

**WORKFORCE DEVELOPMENT BOARD**  
**of San Luis Obispo County**  
**EXECUTIVE COMMITTEE MEETING MINUTES**

**Date:** Wednesday, September 11, 2024  
**Time:** 8:30 AM – 10:30 AM  
**Location:** DSS, 3433 S Higuera Street-Room 358, San Luis Obispo

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**Present:** Isiah Gomer, William Hills, Verena Latona-Tahlman, Justin McIntire

**Absent:** Josh Cross

**Staff:** Dawn Boulanger, Diana Marin, Eddie Hernandez

**Guests:** N/A

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**1. Call to Order:**

**Chair Gomer:** called the meeting to order at 8:42 A.M. **Quorum.**

**2. Public Comment:**

No Public Comment

**3. Consent Items:**

**3.1 Approve the March 13, 2024, Meeting Minutes**

**3.2 Approve Member Appointment of Cherly London to the Workforce Development Board**

The Committee approves consent items 3.1 and 3.2 in a single motion.

Motion: William Hills

Second: Verena Latona-Tahlman

Abstentions: None

**Motions Passed Unanimously**

**4. Action Items:**

**4.1 Review and Approve WIOA Funds Transfer Request**

Dawn Boulanger (staff) presented the item which is available as part of the agenda.

Motion: Will Hills

Second: Justin McIntire

Abstentions: None

**Motion Passed**

#### **4.2 Review and Approve Draft Scope of Work and Budget for Regional Equity and Recovery**

Dawn Boulanger (staff) presented the item which is available as part of the agenda.

Motion: Justin McIntire

Second: Verena Latona-Tahlman

Abstentions: None

**Motion Passed**

#### **4.3 Review and Approve Draft Scope of Work and Budget for RERP Grant Digital Literacy Contracts with Adult Education**

Dawn Boulanger (staff) presented the item which is available as part of the agenda.

Motion: William Hills

Second: Justin McIntire

Abstentions: None

**Motion Passed**

### **5. Information/Discussion Items:**

#### **5.1 Discuss Role of WDB Offshore Wind Ad-Hoc**

Dawn Boulanger (staff) presented the item regarding the role of the Workforce Development Board (WDB) in relation to offshore wind energy, referencing Humboldt County's presentation at the prior WDB meeting. The discussion highlighted Humboldt County's success in aligning workforce and economic development with this emerging industry.

Ms. Boulanger emphasized that the WDB could serve as an advisory body to the County Board of Supervisors (BOS) and the community, potentially expanding its role beyond fund management. The purpose of the Ad-Hoc

committee is to explore workforce development related to offshore wind energy, community engagement, and collaboration with local partners, focusing on the ancillary benefits of offshore wind during the development of local operations and maintenance ports.

William Hills (vice chair) expressed a desire for the WDB to seek additional funding for studies to assess the economic impact of offshore wind projects and to determine necessary next steps. Isiah Gomer (chair) supported Mr. Hills' statement, noting that research would help identify tier-one and tier-two job opportunities arising from the offshore wind sector.

Ms. Boulanger concluded the discussion by underscoring the critical role of WDB members as advocates, helping to raise awareness of ongoing projects and issues within the community. The Executive Committee members agreed on the discussed role of the WDB Offshore Wind Ad Hoc.

#### **6. Reports:**

**a) Chairman's Report:** Isiah Gomer (chair) reported that he continues to attend CalPoly workforce development board meetings and will be attending an upcoming EAC training addressing leave of absence, meal and rest period, and wage and hour pitfalls.

**b) Board Member Workforce Development Updates:** Will Hills (vice chair) wanted to bring attention to a workforce accelerator grant in partnership with Department of Rehabilitation and California Workforce Association.

#### **7. Administrative Entity Updates:**

**7.1 Receive and Review Fiscal Budget Update:** Dawn Boulanger (staff) reported on the Fiscal Budget which is available as an addendum to the agenda.

**7.2 Receive and Rapid Response Report:** Diana Marin (staff) reported on Rapid Response, which is available as part of the agenda.

#### **8. Next Meeting:**

October 11, 2024, at 8:30 A.M.

Location: 3433 S. Higuera Street- 3<sup>rd</sup> floor Room 356, San Luis Obispo, CA 93401

#### **9. Adjournment:**

**Chair Gomer:** adjourned the meeting at 10:32 A.M.

I, Eddie Hernandez, Clerk of the Executive Committee of the Workforce Development Board of San Luis Obispo County, do hereby certify that the foregoing is a fair statement of the proceedings of the meeting held Wednesday, September 11, 2024, by the Executive Committee of the Workforce Development Board of San Luis Obispo County.

Eddie Hernandez, Executive Committee Clerk

Dated: 10/03/2024