



**HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)
Special Meeting Agenda**

April 24, 2024, 3pm

Committee members must participate in person (except for just cause reasons or personal emergency reasons approved by the HSOC):

Room 356 & Room 358, County of San Luis Obispo Department of Social Services,
3433 South Higuera St, San Luis Obispo, CA 93401

The public may participate in person or by Zoom video call:

<https://us06web.zoom.us/j/84890639472?pwd=2DEZug9D1flojdM6AaRHanb18x8HsC.1>

Or dial in:

+1 669 444 9171

Meeting ID: 848 9063 9472

Passcode: 475064

1. Call to Order and Introductions (5 minutes*)
2. Public Comment (15 minutes*)
3. Action/Information/Discussion
 - 3.1. Action Item: Recommend funding allocations of Homeless Housing, Assistance and Prevention Program – Round 3 (\$2,918,025.63), and Homeless Housing, Assistance and Prevention Program – Round 4 (\$1,734,767.51) (60 minutes*)
 - 3.1.1. Committee Questions
 - 3.1.2. Public Comment
 - 3.1.3. Committee Discussion and Vote



- 3.2. Discussion Item: Possible Amendments to the Bylaws to Give HSOC Chair the Authority to Appoint an Ad Hoc Committee to Approve Grant Recommendations Under Certain, Limited Circumstances; Update the Language to Reflect the Five-Year Plan; and Make Minor Corrections (40 minutes*)
 - 3.2.1. Committee Questions
 - 3.2.2. Public Comment
 - 3.2.3. Committee Discussion
4. Next Regular Meeting: May 15, 2024
5. Adjournment

The full agenda packet for this meeting is available on the SLO County HSOC web page:

[https://www.slocounty.ca.gov/Departments/Social-Services/Homeless-Services/Homeless-Services-Oversight-Council-\(HSOC\).aspx](https://www.slocounty.ca.gov/Departments/Social-Services/Homeless-Services/Homeless-Services-Oversight-Council-(HSOC).aspx)

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HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)

ACTION ITEM

April 24, 2024

AGENDA ITEM NUMBER 3.1

ACTION ITEM: Recommend funding allocations of Homeless Housing, Assistance and Prevention Program – Round 3 (\$2,918,025.63), and Homeless Housing, Assistance and Prevention Program – Round 4 (\$1,734,767.51).

ACTION REQUIRED: Vote to recommend funding allocations Homeless Housing, Assistance and Prevention – Program Round 3 (\$2,918,025.63), and Homeless Housing, Assistance and Prevention Program – Round 4 (\$1,734,767.51) to be presented at the Board of Supervisors in May 2024.

SUMMARY NARRATIVE:

Background

The February 2024 Request for Proposals (RFP) was released to potential applicants on February 2, 2024. A total of 19 project applications were received totaling \$20.8 million in requests. Per the funding estimates in the RFP, \$5.5 million was available for project applications.

On March 20, 2024, the HSOC reviewed funding recommendations that were scored and reviewed by a grant review committee in March 2024. The HSOC approved funding recommendations for HCD 2023 Emergency Solutions Grant (ESG), Permanent Local Housing Allocation (PLHA) – Pismo Beach Allocation, and HOME Investment Partnerships Program – American Rescue Plan projects at the March meeting.

Per the direction of the HSOC, staff were directed to reconvene the grant review committee to review the funding recommendations for HHAP-3 and HHAP-4 with an analysis on sustaining existing projects, the minimum funding amount to sustain projects, and the applicants leveraged funding for the projects. Staff requested the following information from all HHAP-3 and HHAP-4 applicants:

1. One-year total operating cost (for service projects only).
2. Two-year total operating cost (for service projects only).

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3. Leveraged and other funding available for the project.
4. Minimum funding requirement for HHAP-3 to sustain the project.
5. Minimum funding requirement for HHAP-4 to sustain the project.

Homeless Housing, Assistance and Prevention Program (HHAP)

The California Interagency Council on Homelessness (Cal ICH) administers the HHAP program. HHAP funding may be utilized on evidence-based solutions that prevent, reduce and end homelessness. On November 17, 2021, the HSOC, voted to designate the County as the Administrative Entity for the HHAP Program CoC allocations in all rounds. Seven percent (7%) of the total HHAP allocation can be used by the County to administer the program.

Grantees may not use HHAP grant funding to supplant existing local funds for homeless housing, assistance, or prevention, and funds must be expended in compliance with Housing First requirements per Health and Safety Codes Section HSC 50220.5(g).

As stated in Health and Safety Code Section 50220.5(d), HHAP funds must be expended on one or more of the following eligible uses:

1. Rapid rehousing, including rental subsidies and incentives to landlords, such as security deposits and holding fees.
2. Operating subsidies in new and existing affordable or supportive housing units, emergency shelters, non-congregate shelters, interim or bridge housing, and navigation centers. Operating subsidies may include operating reserves.
3. Street outreach to assist persons experiencing homelessness to access permanent housing and services.
4. Services coordination, which may include access to workforce, education, and training programs, or other services needed to promote housing stability in supportive housing.
5. Systems support for activities necessary to create regional partnerships and maintain a homeless services and housing delivery system, particularly for vulnerable populations including families and homeless youth.
6. Delivery of permanent housing and innovative housing solutions (such as hotel and motel conversions). Including:
 - a. Acquisition of land, building, etc.
 - b. Improvement or renovation of land or building being used as permanent housing.
 - c. Maintenance of land or building being used as permanent housing.
 - d. Services for people in permanent housing programs.

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7. Prevention and shelter diversion to permanent housing, including rental subsidies.
8. Interim sheltering, limited to newly developed clinically enhanced congregate shelters, new or existing non congregate shelters, and operations of existing navigation centers and shelters based on demonstrated need.

HHAP-3

On March 1, 2022, the Board of Supervisors authorized the submittal of a joint application for the County and CoC funds. HHAP-3 applicants are expected to strategically pair these funds with other local, state, and federal funds to reduce and end homelessness. Under HHAP-3, the County of San Luis Obispo was eligible to receive \$2,071,620.63 and the San Luis Obispo County Continuum of Care (CoC) was eligible to receive \$2,219,593.53.

On January 11, 2022, the County received an award letter for the initial disbursement in the amount of \$1,072,803.54. On September 21, 2022, the HSOC voted to allocate an amount of up to \$5,000.00 from the HHAP-3 initial disbursement for Trauma-Informed training for Homeless Services Agency Staff.

On November 22, 2022, the County received an award letter for the remainder disbursement in the amount of \$3,218,410.62.

On July 19, 2023, the HSOC voted to recommend an allocation of up to \$1,067,803 from HHAP-3 to be used for HMIS Improvements, consistent with HHAP 3 guidelines for use of initial funding and was approved by the Board of Supervisors on August, 8, 2023 for implementing and administering a unified coordinated entry and homeless management system to provide data-driven insights for decision making and support of the San Luis Obispo Countywide Plan to Address Homelessness.

On January 17, 2024, the HSOC approved the prioritization of the following HHAP-3 activities to align with the San Luis Obispo Countywide Plan to Address Homelessness for the remainder of the HHAP-3 funding:

HHAP-3 Funding Priorities

1. Operating subsidies in new and existing affordable or supportive housing units, emergency shelters, and navigation centers
2. Delivery of permanent housing and innovative housing solutions, such as hotel and motel conversions.
3. Prevention and Shelter Diversion
4. Interim Sheltering

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Eight applications were received for HHAP-3 totaling \$12,365,665 in requests. \$2,488,904.21 was available for application. The grant review committee originally recommended funding HASLO's North County Permanent Supportive Housing and ECHO's Paso Robles and Atascadero shelters. The committee also recommended funding Mixteco Indigena Community Organizing Project's Migrant Accommodation and Indigenous Rental Aid (MAIZ) and People's Self Help Housing Calle Joaquin - Homekey project. The committee took into consideration which housing projects were shovel ready.

HHAP-3 Original Recommendations

Applicant	Project Name	Request Amount	Recommendation
HASLO	North County Permanent Supportive Housing and Shelter Services	\$ 998,497.00	\$ 768,025.63
TMHA	Housing Now - Palm Street Studios	\$ 1,000,000.00	\$ -
Mixteco Indigena Community Organizing Project	Migrant Accommodation and Indigenous Rental Aid (MAIZ)	\$ 342,640.00	\$ 342,640.00
PSHHC	Paseo Paloma	\$ 1,500,000.00	\$ -
PSHHC	Calle Joaquin - Homekey	\$ 1,850,000.00	\$ 1,378,238.58
Restorative Partners Inc.	The Path Forward Project (PFP)	\$ 1,956,502.00	\$ -
5CHC	5CHC Emergency Shelter Program	\$ 1,800,000.00	\$ -
CAPSLO	Prado Homeless Services Center	\$ 2,918,026.00	\$ -
TOTAL			\$ 2,488,904.21

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HHAP-3 Youth Set-aside

The HHAP program requires that at least ten percent (10%) of its allocation be used for services for homeless youth populations, which are defined as unaccompanied youth between 12 and 24 years old and experiencing homelessness.

One application was submitted for the ten percent (10%) youth set-aside for HHAP-3. The committee recommends funding 5CHC Countywide Transitional-Age Youth Program.

HHAP -3 Youth Set-Aside (10% of Total)

Applicant	Project Name	Request Amount	Recommendation
5CHC	5CHC Countywide Transitional-Age Youth Program	\$ 429,121.42	\$ 429,121.42
TOTAL			\$ 429,121.42

HHAP-4

Under HHAP-4, the County of San Luis Obispo was eligible to receive \$1,805,880.62 and the San Luis Obispo County CoC was eligible to receive \$1,924,802.21.

HHAP-4 will be provided in two disbursements. The initial disbursement will be fifty percent (50%) of the applicants' total HHAP-4 allocation upon approval of their HHAP-4 application and execution of the HHAP-4 disbursement contract. The remainder disbursement will be disbursed to grantees upon confirmation of having contractually obligated seventy-five percent (75%) AND expended fifty percent (50%) of the funds already received (from the first disbursement) by May 31, 2025.

On March 29, 2023, the County received an award letter for the initial disbursement in the amount of \$1,865,341.41.

On January 17, 2024, the HSOC approved the prioritization of the following HHAP-4 activities to align with the San Luis Obispo Countywide Plan to Address Homelessness:

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HHAP-4 Funding Priorities

1. Delivery of permanent housing and innovative housing solutions, such as hotel and motel conversions.
2. Prevention and Shelter Diversion
3. Interim Sheltering

Six applications were received for HHAP-4 totaling \$5,353,348 in requests. \$1,548,233.41 was available for application. The grant review committee originally recommended funding HASLO’s North County Permanent Supportive Housing and ECHO’s Paso Robles and Atascadero shelters. The committee recommended funding for TMHA’s Economy Motel renovation and funding CAPSLO’s Prado Homeless Services Center.

HHAP-4 Original Recommendations

Applicant	Project Name	Request Amount	Recommendation
HASLO	North County Permanent Supportive Housing and Shelter Services	\$ 578,581.00	\$ 549,116.00
TMHA	Housing Now - Economy Motel Renovation	\$ 450,000.00	\$ 450,000.00
PSHHC	Rolling Hills III	\$ 1,500,000.00	\$ -
5CHC	5CHC Emergency Shelter Program	\$ 965,000.00	\$ -
Lumina Alliance	Grover Beach Transitional Housing Repairs	\$ 125,000.00	\$ -
CAPSLO	Prado Homeless Services Center	\$ 1,734,767.00	\$ 549,117.41
TOTAL			\$ 1,548,233.41

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HHAP-4 Youth Set-aside

The HHAP program requires that at least 10 percent of its allocation be used for services for homeless youth populations, which are defined as unaccompanied youth between 12 and 24 years old and experiencing homelessness.

One application was submitted for the 10% youth set-aside for HHAP-4. The committee recommends funding 5CHC Countywide Transitional-Age Youth Program.

HHAP -4 Youth Set-Aside (10% of Total)

Applicant	Project Name	Request Amount	Recommendation
5CHC	5CHC Countywide Transitional-Age Youth Program	\$ 186,534.10	\$ 186,534.10
TOTAL			\$ 186,534.10

The HSOC recommendations for these funds will go to the San Luis Obispo County Board of Supervisors for approval in May 2024.

Revised Funding Requests

The grant review committee evaluated the HHAP-3 and HHAP-4 revised budgets submitted by the applicants. First, the committee looked at what it would take to sustain existing shelter operations at 5Cities Homeless Coalition’s Cabins For Change and Balay Ko on Barca, CAPSLO’s 40 Prado, ECHO Atascadero and Paso Robles, and HASLO’s Paso Robles Homekey permanent supportive housing. The combined one-year funding request by applicants for both HHAP-3 and HHAP-4 was \$4,397,203. To sustain two years of operational support totaled \$9,295,023. The total amount of HHAP-3 and HHAP-4 available for application was \$4,037,137.62. This does not include the ten percent (10%) youth set-aside.

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Sustaining existing projects

Agency	# of beds	Original Request	Est # of clients served	Est exits to PH	Annual Budget	1-year HHAP request	2-year HHAP request
5Cities	50	\$ 3,128,500	210	125	\$ 2,679,394	\$ 1,280,000	\$ 3,005,000
CAPSLO	120	\$ 5,458,959	1200	60	\$ 4,933,816	\$ 2,118,705	\$ 4,712,975
ECHO	130	\$ 1,037,078	630	200	\$ 2,032,330	\$ 626,498	\$ 1,037,078
HASLO	62	\$ 540,000	124	N/A	\$ 1,257,356	\$ 372,000	\$ 540,000
					TOTAL	\$ 4,397,203	\$ 9,295,053

Revised HHAP-3 and HHAP-4 Combined funding recommendations

Agency	# of beds	Original Request	Est # of clients served	Est exits to PH	Annual Budget	1 year request	Recommendations (13% decrease)
5Cities	50	\$ 3,128,500	210	125	\$ 2,679,394	\$ 1,280,000	\$ 1,109,666.67
CAPSLO	120	\$ 5,458,959	1200	60	\$ 4,933,816	\$ 2,118,705	\$ 1,836,823.91
ECHO	130	\$ 1,037,078	630	200	\$ 2,032,330	\$ 626,498	\$ 543,080.44
HASLO	62	\$ 540,000	124		\$ 1,257,356	\$ 372,000	\$ 322,430.67
MICOP	N/A	\$ 342,640	85			\$ 259,780	\$ 225,135.93
					TOTAL	\$ 4,656,983	\$ 4,037,137.62

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The grant review committee also re-evaluated the original recommendation for People's Self-Help Housing's Calle Joaquin Project. The updated budget submitted for minimum funding requirement to sustain the project was between \$600,000 - \$1,000,000 which would account for a new roof, environmental remediation needs which are not fully assessed, insurance costs, and infrastructure. To fund this new project at the minimum request, 5CHC, CAPLO, ECHO and HASLO would have their 1-year request reduced by twenty-two percent (22%). The grant review committee decided to not recommend the Calle Joaquin project for funding as this would be detrimental to sustaining the existing projects.

The grant review committee still recommends funding MICOP's Migrant Accommodation and Indigenous Rental Aid (MAIZ) program. This program will provide rent relief and case management to the indigenous migrant community, an underserved population, in San Luis Obispo County. Staff for the program will be trilingual, speaking English, Spanish, and at least one indigenous language including Mixteco, Zapoteco, or Purepecha. MAIZ will provide critical relief to farmworker families that experience exponential salary losses during winter storms. MICOP's case managers will ensure that clients receive wrap-around services if needed, connecting them to MICOP's 30+ programs which provide support in navigating numerous public assistance and administrative programs like unemployment, child welfare services, court systems, Medi-Cal, and more. MICOP's revised budget will support operations for 1-year, including two case managers providing assistance to an estimated 85 clients during that time.

To sustain 5CHC, CAPSLO and ECHO shelters and the Paso Homekey Permanent Supportive Housing projects with the addition of funding for MICOP, the grant review committee recommends that the applicants below receive an equitable thirteen percent (13%) decrease to their one-year requests.

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Recommended Projects - Total February RFP 2024 Funding

Project Recommendations	Total	HCD ESG	PHLA-PB Combined	HHAP-3 Youth Set-Aside	HHAP-3	HHAP-4 Youth Set-Aside	HHAP-4	HOME-ARP
Shelter Services (ECHO)	\$20,626.50	\$20,626.50						
Rapid Re-housing and Homeless Prevention Program (5CHC)	\$93,619.20	\$43,179.60	\$50,439.60					
Emergency Shelter Program (5CHC)	\$1,473,436.57		\$363,769.90		\$685,169.10		\$424,497.57	
Countywide Transitional-Age Youth Program (5CHC)	\$615,655.52			\$429,121.42		\$186,534.10		
Emergency Shelter and Supportive Services for SA and IPV (Lumina)	\$20,626.44	\$20,626.44						
Prado Homeless Services Center (CAPSLO)	\$1,922,127.37	\$20,626.46			\$1,136,006.59		\$700,817.32	\$64,677.00
North County Permanent Supportive Housing and Shelter Services (HASLO and ECHO)	\$865,511.11				\$530,968.46		\$334,542.65	
Migrant Accommodation and Indigenous Rental Aid (MAIZ)	\$225,135.93				\$136,760.06		\$88,375.87	
Legal Services for SLO County Residents Experiencing and at Risk of Homelessness (CRLA)	\$100,000.00							\$100,000.00
Bridge Housing (TMHA)	\$164,247.00							\$164,247.00
Total	\$5,500,985.64	\$105,059.00	\$414,209.50	\$429,121.42	\$2,488,904.21	\$186,534.10	\$1,548,233.41	\$328,924.00

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BUDGET/FINANCIAL IMPACT:

This will have no financial impact on the HSOC. Should the Board approve the HSOC's recommendations, it will result in approximately \$4,652,793.10 being made available for homeless services through HHAP-3 and HHAP-4 funding sources.

Once the County expends 50% of the 1st disbursement of HHAP-4 by the expenditure deadline of May 31, 2025, the second disbursement in the amount of \$1,865,341.41 should be awarded to the County.

STAFF COMMENTS:

Approval of the funding recommendations will allow the Homeless Services Division to award funding in alignment of the San Luis Obispo Countywide Plan to Address Homelessness including:

- Line of Effort 2: Focus efforts to reduce or eliminate the barriers to housing stability for those experiencing homelessness or at risk of homelessness, including prevention, diversion, supportive services, and housing navigation efforts.

Applicant	Project Name	# of persons to be served	Funding Request
5Cities Homeless Coalition	5CHC Emergency Shelter Program	445/ pp	\$ 3,128,500.00
<p>Those who experience homelessness face multiple barriers to securing permanent housing, including limited or no income. Working with 5Cities Homeless Coalition guests receive a clean safe place and support, enabling them to change their focus from crisis survival to address their barriers to permanent housing and identify opportunities. Guests will have the opportunity to meet regularly with their case manager and attend educational sessions to develop life-skills, money management, job training, improve their health as well as qualifying for disability (if appropriate) and any appropriate entitlements.</p>			
5Cities Homeless Coalition	5CHC Rapid Re-Housing and Homeless Prevention Program	562/pp	\$ 100,439.00
<p>Rapid re-housing connects families and individuals experiencing homelessness to permanent housing through a tailored package of timelimited financial assistance and targeted supportive services to identify and address the displaced clients' most pertinent barriers to stable housing. Homeless Prevention Services are provided to those at imminent risk of homelessness. Clients receive targeted case management services per their individual circumstance, in addition to direct financial assistance to enable them to remain in their housing, or deposit assistance needed to re-house them to prevent homelessness. Services may include legal services, financial literacy, job and income counseling, as examples. Research demonstrates that both efforts are effective tools for housing stabilization, limiting trauma, and reducing the added costs that come with chronic long-term homelessness.</p>			
5Cities Homeless Coalition	5CHC Countywide Transitional-Age Youth Program	95/ pp	\$ 399,661.00
<p>5CHC seeks funding to serve at least 40 TAY youth annually, including full-time case management of 30 TAY at the Calle Joaquin Homekey Project in partnership with People's Self-Help Housing. This request includes housing support expenses for non-Homekey participants and three case managers to allow for expanded services.</p>			
Community Action Partnership of San Luis Obispo County, Inc. (CAPSLO)	Prado Homeless Services Center (Prado HSC)	1,200/ pp	\$ 5,458,959.00
<p>The Prado Homeless Services Center (Prado HSC) in San Luis Obispo offers an Access Center and emergency shelter services, meals, showers, health screenings at the CHC on-site clinic, services to dual- diagnosed individuals, recuperative care for those recently released from</p>			

<p>the hospital, animal kennels, a community garden, laundry, internet access, and a mail and message center to facilitate job and housing searches. Case managers and staff assist clients in creating individualized plans with set goals and objectives to obtain housing and self-sufficiency. In September 2023, CAPSLO launched its new Housing-Focused Shelter Program, enrolled 132 participants, and by 2/29/2024 has housed 31 participants, plus another 14 who were not formally enrolled in the program, totaling 45 housed individuals in six months.</p>			
<p>California Rural Legal Assistance</p>	<p>Legal Services for San Luis Obispo County Residents Experiencing and at Risk of Homelessness</p>	<p>60/ HH</p>	<p>\$ 149,700.00</p>
<p>The proposed project will provide civil legal services to San Luis Obispo County residents experiencing and at risk of homelessness. The requested funding will be used to support 1 FTE staff attorney, who will close an estimated 60 cases per year for SLO County residents and their household members. On average CRLA's housing cases for SLO County residents impact about two household members, including the client. At least 50% of cases closed will be resolved to the benefit of the client. Positive outcomes may include prevention of housing loss, facilitation of a move-out to provide the client with a "soft landing" (such as additional time to relocate or waived costs), and enforcement of housing rights. Other income maintenance outcomes may result in the client obtaining, preserving, or increasing public benefits and/or recovering wages owed in employment matters to help clients maintain housing and self-sufficiency.</p>			
<p>El Camino Homeless Organization (ECHO)</p>	<p>ECHO Shelter Services</p>	<p>1,890/ pp</p>	<p>\$ 142,500.00</p>
<p>ECHO operates two Navigation Centers with overnight shelters, ECHO Atascadero and ECHO Paso Robles, housing residents from throughout San Luis Obispo County. Requested funds will support shelter operations at both sites, including the meal program, utilities, and cleaning supplies. In addition to providing shelter, ECHO's Navigation Centers operate 90-day programs that support people experiencing homelessness to secure permanent housing and stabilize income. Over 200 people were re-housed in 2023, a 50% success rate in finding housing for people who participated in the 90-day program for at least one month.</p>			
<p>Ecologistics - Economics of Being a Woman Program</p>	<p>Financial Education and Disaster Preparedness eLearning Program</p>	<p>1,000/ pp</p>	<p>\$ 328,924.00</p>
<p>Our goal is to provide financial education and disaster preparedness to 1000 people in our most vulnerable populations. Many people and their families in SLO County live paycheck to paycheck. One unfortunate life event can be detrimental to their ability to meet their financial needs. The frequency and intensity of disasters across the US is increasing. We have seen natural disasters completely wipe out communities. On our streets locally, we see</p>			

<p>an increasing number of people who have been unable to recover from financial and physical disasters as exemplified by the soaring number of homeless people. An escalating number of people are financially supporting aging parents and/or boomerang kids who are returning home. All of these events impact a person's financial path. We want to educate people about the life events that can impact their lives so that they can prepare for them. We are asking for your support in educating people about financial and disaster preparedness.</p>			
<p>Housing Authority of the City of San Luis Obispo</p>	<p>Anderson Hotel Renovation</p>	<p>66/ pp</p>	<p>\$ 414,207.00</p>
<p>The original scope was to only replace the existing windows in kind, but after closer inspection, there were too many issues with the existing window openings from years of use and weather damage. Since the tenants are currently relocated out of the units, the best time to reconstruct the window openings would be now. However, this cost of \$900k to reconstruct each window opening and address damage will use up nearly all remaining contingency funding. If no additional funding is secured for the project, items that are considered more aesthetic, like flooring, painting, etc. will need to be removed from our scope or deferred to a later date.</p>			
<p>Housing Authority of the City of San Luis Obispo</p>	<p>North County Permanent Supportive Housing and Shelter Services</p>	<p>2,014/ pp</p>	<p>\$ 1,577,078.00</p>
<p>This project supports the continuum of housing from shelter to permanent supportive housing in the North County. The Paso Homekey site is permanent housing for the homeless in North County. The programs at this location are in need of ongoing funding support for professional services and case management supplied by HASLO's LCSW/Supportive Housing Program staff. These positions will work with homeless and at-risk (100% of the units) on addiction, mental health, and other issues in order to be successful in the housing. They will participate in our homeless outreach, intake, assessment, and establishment of case management plans for each resident. This will be critical in ensuring housing retention and self-sufficiency for the clients. ECHO operates two Navigation Centers with overnight shelters, ECHO Atascadero and ECHO Paso Robles, housing residents from throughout San Luis Obispo County. Requested funds will support shelter services at both sites, including shelter management, overnight shelter coordination, case management, staff and program supervision, community outreach, and utilities and shelter meal and supply costs. In addition to providing shelter, ECHO's Navigation Centers operate 90-day programs that help people experiencing homelessness to secure permanent housing and stabilize income. Over 200 people were rehoused in 2023, a 50% success rate in finding housing for people who participated in the 90-day program for at least one month.</p>			
<p>Lumina Alliance</p>		<p>100/ pp</p>	

	<p align="center">Grover Beach Transitional Housing Repairs (HHAP-4) and Emergency Shelter and Supportive Services for Sexual Assault (SA) and Intimate Partner Violence (IPV) Survivors (ESG)</p>		<p align="center">\$ 150,000.00</p>
<p>The County of San Luis Obispo ESG funding will allow our organization to bridge the growing gap between the countywide need for emergency support for SA/IPV survivors and our capacity to provide the necessary shelter and services. As well, the County's HHAP-4 funding will allow our organization to complete necessary repairs on our Grover Beach Transitional Housing units to improve the building's safety and functionality for our tenants. Our agency operates three emergency shelters in safe, confidential locations in Paso Robles, Atascadero, and SLO for survivors escaping SA or IPV. LA's Transitional Housing Program (THP) has been in operation for over 10 years, is the only one of its kind in the county, and includes 6 transitional housing units in the City of SLO and 4 in Grover Beach. We project to serve an additional 76 survivors in our emergency shelter and 24 survivors in transitional housing.</p>			
<p align="center">Mixteco Indigena Community Organizing Project</p>	<p align="center">Migrant Accommodation and Indigenous Rental Aid (MAIZ)</p>	<p align="center">170/ pp</p>	<p align="center">\$ 342,640.00</p>
<p>MICOP's Migrant Accommodation and Indigenous Rental Aid (MAIZ) program will provide rent relief and case management to the indigenous migrant community in San Luis Obispo, approximately 95% of which are employed as farm workers according to the recently published San Luis Obispo Latinx Indigenous community Demographic Study. Staff for the program will be trilingual, speaking English, Spanish, and at least one indigenous language including Mixteco, Zapoteco, or Purepecha. MAIZ will provide critical relief to farmworker families that experience exponential salary losses during winter storms. MICOP's case managers will ensure that client's receive wrap-around services if needed, connecting them to MICOP's 30+ programs which provide support in navigating numerous public assistance and administrative programs like unemployment, child welfare services, court systems, medi-cal, and more.</p>			
<p align="center">People's Self-Help Housing Corporation</p>	<p align="center">Calle Joaquin</p>	<p align="center">90/ pp</p>	<p align="center">\$ 1,850,000.00</p>
<p>A Purchase and Sale Agreement was entered into with the property owner on July 18, 2023 for the Motel 6 at 4133 Calle Joaquin. The project has been awarded Homekey funding for the motel conversion project of 87-room motel to be used for permanent supportive housing for 20 chronically homeless households, 30 youth who are homeless or at risk of homelessness, 25 other homeless households. The unit mix currently consists of 75 units. At</p>			

<p>occupancy, the project would include 70 studios, 5 2bd Family units, and 1 onsite manager unit with 2-community kitchens. Residents will have access to free on-site supportive services to assist them in stabilizing and maintaining housing. Property management is applying housing first approach for special needs units. PSHH is requesting gap funding from the County of San Luis Obispo HHAP-3 funds for a total amount of \$1,850,000. The HHAP-3 funds would fund eligible uses under hard costs and architectural costs to complete the project.</p>			
<p>People's Self-Help Housing Corporation</p>	<p>Paseo Paloma</p>	<p>15/ pp</p>	<p>\$ 1,500,000.00</p>
<p>Paseo Paloma will increase affordable housing stock for low-income individuals and families and decrease homelessness through the development of a 72-unit, new construction affordable housing project in Atascadero, California. The project will dedicate 15 units for individuals at risk of homelessness with incomes at or below 30 percent AMI; and family household incomes ranging from 30 to 60 percent AMI. On-site amenities will include a learning and resource center, ball court, tot lot, community gardens, barbecue and picnic areas, and bike parking. All residents will have access to on-site supportive services to assist them in stabilizing and maintaining housing. Property management will apply a housing first approach for special needs units.</p>			
<p>People's Self-Help Housing Corporation</p>	<p>Rolling Hills III</p>	<p>10/ pp</p>	<p>\$ 1,500,000.00</p>
<p>RH III will increase affordable housing for low-income individuals and families, and decrease homelessness through the development of a 28-unit new construction affordable housing project in Templeton. RH III will dedicate 7 units for individuals at risk of, or experiencing homelessness with incomes at or below 30 percent AMI. The remaining 21 units will be for individuals and family households with incomes at 30, 50 and 55 percent AMI. On site amenities will include a learning and resource center, basketball court, tot lot, community garden, barbecue and picnic areas, bike parking, and a pedestrian path to provide residents pedestrian access to the park and ride station across the street. Residents will have access to free on-site supportive services to assist them in stabilizing and maintaining housing. Property management will apply a housing first approach for special needs units.</p>			
<p>Restorative Partners, Inc</p>	<p>The Path Forward Project [FPF]</p>	<p>54/ pp</p>	<p>\$1,956,502</p>
<p>Restorative Partners urgently seeks funding for The Path Forward Project, a critical 12 to 18-month initiative offering essential housing and support services for 40 residents facing imminent displacement at the Devaul Ranch property, located on Los Osos Valley Road, San Luis Obispo, due to a court-ordered receivership. With demolition and repairs set to displace 50% of residents, there's also a looming risk of permanent displacement upon property sale. Historically serving vulnerable individuals, including those with sex offender and arson convictions (PC 290), these residents form a tight-knit community with scant alternative housing options; only 3 have identified potential alternatives. The prospect of relocating</p>			

<p>within the confines of legal and societal stigma has plunged them into severe stress and uncertainty, with many at risk of homelessness or posing a danger to themselves and others.</p>			
<p>Transitions-Mental Health Association</p>	<p>Bridge Housing for HOME-ARP</p>	<p>60/ pp</p>	<p>\$ 162,247.00</p>
<p>TMHA recently received funding from the County of San Luis Obispo to launch Bridge Housing. One component of the project is a licensed facility, and the other will be 8 beds of transitional housing for clients coming out of the Care Court program. We anticipate all of these individuals will be at-risk of homelessness, and will ultimately require assistance in procuring permanent housing. The Case Manager for the Bridge Housing is a .75 position, and we are requesting funds to make this a 1.0 Full Time position.</p>			
<p>Transitions-Mental Health Association</p>	<p>Housing Now - Economy Motel Renovation</p>	<p>8/ pp</p>	<p>\$ 450,000.00</p>
<p>TMHA's Housing Now program is a strategic attempt to address chronic homelessness head on, by identifying the most vulnerable homeless individuals in the County, placing them in permanent housing, and providing behavioral health treatment, case management, and other services that will help them stabilize and maintain their housing. Outcomes have been overwhelmingly positive, with significant reductions in ER visits, jail days and psychiatric hospitalizations. This past year, the Board of Supervisors expanded the program to serve 80 clients. TMHA has two housing projects that will provide housing for this expanded program. One is the Economy Motel, 652 Morro Street, where 6 of the 13 units will be renovated with HHAP funds to provide additional units for Housing Now.</p>			
<p>Transitions-Mental Health Association</p>	<p>Housing Now - Palm Street Studios</p>	<p>12/ pp</p>	<p>\$ 1,000,000.00</p>
<p>TMHA's Housing Now program is a strategic attempt to address chronic homelessness head on, by identifying the most vulnerable homeless individuals in the County, placing them in permanent housing, and providing behavioral health treatment, case management, and other services that will help them stabilize and maintain their housing. Outcomes have been overwhelmingly positive, with significant reductions in ER visits, jail days and psychiatric hospitalizations. This past year, the Board of Supervisors expanded the program to serve 80 clients. TMHA has two housing projects that will provide housing for this expanded program. This first is Palm Street Studios, a property located at 1118 Palm Street that will provide 8 units of housing.</p>			

By-Laws, Homeless Services Oversight Council

(Approved by the Board of Supervisors on December 6, 2022)

(Proposed changes as of April 2024)

Purpose

The purpose of the county-wide Homeless Services Oversight Council (HSOC) is to lead, facilitate, and provide oversight for the implementation of the countywide plans to address homelessness, as approved by the County of San Luis Obispo Board of Supervisors. “Path to A Home, San Luis Obispo Countywide 10-Year Plan to End Homelessness.” Centralized and collaborative leadership and oversight of the countywide plans to address homelessness10-Year Plan to End Homelessness will increase partner participation and service coordination, increase programmatic efficiencies, and enhance accountability of program delivery. “Homeless Services” includes both housing services and supportive services.

Role

The role of the HSOC is to:

- a. Serve as the Governing Board for San Luis Obispo County Continuum of Care
- a.b. Provide a planning and policy development forum, with local jurisdiction and public and private service providers actively participating.
- b.c. Compile and monitor data and information regarding the number of homeless persons and service utilization, working with service providers and local jurisdictions
- c.d. Advise service providers of opportunities and best practices to improve access to and strengthen homeless services
- d.e. Advocate for and provide local jurisdictions with recommendations on public funding allocations, based upon local needs and prioritized objectives within the countywide plans to address homelessness“10-Year Plan to End Homelessness”
- e.f. Work with public and private partners, donors and grant makers to establish financial resources for service implementation, coordination and sustainability.

Duties

Using the countywide plans to address homelessness10-Year Plan as a guide, the HSOC will:

1. Uphold and advocate for the implementation of the countywide plans to address homelessness10-Year Plan to End Homelessness objectives, revising the countywide plans to address homelessness10-Year Plan as needed

2. Prepare/approve annual goals and work plans for HSOC and ~~the HSOC~~County staff considering implementation activities, prioritized by urgency and resource availability, and monitor progress toward the goals
3. Coordinate the county's collaborative systems of care to strengthen planning and cooperation among homeless-serving agencies and oversee development and consistent implementation of Continuum of Care policies and procedures
4. Identify gaps and duplication of services and identify new programmatic configurations and models of housing and service provision
5. Establish county-wide priorities, in line with the countywide plans to address homelessness10-Year Plan, for interagency coordination, services, and projects and prepare estimated funding requirements for use in fund raising efforts
6. Recommend public funding allocations to local jurisdictions and organizations in line with countywide plans to address homelessness10-Year Plan to End Homelessness objectives and priorities / Endorse grant applications to local jurisdictions to ensure compliance with countywide plans to address homelessness10-Year Plan objectives
7. Provide a forum for clarifying perceptions and expectations among agencies and between agencies and the community
8. Monitor homeless data to support improvements to service utilization and oversee administration and implementation of the Homeless Management Information System (HMIS) in conjunction with the HMIS Lead and the Collaborative Applicant
9. Identify critical homeless issues within the County, appoint ad hoc task forces or sub-committees to study issues and recommend solutions
10. Receive and share information about public and private agencies and programs relating to homeless services; serve as clearinghouse for best practices
11. Develop annual goals and objectives for review and support by the County Board of Supervisors and the seven City Councils, including results from prior years activities
12. Review critical legislation and issues in homeless services to determine and direct public education efforts as necessary
13. Participate as requested by the local jurisdictions in decisions, both fiscal and programmatic, relating to homeless services in San Luis Obispo County and its incorporated cities

Membership

HSOC must be representative of the relevant organizations and of projects serving homeless subpopulations; and include at least one homeless or formerly homeless individual. All members of HSOC must reside in or be employed in San Luis Obispo County. All HSOC members shall demonstrate a professional interest in, or personal commitment to addressing and alleviating the impact of homelessness on the people of San Luis Obispo County.

Membership on HSOC is limited to ~~35~~36 seats. Membership must represent all subpopulations within the CoC to the extent that someone is available and willing to represent that subpopulation on the board. At a minimum, it is open to representatives of those sectors identified below and is open to organizations and individuals who support the CoC's mission. One board member may represent the interest of more than one homeless subpopulation, and HSOC will make an Invitation for new members to join publicly available annually.

The members shall consist of representatives from the following types of organizations:

- Elected Officials (1 County Supervisor and 1 elected City Councilperson from each of the seven incorporated cities)
- Minimum of 2 County Government Service Providers (e.g. Health, Planning, Social Services, Veterans Services, Probation)
- Minimum of 2 Currently or Formerly Homeless Persons
 - Minimum of 1 representative from the SLO County Youth Advisory Board
- Minimum of 2 Advocates
- Affordable Housing Developers
- Businesses
- Faith-Based Organizations
- Hospitals
- Minimum of 2 Public Safety Organizations
- Behavioral Health Agencies (including mental health and substance abuse focused agencies)
- Minimum of 2 Nonprofit Homeless Assistance Providers
- Organizations Serving Homeless Veterans
- Housing Authority
- County Office of Education
- Local School Districts
- Social Service Providers
- Victim Service Providers
- Other Community Organizations

In an effort to broaden the base of support and increase collaborative participation, the HSOC will have no more than two voting representatives, staff or Board members, from an agency or organization.

With a 2/3 vote, after receiving a motion from the Executive Committee, the Council will have the authority to modify the composition and size of its membership.

Term

The term of appointment is three (3) years for all members, except for the representative(s) from the SLO County Youth Advisory Board, whose term of appointment is one (1) year. Terms and shall begin on January 1st. There is no restriction on the number of terms a member may serve.

Election and/or Re-Appointment of Members and Alternates

In September of each year:

- a. It will be determined which of those sitting members whose tenure is expiring will seek reappointment for a subsequent term.
- b. The County of San Luis Obispo will be given notice of all vacancies for any member whose term is expiring and do not or cannot seek reappointment. Applications for membership to the Council shall be taken in accordance with the established County procedure for advisory commissions.
- c. The HSOC Executive Committee shall ensure the convening of an ad hoc Nomination Committee of at least three (3) HSOC members.

In October of each year:

- a. The Nomination Committee shall review the applications submitted for the vacancies and prepare a proposed Membership Roster. The Roster will be submitted to the HSOC Executive Committee in sufficient time prior to the HSOC November meeting, for its review and comment, as appropriate.

By the last meeting of each year:

- a. The Executive Committee shall submit the proposed Membership Roster, along with any comment the Committee wishes to provide, to the full HSOC for approval. The approved Membership Roster shall be submitted to the Board of Supervisors for its approval prior to the end of the calendar year, or as soon thereafter as possible.

Vacancies occurring mid-term shall be filled in accordance with the established County procedure for advisory commissions.

Nomination and Election of Officers

In November of each year:

The Nomination Committee shall prepare a slate of officers for election in the following calendar year. The slate will be submitted to the HSOC Executive Committee in sufficient time prior to November 30th for its review and amendment, as appropriate.

The slate will be to be submitted to the newly constituted membership of HSOC for election at its first regular meeting of the following calendar year. At that time nominations for officers may also be taken from the floor.

Alternates

Members may be represented by their formally designated alternate, who shall have the full rights of the sitting member, including the right to vote on issues before the HSOC. Members must notify the Chair and the CoC Program Manager, in writing, of their proposed alternate. Alternates are approved by the Executive Committee and may be appointed at any time.

Subcommittee Alternates

A person appointed to be an alternate for meetings of the full HSOC shall be considered to be the appointed alternate for meetings of HSOC Committees, including the Executive Committee if the member sits on that Committee, unless the member requests and the Standing Committee Chair approves another person to represent the member on a specific committee. If a member does not have an appointed alternate for the full HSOC, that member may request to appoint an alternate for one or more of the committees on which they sit.

Member Attendance

Members shall be considered in good standing if they, or their designated alternate, miss no more than three (3) regular meetings without cause throughout the operating year. The Executive Committee shall evaluate the participation of members missing more than three (3) regular meetings and make recommendations for appropriate action, including removal from the HSOC. Recommendations shall be submitted to the full HSOC for approval.

Officers

The officers of the HSOC shall be ~~a the~~ Chair, Vice Chair, ~~and the Chairs of the four~~ standing committees, plus one seat for a representative from a local Housing Authority and one seat for an HSOC member from a local affordable housing developer or financier, defined as any one or more of the following: 1) a local, nonprofit low-income housing developer; 2) a Housing Trust Fund that funds housing in San Luis Obispo County; or 3) a representative from a private foundation that provides funding to entities in San Luis Obispo County for the acquisition or development of low-income housing. If there is no authorized representative of a local Housing Authority to serve on the Executive Committee, the HSOC may appoint an HSOC member from a local affordable housing developer or financier, or if no such member is available, another member of the HSOC. ~~These are the Finance and Data,~~

Outreach and Public Education, Housing, and the Homeless Services Coordinating Committee.

Officers shall be elected by the membership of the HSOC at the first regular HSOC meeting of the calendar year and will immediately take office. The term of office is one (1) year. A person may hold the same office for no more than three (3) consecutive years, except for the representative from a local Housing Authority.

Duties of Officers

The duties of the Chair:

- a. Oversee the operation of the HSOC and Executive Committee and preside at all meetings.
- b. Represent the HSOC at other functions or before area jurisdictions, or delegate representation as appropriate.
- c. Call special meetings as necessary.
- d. Establish special ad hoc committees as needed, specify their responsibilities, and appoint ad hoc committee chairpersons.
- e. Prepare the agenda of HSOC meetings in coordination with Executive Committee members and the HSOC Executive Director the lead County staff assigned to work with the HSOC.

The duties of the Vice-Chair:

- a. Act as Chair in the Chair's absence.
- b. Assume the duties of the Chair whenever the Chair is not available.

The duties of the Standing Committee Chairs:

- a. Convene meetings and coordinate activities of their respective Committees.
- b. Conduct other duties as assigned.
- c. If asked by the Chair, assume the duties of the Chair when the Chair and Vice-Chair are not available.

The duties of the representatives from the low-income housing sector:

- a. Attend meetings of the Executive Committee
- b. If asked by the Chair, assume the duties of the Chair when the Chair and Vice-Chair are not available.

Vacancies of Offices

Should the office of Chair be vacated, the Vice Chair shall assume the Chair position to complete the term of office. The Executive Committee shall nominate a Vice-Chair to be approved by the HSOC. In the event of a vacancy in a Chair of a Standing Committee,

members of that committee shall nominate a replacement for approval by the Executive Committee. In the event of a vacancy of one or more of the seats reserved for representatives from the low-income housing sector, a replacement will be nominated by the Chair to be approved by the HSOC.

Committees

Executive Committee:

The Executive Committee shall be comprised of the HSOC officers. The Executive Committee shall meet in alternate months from the meetings of the full HSOC, or otherwise as determined by the Chair. The Executive Committee shall coordinate the preparation of annual work plans for HSOC ~~and will coordinate performance review of the Executive Director.~~ The Executive Committee shall assist the Chair and ~~Executive Director~~ County staff in the preparation of meeting agendas.

Standing Committees:

The Executive Committee has the authority to create, modify or eliminate standing Committees of the HSOC to carry out the work of the HSOC. When considering the establishment or modification of a Standing Committee, the Executive Committee must also vote on the name and mission of the Committee. If a new Standing Committee is created or renamed or the Executive Committee approves a new mission for an existing Standing Committee, the HSOC webpage listing the Committees shall be updated to reflect these changes. The HSOC shall have at least four standing Committees: Finance and Data, Outreach and Public Education, Housing, and the Homeless Services Coordinating Committee.

The Chair of each Standing Committee will convene meetings and coordinate committee activities. Members of the Standing Committees can be drawn from the HSOC membership, as well as from partner organizations, entities, and the community (including consumers).

In order for a non-HSOC member to be appointed as a Member of an HSOC Standing Committee, that person must be appointed by the Chair of the relevant Standing committee and the Chair must notify the Chair of HSOC in writing prior to the first Standing Committee in which the appointed person will participate as an appointed member. Additionally, the Chair must report on the appointment of the new member or members at the next meeting of the Executive Committee or full HSOC, whichever shall come first. Membership appointments will be for a period of three years and may be automatically continued for an additional three-year term at the discretion of the Chair. Standing Committee members who are not members of the parent HSOC will have voting privileges on the Committee to which they have been appointed. Standing Committee members may be removed at the discretion of the Chair of the Standing committee, for missing more than two-thirds of the regularly scheduled Standing Committee meetings within a calendar year.

Nomination Committee:

An ad hoc Nomination Committee shall be appointed annually to perform the duties described in these by laws, (See Election and/or Re-Appointment of Members and Alternates, page 3). It shall be comprised of at least three members of the HSOC and shall not include members of the Executive Committee.

Ad-Hoc Committees:

Ad-hoc Committees will be proposed as needed for specific purposes by a standing committee or the HSOC Executive Committee, and either report directly to that Standing Committee or the parent HSOC.

Ad-Hoc Grant Approval Committee:

The HSOC Chair is authorized to create an Ad Hoc Committee to approve grant review recommendations on behalf of the full HSOC, when the following conditions are met: 1) due to the number of members of the full HSOC who have a financial conflict of interest related to the grant, and the availability of the remaining members, it is not possible to get a quorum of the full HSOC prior to the deadline for the HSOC to make a recommendation on the grant; 2) a non-conflicted grant review committee has been convened by County staff in accordance with County Purchasing guidelines and the Ad Hoc Committee will be voting on the recommendations of the grant review committee; and 3) there is an impending deadline for the grant to be secured, and convening the Ad Hoc Committee is the only way that the HSOC could make a recommendation by the deadline.

Meetings

The HSOC shall meet bi-monthly (six times per year), beginning in January of each year, at a time and date determined by its members. Meeting date changes may be made by a majority vote of the HSOC at any regular meeting. Additional meetings may be scheduled in accordance with and pursuant to the Brown Act, (Government Code, section 54950, et seq.)

Quorum

A quorum of the full HSOC and standing committees shall be a majority of the duly appointed members of the respective body. A majority vote shall be a majority of those present and voting.

HSOC Conflict of Interest Policy

HSOC Board Members

No HSOC board member may participate in or influence discussions or resulting decisions concerning the award of a grant funds or other financial benefits to the organization that the member represents.

Organizational Conflict

An organizational conflict of interest arises when, because of activities or relationships with other persons or organizations, the HSOC board member is unable or potentially unable to render impartial assistance in the provision of any type or amount of assistance under this part, or when a covered person's objectivity in performing work with respect to any activity assisted under this part is or might be otherwise impaired. Such an organizational conflict would arise when a board member of an applicant participates in a decision of the applicant concerning the award of a grant, or provision of other financial benefits, to the organization that such member represents.

Other Conflicts

No HSOC board member, or non-HSOC member participating in recommendations of funding of grant funds or other financial benefits, may obtain a financial interest or benefit from an assisted activity, have a financial interest in any contract, subcontract, or agreement with respect to an assisted activity, or have a financial interest in the proceeds derived from an assisted activity, either for him or herself or for those with whom he or she has immediate family or business ties, during his or her tenure or during the one-year period following his or her tenure.

Recusal Process

Those with a conflict of interest are expected to recuse themselves from decisions where such a conflict exists.

Agenda

The agenda for the regular meetings shall be prepared by ~~the Executive Director~~ County Department of Social Services staff in consultation with the Executive Committee and distributed to the Council at least seventy-two (72) hours prior to the upcoming meeting. The agenda may be accompanied by agenda support materials.

Posting of Meeting Notices, Agendas

Copies of notices and agendas of meetings shall be posted as required by law.

Minutes

Minutes of HSOC and committee meetings shall be taken and distributed. The Chair of the HSOC and committees shall review and preliminarily approve the minutes prior to distribution. Minutes shall normally go out with the agenda for the next meeting.

Amendment of By-laws

These bylaws may be amended or revised by a two-thirds (2/3) vote of the HSOC members. Any amendment or revision of these Bylaws shall be introduced at a meeting of the HSOC and acted upon at the next regular meeting.

Governing Statute

The Homeless Services Oversight Council is a legislative body as defined by the Brown Act, (Government Code, Section 54950 et seq.) and in accordance with the Maddy Act (Government Code, Sections 54970-54974), and its operations shall be in conformance as required by law. To the extent these bylaws are in conflict with the Brown Act or Maddy Act, the Brown Act and Maddy Act shall control.

Terms of Council Positions

In order to achieve staggered member terms, concurrent with the approval of these amended bylaws the Executive Committee shall designate the terms of the HSOC positions so that 1/3 shall expire in one (1) year; 1/3 in two (2) years and 1/3 in (3) years, taking in consideration the service time of the member currently holding the position.