CHECK LIST FOR FINAL/PARCEL MAP NO. ______________________

Surveyor/Engineer: ________________ Checked by: ________________ Client: ________________

Submitted: ________________ Checked: ________________
Circle Indicates deficiency (○); Checkmark Indicates no deficiency (✓)

BACK-UP DATA:
- 3 check prints
- Method and reasoning statement
- Deeds used to prepare map
- Title report
- Subdivision guarantee
- Other:

AUTHORITY: Surveyor's Act, Professional Engineer's Act, Subdivision Map Act, County Ordinance 1760

MAP TITLE:
- Name of County, California
- "TRACT MAP/PARCEL MAP" and number
- General description of land
- Date of Map
- Firm name and/or surveyor/engineer's name and number
- Sheet number

CERTIFICATES:
- Owner's statement:
- Easements
- Offers of Dedication
- Owner's Signature
- Trustee/Beneficiaries Signature
- Other:
- Acknowledgements
- Signature Omissions
- Board of Supervisors Certificate or Statement
- Offers of Dedication
- Surveyor's or Engineer's Statement:
- Signed and Sealed
- Monument Statement
- County Surveyor's Certificate or Statement
- Recorder's Certificate or Statement
- Other:

MATHOMATIC ACCURACY:
- Map loop closures 1:5000 or better
- All bearings shown
- All distances shown
- All overall bearings shown
- All overall distances shown
- Sum of parts equals total distance or delta
- All curve data shown (Delta, Radius, Arc length)
- All radial bearings shown where required
- Non-tangent curves noted
- All areas shown
- Other:

MAP BODY:
- Map conforms with improvement plans
- Map material: tracing cloth or polyester based film, black ink
- Map size: 18" x 26" (Minimum): " the map is the same as the original"
- Margin: 1" all around
- Map orientation
- Additional Map Sheet
- North Arrow
- Graphic scale by North Arrow
- City, County or State boundary as required
- Reference to adjacent tracts or other maps or record where pertinent
- Limit of map data
- Street names and widths shown
- Reference for all found monuments and acceptance of non-record monuments
- Reference to deeds or official records if necessary for the establishment of lines or points
- Record data shown where beneficial to the interpretation of lines or points
- Detail required for clarity
- Arrows needed to clarify dimensions
- Spelling
- Distinct boundary symbol
- Lot numbers
- Conformance to Tentative Map
- Easements and purposes
- Other:

SURVEYOR NOTES:
- Basis of Bearings; Calif Coordinate System 1983 (CCS83)
- CCS83 Coordinates shown on exterior boundary
- Elevations, Epoch, Combined Grid Factor, and Mapping Angle
- For all or at least one of two exterior boundary monuments
- Tie to at least one Horizontal Reference Station per 8813.1
- Found monuments and symbols (recommend solid)
- Set monuments and symbols (recommend open)
- Symbols and non-standard abbreviations defined
- Legend

SURVEY PROCEDURES:
- Prorations or adjustments correct
- Section break down correct
- Deed interpretations correct
- Durable monuments
- Monuments tagged as required
- Ties to adjacent lines of record when pertinent
- Survey based upon proper control
- Methods of establishment of lines or points shown where necessary
- Other:

CLEARANCES:
- Subdivision Review Board/Planning Commission
- Tax Affidavit
- Health Department
- New Street Names
- Preliminary Soils Reports
- Vicinity and Layout Maps: 8½" x 11"
- Bonds and Agreements
- Area: Gross/Net
- Checking and Inspection Agreement
- Fee Payment Status
- Other:

SUBDIVISION REVIEW BOARD/PLANNING COMMISSION ITEMS:

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REMARKS:

_____________________________________________________________________________________

To the Surveyor/Engineer: Pursuant to the Land Surveyor's Act and the Subdivision Map Act, the subject map should be corrected as indicated on the above check list and/or check print and returned to this office with the corrected (original)(prints).

By ____________________________

G:\AdminServADM_SERVSTORE\Check List for Final Parcel Tract Map.docx RE:jb jm sm