



COUNTY OF SAN LUIS OBISPO  
DEPARTMENT OF SOCIAL SERVICES

FY 2021 HUD CoC Program –  
Supplemental Application (Renewals, Renewal/  
Expansions, New Bonus Projects)

On August 18, 2021, the U.S. Department of Housing and Urban Development (HUD) released the Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care (CoC) Program Competition.

The County of San Luis Obispo is requesting proposals for the FY 2021 Continuum of Care Program competition administered by HUD, and will be accepting applications for renewal projects, as well as new bonus funding projects.

All FY 2021 CoC Program applicants will need to submit a supplemental application in addition to the HUD application submitted in e-snaps.

**Please submit Supplemental Applications by email to [ss\\_homelessgrants@co.slo.ca.us](mailto:ss_homelessgrants@co.slo.ca.us) or deliver to George Solis at the County Department of Social Services, 3433 S. Higuera, San Luis Obispo, CA. Both the esnaps and Supplemental Application must be received no later than **9 AM on October 12, 2021**. Additionally, two additional documents (Attachments A & B, described on page 12 of this RFP) must be submitted by email or in person no later than October 4, 2021.**

**I. PRIMARY APPLICANT INFORMATION**

<b>Organization Name</b>	
<b>DUNS Number</b>	
<b>Contact Person/Title</b>	
<b>Phone Number</b>	
<b>Email</b>	
<b>Address</b>	
<b>City, State, Zip</b>	

**II. PROJECT**

<b>Project Name</b>	
<b>Application Type</b>	Renewal Renewal Expansion New Bonus Project (Non DV Bonus Project)

III. EXPERIENCE

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**1. Describe the experience of the applicant and sub-recipients (if any) in working with the proposed population and in providing housing similar to that proposed in the application.**

**2. Describe experience in effectively utilizing federal funds including HUD grants and other public funding, including satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of subrecipients (if applicable), regular drawdowns, timely resolution of monitoring findings, and timely submission of required reporting on existing grants.**

**3. What is the date of the organization’s most recent audit? (Attachment requirement)**

*Please submit a copy of the organization’s most recent audit by email (ss\_homelessgrants@co.slo.ca.us) or in person to George Solis at DSS no later than October 4, 2021.*

**4. Housing First and/or Lower Barrier Implementation (Attachment requirement)**

**Describe experience with utilizing a Housing First approach. Include:**

- 1) eligibility criteria;**
- 2) process for accepting new clients;**
- 3) process and criteria for exiting clients.**

**Must demonstrate there are no preconditions to entry, allowing entry regardless of current or past substance abuse, income, criminal records (with exceptions of restrictions imposed by federal, state, or local law or ordinance), marital status, familial status, self-disclosed or perceived sexual orientation, gender identity or gender expression.**

**Must demonstrate the project has a process to address situations that may jeopardize housing or project assistance to ensure that project participation is terminated in only the most severe cases.**

*Existing projects should submit a copy of the project's relevant policies and procedures by email (ss\_homelessgrants@co.slo.ca.us) or in person to George Solis at DSS no later than October 4, 2021.*

**IV. Design of Housing & Supportive Services**

**5. (1) Describe the needs of the clients to be served. (2) Describe the type and scale of all the supportive services, regardless of funding source, meets the needs of clients to be served. (3) Describe how clients will be assisted in obtaining mainstream benefits. (4) Describe the plan for outreach and engagement, including unsheltered persons who may not be accessing services.**

**6. Describe the plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs.**

**7. Describe how the project leverages housing resources with housing subsidies or units not funded through the CoC or ESG programs.**

**8. For permanent housing applications, describe how the project will leverage health resources, including a partnership commitment from a healthcare organization. New applicants please attach a letter of commitment from the health organization that details the services to be provided and provides the financial value of the services to be provided. For new, Rapid Rehousing programs, the letter should also indicate the number of persons to be served and for new, Permanent Supportive Housing Programs, the letter should indicate the number of units in the applicant’s proposed project that will be served with the health services.**

<b>9. For New Projects, please estimate the expected % of households that will experience an increase in earned income from program start to program exit:</b>	%
<b>10. For New Projects, please estimate the expected % of households that will experience an increase in non-employment income from program start to program exit:</b>	%
<b>11. For New Projects, please estimate the expected % of households that will experience an increase in total income from program start to program exit:</b>	%

**V. Addressing Severity of Needs**

<b>12. Estimated percentage of participants to be served that are chronically homeless:</b>	%
<b>13. Estimated percentage of participants to be served that have low or no income:</b>	%
<b>14. Estimated percentage of participants to be served that have history of victimization/abuse, domestic violence, sexual assault, childhood abuse:</b>	%

**VI. Timeliness**

<b>15. Describe plan for rapid implementation of the program, documenting how the project will be ready to begin housing the first program participant. Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award. Please also estimate the average time from a client’s program entry to housing placement.</b>

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**VII. Project Effectiveness**

<b>16. Coordinated Entry Participation- Minimum percent of entries projected to come from CE referrals</b>	
<b>17. Projected number of households to exit to permanent housing</b>	

**VIII. Equity Factors**

<b>18. Project has under-represented individuals (BIPOC, LGBTQ+, etc) in managerial and leadership positions</b>	YES NO
<b>19. Project’s organizational board of directors includes representation from more than one person with lived experience (per 24 CFR 578.75(g) Participation of Homeless Individuals)</b>	YES NO
<b>20. Project has relational process for receiving and incorporating feedback from persons with lived experience or a plan to create one</b>	YES NO
<b>21. Project has reviewed internal policies and procedures with an equity lens and has a plan for developing and implementing equitable policies that do not impose undue barriers that exacerbate disparities and outcomes</b>	YES NO

**IX. Program Feedback**

<b>22. Do you have a mechanism for obtaining feedback from program participants? Please describe (e.g. annual focus groups, consumer advisory panels, etc.).</b>
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### **X. Attachments**

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#### **Attachment A – Organizations most recent audit (Required)**

Attach a copy of the organizations most recent audit no later than October 4, 2021

#### **Attachment B – Project’s Policies and Procedures (Required)**

Attach a copy of the project’s Housing First Policies and Procedures no later than October 4, 2021

#### **Attachment C – Supplemental Answers to Questions (Optional)**

If you need more room to answer any of the application questions, please attach the additional information here. Include the question number for each question being answered.

For other additional or optional attachments, please label them clearly (e.g. Attachment E – “Title”).

### **XI. APPLICATION SUBMISSION:**

Supplemental Applications will be due to Homeless Services Unit, County of San Luis Obispo Department of Social Services, by 9:00am on October 12, 2021.

*Applicants may submit digital or hard copy applications to the locations below:*

1. Soft Copy – email to [SS\\_HomelessGrants@co.slo.ca.us](mailto:SS_HomelessGrants@co.slo.ca.us)  
Subject line: FY 2021 HUD CoC Supplemental Application – (Applicant Name)
2. Hard Copies – Mail or Drop-off  
Attn: Homeless Services Unit  
County of San Luis Obispo Department of Social Services  
3433 South Higuera Street  
San Luis Obispo, CA 93403