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SAN LUIS OBISPO COUNTY CERTIFIED UNIFIED

PROGRAM AGENCY (CUPA)

EMPLOYEE TRAINING PROGRAM

Date:

- A. Describe the safety training for all employees in the event of a release or threatened release of hazardous materials. This training shall include, but not be limited to the following: new employee training, annual training, and safety meetings which cover familiarization with the facility's hazard communication program and Emergency Response Plan/Contingency Plan.
- 1. Summarize the training for all employees that work with or come in contact with hazardous materials/hazardous wastes. Describe how these employees are trained to avoid exposure.

2. Summarize training specific to those employees that would respond to a release or threatened release of hazardous materials or hazardous waste.

3. Indicate frequency and duration of training for employees that work with or come into contact with hazardous materials/hazardous waste.

4. Describe how your employees access training materials. (E.g., bulletin board, employee newsletter, staff meetings, etc.)

B. List person(s) in charge of training and indicate their qualifications to conduct the training.

C. Indicate where training records are kept. (Records must document the type of training, duration, completion dates, names and positions of employees receiving training and the name of instructor/trainer.)