



COUNTY OF SAN LUIS OBISPO  
DEPARTMENT OF SOCIAL SERVICES

FY 2021 HUD CoC Program –  
Domestic Violence Bonus Supplemental Application

On August 18, 2021, the U.S. Department of Housing and Urban Development (HUD) released the Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care (CoC) Program Competition.

The County of San Luis Obispo is requesting proposals for the FY 2021 Continuum of Care Program competition administered by HUD, and will be accepting applications for renewal projects, as well as new bonus funding projects.

All FY 2021 CoC Program applicants will need to submit a supplemental application in addition to the HUD application submitted in e-snaps.

**Please submit Supplemental Applications by email to [ss\\_homelessgrants@co.slo.ca.us](mailto:ss_homelessgrants@co.slo.ca.us) or deliver to George Solis at the County Department of Social Services, 3433 S. Higuera, San Luis Obispo, CA. Both the esnaps and Supplemental Application must be received no later than **9 AM on October 12, 2021**. Additionally, two additional documents (Attachments A & B, described on page 12 of this RFP) must be submitted by email or in person no later than October 4, 2021.**

**I. PRIMARY APPLICANT INFORMATION**

Organization Name	
DUNS Number	
Contact Person/Title	
Phone Number	
Email	
Address	
City, State, Zip	

**II. PROJECT**

Project Name	
Application Type	New DV Bonus Project

**III. NEED FOR NEW DV Project**

1. Enter the number of DV survivors that need housing or services:	
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<b>2. Enter the number of DV survivors that are currently being served:</b>	
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**IV. EXPERIENCE**

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<p><b>3. Describe the experience of the applicant and sub-recipients (if any) in working with the proposed population and in providing housing similar to that proposed in the application, including:</b></p> <p><b>A) Ensured DV survivors experiencing homelessness were assisted to quickly move into safe affordable housing;</b> <b>B) process for prioritizing survivors per 24 CFR 578.7(a)(8);</b> <b>C) connected survivors to supportive services; and</b> <b>D) moved clients from assisted housing they could sustain – addressing housing stability after the housing subsidy ends.</b></p>
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<p><b>4. Describe and provide examples of how the applicant ensured the safety of DV survivors experiencing homelessness by:</b></p> <p><b>A) training staff on safety planning;</b> <b>B) adjusting intake space to better ensure a private conversation;</b> <b>C) conducting separate interviews/ intake with each member of a couple;</b> <b>D) working with survivors to have them identify what is safe for them as it relates to scattered site units and/ or rental assistance;</b> <b>E) maintaining bars on windows, fixing lights in the hallways, etc. for congregate living spaces operated by the applicant; and</b> <b>F) keeping the location confidential for dedicated units and/ or congregate living spaces set aside solely for use by survivors.</b></p>
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**5. Describe how the project evaluated its ability to ensure the safety of DV survivors the project served.**

**6. Describe and provide examples of the project’s experience in using trauma-informed, victim-centered approaches to meet needs of DV survivors in each of the following:**

- A) prioritizing program participant choice and rapid placement in permanent housing consistent with participants’ preferences;**
- B) establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;**
- C) providing program participants access to information on trauma, e.g., training staff on providing program participants with information on trauma;**
- D) emphasizing program participants’ strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans include assessments of program participants strengths and works towards goals and aspirations;**
- E) centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination;**
- F) providing opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and**
- G) offering support for parenting, e.g., parenting classes, childcare.**

**7. Describe and provide examples of supportive services the applicant will provide to DV survivors experiencing homelessness while quickly moving them into permanent housing and addressing their safety needs. Please include what services will be provided to help DV survivors remain in housing.**

**8. Describe experience in effectively utilizing federal funds including HUD grants and other public funding, including satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of subrecipients (if applicable), regular drawdowns, timely resolution of monitoring findings, and timely submission of required reporting on existing grants.**

**9. What is the date of the organization’s most recent audit? *(Attachment requirement)***

*Please submit a copy of the organization's most recent audit by email (ss\_homelessgrants@co.slo.ca.us) or in person to George Solis at DSS no later than October 4, 2021.*

<p><b>10. Housing First and/or Lower Barrier Implementation</b> <i>(Attachment requirement)</i></p> <p>Describe experience with utilizing a Housing First approach. Include</p> <p>A) eligibility criteria;                  B) process for accepting new clients;                  C) process and criteria for exiting clients.</p> <p>Must demonstrate there are no preconditions to entry, allowing entry regardless of current or past substance abuse, income, criminal records (with exceptions of restrictions imposed by federal, state, or local law or ordinance), marital status, familial status, self-disclosed or perceived sexual orientation, gender identity or gender expression.</p> <p>Must demonstrate the project has a process to address situations that may jeopardize housing or project assistance to ensure that project participation is terminated in only the most severe cases.</p> <p><i>Existing projects should submit a copy of the project’s relevant policies and procedures by email (ss_homelessgrants@co.slo.ca.us) or in person to George Solis at DSS no later than October 4, 2021.</i></p>	
<p><b>11. Does the project use a comparable data base in lieu of HMIS to collect required Universal Data Elements and CoC program System Performance Measures</b></p>	<p>YES NO</p>
<p><b>12. Rate of Housing Placement of DV Survivors</b></p>	<p>%</p>
<p><b>13. Rate of Housing Retention of DV Survivors</b></p>	<p>%</p>
<p><b>14. Describe how the applicant calculated the rate of housing placement and rate of retention including what data source was used (e.g. comparable database, other administrative data, external data source, HMIS for non-DV projects)</b></p>	

## V. Design of Housing & Supportive Services

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**15. Describe the following:**

- (A) Describe the needs of the clients to be served;**
- (B) Describe the type and scale of all the supportive services, regardless of funding source; available to meet the needs of clients to be served;**
- (C) Describe how clients will be assisted in obtaining mainstream benefits;**
- (D) For Coordinated Entry (CE) Projects, please describe how the project will be easily accessible to all regions of the county and what the strategy will be for reaching households with the highest needs; and**
- (E) Describe how the participants will be directed to appropriate housing.**

**16. Describe how housing will be prioritized and provided:**

- A) For Coordinated Entry and Supportive Services Projects, describe how will households be prioritized for available housing? Please include information on the standardized assessment tool you will use to help in the prioritization process and what other criteria may be used to determine who will be prioritized.**
- B) For Permanent Housing Projects, describe how the size of the unit to be provided will be matched with the needs of the family, e.g. how will the number of bedrooms match the family’s size.**

**17. Describe the plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs. For TH-RRH projects, please include a description of how the proposed project will provide enough rapid re-housing assistance to ensure that at any given time a program participant may move from transitional housing to permanent housing. This may be demonstrated by identifying a budget that has twice as many resources for the rapid re-housing portion of the project than the TH portion, by having twice as many PH-RRH units at a point in time as TH units, or by demonstrating the budget and units are appropriate for the population being served by the project.**

**18. Describe and provide examples of how the new project will implement trauma-informed, victim-centered approaches to meet needs of DV survivors in each of the following:**

- A) prioritize program participant choice and rapid placement in permanent housing consistent with participants’ preferences;**
- B) establish and maintain an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;**
- C) provide program participants access to information on trauma, e.g., training staff on providing program participants with information on trauma;**
- D) place emphasis on program participants’ strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans include assessments of program participants strengths and works towards goals and aspirations;**
- E) center on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination;**
- F) provide opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and**
- G) offer support for parenting, e.g., parenting classes, childcare.**

**19. Describe how the project leverages housing resources with housing subsidies or units not funded through the CoC or ESG programs.**



<p><b>20. For permanent housing applications, describe how the project will leverage health resources, including a partnership commitment from a healthcare organization. New applicants please attach a letter of commitment from the health organization that details the services to be provided and provides the financial value of the services to be provided. For new, Rapid Rehousing programs, the letter should also indicate the number of persons to be served and for new, Permanent Supportive Housing Programs, the letter should indicate the number of units in the applicant’s proposed project that will be served with the health services.</b></p>	
<p><b>21. Please estimate the expected % of households that will experience an increase in earned income from program start to program exit:</b></p>	%
<p><b>22. Please estimate the expected % of households that will experience an increase in non-employment income from program start to program exit:</b></p>	%
<p><b>23. Please estimate the expected % of households that will experience an increase in total income from program start to program exit:</b></p>	%

**VI. Addressing Severity of Needs**

<p><b>24. Estimated percentage of participants to be served that are chronically homeless:</b></p>	<p>%</p>
<p><b>25. Estimated percentage of participants to be served that have low or no income:</b></p>	<p>%</p>
<p><b>26. Estimated percentage of participants to be served that have history of victimization/abuse, domestic violence, sexual assault, childhood abuse:</b></p>	<p>%</p>

**VII. Timeliness**

<p><b>27. Describe plan for rapid implementation of the program, documenting how the project will be ready to begin housing the first program participant. Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award.</b></p>
Empty space for response

**VIII. Project Effectiveness**

<p><b>28. Coordinated Entry Participation- Minimum percent of entries projected to come from CE referrals (or alternative system for DV providers)</b></p>	Empty space for response
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**IX. Equity Factors**

<p><b>29. Project has under-represented individuals (BIPOC, LGBTQ+, etc.) in managerial and leadership positions</b></p>	<p>YES NO</p>
<p><b>30. Project's organizational board of directors includes representation from more than one person with lived experience (per 24 CFR 578.75(g) Participation of Homeless Individuals)</b></p>	<p>YES NO</p>
<p><b>31. Project has relational process for receiving and incorporating feedback from persons with lived experience or a plan to create one</b></p>	<p>YES NO</p>
<p><b>32. Project has reviewed internal policies and procedures with an equity lens and has a plan for developing and implementing equitable policies that do not impose undue barriers that exacerbate disparities and outcomes</b></p>	<p>YES NO</p>

**X. Program Feedback**

<p><b>33. Do you have a mechanism for obtaining feedback from program participants? Please describe (e.g. annual focus groups, consumer advisory panels, etc.).</b></p>
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## **XI. Attachments**

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### **Attachment A – Organizations most recent audit (Required)**

Attach a copy of the organizations most recent audit no later than October 4, 2021

### **Attachment B – Project’s Policies and Procedures (Required)**

Attach a copy of the project’s Housing First Policies and Procedures no later than October 4, 2021

### **Attachment C – Supplemental Answers to Questions (Optional)**

If you need more room to answer any of the application questions, please attach the additional information here. Include the question number for each question being answered.

For other additional or optional attachments, please label them clearly (e.g. Attachment E – “Title”).

## **XI. APPLICATION SUBMISSION:**

Supplemental Applications will be due to Homeless Services Unit, County of San Luis Obispo Department of Social Services, by 9 AM on October 12, 2021.

*Applicants may submit digital or hard copy applications to the locations below:*

1. Soft Copy – email to [SS\\_HomelessGrants@co.slo.ca.us](mailto:SS_HomelessGrants@co.slo.ca.us)  
Subject line: FY 2021 HUD CoC Supplemental Application – (Applicant Name)
2. Hard Copies – Mail or Drop-off  
Attn: Homeless Services Unit  
County of San Luis Obispo Department of Social Services  
3433 South Higuera Street  
San Luis Obispo, CA 93403