreach staff that access permanent housing by 10% each year. This will be measured by HMIS data.</p>
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*SPM 7.6: Racial and ethnic disparities in the number of people with successful placements from street outreach projects*

Racial or Ethnic Group	Measure
<p><b>HDIS data is suppressed for racial and ethnic outcomes due to small values. Racial and ethnic disparities are inconclusive.</b></p>	

*Key Action(s) for Improving SPM 7.6*

Key Action(s)	Funding Source(s) the region intends to use to achieve the action	Funding Type (Federal/ State/ Local gov/Other)	Lead Entity	Collaborating Entity/ies	Timeframe for Action	Method(s) of Measuring success of the Action

Engage with stakeholders who serve underrepresented populations to solicit input on barriers to obtaining permanent housing and strategies for addressing barriers	CoC, HHAP	Federal, State	County of San Luis Obispo	Homeless Services Oversight Council	2024-2027	Review HMIS data if sufficient numbers to draw conclusions regarding whether there are disparities in subpopulations. If the HMIS data is inconclusive, seek stakeholder feedback on whether improvements are impacting their populations.

### 2.3 Equity Improvement Plan

1. Identify and describe the key action(s) the region will take to ensure racial and gender equity in 1) service delivery; 2) housing placements; and 3) housing retention; and 4) identify any changes to procurement or other means to affirm equitable access to housing and services for groups overrepresented among residents experiencing homelessness.
2. Identify if place-based encampment resolution is occurring in the region and if so, CoC must describe and provide evidence of collaboration with the cities or counties providing encampment resolution services that addresses how people served through encampment resolution have or will be prioritized for permanent housing within the Coordinated Entry System.  
OPTIONAL: upload any evidence the region would like to provide regarding collaboration and/or prioritization as it relates to question 2.

#### Guidance

*Of the four tables below, the first three must include at a minimum one key action to address racial equity **and** one key action to address gender equity. The fourth and final table must include at least one key action.*

*To add additional actions, add rows to the bottom of the table.*

*Definitions:*

- **Key Action(s)** may include a brief description of a strategic initiative or step identified to address or improve the inequity. This can be a policy, program, partnership, target metric, or any other approach which reflects an improvement and delivers positive impact. Provide a clear description of the action and its intended outcome.
- **Lead Entity** should include the name of the regional Eligible Applicant responsible for managing the key action.

- **Collaborating Entity/ies** may include a group, organization, or jurisdiction within your region working to address or improve the inequity. This can be another participating jurisdiction, a system partner, or any organization actively participating in the key action.

Key Action(s) the Region Will Take to Ensure Racial and Gender Equity in Service Delivery

Key Action(s)	Lead Entity	Collaborating Entity/ies
<b>Increase outreach to underserved communities</b>	CoC	County
<b>Collaborate with representatives of underserved communities to identify and address, where possible, barriers to access</b>	County	CoC
<b>Seek feedback from clients from underserved populations</b>	CoC	County

Key Action(s) the Region Will Take to Ensure Racial and Gender Equity in Housing Placements

Key Action(s)	Lead Entity	Collaborating Entity/ies
<b>Increase outreach to underserved communities</b>	CoC	County
<b>Collaborate with representatives of underserved communities to identify and address, where possible, barriers to access</b>	County	CoC
<b>Review HMIS data for unequal outcomes</b>	County	CoC
<b>Seek feedback from clients from underserved populations</b>	CoC	County

Key Action(s) the Region Will Take to Ensure Racial and Gender Equity in Housing Retention

Key Action(s)	Lead Entity	Collaborating Entity/ies
<b>Increase outreach to underserved communities</b>	CoC	County
<b>Collaborate with representatives of underserved communities to identify and address, where possible, barriers to access</b>	County	CoC
<b>Trainings on HUD Equal Access Rule</b>	County	CoC
<b>Seek feedback from clients from underserved populations</b>	CoC	County

Key Action(s) the Region Will Take to Change Procurement or Other Means to Affirm Equitable Access to Housing and Services for Overrepresented Groups Among People Experiencing Homelessness in the Region

Key Action(s)	Lead Entity	Collaborating Entity/ies
<b>Collaborate with representatives of underserved communities to identify potential applicant agencies that serve underserved communities and ensure they receive notices of grant opportunities</b>	County	CoC
<b>Collaborate with representatives of underserved communities to identify and address, where possible, barriers to access and look for opportunities to collaborate</b>	CoC	County

## Coordinated Entry Prioritization for Place-Based Encampment Resolution

### Guidance

Answer the following question(s)

In the online application portal applicants may upload any evidence the region would like to provide regarding collaboration and/or prioritization.

Is place-based encampment resolution occurring within the region?

No

If yes, then the CoC must describe and provide evidence of collaboration with the cities or counties providing encampment resolution services that addresses how people served through encampment resolution have or will be prioritized for permanent housing within the Coordinated Entry System.

## 2.4 Plan to Reduce the Number of People Experiencing Homelessness Upon Exiting an Institutional Setting

1. Identify and describe the Key Action(s) **each participating Eligible Applicant** will take to reduce the number of people falling into homelessness as they exit institutional settings including but not limited to jails, prisons, and hospitals.

### Guidance

At a minimum, if an institutional setting is present in a jurisdiction, the jurisdiction must identify and describe their role.

To add additional actions, add rows to the bottom of the table.

Definitions:

- **Key Action(s)** may include a brief description of a strategic initiative or step identified to address or improve the specific performance metric. This can be a policy, program, partnership, target metric, or any other approach which reflects an improvement and delivers positive impact. Provide a clear description of the action and its intended outcome.
- **Lead Entity** should include the name of the regional Eligible Applicant responsible for managing the key action.
- **Collaborating Entity/ies** may include a group, organization, or jurisdiction within your region working to address or improve the performance metric. This can be another participating jurisdiction, a system partner, or any organization actively participating in the key action.

Key Action(s) to Reduce the Number of People Experiencing Homelessness Upon Exiting a Jail

Key Action(s)	Lead Entity	Collaborating Entity/ies
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<b>Operating a “Jail to Community” pre-release planning group to connect persons at high risk to partner agencies prior to release from jail.</b>	Sheriff's Department	Homeless services agencies
<b>Connection to treatment court programs that provide sober living housing for an average of 90 days upon release from Jail. The treatment teams utilize case management to connect participants with housing options as they stabilize in the programs.</b>	County Behavioral Health	Sober living bed providers
<b>Behavioral Health is preparing for CalAIM Jail in-reach to expand connection to behavioral health services for individuals exiting the Jail. Behavioral Health is hiring a Clinician and Behavioral Health Specialist for this expansion.</b>	County Behavioral and Sheriff's Office	DSS, Public Health, contracted providers
<b>Probation has implemented a transitional/supportive housing fund, that allows Formal Probation individuals to be placed in local motels for a period of up to 7 days (based upon the motels availability). This program is designed to assist individuals on Formal Probation, that are released from Jail and are on a current waitlist for a sober living bed. Additionally, the transitional/supportive housing program collaborates with a culinary job training program. The Formal Probation individuals who are actively participating in the Culinary Program, may request rent assistance during their sober living stay for up to 90 days.</b>	County Department of Probation	Restorative Partners

Key Action(s) to Reduce the Number of People Experiencing Homelessness Upon Exiting a Prison

<b>Key Action(s)</b>	<b>Lead Entity</b>	<b>Collaborating Entity/ies</b>
<b>Forensic Re-Entry (FRS) staff connect with individuals prior to their release from jail/prison to ensure that they can utilize the local community shelter. Staff can complete the VI-SPDAT assessment, which allows clients to be added to the Coordinate Entry list. Moreover, FRS staff collaborates with other agencies to help their clients gain admission to Sober Living and Residential Programs as needed.</b>	Forensic Re-Entry Services	Homeless Services agencies, Parole, Probation, Behavioral Health

### Key Action(s) to Reduce the Number of People Experiencing Homelessness Upon Exiting a Hospital

Key Action(s)	Lead Entity	Collaborating Entity/ies
<b>Hospitals contract with Homeless Services providers for recuperative care beds following hospital discharge.</b>	Local hospitals	Nonprofit homeless services agencies

### Key Action(s) to Reduce the Number of People Experiencing Homelessness Upon Exiting Other Institutional Settings (such as foster care, behavioral health facilities, etc. as applicable in the region)

Institutional Setting	Key Action(s)	Lead Entity	Collaborating Entity/ies
<b>Foster Care</b>	The Department of Social Services partners with the local Housing Authority to provide transitional housing vouchers to youth aging out of foster care through the Family Unification Program.	Housing Authority of San Luis Obispo	County of San Luis Obispo Department of Social Services

## 2.5 Plan to Utilize Local, State, and Federal Funds to End Homelessness

1. The plan must include the total amount of available funding, the amount prioritized for permanent housing solutions, and an explanation of how each participating applicant is utilizing local, state, and federal funding programs to end homelessness.

These programs must include, but are not limited to:

- The Homekey Program,
- The No Place Like Home Program
- The Multifamily Housing Program
- The Housing for a Healthy California Program
- The Homeless Housing, Assistance, and Prevention Program
- Building Homes and Jobs Act
- The California Emergency Solutions Grants Program
- The National Housing Trust Fund established pursuant to the Housing and Economic Recovery Act of 2008
- HOME Investment Partnerships Act
- Parolee or probation programs that are intended to prevent homelessness upon release.

### Guidance

**All of the above programs must be included and fully explained in the table. Where the region has multiple awards for the same program that are administered by different entities, those may be listed on separate lines. For example, in a region with one county and one CoC who receive their HHAP awards separately, each jurisdiction may enter their HHAP awards in separate lines.**

*If one of the ten required programs is not present in a region, type N/A.*

*In addition to the listed programs, participating Eligible Applicants should add any other funds and programs that are being utilized to address and end homelessness in the region.*

*To add additional funding programs, add rows to the bottom of the table.*

**Definitions:**

- **Local Fund Administrator:** The entity responsible for administering the given funding source.
- **Description of How Funds are/will be Utilized to End Homelessness in the Region:** Comprehensive summary of how the funding program will be utilized in the region. Applicants should highlight whether, how, and to what extent the funds are being used for permanent housing.
- **Funding Amount:** Amount of known, dollars secured or available to spend within the HHAP-5 grant timeframe (FY 23-24 through FY 27-28)
- **Timeframe of Use:** The date range the local fund administrator anticipates expending the identified program funds.

Funding Program	Local Fund Administrator	Description of How Funds are/will be Utilized to End Homelessness in the Region	Funding Amount	Amount Prioritized for Permanent Housing Solutions	Timeframe of Use
<b>The Homekey program</b>	Housing Authority of the City of San Luis Obispo, People's Self Help Housing, City of San Luis Obispo, Family Care Network, County of San Luis Obispo	Conversion of motel to Permanent Housing and Emergency Shelter; conversion of existing building to Transitional Housing; conversion of Hotel to Permanent Housing	\$44,383,270	\$38,440,270	1/10/2020 – 6/30/2026
<b>The No Place Like Home Program</b>	County of San Luis Obispo Department of Public Health	Permanent supportive housing for persons who are in need of mental health services and are experiencing homelessness, chronic homelessness, or at risk of chronic homelessness.	\$29,034,423	\$29,034,423	6/26/2020 – No expenditure deadline
<b>The Multifamily Housing Program</b>	N/A	-	-	-	-

<b>The Housing for a Healthy California Program</b>	N/A	-	-	-	-
<b>The Homeless Housing, Assistance, and Prevention Program – CoC Allocation</b>	County of San Luis Obispo Department of Social Services	Homeless Youth Program, rehabilitation of motels into Permanent Housing and shelter, develop and provide Permanent Housing, outreach and case management, emergency shelter, prevention and diversion, navigation centers.	\$2,573,591	\$957,773	5/19/2020 – 6/30/2027
<b>The Homeless Housing, Assistance, and Prevention Program – County Allocation</b>	County of San Luis Obispo Department of Social Services	Homeless Youth Program, rehabilitation of motels into Permanent Housing and shelter, develop and provide Permanent Housing, outreach and case management, emergency shelter, prevention and diversion, navigation centers.	\$2,358,319	\$1,563,128	5/19/2020 – 6/30/2027
<b>The Homeless Housing, Assistance, and Prevention Program – Joint CoC and County Allocation</b>	County of San Luis Obispo Department of Social Services	Not yet allocated.	\$8,021,897	Not yet allocated.	5/11/2022 – 6/30/2028
<b>The Building Homes and Jobs Act Funding</b>	N/A	-	-	-	-
<b>The California Emergency Solutions Grants Program</b>	County of San Luis Obispo Department of Social Services	To provide emergency shelter and rapid rehousing to residents throughout SLO County	\$219,108	\$54,624	7/1/2023 – 6/30/2025
<b>The National Housing Trust Fund established pursuant to the Housing and Economic Recovery Act of 2008</b>	N/A	-	-	-	-

<b>HOME Investment Partnerships Act</b>	County of San Luis Obispo Department of Social Services	Construction of multi family rental apartments, including for senior households experiencing or at risk of homelessness.	\$7,221,809	\$5,107,116	9/13/2019 – 9/30/2031
<b>Parolee or probation programs that are intended to prevent homelessness upon release.</b>	N/A	-	-	-	-
<b>California Emergency Solutions and Housing</b>	County of San Luis Obispo Department of Social Services	To strengthen the Coordinated Entry System through the delivery of outreach, case management, flexible housing subsidies, diversion (including immediate needs), and general program support.	\$1,139,921	-	8/1/2019 – 11/30/2024
<b>Community Development Block Grant</b>	County of San Luis Obispo Department of Social Services	To acquire real property to be used as affordable housing; to support the rehabilitation of transitional housing; operations of emergency shelters; emergency grant payments for items such as food, clothing, housing; to support clinical social services and case management for residents in affordable rental properties; to support operating costs for adult day centers and navigation centers; to support the County's HMIS.	\$11,056,702	\$3,920,952	10/12/2018 – 9/1/2030
<b>Community Development Block Grant - Coronavirus</b>	County of San Luis Obispo Department of Social Services	To support operations and capital costs including interim and permanent housing rehabilitation; to support emergency shelter operations and vehicle purchase.	\$7,749,634	\$3,979,177	1/26/2021 – 1/26/2027

<b>Continuum of Care</b>	County of San Luis Obispo Department of Social Services	Coordinated Entry, case management, referrals, supportive services, HMIS administration, rapid rehousing services to survivors of intimate partner violence, and permanent housing beds and supportive services to disabled, chronically homeless individuals within San Luis Obispo County.	\$2,752,052	\$1,913,351	6/1/2023 – 12/31/2025
<b>Emergency Solutions Grant</b>	County of San Luis Obispo Department of Social Services	Housing relocation and stabilization services and/or short-term and/or medium-term rental assistance, rental arrears, rental application fees, security deposits, advance payment of last month's rent, utility deposits and payments, moving costs, housing search and placement, housing stability case management, mediation, legal services, and credit repair; providing essential services necessary to reach out to unsheltered homeless people; connect them with emergency shelter, housing, or critical services; and provide urgent, non facility-based care to unsheltered homeless people who are unwilling or unable to access emergency shelter, housing, or an appropriate health facility.	\$313,155	\$127,568	9/2/2022 – 9/13/2025
<b>Encampment Resolution Fund</b>	County of San Luis Obispo Department of Social Services	Development of a non-congregate housing facility with on-site wraparound services, including 34 interim and 46 permanent supportive housing units.	\$13,361,999	\$7,652,623	8/8/2023 – 6/30/2026

<b>County General Fund Support</b>	County of San Luis Obispo Department of Social Services	To assist participants to secure long-term stable housing; emergency shelter operations including a program to support clients and their children who have experienced intimate-partner violence and/or sexual assault; food bags providing a full day's supply of healthy portable foods; housing units with supportive services.	\$379,000	\$27,093	7/1/2023 – 6/30/2024
<b>HOME Investment Partnerships Program - American Rescue Plan</b>	County of San Luis Obispo Department of Social Services	Multi family rental units for senior households; transitional and permanent affordable housing.	\$3,294,619	\$2,060,000	9/20/2021 – 9/30/2030
<b>Housing Now</b>	County of San Luis Obispo Department of Social Services	To provide housing placement and supportive services, including case management and a continuum of health services, to chronically homeless individuals.	\$1,029,278	\$1,029,278	9/14/2023 – 6/30/2025
<b>Permanent Local Housing Allocation</b>	County of San Luis Obispo Department of Social Services	To support operations of a homeless services center providing day and night emergency shelter services, meals, showers, health screenings and case management; interim and permanent affordable housing; supportive services and navigation center; street outreach.	\$2,669,747	\$1,578,538	5/23/2024 – 4/30/2028
<b>Affordable Housing Fund (Title 29)</b>	County of San Luis Obispo Department of Social Services	Affordable transitional and permanent housing, including for seniors.	\$2,910,828	\$2,791,828	7/31/2019 – 6/30/2028

<b>American Rescue Plan Act</b>	County of San Luis Obispo Administrative Office	Temporary emergency shelter for medically fragile and chronically homeless in SLO County; homeless outreach and engagement that provides a safe place to park vehicles; shelter operations; supportive housing; affordable housing projects; adult day center.	\$3,654,000	\$400,000	7/12/2022 – 6/30/2028
<b>Supportive Services for Veteran Families</b>	5Cities Homeless Coalition/Community Action Partnership of San Luis Obispo	To provide veterans experiencing or at risk of homelessness with the skills necessary to maintain long term, independent living, including case management, housing and financial counseling, and assistance in obtaining benefits and services.	\$3,587,316	\$2,140,134	08/01/2023 – 6/30/2028
<b>Housing and Homelessness Incentive Program</b>	CenCal Health	Building partnerships between Medi-Cal managed care plans and homeless systems of care.	\$3,889,413	\$2,207,612	10/1/2022 – No expenditure deadline
<b>Behavioral Health Bridge Housing</b>	County of San Luis Obispo Behavioral Health	Outreach and engagement, rental assistance, housing navigation, shelter/interim housing.	\$7,519,236	\$751,923	7/1/2023 – 6/30/2027
<b>Housing Choice Vouchers</b>	Housing Authority of the City of San Luis Obispo	Assisting very low-income families, the elderly, and the disabled to afford decent, safe, and sanitary housing in the private market.	\$32,195,459	\$32,195,459	7/1/2023 – 6/30/2028
<b>Emergency Housing Vouchers</b>	Housing Authority of the City of San Luis Obispo	Assisting individuals and families who are homeless, at-risk of homelessness, fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking, or were recently homeless or have a high risk of housing instability.	\$2,993,232	\$2,993,232	7/1/2023 – 6/30/2028

<b>Mainstream Vouchers</b>	Housing Authority of the City of San Luis Obispo	Assist non-elderly persons with disabilities to secure and retain housing.	\$2,440,790	\$2,440,790	7/1/2023 – 6/30/2028
<b>SB1090</b>	County of San Luis Obispo Department of Social Services	Interim housing expansion.	\$813,290	-	12/7/2023 – 6/30/2026

## 2.6 Plan to Connect People Experiencing Homelessness to All Eligible Benefit Programs

1. Explain how the region is connecting, or will connect, individuals to wrap-around services from all eligible federal, state, and local benefit programs, including, but not limited to, housing and homelessness services and supports that are integrated with the broader social services systems and supports. Benefit Programs include, but are not limited to:
  - CalWORKs
  - CalFresh
  - Supplemental Security Income/State Supplemental Program (SSI/SSP) and disability benefits advocacy
  - In-home supportive services
  - Adult protective services
  - Child welfare
  - Child care
  - Medi-Cal benefits through Managed Care Plans

### Guidance

**All** of the above benefit programs **must** be included and fully explained in the table. In addition to these benefit programs, participating jurisdictions should add other benefit programs that provide wrap-around services in the region.

To add additional benefit programs, add rows to the bottom of the table.

Definitions:

- **Connection Strategy/ies** means methods and actions that support client access and/or enrollment in eligible benefit programs. This may be a method or action that supports connection between a benefit program and clients, between benefits programs, and/or between benefits programs and the homeless services system, so long as the method or action supports client access and/or enrollment in the eligible benefit program.
- **Lead Entity** should include the name of the regional Eligible Applicant responsible for managing the key action.
- **Collaborating Entity/ies** may include a group, organization, or jurisdiction within your region working to address or improve the metric. This can be

### Benefit Programs

Benefit Program	Connection Strategy/ies	Lead Entity	Collaborating Entity/ies
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<b>CalWORKs</b>	Homeless families who come to the Department of Social Services (DSS) to seek assistance are screened for CalWORKs benefits. Coordinated Entry agencies also refer homeless families to DSS to be screened for CalWORKs eligibility.	County of San Luis Obispo Department of Social Services (DSS)	Coordinated entry intake agencies.
<b>CalFresh</b>	Homeless families who come to the Department of Social Services (DSS) to seek assistance are screened for CalFresh benefits. Coordinated Entry and other homeless services agencies also work to assist eligible homeless families to apply for CalFresh benefits. CalFresh staff are also invited to present updates to the CoC's Homeless Services Coordinating Committee on updates to CalFresh policies and procedures affecting homeless persons.	County of San Luis Obispo Department of Social Services (DSS)	Homeless Services agencies, CoC
<b>Supplemental Security Income/State Supplemental Program (SSI/SSP) and disability benefits advocacy</b>	DSS operates the Benefits ARCH program to help homeless persons with disabilities who are receiving GA benefits to apply for SSI or SSDI benefits for which they are eligible. The County also operates the Housing and Disability Advocacy Program (HDAP), which connects HDAP participants to housing while they wait for SSI/SSDI determinations and provides more intensive assistance with SSI or SSDI applications.	County of San Luis Obispo Department of Social Services (DSS)	Transitions Mental Health Association
<b>In-home supportive services</b>	Homeless services agencies make referrals of eligible clients to IHSS. IHSS can provide services to clients in PHS and interim housing/shelter facilities.	County of San Luis Obispo Department of Social Services (DSS)	Permanent supportive housing and interim housing/shelter providers
<b>Adult protective services</b>	DSS operates the Home Safe Program to help APS clients experiencing homelessness. Homeless services agencies, non-APS staff, health care providers, law enforcement and other agencies make referrals to APS.	County of San Luis Obispo Department of Social Services (DSS)	Homeless Services agencies, healthcare providers, law enforcement

<b>Child welfare</b>	DSS partners with the local Housing Authority to make referrals for Family Unification Program vouchers. DSS also provides rapid rehousing or transitional housing to other CWS-involved families through the Bringing Families Home program and through transitional housing to other CWS-involved families who do not receive FUP vouchers.	County of San Luis Obispo Department of Social Services (DSS)	Housing Authority of San Luis Obispo (HASLO), Family Care Network
<b>Child care</b>	The Community Action Partnership of San Luis Obispo (CAPSLO) operates the Child Care Resource Connection, which provides subsidized child care options. Homeless families are prioritized in their status for enrollment for available slots when they open.	Community Action Partnership of San Luis Obispo (CAPSLO)	Homeless services providers
<b>Medi-Cal benefits through Managed Care Plans</b>	Homeless households who come to the DSS to seek assistance are screened for Medi-Cal enrollment. Coordinated Entry and other homeless services agencies also work to assist eligible households to apply for benefits. CenCal Health partners with local housing and homeless services agencies and street medicine programs to provide benefits to homeless participants through the CalAIM and other CenCal programs.	CenCal Health	County of San Luis Obispo Department of Social Services, homeless services agencies including permanent supportive housing programs and street medicine programs.
<b>Independent Living Program (ILP)</b>	Non-minor dependents age 18-21 and former foster youth up to age 24 can participate in extended case management support including assistance with pursuing secondary education and career training, and pursuit of stable housing.	County of San Luis Obispo Department of Social Services (DSS)	Homeless services providers, Family Care Network, Department of Social Services, Housing Authority of San Luis Obispo (HASLO)
<b>Transitional Housing Program</b>	Non-minor dependents (NMDs) age 18-21 who are homeless or at risk are eligible for a transitional housing program for NMDs.	County of San Luis Obispo Department of Social Services (DSS)	Family Care Network

## 2.7 Memorandum of Understanding

1. Upload the Region's Memorandum of Understanding (MOU).
  - a. Optional: upload any additional supporting documentation the region would like to provide.

### Guidance

*A Memorandum of Understanding (MOU) must be submitted along with the application. This MOU must reflect the actions in the Regionally Coordinated Homelessness Action Plan submitted under this application, be signed by each participating eligible applicant, and commit each signatory to participate in and comply with the Regionally Coordinated Homelessness Action Plan. Smaller cities that choose to participate in the Regionally Coordinated Homelessness Action Plan may also be signatories to this MOU.*

## 2.8 Application Development Process Certification

1. Provide the dates of the three public meetings that were conducted with stakeholders before the Regionally Coordinated Homelessness Action Plan was completed.

### Guidance

*No less than three public meetings must be held for each Regionally Coordinated Homelessness Action Plan. Applicants should retain documentation of the meetings in alignment with Cal ICH's records retention requirement outlined in the NOFA. To add additional meetings, add rows to the bottom of the table.*

Meeting	Date
1	2/15/2024
2	2/20/2024
3	2/29/2024

2. Describe how specific stakeholder groups were invited and encouraged to engage in the public stakeholder process.

### Guidance

*A description is required for each stakeholder group for each Regionally Coordinated Homelessness Action Plan. Applicants should retain documentation of these efforts in alignment with Cal ICH's records retention requirement outlined in the NOFA.*

### Stakeholders

Description of how Stakeholders were invited and encouraged to engage in the public stakeholder process

<p><b>People with lived experience of homelessness</b></p>	<p>The County of San Luis Obispo's Homeless Services Division solicited participation in one of the three stakeholder meetings with email blasts to the Homeless Services Oversight Council listserv which includes persons with lived experience. Social media was also utilized to reach people in the community with current or previous experience of homelessness to encourage their participation.</p>
<p><b>Youth with lived experience of homelessness</b></p>	<p>The County of San Luis Obispo's Homeless Services Division is currently attending the YAB Collab Level Up Intensive Workshop series, which is available via current HHAP funds. Through this process, technical assistance has worked to provide guidance on how to re-engage with the Youth Advisory Board, which was established in 2023. The Division solicited participation from the YAB to attend one of the three stakeholder meetings, with targeted communication that offered more information and background about the HHAP application.</p>
<p><b>Persons of populations overrepresented in homelessness</b></p>	<p>The County of San Luis Obispo's Homeless Services Division solicited participation in one of the three stakeholder meetings with email blasts to the Homeless Services Oversight Council listserv which includes persons with lived experience. Social media was also utilized to reach people in the community with current or previous experience of homelessness to encourage their participation.</p>
<p><b>Local department leaders and staff of qualifying small jurisdictions, including child welfare, health care, behavioral health, justice, and education system leaders</b></p>	<p>The County of San Luis Obispo's Homeless Services Division solicited participation in one of the three stakeholder meetings with email blasts to the Homeless Services Oversight Council listserv which includes department leaders from Child Welfare, Health Care, Behavioral Health and Education. Targeted outreach was sent to County of San Luis Obispo staff supporting person's experiencing or at-risk of homelessness including the Department of Social Services, Health Agency, Behavioral Health, Public Health, and Probation, representatives from Dignity Health, CenCal Health, Community Health Centers, San Luis Obispo County Office of Education, and Cal Poly San Luis Obispo.</p>

<p><b>Homeless service and housing providers working in that region</b></p>	<p>The County of San Luis Obispo's Homeless Services Division solicited participation in one of the three stakeholder meetings with email blasts to the Homeless Services Oversight Council listserv which includes representatives from homeless services providers and affordable housing developers in the county. Social Media was also utilized to reach providers outside of the Continuum of Care.</p>
<p><b>Each Medi-Cal Managed Care Plan contracted with the State Department of Health Care Services in the region</b></p>	<p>The County of San Luis Obispo's Homeless Services Division solicited participation in one of the three stakeholder meetings with email blasts to the Homeless Services Oversight Council listserv which includes a representative from CenCal Health, the county's Medi-Cal Managed Care Program. Targeted outreach was sent to the county's CenCal Health representative who encouraged participation from other CenCal Health staff.</p>
<p><b>Street medicine providers and other providers directly serving people experiencing homelessness or at risk of homelessness</b></p>	<p>The County of San Luis Obispo's Public Health Department solicited participation in one of the three stakeholder meetings with email blasts to the Street Medicine Convening listserv and also members of the SLO County Care Coordination Coalition.</p>

3. Certify under penalty of perjury that all participating eligible applicants met the statutory public meeting process requirements in developing the Regionally Coordinated Homelessness Action Plan.

## **Part III: Funding Plan**

Each **Administrative Entity** is required to submit a funding plan as part of the HHAP-5 Application. The funding plan must account for 100 percent of the HHAP-5 Base allocation(s), 100 percent of the HHAP-5 Planning allocation(s), and 100 percent of the Initial Supplemental Funding allocation(s) which the Administrative Entity will be responsible for administering.

For both the HHAP-5 base allocation and the initial \$100 million supplemental funding, individual allocations for each eligible applicant will be based on their proportionate share of the state's homeless population as reported by HUD in the 2023 PIT count. Allocation amounts will be calculated and released to all applicants once HUD publishes their 2023 Annual Homeless Assessment Report (AHAR).

Cal ICH currently anticipates providing eligible applicants with their calculated allocations by the end of January 2024. This will give applicants at least two months to finalize their HHAP-5 budgets before applications are due at the end of March. Until HHAP-5 final allocations are released, applicants should use their HHAP-4 base allocation as an approximation of their HHAP-5 allocation amount, for planning purposes.

1. Complete a Funding Plan for each Administrative Entity participating in this application.
  - a. Identify all Eligible Use Categories the Administrative Entity anticipates using.
  - b. Provide the **dollar amount** budgeted per eligible use category. Again, this must account for 100 percent of the HHAP-5 Allocation(s) the Administrative Entity will be responsible for administering.
  - c. Where applicable, provide the **dollar amount** that will be designated under the Youth Set-Aside from the selected eligible use categories. **Reminder: the youth set-aside must total at least 10% of all monies received.**
  - d. Provide a brief description of activities HHAP-5 funds will support in each selected eligible use category.
  - e. Provide an explanation of how the activities therein align with the state's HHAP-5 priorities to prioritize permanent housing solutions and sustain existing investments towards long-term sustainability of housing and supportive services.
2. Complete the New Interim Housing Certification
  - a. Indicate whether the budget proposes to support **ANY** new interim housing solutions outside of the youth set-aside.
  - b. Indicate whether the budget proposes to support new interim housing solutions for youth in excess of 10% of the total HHAP-5 Dollars budgeted.
  - c. If the Administrative Entity answers "yes" to either of the above, they will be asked to demonstrate dedicated, sufficient resources from other funding sources for long-term permanent housing solutions. This entails summarizing total available dollars for preventing and ending homelessness in the region, including the percentage of these resources dedicated to permanent and interim housing solutions, providing the status of five policy actions for each eligible applicant in the region, and demonstrating the need for additional shelter.

## Guidance

Each Administrative Entity must submit a **single** Funding Plan that accounts for the entire HHAP-5 Allocation(s) which the Administrative Entity will be responsible for administering. This includes:

- 100 percent of the HHAP-5 Base allocation(s);
- 100 percent of the HHAP-5 Planning allocation(s); and
- 100 percent of the Initial Supplemental Funding allocation(s).

**The youth set-aside must total at least 10% of all monies received.**

Administrative costs **may not exceed 7%** of all monies received.

Up to 1% of all monies received may be budgeted for costs related to the Homeless Management Information System (HMIS). Related costs include HMIS licenses, training, system operating costs, and costs associated with carrying out related activities. Upon agreement between Cal ICH, the grantee, and the Homeless Management Information System lead entity, the grantee shall transfer the authorized amount of funds directly to the HMIS lead entity.

Each funding plan must include:

- Identification of all Eligible Use Categories the Administrative Entity anticipates using
- **Dollar amount** budgeted per eligible use category. Again, this must account for 100 percent of the HHAP-5 Base allocation(s) and 100 percent of the Initial Supplemental Funding allocation(s) which the Administrative Entity will be responsible for administering.
  - If applicable, **dollar amount** from the selected eligible use category that will be designated under the Youth Set-Aside. **Reminder: the youth set-aside must total at least 10% of all monies received.**
  - Administrative costs **may not exceed 7%** of all monies received.
  - Applicants may budget **up to 1%** for costs related to the Homeless Management Information System (HMIS). Related costs include HMIS licenses, training, system operating costs, and costs associated with carrying out related activities. Upon agreement between Cal ICH, the grantee, and the Homeless Management Information System lead entity, the grantee shall transfer the authorized amount of funds directly to the HMIS lead entity.
- A brief description of activities HHAP-5 funds will support in each selected eligible use category.
- An explanation of how the activities therein align with the state's HHAP-5 priority to sustain existing investments towards long-term sustainability of housing and supportive services and prioritize permanent housing solutions.
- Certification that the Administrative Entity does not intend to support new interim housing solutions using HHAP-5 funds.
  - If an Administrative Entity proposes to use HHAP-5 funds to support any new interim housing solutions outside of the youth set-aside and/or interim housing for youth in excess of 10% of the total HHAP-5 allocation, **the region** will be asked to demonstrate how it has dedicated sufficient resources from other funding sources to long-term permanent housing solutions and the need for new interim housing.
  - Reminder: per HSC section 50230(v) "region" means the geographic area served by a county, including all cities and CoCs within it. For the LA region, this means all eligible applicants within the County of LA.

**To add another funding plan for an additional Administrative Entity, copy the entire funding plan section (including the "New Interim Housing Certification" and "Demonstrated Need" Subsections) and paste at the bottom of the template.**

**Funding Plan – [Administrative Entity Name: County of San Luis Obispo]**

Eligible Use Category	Dollars Budgeted	If applicable, Dollars Budgeted for the Youth Set-Aside	Activities these funds will support	How are these activities aligned with the State's priorities?
<b>Rapid Rehousing</b>	\$400,000.00	\$150,000.00	Rental assistance, security deposits, landlord incentives, case management	Rapid Rehousing will support persons experiencing homelessness move into and retain permanent housing
<b>Prevention and Shelter Diversion</b>				
<b>Delivery of Permanent Housing and Innovative Housing Solutions</b>	\$1,814,425.50	\$181,658.55	Development of new affordable permanent housing	Support the provision of new permanent housing
<b>Operating Subsidies - Permanent Housing</b>	\$900,000.00	\$100,000.00	Operating costs for sustaining new and existing permanent housing projects	Sustain existing investments towards long-term sustainability of housing and supportive services
<b>Operating Subsidies - Interim Housing</b>	\$900,000.00		Operating costs for sustaining existing interim housing projects	Sustain existing investments towards long-term sustainability of housing and supportive services
<b>Improvements to Existing Interim Housing</b>				
<b>Interim Housing</b>				
<b>Street Outreach</b>				
<b>Services Coordination</b>				
<b>Systems Support</b>				
<b>Administrative Costs</b>	\$302,160.04		Administration and compliance of the HHAP-5 program	
<b>Additional 1% for HMIS</b>				

## New Interim Housing Certification

Does this budget propose to support any new interim housing solutions outside of the youth set-aside?

No

Does this budget propose to support new interim housing solutions for youth in excess of 10% of the total HHAP-5 Dollars budgeted?

No

If yes to **either** of the above questions, identify **the region and Eligible Applicants in the region**. Then, respond to all of the below prompts under Demonstration of Dedicated, Sufficient Resources for Permanent Housing. In reviewing whether a region has dedicated sufficient resources from other sources to long term permanent housing solutions, Cal ICH will evaluate financial resources and policy actions related to reducing and ending homelessness, as well as demonstrated need for additional interim housing.

### Demonstration of Dedicated, Sufficient Resources for Permanent Housing

Applicants must respond to this section **when** they have responded "Yes" to either of the questions under "New interim Housing Certification". At a minimum, this section must reflect all eligible applicants in the region where the eligible applicant is proposing to fund new interim housing.

1. Identify Region and all eligible applicants in the Region.
2. Provide required metrics and narrative under "Status of Financial Resources"
3. Complete the 5 tables under "Status of Policy Actions"
4. Provide required metrics and narrative under "Demonstrated Need"

#### Guidance

*Per HSC section 50230(v) "region" means the geographic area served by a county, including all Cities and Continuums of Care within it. For the LA region this means all eligible applicants (Large Cities, CoCs, and the County) within the County of LA.*

#### Region

San Luis Obispo County

#### Eligible Applicants in the Region

County of San Luis Obispo

San Luis Obispo County Continuum of Care

## Status of Financial Resources

Provide the following financial resource metrics for the region.

### Guidance

Per HSC section 50230(v) “region” means the geographic area served by a county, including all Cities and Continuums of Care within it. For the LA region this means all eligible applicants (Large Cities, CoCs, and the County) within the County of LA.

- For Single County CoCs and the LA region: the application is already aligned with the “region” definition. Therefore, the first two metrics must exactly reflect the information in “[Plan to Utilize Local, State, and Federal Funds to End Homelessness](#)” above. In the Cognito Form, the first two metrics will automatically populate from the information provided. The applicant will need to provide the “Percent dedicated to interim housing solutions”.
- For multi-county CoCs: because the participating eligible applicants may or may not exclusively align with the “region” definition, the applicant will need to assess and summarize the relevant information from the in “[Plan to Utilize Local, State, and Federal Funds to End Homelessness](#)” above. Here relevant information refers to the aggregate dollars available to the [Eligible Applicants](#) listed the tables directly above, in alignment with the “region” definition.

**Total amount of funds the region is using from its available federal, state, and local dollars to prevent and end homelessness as described in the Action Plan Section: Utilization of Local, State and Federal Funds to End Homelessness**

**\$197,562,088**

**Percent of the above that is dedicated to permanent housing solutions**

**73%**

**Percent of the above that is dedicated to interim housing solutions**

10%

Describe the impact your proposed use(s) of HHAP-5 dollars would have on the above percentages.

Approximately 72% of the HHAP-5 funding will prioritize development of new permanent housing, sustain operational support in existing permanent housing projects and provide move-in assistance to households experiencing homelessness. 21% of HHAP-5 funding will provide operational support to existing interim sheltering projects. The increase in interim sheltering support is due to the increase of 50 new interim shelter beds in 2023 and projected increase of an additional 64 interim beds in 2024. 7% of HHAP-5 funding will be utilized for administration of the program.

## Status of Policy Actions

Provide a status update for each Eligible Applicant in the region on the following policy actions related to reducing and ending homelessness.

**Guidance**

Per HSC section 50230(v) "region" means the geographic area served by a county, including all Cities and Continuums of Care within it. For the LA region this means all eligible applicants (large cities, CoCs, and the county) within the County of LA.

Each of the following tables must be fully filled out for **every** Eligible Applicant in the Region

- The Italicized text in the table provides selections available

**Housing Element**

Eligible Applicant	Is this Eligible Applicant's Housing Element Compliant?	If no, provide a timeline of plans to submit revisions to HCD and request technical assistance to address remaining issues
County of San Luis Obispo	Yes	

**Prohousing Designation**

Eligible Applicant	Current Prohousing Designation Status	If the Eligible Applicant has not been designated Prohousing, identify Prohousing policies that this Eligible Applicant has adopted or plans to adopt in the future.
County of San Luis Obispo	<i>Plans to apply for Prohousing Designation</i>	The County has developed free-to-use pre-reviewed accessory dwelling unit plans, adopted accessory dwelling unit standards that are more lenient than State ADU Law regulations, conducted an accessory dwelling unit and manufactured home affordability study to support the County's affordable housing strategy, identified vacant sites for housing development above and beyond the unincorporated county's share of RHNA, continued funding the local Housing Trust Fund, and protected housing stock by limiting short-term vacation rentals.

**USICH Seven Principles for Addressing Encampments**

Eligible Applicant	Does the Eligible Applicant have a current practice or commitment to follow the Seven Principles?
County of San Luis Obispo	<i>Has a current practice of following the Seven Principles</i>
San Luis Obispo County Continuum of Care	<i>Neither of the above</i>

**Housing Law Violations**

Eligible Applicant	Does this Eligible Applicant have any outstanding housing law violations with HCD's housing accountability unit or the Attorney General's Office?	<u>If the Eligible Applicant has an outstanding housing law violation, provide a plan to resolve issues or plans to request technical assistance to address remaining issues.</u>
County of San Luis Obispo	No	

**Surplus Land**

Eligible Applicant	Does this Eligible Applicant have a current practice or commitment to identify local surplus land that could be encouraged for use as housing?
County of San Luis Obispo	<i>Has a current commitment to identifying local surplus land for housing.</i>

***Demonstrated Need***

Additionally, consistent with previous rounds of HHAP, interim housing is limited to clinically enhanced congregate shelters, new or existing non-congregate shelters, and operation costs of existing navigation centers and interim housing based on demonstrated need. Demonstrated need for purposes of this paragraph shall be based on the following for the region:

<b>Number of shelter beds in the region</b>	282
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<b>Number of people experiencing unsheltered homelessness (PIT)</b>	1156
<b>Percentage of exits from emergency shelters to permanent housing solutions</b>	2%

A plan to connect residents to permanent housing.

Residents will be connected to permanent housing using the Coordinated Entry System. The CES is designed to ensure that the resources of SLO County CoC's homeless services system are utilized equitably in the pursuit of stable, permanent housing solutions. To be able to achieve that goal, there is a commitment to deliver homeless services via a low-barrier approach that includes individualized support, honors participant choice, and does not have preconditions. Additionally, to ensure all subpopulations have access to services, residents will be connected to housing in a way that prevents discrimination based on race, color, religion, sex (including gender, gender identity, sexual orientation, and sexual harassment), national origin, familial status, and disability (either visible or not visible). There will also be a standardized process to ensure the system's triage tools are effective in content, consistent in administration, and equitable in application.

**NOTE: If there are multiple Administrative Entities applying as part of this regional application, copy and paste the above Funding Plan template here, one for each additional Administrative Entity.**

**MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF SAN LUIS OBISPO  
DEPARTMENT OF SOCIAL SERVICES AND THE SAN LUIS OBISPO COUNTY  
CONTINUUM OF CARE TO PARTICIPATE AND COMPLY WITH THE HOMELESS  
HOUSING, ASSISTANCE AND PREVENTION PROGRAM ROUND 5 GRANT REGIONALLY  
COORDINATED HOMELESSNESS ACTION PLAN**

Whereas the California Interagency Council on Homelessness (hereinafter "Cal ICH") has released a Notice of Funding Availability for Homeless Housing, Assistance and Prevention Round 5 (hereinafter "HHAP-5") grants; and

Whereas the County of San Luis Obispo Department of Social Services (hereinafter "DSS") has been approved by the County Board of Supervisors to apply for and administer \$2,113,584.42 in HHAP-5 funding available to the County; and

Whereas the San Luis Obispo County Continuum of Care (hereinafter "CoC"), as recognized by the U.S. Department of Housing and Urban Development in accordance with 24 CFR Part 578, is eligible to apply for and receive \$2,203,001.12 in funding under HHAP-5; and

Whereas the County of San Luis Obispo Department of Social Services serves as the Administrative Entity for the Homeless Housing, Assistance and Prevention Program funding awarded to the San Luis Obispo County Continuum of Care (hereinafter "the CoC"),

Whereas the San Luis Obispo County Homeless Services Oversight Council (hereinafter "the HSOC") serves as the Planning body for the CoC; and

Whereas the County of San Luis Obispo Department of Social Services serves as the Collaborative Applicant, as defined under 24 CFR § 578.3 for the San Luis Obispo County Continuum of Care; and

Whereas the County and the CoC desire to coordinate use of HHAP-5 grants received by the County and CoC, respectively, and

Whereas, Cal ICH requires recipients in overlapping geographic regions to commit to and participate in a Regionally Coordinated Homeless Action Plan (hereinafter "RCHAP"), as defined in the HHAP-5 Notice of Funding Availability; and

Whereas the geographic boundaries of the CoC are the geographic boundaries of the County.

Now therefore the County and CoC agree to the following:

1. Roles and responsibilities

The County and CoC commit to the roles and responsibilities set forth in Section 2.1 in the RCHAP (Attachment 1).

2. Improvement of System Performance Measures

The County and CoC commit to the Key Actions set forth in Section 2.2 in the RCHAP (Attachment 1).

3. Ensuring equity

The County and CoC commit to the Key Actions set forth in Section 2.3 of the RCHAP (Attachment 1).

4. Reducing homelessness

The County and CoC commit to the Key Actions set forth in Section 2.4 of the RCHAP (Attachment 1).

5. Utilization of funding programs

The County and CoC commit to the roles set forth in Section 2.5 of the RCHAP (Attachment 1).

6. Connecting individuals to services from benefit programs

The County and CoC commit to the roles and responsibilities set forth in Section 2.6 of the RCHAP Attachment 1).

7. The provisions of this agreement may be modified at any time with the written approval of authorized representatives from the County and CoC.

8. Effective Date. This MOU shall be effective as of the date this MOU is signed by all of the Partners listed in the MOU.

9. Duration Date. This MOU shall remain in effect from the effective date stated above until June 30, 2028 unless terminated sooner.

10. Evaluation Period. The MOU will be evaluated at least bi-annually for the duration of the agreement.

11. Entire Agreement and Modifications. This MOU supersedes all previous MOUs between the Partners hereto on the same subject matter and constitutes the entire understanding of the

Partners hereto on the subject matter of this MOU. Partners shall be entitled to no other benefits than those specified herein. No changes, amendments or alterations shall be effective unless in writing and signed by all Partners. Partners specifically acknowledge that in entering into and executing this MOU, Partners rely solely upon the provisions contained in this MOU and no others.

County of San Luis Obispo

\_\_\_\_\_  
Devin Drake  
Director, County of San Luis Obispo  
Department of Social Services

\_\_\_\_\_  
Date

San Luis Obispo County Continuum of Care (CA-614)

\_\_\_\_\_  
Devin Drake  
Director, County of San Luis Obispo  
Department of Social Services

\_\_\_\_\_  
Date

APPROVED AS TO LEGAL FORM AND EFFECT:  
RITA L. NEAL  
County Counsel

By:  \_\_\_\_\_  
Deputy County Counsel

Dated: March 13, 2024

**HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)**

**ACTION ITEM**

**March 20, 2024**

**AGENDA ITEM NUMBER: 4.4.1**

**ACTION ITEM:** Recommend funding allocations of State Emergency Solutions Grant Program (\$105,059), Permanent Local Housing Allocation – City of Pismo Beach (\$414,208.60), Homeless Housing, Assistance and Prevention Program – Round 3 (\$2,918,025.63), Homeless Housing, Assistance and Prevention Program – Round 4 (\$1,734,767.51), and HOME Investment Partnerships Program – American Rescue Plan (\$328,924).

**ACTION REQUIRED:** Vote to recommend funding allocations of State Emergency Solutions Grant Program (\$105,059), Permanent Local Housing Allocation – City of Pismo Beach (\$414,208.60), Homeless Housing, Assistance and Prevention – Program Round 3 (\$2,918,025.63), Homeless Housing, Assistance and Prevention Program – Round 4 (\$1,734,767.51), and HOME Investment Partnerships Program – American Rescue Plan (\$328,924), to be presented at the Board of Supervisors in April 2024.

**SUMMARY NARRATIVE:**

Background

Applications Received

The February 2024 Request for Proposals (RFP) was released to potential applicants on February 2, 2024. A total of 19 project applications were received totaling \$20.8 million in requests. Per the funding estimates in the RFP, \$5.5 million was available for project applications.

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Applicant	Project Name	# of persons to be served	Funding Request
<b>5Cities Homeless Coalition</b>	<b>5CHC Emergency Shelter Program</b>	<b>445/ pp</b>	<b>\$ 3,128,500.00</b>
<p>Those who experience homelessness face multiple barriers to securing permanent housing, including limited or no income. Working with 5Cities Homeless Coalition guests receive a clean safe place and support, enabling them to change their focus from crisis survival to address their barriers to permanent housing and identify opportunities. Guests will have the opportunity to meet regularly with their case manager and attend educational sessions to develop life-skills, money management, job training, improve their health as well as qualifying for disability (if appropriate) and any appropriate entitlements.</p>			
<b>5Cities Homeless Coalition</b>	<b>5CHC Rapid Re-Housing and Homeless Prevention Program</b>	<b>562/pp</b>	<b>\$ 100,439.00</b>
<p>Rapid re-housing connects families and individuals experiencing homelessness to permanent housing through a tailored package of time limited financial assistance and targeted supportive services to identify and address the displaced clients' most pertinent barriers to stable housing. Homeless Prevention Services are provided to those at imminent risk of homelessness. Clients receive targeted case management services per their individual circumstance, in addition to direct financial assistance to enable them to remain in their housing, or deposit assistance needed to re-house them to prevent homelessness. Services may include legal services, financial literacy, job and income counseling, as examples. Research demonstrates that both efforts are effective tools for housing stabilization, limiting trauma, and reducing the added costs that come with chronic long-term homelessness.</p>			
<b>5Cities Homeless Coalition</b>	<b>5CHC Countywide Transitional-Age Youth Program</b>	<b>95/ pp</b>	<b>\$ 399,661.00</b>
<p>5CHC seeks funding to serve at least 40 TAY youth annually, including full-time case management of 30 TAY at the Calle Joaquin Homekey Project in partnership with People's Self-Help Housing. This request includes housing support expenses for non-Homekey participants and three case managers to allow for expanded services.</p>			

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<p><b>Community Action Partnership of San Luis Obispo County, Inc. (CAPSLO)</b></p>	<p><b>Prado Homeless Services Center (Prado HSC)</b></p>	<p><b>1,200/ pp</b></p>	<p><b>\$ 5,458,959.00</b></p>
<p>The Prado Homeless Services Center (Prado HSC) in San Luis Obispo offers an Access Center and emergency shelter services, meals, showers, health screenings at the CHC on-site clinic, services to dual-diagnosed individuals, recuperative care for those recently released from the hospital, animal kennels, a community garden, laundry, internet access, and a mail and message center to facilitate job and housing searches. Case managers and staff assist clients in creating individualized plans with set goals and objectives to obtain housing and self-sufficiency. In September 2023, CAPSLO launched its new Housing-Focused Shelter Program, enrolled 132 participants, and by 2/29/2024 has housed 31 participants, plus another 14 who were not formally enrolled in the program, totaling 45 housed individuals in six months.</p>			
<p><b>California Rural Legal Assistance</b></p>	<p><b>Legal Services for San Luis Obispo County Residents Experiencing and at Risk of Homelessness</b></p>	<p><b>60/ HH</b></p>	<p><b>\$ 149,700.00</b></p>
<p>The proposed project will provide civil legal services to San Luis Obispo County residents experiencing and at risk of homelessness. The requested funding will be used to support 1 FTE staff attorney, who will close an estimated 60 cases per year for SLO County residents and their household members. On average CRLA's housing cases for SLO County residents impact about two household members, including the client. At least 50% of cases closed will be resolved to the benefit of the client. Positive outcomes may include prevention of housing loss, facilitation of a move-out to provide the client with a "soft landing" (such as additional time to relocate or waived costs), and enforcement of housing rights. Other income maintenance outcomes may result in the client obtaining, preserving, or increasing public benefits and/or recovering wages owed in employment matters to help clients maintain housing and self-sufficiency.</p>			
<p><b>El Camino Homeless Organization (ECHO)</b></p>	<p><b>ECHO Shelter Services</b></p>	<p><b>1,890/ pp</b></p>	<p><b>\$ 142,500.00</b></p>

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<p>ECHO operates two Navigation Centers with overnight shelters, ECHO Atascadero and ECHO Paso Robles, housing residents from throughout San Luis Obispo County. Requested funds will support shelter operations at both sites, including the meal program, utilities, and cleaning supplies. In addition to providing shelter, ECHO's Navigation Centers operate 90-day programs that support people experiencing homelessness to secure permanent housing and stabilize income. Over 200 people were re-housed in 2023, a 50% success rate in finding housing for people who participated in the 90-day program for at least one month.</p>			
<p><b>Ecologistics - Economics of Being a Woman Program</b></p>	<p><b>Financial Education and Disaster Preparedness eLearning Program</b></p>	<p><b>1,000/ pp</b></p>	<p><b>\$ 328,924.00</b></p>
<p>Our goal is to provide financial education and disaster preparedness to 1000 people in our most vulnerable populations. Many people and their families in SLO County live paycheck to paycheck. One unfortunate life event can be detrimental to their ability to meet their financial needs. The frequency and intensity of disasters across the US is increasing. We have seen natural disasters completely wipe out communities. On our streets locally, we see an increasing number of people who have been unable to recover from financial and physical disasters as exemplified by the soaring number of homeless people. An escalating number of people are financially supporting aging parents and/or boomerang kids who are returning home. All of these events impact a person's financial path. We want to educate people about the life events that can impact their lives so that they can prepare for them. We are asking for your support in educating people about financial and disaster preparedness.</p>			
<p><b>Housing Authority of the City of San Luis Obispo</b></p>	<p><b>Anderson Hotel Renovation</b></p>	<p><b>66/ pp</b></p>	<p><b>\$ 414,207.00</b></p>
<p>The original scope was to only replace the existing windows in kind, but after closer inspection, there were too many issues with the existing window openings from years of use and weather damage. Since the tenants are currently relocated out of the units, the best time to reconstruct the window openings would be now. However, this cost of \$900k to reconstruct each window opening and address damage will use up nearly all remaining contingency funding. If no additional funding is secured for the project, items that are</p>			

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<p>considered more aesthetic, like flooring, painting, etc. will need to be removed from our scope or deferred to a later date.</p>			
<p><b>Housing Authority of the City of San Luis Obispo</b></p>	<p><b>North County Permanent Supportive Housing and Shelter Services</b></p>	<p><b>2,014/ pp</b></p>	<p><b>\$ 1,577,078.00</b></p>
<p>This project supports the continuum of housing from shelter to permanent supportive housing in the North County. The Paso Homekey site is permanent housing for the homeless in North County. The programs at this location are in need of ongoing funding support for professional services and case management supplied by HASLO's LCSW/Supportive Housing Program staff. These positions will work with homeless and at-risk (100% of the units) on addiction, mental health, and other issues in order to be successful in the housing. They will participate in our homeless outreach, intake, assessment, and establishment of case management plans for each resident. This will be critical in ensuring housing retention and self-sufficiency for the clients. ECHO operates two Navigation Centers with overnight shelters, ECHO Atascadero and ECHO Paso Robles, housing residents from throughout San Luis Obispo County. Requested funds will support shelter services at both sites, including shelter management, overnight shelter coordination, case management, staff and program supervision, community outreach, and utilities and shelter meal and supply costs. In addition to providing shelter, ECHO's Navigation Centers operate 90-day programs that help people experiencing homelessness to secure permanent housing and stabilize income. Over 200 people were rehoused in 2023, a 50% success rate in finding housing for people who participated in the 90-day program for at least one month.</p>			
<p><b>Lumina Alliance</b></p>	<p><b>Grover Beach Transitional Housing Repairs (HHAP-4) and Emergency Shelter and Supportive Services for Sexual Assault (SA) and Intimate Partner Violence (IPV) Survivors (ESG)</b></p>	<p><b>100/ pp</b></p>	<p><b>\$ 150,000.00</b></p>

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<p>The County of San Luis Obispo ESG funding will allow our organization to bridge the growing gap between the countywide need for emergency support for SA/IPV survivors and our capacity to provide the necessary shelter and services. As well, the County's HHAP-4 funding will allow our organization to complete necessary repairs on our Grover Beach Transitional Housing units to improve the building's safety and functionality for our tenants. Our agency operates three emergency shelters in safe, confidential locations in Paso Robles, Atascadero, and SLO for survivors escaping SA or IPV. LA's Transitional Housing Program (THP) has been in operation for over 10 years, is the only one of its kind in the county, and includes 6 transitional housing units in the City of SLO and 4 in Grover Beach. We project to serve an additional 76 survivors in our emergency shelter and 24 survivors in transitional housing.</p>			
<p><b>Mixteco Indigena Community Organizing Project</b></p>	<p><b>Migrant Accommodation and Indigenous Rental Aid (MAIZ)</b></p>	<p><b>170/ pp</b></p>	<p><b>\$ 342,640.00</b></p>
<p>MICOP's Migrant Accommodation and Indigenous Rental Aid (MAIZ) program will provide rent relief and case management to the indigenous migrant community in San Luis Obispo, approximately 95% of which are employed as farm workers according to the recently published San Luis Obispo Latinx Indigenous community Demographic Study. Staff for the program will be trilingual, speaking English, Spanish, and at least one indigenous language including Mixteco, Zapoteco, or Purepecha. MAIZ will provide critical relief to farmworker families that experience exponential salary losses during winter storms. MICOP's case managers will ensure that client's receive wrap-around services if needed, connecting them to MICOP's 30+ programs which provide support in navigating numerous public assistance and administrative programs like unemployment, child welfare services, court systems, medi-cal, and more.</p>			
<p><b>People's Self-Help Housing Corporation</b></p>	<p><b>Calle Joaquin</b></p>	<p><b>90/ pp</b></p>	<p><b>\$ 1,850,000.00</b></p>
<p>A Purchase and Sale Agreement was entered into with the property owner on July 18, 2023 for the Motel 6 at 4133 Calle Joaquin. The project has been awarded Homekey funding for the motel conversion project of 87-room motel to be used for permanent supportive housing for 20 chronically homeless households, 30 youth who are homeless or at risk of homelessness, 25 other homeless households. The unit mix currently</p>			

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consists of 75 units. At occupancy, the project would include 70 studios, 5 2bd Family units, and 1 onsite manager unit with 2-community kitchens. Residents will have access to free on-site supportive services to assist them in stabilizing and maintaining housing. Property management is applying housing first approach for special needs units. PSHH is requesting gap funding from the County of San Luis Obispo HHAP-3 funds for a total amount of \$1,850,000. The HHAP-3 funds would fund eligible uses under hard costs and architectural costs to complete the project.

<b>People's Self-Help Housing Corporation</b>	<b>Paseo Paloma</b>	<b>15/ pp</b>	<b>\$ 1,500,000.00</b>
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Paseo Paloma will increase affordable housing stock for low-income individuals and families and decrease homelessness through the development of a 72-unit, new construction affordable housing project in Atascadero, California. The project will dedicate 15 units for individuals at risk of homelessness with incomes at or below 30 percent AMI; and family household incomes ranging from 30 to 60 percent AMI. On-site amenities will include a learning and resource center, ball court, tot lot, community gardens, barbecue and picnic areas, and bike parking. All residents will have access to on-site supportive services to assist them in stabilizing and maintaining housing. Property management will apply a housing first approach for special needs units.

<b>People's Self-Help Housing Corporation</b>	<b>Rolling Hills III</b>	<b>10/ pp</b>	<b>\$ 1,500,000.00</b>
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RH III will increase affordable housing for low-income individuals and families, and decrease homelessness through the development of a 28-unit new construction affordable housing project in Templeton. RH III will dedicate 7 units for individuals at risk of, or experiencing homelessness with incomes at or below 30 percent AMI. The remaining 21 units will be for individuals and family households with incomes at 30, 50 and 55 percent AMI. On site amenities will include a learning and resource center, basketball court, tot lot, community garden, barbecue and picnic areas, bike parking, and a pedestrian path to provide residents pedestrian access to the park and ride station across the street. Residents will have access to free on-site supportive services to assist them in stabilizing and maintaining housing. Property management will apply a housing first approach for special needs units.

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<b>Restorative Partners, Inc</b>	<b>The Path Forward Project [PFP]</b>	<b>54/ pp</b>	<b>\$1,956,502</b>
<p>Restorative Partners urgently seeks funding for The Path Forward Project, a critical 12 to 18-month initiative offering essential housing and support services for 40 residents facing imminent displacement at the Devaul Ranch property, located on Los Osos Valley Road, San Luis Obispo, due to a court-ordered receivership. With demolition and repairs set to displace 50% of residents, there's also a looming risk of permanent displacement upon property sale. Historically serving vulnerable individuals, including those with sex offender and arson convictions (PC 290), these residents form a tight-knit community with scant alternative housing options; only 3 have identified potential alternatives. The prospect of relocating within the confines of legal and societal stigma has plunged them into severe stress and uncertainty, with many at risk of homelessness or posing a danger to themselves and others.</p>			
<b>Transitions-Mental Health Association</b>	<b>Bridge Housing for HOME-ARP</b>	<b>60/ pp</b>	<b>\$ 162,247.00</b>
<p>TMHA recently received funding from the County of San Luis Obispo to launch Bridge Housing. One component of the project is a licensed facility, and the other will be 8 beds of transitional housing for clients coming out of the Care Court program. We anticipate all of these individuals will be at-risk of homelessness, and will ultimately require assistance in procuring permanent housing. The Case Manager for the Bridge Housing is a .75 position, and we are requesting funds to make this a 1.0 Full Time position.</p>			
<b>Transitions-Mental Health Association</b>	<b>Housing Now - Economy Motel Renovation</b>	<b>8/ pp</b>	<b>\$ 450,000.00</b>
<p>TMHA's Housing Now program is a strategic attempt to address chronic homelessness head on, by identifying the most vulnerable homeless individuals in the County, placing them in permanent housing, and providing behavioral health treatment, case management, and other services that will help them stabilize and maintain their housing. Outcomes have been overwhelmingly positive, with significant reductions in ER visits, jail days and psychiatric hospitalizations. This past year, the Board of Supervisors expanded the program to serve 80 clients. TMHA has two housing projects that will provide housing for this expanded program. One is the Economy Motel, 652 Morro Street, where 6 of the 13 units will be renovated with HHAP funds to provide additional units for Housing Now.</p>			

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<b>Transitions-Mental Health Association</b>	<b>Housing Now - Palm Street Studios</b>	<b>12/ pp</b>	<b>\$ 1,000,000.00</b>
<p>TMHA's Housing Now program is a strategic attempt to address chronic homelessness head on, by identifying the most vulnerable homeless individuals in the County, placing them in permanent housing, and providing behavioral health treatment, case management, and other services that will help them stabilize and maintain their housing. Outcomes have been overwhelmingly positive, with significant reductions in ER visits, jail days and psychiatric hospitalizations. This past year, the Board of Supervisors expanded the program to serve 80 clients. TMHA has two housing projects that will provide housing for this expanded program. This first is Palm Street Studios, a property located at 1118 Palm Street that will provide 8 units of housing.</p>			

Selection Procedure:

Applications were considered and scored by a grant review committee (GRC) in March 2024. The GRC considered the completeness of an application and how well the application aligned with the goals of the San Luis Obispo Countywide Plan to Address Homelessness (2022-2027). Evaluations were based on the following criteria:

<b>Selection Criteria – RFP</b>	<b>Points Available</b>
<b>Performance Outcomes and Improved Capacity</b>	<b>25</b>
<b>Applicant's Demonstrated Expertise and Understanding</b>	<b>25</b>
<b>Understanding of scope of work</b>	<b>15</b>
<b>Cost Effectiveness</b>	<b>10</b>
<b>Project Feasibility</b>	<b>10</b>
<b>Financial Feasibility and Long-Term Sustainability</b>	<b>10</b>
<b>Alignment with the San Luis Obispo Countywide Plan to Address Homelessness</b>	<b>5</b>
<b>Total Points Available Per Application</b>	<b>100</b>

**HCD 2023 Emergency Solutions Grant (ESG)**

The California Department of Housing and Community Development (HCD) receives funding from the United States Department of Housing and Urban Development (HUD) for the ESG program and allocates funds to eligible Continuum of Care (CoC) service areas.

For the FY23 HCD ESG Program, all activities permitted under the federal ESG regulations shall be eligible except for renovation, conversion, or major rehabilitation activities under 24 CFR Part 576.102. Minor repairs to an ESG-funded Emergency Shelter that do not qualify as renovation, conversion, or major rehabilitation are an eligible use of state ESG funds. ESG funds may be used for five program components:

1. Street Outreach
2. Emergency Shelter
3. Homelessness Prevention
4. Rapid Re-Housing Assistance
5. HMIS

**FY 23 HCD ESG funding availability**

CoC #	CoC Name	FY23 CA CoC ESG Allocation	40% Minimum for Rapid Rehousing	Balance for other activities (Rapid Re-Housing Assistance, Emergency Shelter, Homeless Prevention and Street Outreach)
614	San Luis Obispo County CoC	\$ 105,059.00	\$ 42,024.00	\$ 63,035.00

There were four applications for the HCD ESG funding, totaling \$160,535 in requests. \$105,059 was available for application. A minimum of 40% of the total ESG award must be prioritized for Rapid Rehousing. Of the requests received, 5CHC is

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recommended for Rapid Rehousing, CAPSLO, ECHO and Lumina are recommended for funding for emergency shelter operations.

**FY 23 HCD ESG Recommended Projects**

<b>Applicant</b>	<b>Project Name</b>	<b>Request Amount</b>	<b>Recommendation</b>
5CHC	5CHC Rapid Re-Housing and Homeless Prevention Program	\$ 50,000.00	\$ 43,179.60
CAPSLO	Prado Homeless Services Center	\$ 63,035.00	\$ 20,626.46
ECHO	ECHO Shelter Services	\$ 22,500.00	\$ 20,626.50
Lumina Alliance	Emergency Shelter and Supportive Services for SA and IPV	\$ 25,000.00	\$ 20,626.44
<b>TOTAL</b>			<b>\$ 105,059.00</b>

**Permanent Local Housing Allocation (PLHA) – Pismo Beach Allocation**

Permanent Local Housing Allocation (PLHA) provides funding to local governments in California for housing-related projects and programs that assist in addressing the unmet housing needs of their local communities.

The County of San Luis Obispo is the lead agency in the development of the PLHA Plan, which includes the San Luis Obispo Urban County Entitlement Area (comprised of the unincorporated areas and the cities of Arroyo Grande, Atascadero, Morro

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Bay, Paso Robles and San Luis Obispo). The cities of Pismo Beach and Grover Beach received separate 2019, 2020, and 2021 PLHA allocations. According to HCD, the City of Pismo Beach’s estimated 5-year (2019 – 2023), administered Fiscal Year 2021-2026, allocation is \$597,497. On 11/4/22, the City of Pismo Beach and the County entered into an agreement to delegate the County to administer the City’s PLHA allocation. Per agreement between the County and the City of Pismo Beach, funding will be prioritized for South County projects.

Eligible activities include assisting persons who are experiencing or at risk of homelessness, including, but not limited to, providing rapid rehousing, rental assistance, supportive/case management services that allow people to obtain and retain housing, operating and capital costs for navigation centers and emergency shelters, and the new construction, rehabilitation, and preservation of permanent and transitional housing.

**PLHA-PB (Year 2) funding availability**

Funding Source	Eligible Activity	Total Funds Available
PLHA-PB – Year 2	Assisting person who are experiencing or at risk of homelessness	\$149,723.80

**PLHA-PB (Year 3) funding availability**

Funding Source	Eligible Activity	Total Funds Available
PLHA-PB – Year 3	Assisting person who are experiencing or at risk of homelessness	\$175,715.80

**PLHA-PB (Year 4) funding availability**

Funding Source	Eligible Activity	Total Funds Available
PLHA-PB – Year 4	Assisting person who are experiencing or at risk of homelessness	\$88,769.90

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Five applications were received for PLHA – City of Pismo Beach funding, totaling \$893,453 in requests. \$414,208.70 was available for application. Funding for this PLHA allocation includes years 2-4 of the 5-year PLHA plan. Recommended projects include 5CHC rapid rehousing and emergency shelter program.

**PLHA - PB (Year 2) Recommended Projects**

<b>Applicant</b>	<b>Project Name</b>	<b>Request Amount</b>	<b>Recommendation</b>
5CHC	5CHC Rapid Re-Housing and Homeless Prevention Program	\$ 24,723.00	\$ 24,723.00
5CHC	5CHC Emergency Shelter Program	\$ 125,000.00	\$ 125,000.00
CAPSLO	Prado Homeless Services Center	\$ 149,723.00	\$ -
ECHO	ECHO Shelter Services	\$ 50,000.00	\$ -
HASLO	Anderson Hotel Renovation	\$ 149,723.00	\$ -
<b>TOTAL</b>			<b>\$ 149,723.00</b>

**PLHA - Pismo Beach (Year 3)**

<b>Applicant</b>	<b>Project Name</b>	<b>Request Amount</b>	<b>Recommendation</b>
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5CHC	5CHC Rapid Re-Housing and Homeless Prevention Program	\$ 25,716.00	\$ 25,715.80
5CHC	5CHC Emergency Shelter Program	\$ 150,000.00	\$ 150,000.00
CAPSLO	Prado Homeless Services Center	\$ 175,715.00	\$ -
ECHO	ECHO Shelter Services	\$ 50,000.00	\$ -
HASLO	Anderson Hotel Renovation	\$ 175,715.00	\$ -
<b>TOTAL</b>			<b>\$ 175,715.80</b>

**PLHA - Pismo Beach (Year 4)**

<b>Applicant</b>	<b>Project Name</b>	<b>Request Amount</b>	<b>Recommendation</b>
HASLO and SLONP	Anderson Hotel Renovation	\$ 88,769.00	\$ -
ECHO	ECHO Shelter Services	\$ 50,000.00	\$ -
5CHC	5CHC Emergency Shelter Program	\$ 88,769.00	\$ 88,769.90
CAPSLO	Prado Homeless Services Center	\$ 88,769.00	\$ -
<b>TOTAL</b>			<b>\$ 88,769.90</b>

**Homeless Housing, Assistance and Prevention Program (HHAP)**

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The California Interagency Council on Homelessness (Cal ICH) administers the HHAP program. HHAP funding may be utilized on evidence-based solutions that prevent, reduce and end homelessness. On November 17, 2021, the HSOC, voted to designate the County as the Administrative Entity for the HHAP Program CoC allocations in all rounds. 7% of the total HHAP allocation can be used by the County to administer the program.

Grantees may not use HHAP grant funding to supplant existing local funds for homeless housing, assistance, or prevention, and funds must be expended in compliance with Housing First requirements per Health and Safety Codes Section HSC 50220.5(g).

As stated in Health and Safety Code Section 50220.2 (d), HHAP funds must be expended on one or more of the following eligible uses:

1. Rapid rehousing, including rental subsidies and incentives to landlords, such as security deposits and holding fees.
2. Operating subsidies in new and existing affordable or supportive housing units, emergency shelters, non-congregate shelters, interim or bridge housing, and navigation centers. Operating subsidies may include operating reserves.
3. Street outreach to assist persons experiencing homelessness to access permanent housing and services.
4. Services coordination (which may include access to workforce, education, and training programs) or other services needed to promote housing stability in supportive housing.
5. Systems support for activities necessary to create regional partnerships and maintain a homeless services and housing delivery system, particularly for vulnerable populations including families and homeless youth.
6. Delivery of permanent housing and innovative housing solutions (such as hotel and motel conversions). Including:
  - a. Acquisition of land, building, etc.
  - b. Improvement or renovation of land or building being used as permanent housing.
  - c. Maintenance of land or building being used as permanent housing.
  - d. Services for people in permanent housing programs.
  - e. Acquisition of land, building, etc.
  - f. Improvement or renovation of land or building being used as permanent housing.
  - g. Maintenance of land or building being used as permanent housing.
  - h. Services for people in permanent housing programs.
7. Prevention and shelter diversion to permanent housing, including rental subsidies.

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8. Interim sheltering, limited to newly developed clinically enhanced congregate shelters, new or existing non congregate shelters, and operations of existing navigation centers and shelters based on demonstrated need.

### **HHAP-3**

On March 1, 2022, the Board of Supervisors authorized the submittal of a joint application for the County and CoC funds. HHAP-3 applicants are expected to strategically pair these funds with other local, state, and federal funds to reduce and end homelessness. Under HHAP-3, the County of San Luis Obispo was eligible to receive \$2,071,620.63 and the San Luis Obispo County Continuum of Care (CoC) was eligible to receive \$2,219,593.53.

On January 11, 2022, the County received an award letter for the initial disbursement in the amount of \$1,072,803.54. On September 21, 2022, the HSOC voted to allocate an amount of up to \$5,000.00 from the HHAP-3 initial disbursement for Trauma-Informed training for Homeless Services Agency Staff.

On November 22, 2022, the County received an award letter for the remainder disbursement in the amount of \$3,218,410.62.

On July 19, 2023, the HSOC voted to recommend an allocation of up to \$1,067,803 from HHAP-3 to be used for HMIS Improvements, consistent with HHAP 3 guidelines for use of initial funding and was approved by the Board of Supervisors on August, 8, 2023 for implementing and administering a unified coordinated entry and homeless management system to provide data-driven insights for decision making and support of the San Luis Obispo Countywide Plan to Address Homelessness.

On January 17, 2024, the HSOC approved the prioritization of the following HHAP-3 activities to align with the San Luis Obispo Countywide Plan to Address Homelessness for the remainder of the HHAP-3 funding.

### **HHAP-3 Funding Priorities**

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1. Operating subsidies in new and existing affordable or supportive housing units, emergency shelters, and navigation centers
2. Delivery of permanent housing and innovative housing solutions, such as hotel and motel conversions.
3. Prevention and Shelter Diversion
4. Interim Sheltering

Eight applications were received for HHAP-3 totaling \$12,365,665 in requests. \$2,488,904.21 was available for application. The grant review committee recommended funding HASLO's North County Permanent Supportive Housing and ECHO's Paso Robles and Atascadero shelters. The committee also recommends funding Mixteco Indigena Community Organizing Project's Migrant Accommodation and Indigenous Rental Aid (MAIZ) and People's Self Help Housing Calle Joaquin – Homekey project. The committee took into consideration which housing projects were shovel ready .

**HHAP -3**

<b>Applicant</b>	<b>Project Name</b>	<b>Request Amount</b>	<b>Recommendation</b>
HASLO	North County Permanent Supportive Housing and Shelter Services	\$ 998,497.00	\$ 768,025.63
TMHA	Housing Now - Palm Street Studios	\$ 1,000,000.00	\$ -
Mixteco Indigena Community Organizing Project	Migrant Accommodation and Indigenous Rental Aid (MAIZ)	\$ 342,640.00	\$ 342,640.00
PSHHC	Paseo Paloma	\$ 1,500,000.00	\$ -
PSHHC	Calle Joaquin - Homekey	\$ 1,850,000.00	\$ 1,378,238.58
Restorative Partners Inc.	The Path Forward Project (PFP)	\$ 1,956,502.00	\$ -

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5CHC	5CHC Emergency Shelter Program	\$ 1,800,000.00	\$ -
CAPSLO	Prado Homeless Services Center	\$ 2,918,026.00	\$ -
<b>TOTAL</b>		<b>\$ 2,488,904.21</b>	

HHAP-3 Youth Set-aside

The HHAP program requires that at least 10 percent of its allocation be used for services for homeless youth populations, which are defined as unaccompanied youth between 12 and 24 years old and experiencing homelessness.

One application was submitted for the 10% youth set-aside for HHAP-3. The committee recommends funding 5CHC Countywide Transitional-Age Youth Program.

**HHAP -3 Youth Set-Aside (10% of Total)**

Applicant	Project Name	Request Amount	Recommendation
5CHC	5CHC Countywide Transitional-Age Youth Program	\$ 429,121.42	\$ 429,121.42
<b>TOTAL</b>		<b>\$ 429,121.42</b>	

**HHAP-4**

Under HHAP-4, the County of San Luis Obispo was eligible to receive \$1,805,880.62 and the San Luis Obispo County CoC was eligible to receive \$1,924,802.21.

HHAP-4 will be provided in two disbursements. The initial disbursement will be 50% of the applicants' total HHAP-4 allocation upon approval of their HHAP-4 application and execution of the HHAP-4 disbursement contract. The remainder

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disbursement will be disbursed to grantees upon confirmation of having contractually obligated 75% AND expended 50% of the funds already received (the first disbursement) by May 31, 2025.

On March 29, 2023, the County received an award letter for the initial disbursement in the amount of \$1,865,341.41.

On January 17, 2024, the HSOC approved the prioritization of the following HHAP-4 activities to align with the San Luis Obispo Countywide Plan to Address Homelessness.

**HHAP-4 Funding Priorities**

1. Delivery of permanent housing and innovative housing solutions, such as hotel and motel conversions.
2. Prevention and Shelter Diversion
3. Interim Sheltering

Six applications were received for HHAP-4 totaling \$5,353,348 in requests. \$1,548,233.41 was available for application. The grant review committee recommended funding HASLO's North County Permanent Supportive Housing and ECHO's Paso Robles and Atascadero shelters. The committee recommended funding for TMHA's Economy Motel renovation and funding CAPSLO's Prado Homeless Services Center.

**HHAP -4**

<b>Applicant</b>	<b>Project Name</b>	<b>Request Amount</b>	<b>Recommendation</b>
HASLO	North County Permanent Supportive Housing and Shelter Services	\$ 578,581.00	\$ 549,116.00
TMHA	Housing Now - Economy Motel Renovation	\$ 450,000.00	\$ 450,000.00
PSHHC	Rolling Hills III	\$ 1,500,000.00	\$ -

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5CHC	5CHC Emergency Shelter Program	\$ 965,000.00	\$ -
Lumina Alliance	Grover Beach Transitional Housing Repairs	\$ 125,000.00	\$ -
CAPSLO	Prado Homeless Services Center	\$ 1,734,767.00	\$ 549,117.41
<b>TOTAL</b>			<b>\$ 1,548,233.41</b>

HHAP-4 Youth Set-aside

The HHAP program requires that at least 10 percent of its allocation be used for services for homeless youth populations, which are defined as unaccompanied youth between 12 and 24 years old and experiencing homelessness.

One application was submitted for the 10% youth set-aside for HHAP-4. The committee recommends funding 5CHC Countywide Transitional-Age Youth Program.

**HHAP -4 Youth Set-Aside (10% of Total)**

<b>Applicant</b>	<b>Project Name</b>	<b>Request Amount</b>	<b>Recommendation</b>
5CHC	5CHC Countywide Transitional-Age Youth Program	\$ 186,534.10	\$ 186,534.10
<b>TOTAL</b>			<b>\$ 186,534.10</b>

**HOME Investment Partnerships Program – American Rescue Plan**

On March 11, 2021, President Biden signed the American Rescue Plan (ARP) into law, which provides over \$1.9 trillion in relief to address the continued impact of the COVID-19 pandemic on the economy, public health, State and local governments, individuals, and businesses.

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To address the need for homelessness assistance and supportive services, Congress appropriated \$5 billion in ARP funds to be administered through HOME to perform four activities that must primarily benefit qualifying individuals and families who are homeless, at risk of homelessness, or in other vulnerable populations.

In 2021, the County was awarded \$3,294,619 in HOME-ARP funding. Per the County's HUD approved HOME-ARP allocation plan, 20% of the award will be used for Supportive Services, 65% for the Development of Affordable Rental Housing and 15% for administration and planning. To date, \$2,141,503 has been awarded for the development of affordable rental housing and \$330,000 has been awarded for supportive services to support the affordable housing awarded projects. The RFP was for the remainder of the supportive services available in the amount of \$328,924.

Four applications were submitted for HOME-ARP totaling \$971,795 in requests. The Committee recommends CRLA's Legal Services for SLO County Residents Experiencing and at Risk of Homelessness, TMHA's Bridge Housing supportive services and CAPSLO's Prado Homeless Services Center for funding.

**HOME-ARP Supportive Services**

<b>Applicant</b>	<b>Project Name</b>	<b>Request Amount</b>	<b>Recommendation</b>
California Rural Legal Assistance	Legal Services for SLO County Residents Experiencing and at Risk of Homelessness	\$ 149,700.00	\$ 149,700.00
TMHA	Bridge Housing	\$ 164,247.00	\$ 164,247.00
Ecologistics	Financial Education and Disaster Preparedness eLearning Program	\$ 328,924.00	\$ -
CAPSLO	Prado Homeless Services Center	\$ 328,924.00	\$ 14,977.00
<b>TOTAL</b>			<b>\$ 328,924.00</b>

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The HSOC recommendations for these funds will go to the San Luis Obispo County Board of Supervisors for approval in April 2024.

**Recommended Projects**

<b>Project Recommendations</b>	<b>Total Award</b>	<b>HCD ESG</b>	<b>PHLA-PB Combined</b>	<b>HHAP-3 Youth Set-Aside</b>	<b>HHAP-3</b>	<b>HHAP-4 Youth Set-Aside</b>	<b>HHAP-4</b>	<b>HOME-ARP</b>
Shelter Services (ECHO)	<b>\$20,626.50</b>	\$20,626.50						
Rapid Re-housing and Homeless Prevention Program (5CHC)	<b>\$93,619.20</b>	\$43,179.60	\$50,439.60					
Emergency Shelter Program (5CHC)	<b>\$363,769.90</b>		\$363,769.90					
Countywide Transitional-Age Youth Program (5CHC)	<b>\$615,655.52</b>			\$429,121.42		\$186,534.10		
Emergency Shelter and Supportive Services for SA and IPV (Lumina)	<b>\$20,626.44</b>	\$20,626.44						
Prado Homeless Services Center (CAPSLO)	<b>\$584,720.87</b>	\$20,626.46					\$549,117.41	\$14,977.00

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North County Permanent Supportive Housing and Shelter Services (HASLO and ECHO)	<b>\$1,317,141.63</b>				\$768,025.63		\$549,116.00	
Migrant Accommodation and Indigenous Rental Aid (MAIZ)	<b>\$342,640.00</b>				\$342,640.00			
Calle Joaquin - Homekey (PSHHC)	<b>\$1,378,238.58</b>				\$1,378,238.58			
Housing Now - Economy Motel Renovation (TMHA)	<b>\$450,000.00</b>						\$450,000.00	
Legal Services for SLO County Residents Experiencing and at Risk of Homelessness (CRLA)	<b>\$149,700.00</b>							\$149,700.00
Bridge Housing (TMHA)	<b>\$164,247.00</b>							\$164,247.00
<b>Total</b>	<b>\$5,500,985.64</b>	<b>\$105,059.00</b>	<b>\$414,209.50</b>	<b>\$429,121.42</b>	<b>\$2,488,904.21</b>	<b>\$186,534.10</b>	<b>\$1,548,233.41</b>	<b>\$328,924.00</b>

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### **BUDGET/FINANCIAL IMPACT:**

This will have no financial impact on the HSOC. Should the Board approve the HSOC's recommendations, it will result in approximately \$5,500,985 being made available for the development of affordable housing and homeless services through these funding sources.

### **STAFF COMMENTS:**

Approval of the funding recommendations will allow the Homeless Services Division to award funding in alignment of the San Luis Obispo Countywide Plan to Address Homelessness including:

- Line of Effort 1: Create affordable and appropriately designed housing opportunities and shelter options for underserved populations.
- Line of Effort 2: Focus efforts to reduce or eliminate the barriers to housing stability for those experiencing homelessness or at risk of homelessness, including prevention, diversion, supportive services, and housing navigation efforts.

As noted above, there is a \$15.3 million funding gap between application requests and funding availability. As per the GRC review of project proposals, it has become evident that we are faced with the challenge of allocating limited funds among numerous deserving projects. Despite careful consideration and analysis, it is regrettable to report that we are unable to fully fund all proposed initiatives. In response to this challenge, the GRC explored areas where funds can be allocated effectively to maximize impact:

#### 1. Evaluation

- a. The GRC carefully assessed each project based on predefined evaluation scoring such as application completeness, feasibility, impact, populations targeted, service history, alignment with organizational goals, and potential for long-term sustainability. Projects that demonstrated significant potential to address pressing community needs, achieve measurable outcomes, and leverage additional resources were given priority.

#### 2. Allocation

- a. It is evident that the available funds are insufficient to support all projects at the requested levels. The GRC made difficult decisions regarding the allocation of funds, prioritizing initiatives that align most closely with our strategic objectives and have the potential to deliver the greatest impact within resource constraints.

#### 3. Geographic Distribution

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- a. One of the key criteria in the evaluation process was to ensure equitable geographic distribution of funding. The GRC endeavored to maintain a balanced approach in allocating funds across different geographic regions for services while also seeking to support new supportive housing projects across the county.

While the GRC acknowledges the disappointment associated with the inability to fund all proposed projects. In light of this, the GRC have made allocating funds to areas with the potential for maximum impact, viability, and opportunities for collaboration within resource constraints.