



SEPTEMBER 2026 Workshop Calendar

Career Advisor – Led Workshops | slocalcareers.org

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
31	1 2:00 PM Professional Branding: Resume & Cover Letter	2 10:00 AM & 2:00 PM SLO Cal Careers WIOA Orientation 3:00 PM Elevate Employment - Virtual Only	3 10:00 AM Professional Branding: Resume & Cover Letter 3:00 PM The Power of LinkedIn - Virtual only	4
7 *Labor Day Office Closed	8 2:00 PM Interview Skills: Prep for an Interview	9 10:00 AM & 2:00 PM SLO Cal Careers WIOA Orientation 3:00 PM Elevate Employment -Virtual Only	10 10:00 AM Interview Skills: Prep for an Interview 3:00 PM The Power of LinkedIn - Virtual Only	11
14	15 2:00 PM Interview Skills: The Interview Process	16 10:00 AM & 2:00 PM SLO Cal Careers WIOA Orientation 3:00 PM Elevate Employment -Virtual Only	17 10:00 AM Interview Skills: The Interview Process 3:00 PM The Power of LinkedIn - Virtual Only	18
21	22 2:00 PM Answering Difficult Questions & Interview Simulation	23 10:00AM & 2:00PM SLO Cal Careers WIOA Orientation 3:00 PM Elevate Employment -Virtual Only	24 10:00 AM Answering Difficult Questions & Interview Simulation 3:00 PM The Power of LinkedIn - Virtual Only	25
28	29 2:00 PM Professional Branding: Resume & Cover Letter	30 10:00AM & 2:00PM SLO Cal Careers WIOA Orientation 3:00 PM Elevate Employment -Virtual Only	1	

We are located at: 📍 285 South Street, Suite K, San Luis Obispo, 93401 ☎ 805.439.2557

September 2026 Workshop Schedule

Tuesdays @ 2:00PM & Thursdays @ 10:00 AM

- **Sept. 1 & 3:** Professional Branding: Resume & Cover Letter
- **Sept. 8 & 10:** Interview Skills: Prep for an Interview
- **Sept. 15 & 17:** Interview Skills: The Interview Process
- **Sept. 22 & 24:** Answering Difficult Questions & Interview Simulation
- **Sept. 2,9,16,23 @ 3:00 PM:** Elevate Employment: Virtual Only
- **Sept. 3,10,17,24 @ 3:00 PM:** The Power of LinkedIn: Virtual Only

Wednesday's | 10:00 AM & 2:00 PM

- WIOA Orientation for new and returning participants
-

❖ **Event Title: Professional Branding: Resume & Cover**

Event Description: Your resume and cover letter are often the first impression you make on a potential employer. In this workshop, you will learn how to build a strong professional brand on paper and in person. We will guide you through different resume styles to find the best fit for your work history, show you how to write a cover letter that stands out, and share tips on putting together a professional wardrobe. Walk away with the tools you need to present your very best self to hiring managers!

❖ **Event Title: Prep for an Interview**

Event Description: Get ready for your next job interview! This beginner-friendly class covers everything you need to do before the interview even starts, such as researching a company and dressing for success. Set yourself up for success from the very beginning so you can walk in feeling prepared.

❖ **Event Title: The Interview Process**

Event Description: What actually happens during a job interview? In this class, we will walk you through the whole process from start to finish. You will learn how to make a great first impression, what body language to use, and how to properly follow up with the employer after the interview is over. Knowing what to expect will help you feel much more relaxed.

❖ **Event Title: Answering Difficult Questions & Interview Simulation**

Event Description: Do you worry about not knowing what to say? This class will teach you how to answer hard interview questions with confidence. We will break down common questions like "tell me about yourself" and "what is your biggest weakness." You will learn simple, proven ways to talk about your skills and past work history without getting stuck.

❖ **Event Title: Elevate Employment**

Event Description: Attend this workshop if you would like strategies on how to negotiate a job offer and handling the job offer response. Additionally, this workshop will cover strategies for negotiating a fair salary increase - mastering the art of asking for a raise.

❖ **Event Title: The Power of LinkedIn**

Event Description: The Power of LinkedIn Learn effective tips and hacks for LinkedIn that will definitely help you put your best foot forward in this professional networking platform.

We are located at: 📍 285 South Street, Suite K, San Luis Obispo, 93401 ☎ 805.439.2557