

San Luis Obispo County Bicycle Advisory Committee

Agenda - Tuesday, May 9th, 2017 at 5:30 p.m.

County Government Center, 1055 Monterey St. Room 161/162, San Luis Obispo, CA 93408

The Bicycle Advisory Committee promotes the expanded use of bicycle transportation by working together with County staff to develop the County Bikeways Plan, reviewing the Plan and presenting a recommendation to the Board of Supervisors for its adoption; by reviewing the policies and programs related to bicycling in the Circulation Element of the County General Plan and Local Coastal Plan and making recommendations on the goals and their implementation to the Board of Supervisors; and by reviewing the policies and programs related to bicycling in the Bikeways Element of the Regional Transportation Plan and providing input to the Board of Supervisors on the goals and their implementation.

1. **Call to order/ Thank you**
Welcome Heidi Wicka- Self Introduction.
2. **Roll Call**
3. **Public Comment**
Members of the audience wishing to address the Board on pertinent matters other than scheduled agenda items may do so now when recognized by the Chair. Upon recognition by the Chair, please state your name and address. Comments are limited to three minutes. In accordance with the Brown Act, the Board cannot discuss any matter unless it is listed on the agenda, but may agendaize such matters for consideration at a future meeting.
4. **Committee/Staff Reports** (5 min. max., agendaize longer items)
 - I. CHP
 - II. County Parks
 - III. SLOCOG
 - IV. Caltrans
 - V. County Public Works – Yama
 - VI. County Planning
 - VII. BAC Chairperson
5. **Presentations/Discussion**
6. **BAC Business**
 - A. Planning Department Referrals – Dale Sutliff
 - B. Significant Regional Corridors Top Three Priorities– BAC/Yama
 - C. Santa Rosa Creek Bike Lanes (Main St. to Coast Union High School) – Yama
 - D. Meeting Minutes of November 2016 and February 2017 – Dale Sutliff
 - E. Coordination of sharing bikeways plan with other groups/agencies – SLOCOG/Yama
 - F. Los Osos Valley Road Bike Lanes (Doris to Broderson) – Yama
7. **Project Updates (see staff report)**
8. **Future Agenda Items**
Agenda items to be submitted to chair and secretary at least two (2) weeks before scheduled meeting.
Agenda Item requests to include desired recommendation and discussion as well as any other items to be included in the staff report.
 - A. US Bicycle Route 95 Through San Luis Obispo County
9. **Adjourn - Next meeting – August 8, 2017**

Agendas and Minutes are available on the web @ <http://www.slocounty.ca.gov/PW/Traffic/BAC>. Visit <http://www.slocounty.ca.gov/PW/Bicycles.htm> for Bicycle Advisory Committee information, the SLO County Bike Plan and to submit bicycle requests

STAFF REPORT
San Luis Obispo County Bicycle Advisory Committee
Tuesday, MAY 9, 2017 at 5:30 p.m.

6. **BAC Business & Discussion**

A. Planning Department Referrals

Staff Recommendation: County Staff recommends that the department referrals be reviewed and commented by a subcommittee of three members to report back to the main committee.

Discussion: Any referrals that may come in through the planning department may be discussed.

B. Significant Regional Corridors Top Three Priorities

Staff Recommendation: County staff recommends creating a subcommittee for the review and commenting of the SRC's and to bring forth the final three selected SRC's to the August meeting.

Discussion: Based on the top three per BAC member, subcommittee will determine the final top three (3) routes.

C. Santa Rosa Creek Road Bike Lanes (Main St to Coast Union High School)

Staff Recommendation: County staff recommends keeping the edge line for night visibility and placing sharrows from Main Street to Coast Union High School on Santa Rosa Creek Road to accommodate bicycle travel and safety.

Discussion: Santa Rosa Creek Road contains class II bike lanes which are less than 3 feet in width from Main Street to Coast Union High School on Santa Rosa Creek Road. Due to the constrained width of roadway, sharrows are an alternative at the location as described within the recommendation above. The existing class II bike lane ordinance will be removed and replaced with a no parking ordinance for the entire route as described. BAC recommendation will be forwarded to school and advisory committee.

D. Meeting minutes of November 2016 and February 2017

Staff Recommendation: County Staff recommends the BAC to approve meeting minutes from November 2016 and February 2017.

Discussion: Revise meeting minutes with correct dates and revised room locations per BAC request for the November 2016 and February 2017.

E. Coordination of sharing bikeways plan with other group/agencies:

Staff Recommendation: County Staff recommends SLOCOG to add links to their website to promote the coordination of the bikeways plan with other agencies/groups within the County of SLO.

Discussion: Interregional coordination of sharing bikeways plan with all groups and agencies within San Luis Obispo County via SLOCOG'S website to promote coordination and awareness of bicycle related improvements and projects throughout San Luis Obispo County. (Refer to page 28-30 within the bike plan for links)

F. Los Osos Valley Road Bike Lanes (Doris to Broderson)

Staff Recommendation: County staff recommends moving this item for the August meeting discussion.

Discussion: Eastbound bike lane on Los Osos Valley Road between west of Doris and Broderson Avenue is incomplete. East of Doris Avenue is constrained and is too narrow for bike lane and parking. Shoulder width between Doris to Broderson is 8' to 12'. LOCAC is in support of class II bike lane at this location and is in support of studying and surveying this location. Next step is to continue to fulfill the parking survey between the limits in order to obtain residential parking data. Between 1-5 vehicles are typically parked in this area at 8:30 am daily.

7. **Project Updates**

- Price Canyon Road: Expected completion Fall 2017.
- Main/US 101 Interchange: Stakeholder meeting on 3/13/17. Public Works to hold second town hall meeting in August/September. Scoping phase with Caltrans is tentatively scheduled to be completed late 2017. At this moment, construction is not forecasted.
- Bob Jones Trail: NEPA (National Environmental Policy Act) documents submitted to Caltrans. NEPA approval tentative early 2017. County Parks working on RFP (Request For Proposal). ATP SCORE (cycle 3) 68
- Left turn lanes Octagon Barn, Higuera Project: Project to add left turn lane and parking of octagonal barn to go to advertisement for construction bids on May 23rd 2017 BOS agenda.
- Morro Bay to Cayucos Connector: Finishing up the NEPA Documents and Construction documents are 30 percent finished.
- Templeton to Atascadero Connector: In process of finishing the NEPA documents. Right of way buy-in being planned. The construction documents will be developed by mid to late 2017. ATP SCORE (cycle 3) 75
- Main Street, Templeton Overlay: Expected to start in 2018 with class II bike lanes incorporated into the project.

8. **Future Agenda Items**

A. U.S. Bike Route 95 Through San Luis Obispo County

San Luis Obispo County Bicycle Advisory Committee
DRAFT Minutes - Tuesday, February 15th, 2017 at 5:00 p.m.
County Government Center, 1055 Monterey St. Room 160, San Luis Obispo, CA 93408

1. **Call to order**

Dale Sutliff officially called meeting at 5:07 PM

2. **Roll Call**

BAC Members Present: Gregg Bone (District 1), Josh Olejczak (District 2), Aaron Linn (District 2), Dale Sutliff (Chair and District 3), Myron "Skip" Amerine (Vice Chairperson and District 3), Bill Kennedy (District 4), Claudia Callwood (District 5), Ed Goshorn (District 5)

Yama Mohabbat (Public Works Secretary), Michelle Matson (Public Works), Andy Mutziger (Air Pollution Control District), Jeff Brubaker (SLOCOG), John Dinunzio (SLOCOG), Elizabeth Kavanaugh (County Parks and Recreation)

Guests: Lea Brooks, Mike Bennett, Ken Price

3. **Public Comment**

Introductions from two new members in the BAC, Aaron Linn (District 2) and Gregg Bone (District 2). Introduction of the new Bike SLO County Executive Chair, Mike Bennett.

Andy Mutziger: Discussed with regards to Assembly Bill 1550 Legislation and briefly described that it is used for disadvantage communities within the state of California which specifically addresses greenhouse gas reduction through grant funding. It was understood that the Air Pollution Control District and SLOCOG (San Luis Obispo County Council of Governments) are working jointly on a group letter for the evaluation of disadvantage communities within the County. The main goal is to be able to identify the disadvantage communities within San Luis Obispo County. In relation, last year the Air district did bike counts at seven (7) intersections in April and May of 2016 to analyze factors of how bike month affected bicycle traffic.

Claudia: Had a concern that the meeting minutes were not up to date via the website.

Kenneth Price: Discussed that he would like to assist and volunteer even though he is no longer on the BAC. Stated that he would like to plan and organize for the ribbon cutting of Price Canyon project completion. Ken shared his concern with regards to the middle school located at Halcyon Road and Highway 1, requesting there be more protected bike lanes at the location.

4. **Committee/Staff Reports**

I. County Parks

Elizabeth Kavanaugh: County Parks is currently working on a list of regional trails.

For the Bob Jones Trail, NEPA (National Environmental Policy Act) documents were submitted to Caltrans. Hoping for NEPA approval early this year (2017). Working on RFP (Request for Proposal) for the project.

Row acquisition was approved by board for Higuera location. Wallace working on construction documents. Doing a contract amendment going on February 28th, 2017.

Morro bay to Cayucos connector still finishing up NEPA documents 30 percent through construction documents.

Templeton to Atascadero connector project, NEPA documents being finished. Right of way buy-in is being planned. The construction documents will be developed by mid to late 2017. Approval from Union Pacific

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will be required for underpassing.

II. SLOCOG

Jeff Brubaker: Board approved 227 study between tank farm road and price canyon road. Additional funding is to be identified. The county indicated will be lead agency on these improvements. SLOCOG (San Luis Obispo Council of Governments) to meet with the county. Study has been adopted and will be implemented. ON Review team for halcyon road complete streets project. Mike Britton is also on that committee.

John Dinunzio: Under Caltrans grant process the charlotte road complete streets study with the city of Paso Robles and consultant. Planning public workshops sometime within May 2017.

III. Caltrans

Not in attendance.

IV. County Public Works

Michelle Matson: Public Works staff Jeremy Ghent is no longer the Transportation Division Manager and has moved to an alternative position. Staff members Yama, Mike and Michelle are on a team within traffic operations. County is currently short staffed due to the storm damage and emergency response required recently.

From all HSIP grant applications, the County Public Works received all 4 grants with 2.8 million dollars in federal funding. Two of the Projects are fully covered by HSIP grant. Lighting grant also approved for specified locations within the county along with three in pavement crosswalk warning light locations. Signing and striping improvements include working on bike lane transitions where right turning lanes intersect with bike lanes at signals. Sharrows are currently being placed at specified locations. Volumes are being counted via video counts at the same nineteen (19) locations in 2015 and 2016 in June. There will be an additional day in a different season. These same locations are part of the resource management system.

V. County Planning

ABSENT

VI. BAC Chairperson

Dale Sutliff: BAC gets project referrals (6 of them) 5 of the 6 are in South County. Had a commercial retail development project on highway 1 which is a 36 lot tract map near Corbett Canyon road which is a designated proposed class 2 corridor. The BOS (Board of Supervisors) required that La Lomita Ranch require a right turn lane on Orcutt. The bike community was successful on this project. A month later a conditional use permit was asked for and BAC is currently involved.

North County near Las Tablas near Templeton hospital is a professional office project and expansion. Designated class 2 lanes at Las Tablas.

Nipomo Mesa there is a general plan change to build an assistive care facility (large). There is a required bike parking for projects, didn't ever see the requirement on any of the development projects.

Wrote a year end summary for the board of supervisors. With all the work that has been done throughout the year of 2016.

Chevron project has been meeting with city of Morro Bay and Cayucos. Wasn't invited to those meetings. Cayucos Land Conservancy and city of Morro bay are willing to go forward with the trail projects.

VII. Presentations/Discussion

A. SLOCOG Active Transportation Partnership Program – Jeff Brubaker/John DiNunzio.

John Dinunzio: This document is outlining a program about partnerships. Wanted to communicate to other departments and committees to sort of know as how SLOCOG as an agency is now and wanting to go. Until they update their regional transportation plan. Has been adopted by the board last December. And will be developed by April. Next funding cycle is 5 years away. Wont be until fiscal year 2021-22. SLOCOG also uses three different pots of money which they contribute for the projects within the county. Goals must be met in requirement for funds approval.

Jeff Brubaker: One of the strategies that SLOCOG is pursuing is the Safe Routes to School program. SLOCOG has 350,000 to handout to Safe Routes to School type projects. There will be an evaluation process for determining which projects are recommended for funding through the board. Safe Routes to School prioritization tool will be used for evaluating these projects for funding. It's a quantitative decision making school that evaluates schools in need for Safe Routes to School funding and projects.

A. Planning Department Referrals Staff Recommendation: None.

Discussion: Any referrals that may come in through the planning department may be discussed.

B. Significant Regional Corridors Staff Recommendation: Adopt attached Significant Regional Corridors.

Discussion: Introduce the County Bikeways Plan - Significant Regional Corridors (attached). Following adoption of the corridors, each BAC member to determine their top three (3) routes under current constrained funding for discussion at the May 2017 meeting.

C. BAC Meeting Time Staff Recommendation: Move BAC meetings to 5:00 PM. Discussion: As discussed in the previous BAC meeting, the February meeting was moved to 5pm for increased staff availability. County Staff recommends that the BAC continue to hold meetings at 5pm and keep a quarterly annual meeting schedule.

D. Los Osos Valley Road Bike Lanes (Doris to Binscarth) Staff Recommendation: None. Staff to report at May meeting. Discussion: Eastbound bike lane on Los Osos Valley Road between west of Doris and Broderson Avenue is incomplete. The eastern portion of the segment was previously a bike lane prior to the left turn lane project. East of Doris Avenue is constrained. LOCAC supports the restoration. The next step is for Public Works to complete daytime and night time parking surveys.

VIII. BAC Business

BAC Business

A. Planning Department Referrals – Dale Sutliff

B. Significant Regional Corridors – Yama Mohabbat

Vote to adopt the SRC list – Ed Goshorn motioned. Skip Seconded. All in favor. No opposition.

Have a list of top three sent by April 17, 2017 for the May 9, 2017 meeting.

C. BAC Meeting Time – Dale Sutliff

Staff and other representatives made the case that it works better for them to meet at 5pm.

Skip Recommended that the BAC initiate meeting times at 5:30 PM.

Gregg discussed that he works until 5:00 PM and it is difficult to make it at the 5:30 PM meeting time.

Josh's Opinion is to make it during the time that's available for the working class.

Skip Motioned to move the meeting time for the BAC to 5:30 PM.

Ed seconded. All in favor. Josh opposed.

D. Los Osos Valley Road Bike Lanes (Doris to Binscarth) – Yama Mohabbat

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The L.O.V.R Bike Lanes are under review and will require a parking survey to be accomplished. Will report back to the next meeting with an update as to what has been done.

7. Future Agenda Items: Agenda items to be submitted to chair and secretary at least two (2) weeks before scheduled meeting. Agenda Item requests to include desired recommendation and discussion as well as any other items to be included in the staff report.

- A. US Bicycle Route 95 Through San Luis Obispo County
- B. Priority of (Significant Regional Corridor) S.R.C. list top three (3)
- C. Motion for action guidance from the committee that county cant remove existing bicycle facilities
- D. Approve meeting minutes of November 2016
- E. Coordination of sharing bikeways plan with other groups/agencies

Invite public relation officers and high administration to start attending our meetings.

8. Adjourn - Next meeting – May 9, 2017