

**HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)
MEETING MINUTES**

Date

January 15, 2025

Time

1:04 pm-3:03 pm

Location

Room 101, Department of Social Services, 3433 S Higuera, San Luis Obispo, CA 93401

Members Present

Abby Lassen
Amelia Grover
Benjamin Albracht
Bill Luffee
Brenda Mack
Christy Nichols
Daphne Boatright (alternate for Allison Brandum)
Ilene Brill
Jack Lahey
Jessica Thomas
Jim Dantona
Jon Nibbio (alternate for Marie Bolin)
Jules Tuggle
Kate Secrest
Kathy McClenathen
Kris Beal
Linda Belch (alternate for Devin Drake)
Luke Dunn
Marcia Guthrie
Margaret Shepard-Moore
Mark Lamore
Michael Azevedo (alternate for Janna Nichols)
Michelle Pedigo
Michelle Shoresman
Raven Lopez
Rick Gulino
Susan Funk
Susan Lamont
Wendy Blacker
Wendy Lewis

Members Absent

Allison Brandum
Aurora William
Dawn Ortiz-Legg
Devin Drake
Janna Nichols
Jeff Smith
Marie Bolin
Rick Scott
Rochelle Sonza
Star Graber

Staff & Guests

Austin Solheim
Cassandra Lopes
Charmain Navarrete
Chelsea Ruiz
Clint Weirick
Daisy Wiberg
Dvon McQuaid
George Solis
Ilene Brill
Jeff Al-Mashat
Kari Howell
Kate Bourne
Katlynn Beatty
Katy Krul
Kristee Klein
Laurel Weir
Lawren Ramos
Liz Summer
Merlie Livermore
Nathan Lenski
Niko Frambuena
Ranel Porter
Russ Francis
Sarah Morales
Shane Leal
Susan Warren
Suzie Freeman

1. Call to Order and Introductions

Chairperson Michelle Shoresman called the meeting to order at 1:04 pm. Introductions were made by those new to the meeting.

2. Public Comments

No public comments were presented.

3. Consent: Approval of Minutes

Mark Lamore moved the motion for minutes to be approved, seconded by Rick Gulino. Minutes passed via voice vote.

4. Action/Information/Discussion

4.1. Discussion Item: Remembrance of Bill Crewe

Bill Crew was a former HSOC member who recently passed away. Some members shared their thoughts about Bill and his commitment to advocating for homeless veterans. A moment of silence was also observed in his honor.

4.2. HSOC Administration

4.2.1. Action Item: HSOC Leadership Elections

The recommended slate of candidates for HSOC leadership positions for Calendar Year 2025 was approved via roll call.

Michelle Shoresman was nominated and voted for the position of HSOC Chair, and Susan Funk as the Vice Chair. Other candidates represented the following positions: Janna Nichols, Data & Performance Committee Chair; Jack Lahey, Coordinated Entry Committee Chair; Wendy Lewis, Services Coordinating Committee Chair; Brenda Mack, Lived Experience Representative; and Michelle Pedigo, Housing Authority Representative.

4.2.2. Discussion Item: Grant Review Process Recommendations

The Homeless Services Oversight Council (HSOC) serves as an advisory body to the County Board of Supervisors. Laurel Weir shared that in May 2024, the County Board of Supervisors directed the HSOC Executive Committee to develop guidelines for future funding recommendations. The Executive Committee then convened a working group. This group reviewed current processes, considered scoring tools and developed recommended principles and tools for future funding processes. The working group's recommendations which were presented to the Executive Committee in December 2024 were brought forward to the HSOC today for input. The draft recommendations for the grant review process included the following: seek to ensure transparency; performance-based; seek to place individual grants into larger context of community outcomes, and create a process for resolving differences between the HSOC and the Grant Review Committee, if needed. The Executive Committee will vote on final recommendations in February.

4.3. Discussion Item: Committee Updates

Mark Lamore shared that his term as the Data & Performance Committee Chair is ending, and Jana Nichols will take over in January. Mark also reported that some of the things the Committee has been working on includes the Shelter Point-In-Time Count scheduled for January 28th, reviewing and updating the Client Release of Information form, HMIS User Agreement forms, and HMIS Policies and Procedures. Mark also said they have switched over to a new HMIS system called Clarity. Through Clarity, the team has been working on a data dashboard to help address questions regarding homelessness. Currently this dashboard is set up to show real-time information by quarter. Eventually the goal is to have a live platform that will relay homelessness data and information daily such as tracking homeless people and the services they are receiving, what the outcomes are, etc.

Jack Lahey shared that he will no longer be the Chair for Services Coordinating Committee as Wendy Lewis will be the new Chair. This Committee's meetings have been moved to a quarterly basis, aiming to have a deeper dive in certain issues. The first meeting will look at how to approach the issue of encampment.

For the Coordinated Entry Committee, Jack shared that during its last meeting, they had an in-depth discussion about the definition of an access point versus the definition of a participating agency in Coordinated Entry. They also discussed guidance to allow transfers in permanent supportive housing units to other permanent supportive housing units. Jack also mentioned that they are still looking for another candidate with lived experience to join the Coordinated Entry Committee.

4.4. Discussion Item: Updates from County Staff

Kate Bourne announced that on January 31st they will be posting the first quarterly data dashboard out of Homeless Management Information System (HMIS). Kate mentioned that service providers are required to enter their programs and client data into the HMIS to report program outcomes and assist in case management. As part of the larger effort to overhaul data collection and recording capacity in Continuum of Care, Kate reported they have migrated over 15,000 client records to a new database and trained over 120 users across the County to use a completely new system. The new database also went live in March 2024 and has since continued to completely change the operation and processes to expand the local capacity.

4.5. Implementing Five-Year Plan Line of Effort 4 - Create, Identify, and Streamline Funding and Resources

4.5.1. Action Item: Approve Letters of Support for CAPSLO's and Good Samaritan's Applications for SSVF (Supportive Services - Veteran Families) Grants

Laurel Weir presented background information regarding applications. Mark Lamore moved the motion to approved, seconded by Rick Gulino. Action item was approved and passed via roll call.

4.5.2. Action Item: Recommend Allocation of Community Development Block Grant - Public Services funding (County allocation \$100,813), Community Development Block Grant – Public Facilities (County allocation \$341,857), Home Investment Partnerships Program (\$100,000) Emergency Solutions Grant (\$135,603), County General Fund Support (\$379,000), and Permanent Local Housing Allocation funds (\$200,658) for county-wide homeless services programs as part of the 2025 Action Plan

George Solis presented information regarding the Action Plan funding allocations. Kathy Mclenathen moved the motion to approve, seconded by Michelle Pedigo. The roll was called and the motion passed.

5. Updates and Requests for Information

- Welcome Home Village information requested to be emailed to members.
- HSOC New Member Orientation in February

6. Next Meeting: March 19, 2025-Meeting & Annual Planning, 1pm-5pm

7. Adjournment

Chairperson Michelle Shoresman adjourned the meeting at 3:03pm.